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Enlarged Partial Agreement on Sport (EPAS)

Revised Terms of Reference of the EPAS Consultative Committee

Enlarged Partial Agreement on Sport (EPAS)

Term of Reference of the EPAS Consultative Committee adopted by the Governing Board on 18 May 2016

- 1. Committee Name** EPAS Consultative Committee
- 2. Committee Type** Ad hoc advisory groups
- 3. Source of ToR** Statute of the Enlarged Partial Agreement on Sport
- 4. Terms of Reference**

Having regard to:

- the revised Statute of the Enlarged Partial Agreement on Sport (EPAS), as adopted by the Committee of Ministers on 13 October 2010 at its 1095th Session;
- the Rules of Procedure of the Governing Board of the Enlarged Partial Agreement on Sport, as adopted by the Governing Board on 21 June 2012.

(Objectives)

Within the framework of the Programme of Activities of the Enlarged Partial Agreement on Sport, the EPAS Consultative Committee, hereafter referred to as the “Consultative Committee”, is instructed to:

- a) formulate opinions and proposals on any question concerning sport, dealt with within the Council of Europe, and in particular on:
 - the draft EPAS programme of activity;
 - proposals of new international standards;
 - the themes and the preparation of the Ministerial Meetings, which are organised by EPAS;
- b) contribute to the implementation of the EPAS programme of activity and of new standards adopted and to the follow-up to the Ministerial meetings; report on projects where EPAS partner organisations have been involved;
- c) designate every two years a Bureau of 6 delegates from member organisations of the Consultative Committee to co-operate with the EPAS Bureau between joint meetings;
- d) make proposals on joint projects between NGOs and public authorities, to be funded by voluntary contributions;
- e) prepare reports on current issues concerning sports co-operation, to be presented on behalf of the Sports Movement to the joint meetings of the Governing Board and the Consultative Committee;

Furthermore, the Consultative Committee may:

- f) address to the EPAS Governing Board opinions and proposals on sport policy matters and on the objectives, priorities and budget allocations for the sport sector of the Council of Europe;
- g) be invited by the Governing Board to formulate opinions on general or specific questions concerning sport policies;

- h) address to other bodies of the Council of Europe opinions and proposals on any questions concerning sport.

5. Composition of the Committee

5.1 Members

5.1.1 Procedure for admission

- a) The EPAS Governing Board may invite organisations to express interest in the Consultative Committee.
- b) Interested organisations should provide a letter of interest and provide the secretariat with the requested documents¹. Based on the documents received from the interested organisation, the secretariat shall draft an opinion, whether the interested organisation complies with the requirements set out in Term of Reference of the EPAS Consultative Committee. These documents as well as the opinion of the secretariat are sent for consultation to the members of the Consultative Committee, and the opinion of the Consultative Committee is conveyed to the Governing Board.
- c) The Governing Board shall propose the candidate organisation to the Committee of Ministers, in its composition restricted to the representatives of the States members.
- d) The Committee of Ministers, in its composition restricted to the representatives of the States members of the EPAS, may authorise the EPAS Governing Board to invite organisations to the Consultative Committee.

Organisations are appointed for the term of office of four years, renewable by decision of the Governing Board.

5.1.2 Eligible organisations

The Consultative committee shall be composed of up to thirty members.

In order to ensure the largest possible pluralism within the Consultative Committee and reflect as much as possible the reality of sport and sport-related projects in Europe and other regions, members of the Consultative Committee will include a balanced variety of organisations representing the sports movement.

While inviting organisations and recommending the inclusion of new organisations to the Consultative Committee, the Governing Board shall aim to ensure a balance between the different categories of organisations and to prevent the number of organisations belonging to one category exceeding the number of organisations belonging to all the other categories.

While submitting candidate organisations for authorisation by the Committee of Ministers, the Governing Board will apply the following criteria:

- the organisation should support the values of sport as laid out in the European Sports Charter and Olympic Charter;

¹

- a copy of their statute
- their latest annual report and provide the following information
- number of individual members and member organisations
- number of countries in which their member national organisations are located
- number of countries where they have sport related activities

- the organisation should count member organisations or sport projects in at least 15 European Countries;
- the organisation should have a European geographical scope; if there is no other relevant European organisation to deal with the EPAS in their area of activity or with the agreement of the relevant European organisation, an international organisation may be admitted;
- the applicant must be a legal person and can be a non-profit organisation, or for-profit organisation. (The promotion of sport must be the principal activity of the organisation and must be referred to in the constituting documents of the organisation.);
- the organisation should be ready to actively contribute to the promotion and the development of the EPAS, including written contributions for the meetings;
- there should be only one organisation for a sport discipline ; if there are several organisations involved in managing a sport discipline (e.g. players, clubs, etc.), preference should be given to the European branch of the governing body of this sport discipline or to the most representative organisation.

5.1.3 Duties of Consultative Committee members and membership revocation

Membership to the Consultative Committee is granted on the understanding that representatives will be active participants and have relevant expertise.

Participation in the Consultative Committee meetings – once a year – and in circular decisions are expected.

In case of continuous negligence of the duties of a member of the Consultative Committee, the Consultative Committee may decide on revocation of the membership upon the proposal of the bureau of the CC (by simple majority).

5.2 Participants

The Conference of INGOs of the Council of Europe may send a representative to meetings of the Consultative Committee, without the right to vote and at the charge of its administrative budget.

6. Working Structures and Methods

- a) The Consultative Committee shall meet at least once a year, together with the Governing Board.
- b) Travel and subsistence expenses of persons attending meetings of the Consultative Committee shall be borne by the state or the organisation concerned. Meetings can, when appropriate, be organised through video conference.
- c) The Consultative Committee will elect for a period of 2 years a Bureau of 6 people. They may be re-elected only once.

The Bureau will comprise members representing the variety of partner organisations. The composition should be balanced and reflect the diversity of the Consultative Committee.

The Bureau will set-up thematic working groups. These groups should comprise a small number of participants to streamline the contribution of the Consultative Committee to advise and/or implement EPAS programme of activities. The chairs of each thematic working group will report to the Bureau of the Consultative Committee on their activities.

The Bureau will prepare the meeting of the Consultative Committee and represent the Consultative Committee between its meetings.

The Bureau of the Consultative Committee will meet at least once a year. The chair and the vice-chair of the Consultative Committee are invited to the EPAS Governing Board Bureau meetings.

- d) The Rules of Procedure of the Governing Board shall apply, *mutatis mutandis*, to the Consultative Committee.

These terms of reference will enter into force on 1 September 2016, following its adoption by the Governing Board and will expire on 31/08/2019.