



**Building a Europe
for and with children**



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**Call for consultants to conduct a gap analysis
In the context of the EndOCSEA@Europe project**

Frequently Asked Questions

1. In the process of application, should the consultant name a country or leave that to the Council of Europe to decide?

The activities for the countries have been split into lots (one lot per country); this means that in the act of engagement the consultant should choose if he/she applies to complete the gap analysis of 1, 2 or 3 countries and which ones they are, by ticking the relevant box(es).

If the application is successful, the Council of Europe will then confirm which lots the consultant has been selected for, within the limits of the lots he/she has applied for (e.g. if the consultants applies for lots 1 and 2, the Council of Europe cannot select the consultant to complete the exercise in the country concerned by lot 3).

2. What nationalities are allowed and welcomed to apply upon conditions of the Call?

There is no restriction on the nationality of the consultant to be selected, applications will be assessed on the basis of the eligibility criteria outlined in the terms of reference.

3. Is it possible to team up with another consultant (e.g. a natural person, and not a company) to apply for this tender and carry out the work, including the country visits? And/or is it OK for a consultant to sub-contract someone?

If the consultant applies as a natural person, he/she would be the one contractually bound to the deliverables and deadlines. In this option, for the country visits mentioned, the natural person specified in the contract should be the one travelling in-country and setting up the interviews.

If the consultant applies on behalf of an organization/institute, then the organization can designate him/her or multiple people to perform the various tasks, including country-visits, and the organization will be the one contractually bound.

4. How will the eligibility criteria "University degree, or other professional qualification, in law or political science" be evaluated?

The eligibility criteria will be assessed on the basis of the CV provided, any indication of a qualification or degree relating to the areas mentioned in the terms of reference will be given due credit. Moreover, professional qualification and university degree will be assessed in a holistic manner, given the complex nature of the topic of OCSEA.

5. There are Three countries set out in the lots, with potentially three consultants. Will each consultant be working to a different methodology or will there be a common template?

We will fix a methodology in co-operation with the selected experts. The content of the gap analysis will be tailored according to the context and needs of each state (eg: some member states have not ratified the Lanzarote Convention, other member states have ratified the Lanzarote Convention and are participating in the current monitoring round).

6. Are the consultants expected to locate a source in each country who will provide them with the correct/relevant/up to date information in English and in a timely manner?

The international expert selected will work closely with a national/local expert who will be able to read and speak the language of the country concerned. The Council of Europe will engage national/local experts in co-operation with relevant partners in each country concerned. The Council of Europe will organise the fact-finding visits (travel, interpretation, meetings etc. in accordance with the rules) in co-operation with the selected expert(s) and relevant ministries, agencies, civil society organisations etc.

7. What is the length of a draft methodology proposal to be sent for the lots, set out in the Terms of Reference?

The terms of reference and the act of engagement do not specify indications in terms of length of the methodology to be proposed by the consultant. In this regard, the consultant can develop a methodology proposal of any length, suitable for covering the areas and requirements specified in the Act of Engagement.