

[Add logo or use letter head of requesting organization if necessary]

## Template for international cooperation pursuant to Article 8 of the [Second Additional Protocol](#) to the [Budapest Convention on Cybercrime](#)

1 REFERENCE / CASE NUMBER(S)

2 DATE OF ISSUANCE OF THE ORDER <sup>1</sup>
DD/MM/YYYYY

3 TIME FRAME <sup>2</sup>
Preferred response by: DD/MM/YYYY

4 SERVICE PROVIDER <sup>3</sup>	
Name	
Address	
Additional Information (e.g. registration numbers)	

5 ISSUING COMPETENT AUTHORITY <sup>4</sup>	
State/state party	
Organisation	
Person / Unit / Department issuing the order	
Address	
Phone number	
E-mail address	
Authority website	

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<sup>1</sup> Art. 8 para. 3.a.i SAP

<sup>2</sup> Art. 8 para. 6.a SAP

<sup>3</sup> Art. 8 para. 3.a.iii SAP

<sup>4</sup> Art. 8 para. 3.a.i SAP

**6 AUTHORITY SEEKING SUBSCRIBER INFORMATION OR TRAFFIC DATA<sup>5</sup>**

IF DIFFERENT FROM ISSUING AUTHORITY

Organisation	
Person / Unit / Department seeking subscriber information	
Address	
Phone Number	
E-mail address	

**7 SUBSCRIBER INFORMATION OR TRAFFIC DATA TO BE DISCLOSED<sup>6</sup>**

Subscriber information or traffic data related to the following IP addresses or accounts requested:		
Period of interest	Start date: DD/MM/YYYY Start time (and time zone):	End date: DD/MM/YYYY End time (and time zone):
Follow up to previous preservation request (details below)	<input type="checkbox"/> yes. If yes, please provide reference number: _____ <input type="checkbox"/> no	

**8 SUBSCRIBER INFORMATION TO BE DISCLOSED**

Subscriber information related to the following IP addresses requested:		
Subscriber information related to following accounts requested:		
Period of interest	Start date: DD/MM/YYYY Start time (and time zone):	End date: DD/MM/YYYY End time (and time zone):

<input type="checkbox"/>	Subscriber names / Full Name/s	
<input type="checkbox"/>	Usernames/ User ID	
<input type="checkbox"/>	Screen names, nicknames or other identities	
<input type="checkbox"/>	Date of Birth	
<input type="checkbox"/>	Other means of identification (IDs, photos, video, etc.)	
<input type="checkbox"/>	Email, social media and other accounts related to the IP address/es	
<input type="checkbox"/>	Mailing addresses	
<input type="checkbox"/>	Residential addresses	
<input type="checkbox"/>	Business addresses	

<sup>5</sup> Art. 8 para. 3.a.v SAP<sup>6</sup> Art. 8 para 3.a.vi SAP

<input type="checkbox"/>	Telephone numbers, other contact information	
<input type="checkbox"/>	Port data information	
<input type="checkbox"/>	Billing records	
<input type="checkbox"/>	Billing address	
<input type="checkbox"/>	Payment method	
<input type="checkbox"/>	Payment history	
<input type="checkbox"/>	Billing period	
<input type="checkbox"/>	Registration date	
<input type="checkbox"/>	IP address used for the initial registration of the accounts, if available as subscriber information	
<input type="checkbox"/>	Last registered date of access	
<input type="checkbox"/>	IP address used for the last registered access to the accounts	
<input type="checkbox"/>	IP address used for access to the account in the period: Start date: DD/MM/YYYY Time: End date: DD/MM/YYYY Time: Time zone:	
<input type="checkbox"/>	Other Email, social media and other accounts related to the person or account or secondary email addresses	
<input type="checkbox"/>	Information about length of service and the types of services the subscriber(s) or customer(s) used	
<input type="checkbox"/>	Any other identifying information, whether such records are in electronic or other form	

<b>9 TRAFFIC DATA TO BE DISCLOSED</b>		
Traffic data related to the following IP addresses requested:		
Traffic data related to following accounts requested:		
Period of interest	Start date: DD/MM/YYYY Start time (and time zone):	End date: DD/MM/YYYY End time (and time zone):

<b>TRAFFIC DATA FOR MOBILE TELEPHONY</b>		
<input type="checkbox"/>	For VoIP or similar: outgoing (A) and incoming (B) identifiers (phone number, IMSI, IMEI)	
<input type="checkbox"/>	time and duration of connection(s)	
<input type="checkbox"/>	call attempt(s)	
<input type="checkbox"/>	base station ID, including geographical information (X/Y coordinates), at the time of initiation and termination of the connection	
<input type="checkbox"/>	bearer / teleservice used (e.g. UMTS, GPRS)	
<b>TRAFFIC DATA FOR INTERNET</b>		
<input type="checkbox"/>	Meta data and amount of packages (source IP address, destination IP address(es), port number(s), signature of browser, meta-data of email header, message-ID)	
<input type="checkbox"/>	base station ID, including geographical information (X/Y coordinates), at the time of initiation and termination of the connection(s)	
<input type="checkbox"/>	volume of data	
<input type="checkbox"/>	date and time of connection(s)	
<input type="checkbox"/>	duration of connection or access session(s)	
<b>TRAFFIC DATA FOR HOSTING</b>		
<input type="checkbox"/>	logfiles	
<input type="checkbox"/>	tickets	

## 10 OFFENCE(S) SUBJECT TO CRIMINAL INVESTIGATION OR PROCEEDINGS<sup>7</sup>

Offence/s	Please specify the offence(s) that is / are subject to criminal investigation or proceeding
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## 11 CONFIDENTIALITY<sup>8</sup>

We request that this order is kept confidential and that **customers are not notified**.

**OR**

This order **is not confidential**. Affected customers/subscribers can be notified.

## 12 STATEMENT<sup>9</sup>

This order is issued pursuant to Article 8 of the Second Additional Protocol to the Budapest Convention on Cybercrime, because of its relevance to a specific criminal investigation or proceeding. The information will only be used for that specific criminal investigation or proceeding.

## 13 SIGNATURE AND / OR STAMP OF ISSUING AUTHORITY

Name	
Position	
Date / place	
Signature and / or stamp	

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<sup>7</sup> Art. 8 para. 3.a.iv SAP

<sup>8</sup> Art. 8 para. 3.c SAP, Explanatory Report para. 132, 135

<sup>9</sup> Art. 8 para. 3.a.ii SAP

[Add logo or use letter head of requesting organization if necessary]

## **SUPPORTING INFORMATION PROVIDED TO REQUESTED PARTY**

**FOR THE PURPOSE OF GIVING EFFECT TO AN ORDER ISSUED PURSUANT TO ARTICLE 8 OF  
THE SECOND ADDITIONAL PROTOCOL TO THE BUDAPEST CONVENTION (CETS 224) <sup>10</sup>**

**Not to be disclosed to the service provider without consent of the requesting Party**

### **1 CONSENT FOR DISCLOSURE<sup>11</sup>**

The supporting information related to this order is confidential and, as a general rule, should not be disclosed to the service provider.

As an execution and in support of the execution, the following information may be shared with the service provider:

### **2 CONTACT INFORMATION<sup>12</sup>**

**The below-mentioned authority should be the only authority contacted for further information or other requests concerning the order.**

State/state party	
Organisation	
Person / Unit / Department for contact	
Address	
Phone number	
E-mail address	
Authority website	

### **3 DOMESTIC LEGAL GROUNDS TO ISSUE THE ORDER<sup>13</sup>**

Legal provisions empowering the authority to issue the order (for e.g. articles of the criminal procedural code)	
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<sup>10</sup> Art. 8 para. 3.b SAP

<sup>11</sup> Art. 8 para. 3.b SAP

<sup>12</sup> Art. 8 para. 3.b.vi SAP

<sup>13</sup> Art. 8 para. 3.b.i SAP

**4 REFERENCE TO LEGAL PROVISIONS AND APPLICABLE PENALTIES FOR THE OFFENCE BEING INVESTIGATED OR PROSECUTED<sup>14</sup>**

Offence/s	Please specify the offence(s) that is / are subject to criminal investigation or proceeding
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**5 REASON<sup>15</sup>**

Please state the reason which led you to the conclusion that the service provider, which is subject to the order, is in the possession or control of the requested data:

**6 SUMMARY OF THE FACTS<sup>16</sup>**

Please summarise the facts related to the investigation or proceeding:

**7 RELEVANCE<sup>17</sup>**

Please explain the relevance of the information or data to the investigation or proceedings:

**8 INFORMATION ON PREVIOUS PRESERVATION REQUEST (IF APPLICABLE)<sup>18</sup>**

Preservation of the information and data already sought:	<input type="checkbox"/> NO <input type="checkbox"/> YES
If yes:	
Date	
Ticket/reference number	

**9 (IF APPLICABLE) INFORMATION ON WHETHER DATA PREVIOUSLY SOUGHT BY OTHER MEANS<sup>19</sup>**

Information already sought by other means:	<input type="checkbox"/> NO <input type="checkbox"/> YES
If yes, describe by which means/in what manner, including attempting to seek subscriber information directly from the provider, if required to do so by requested Party	

<sup>14</sup> Art. 8 para. 3.b.ii SAP

<sup>15</sup> Art. 8 para. 3.b.iii SAP

<sup>16</sup> Art. 8 para. 3.b.iv SAP

<sup>17</sup> Art. 8 para. 3.b.v SAP

<sup>18</sup> Art. 8 para. 3.b.vii SAP

<sup>19</sup> Art. 8 para. 3.b.viii SAP; see also Art. 7. para 8.

If no, please provide reasonable basis for not seeking subscriber information directly from provider, if required to do so by Requested Party

#### **10 REQUEST FOR SPECIAL PROCEDURAL INSTRUCTIONS<sup>20</sup>**

(for e.g. requests for certificate of authenticity, specification of transmitting channel; format: in a **readable structured** format + [technical format details if applicable])

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<sup>20</sup> Art. 8 para. 3.c SAP