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Child safeguarding in sport (CSiS). Up your game, strengthen your squad!

CSIS (2020) 02

30/04/2020

CONSULTANCY WORK

DESIGNING COUNTRY-SPECIFIC ROADMAPS FOR (MORE) EFFECTIVE IMPLEMENTATION OF CHILD SAFEGUARDING IN SPORT POLICIES

Appendix 1: Technical specifications

Context and objective

The Council of Europe is currently implementing a joint project co-funded by the European Union entitled "**CHILD SAFEGUARDING IN SPORT. Up your game, strengthen your squad!**" **(CSiS)**.

This 20-month project which started on 1 March 2020 provides technical support and assistance to public authorities responsible for sport, sports organisations and their stakeholder organisations to implement (more) effective child safeguarding policies for better prevention of violence against children in sport (sexual, physical, emotional/psychological, etc.) and protection of victims.

To be more precise, CSiS mainly aims at guiding and accompanying partner countries in the setting up of positions of Child Safeguarding Officers in sport – as key players in the development and implementation of child safeguarding strategies, including the complicated tasks related to case management – with the help of a roadmap adapted to their national context. Then, these officers will be trained, equipped, mentored by specialists and integrated into a European network.

Pilot projects will be run in five partner countries[1], between May 2020 and October 2021, whereby positions of Child Safeguarding Officers are to be set up or strengthened in sport. These pilot projects will be carried out in various ways (for example, under the aegis of the authorities in charge of sport, within sports organisations (national Olympic committees, sports federations, etc.), in collaboration with the child protection authorities, at regional level, etc.), depending on the countries' particular situations and needs.

[1] The partner countries are currently being identified.

→ In that context, a call for tender is being launched to provide five concrete, practical and tailor-made roadmaps to implement (more) effective child safeguarding in sport policies, including the setting up of Child Safeguarding Officers.

Guidelines for designing the country-specific roadmaps

Requirements

Each tailor-made and practical roadmap for an effective implementation of child safeguarding in sport policy shall contain a step-by-step approach, including measures to be set out, timeline, responsibilities of the stakeholders, resources required, etc. It will identify at which level(s) and in which organisation(s) the resource person(s) in charge of child safeguarding will be located and provide the related position/role profile(s).

The roadmaps should ensure that a holistic and systematic approach to combat violence against children in sport is implemented, that different levels of sport are addressed, and that it makes clear that policies and governmental actions are accompanied by measures to encourage sport governing bodies and sports organisations to act. They shall also be tailored to the particular context of sport and children's rights of each partner country and to its targeted stakeholders to ensure it is contextually specific and appropriate, and to encourage 'buy in' for initiatives by the stakeholders.

The roadmaps must also be in line with the existing national legislative frameworks and applicable legal provisions for dealing with violence against children, as well as with EU[2] and COE[3] normative and policy standards, and other international guidelines, such as, for instance, the International Safeguards for Children in Sport[4].

[2] Main elements:
- *Mapping study on safeguarding Children in Sport (2019):* https://publications.europa.eu/en/publication-detail/-/publication/03fc8610-e4c2-11e9-9c4e-01aa75ed71a1/language-en/format-PDF
- *Recommendations on the protection of young athletes and safeguarding children's rights in sport (Expert Group on Good Governance, 2016):* https://ec.europa.eu/transparency/regexpert/index.cfm?do=groupDetail.groupDetailDoc&id=25000&no=1
- *Study on gender-based violence in sport (2016):* https://ec.europa.eu/sport/sites/sport/files/gender-based-violence-sport-study-2016_en.pdf

[3] Main elements:
- *Convention on the protection of children against sexual exploitation and sexual abuse (Lanzarote convention, 2007):* https://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=0900001680084822
- *Convention on preventing and combating violence against women and domestic violence (Istanbul Convention, 2011):* https://rm.coe.int/CoERMPublicCommonSearchServices/DisplayDCTMContent?documentId=090000168008482e
- *Recommendation on gender mainstreaming in sport (2015):* https://search.coe.int/cm/Pages/result_details.aspx?ObjectId=09000016805c4721

[4] https://www.sportanddev.org/fr/node/1495

➔ These roadmaps, because they will concern countries with different profiles, could be used as models for other countries willing to make their policies on safeguarding children in sport more effective. To that end, they shall contain all relevant background elements, information and details to facilitate their exploitation by countries having similar contexts.

Methodology

The horizontal nature of the issue of safeguarding children in sport involving many actors (sports organisations, child protection agencies, public authorities responsible for sport, parents, children, etc.) and levels of governance (sectorial, organisational, national, local, etc.) can create issues with ownership and effective collaboration/partnerships. There is scope to develop clearer and more comprehensive guidance on the role of specific actors in supporting more effective child safeguarding in sport policies. Moreover, partnerships that mobilise a multitude of actors tend to result in actions that are stronger and more effective in various ways.

Therefore, the roadmaps shall be designed in a collaborative way mobilising all stakeholders that have a duty to, or a role to play in preventing children from harm and abuse in sport and in protecting victims. In each partner country, an inter-sectorial group shall be created at national level. The composition of the group will vary according to the country particular context. It could be comprised of representatives from public authorities responsible for sport, national sports organisations (sports federations, national Olympic Committee, etc.), child protection agencies, experts, parents, children, etc.

Services to be provided

For providing the five roadmaps, the consultant(s) is (are) asked to suggest and implement a specific methodology in each partner country, roughly based on the following steps:

A. Carrying out a desk research

As already mentioned, one of the challenges to the effective implementation of child safeguarding in sport policies is the complexity of the sports environment, which also varies very much from one country to another. An analysis of the country particular context is needed to identify the key players, their roles and responsibilities, the opportunities for cooperation, the channels that can be used to develop and make available the needed training and to make sure that existing support, information and resources are known and used by all, the way Child Safeguarding Officers will be set up, etc.

That's why the consultancy work shall start by carrying out a desk research in each partner country. The consultant(s) is (are) invited to use the existing studies on child safeguarding and gender-based violence in sport developed at European/International level and to conduct interviews with the key stakeholders. Further resources and techniques may be used, where appropriate.

B. Facilitating two round tables

Two one-day round tables per partner country, bringing together the members of the inter-sectorial group, will be arranged to share views on child safeguarding policies in sport, strengthen links between the stakeholders, clarify their roles, build ownership, collectively set out the roadmap, establish accountability for its implementation, etc. In addition, one to two international experts or good practice owners could be invited, if appropriate.

Expected role of the consultant(s):
In close co-operation with the CSiS Secretariat:

- provide the contact details of the persons who will take part in the round tables;
- provide the contact details of the international experts / good practice owners, where appropriate;
- design the outline and facilitation plan of the round tables;
- draft the supporting documents and preparatory work for the participants, where appropriate;
- co-facilitate the round tables with the CSiS Secretariat.

Role of the CSiS Secretariat:

- operate the practical and logistical organisation of the round tables, in co-operation with the partner country (meeting room, etc.);
- provide the necessary material together with the partner country (flip charts, markers, beamer, photocopies of the document, etc.);
- co-facilitate the round tables;
- draft the meeting notes.

The travel and accommodation expenses of all participants (members of the inter-sectorial group, international experts / good practice owners, including the provider (one person)), where appropriate, will be covered by the project.

C. Delivering the roadmap

The roadmap (about 10 pages each + appendix with the position/role profile(s) of the Child Safeguarding Officer(s)) shall be validated by the inter-sectorial group before being provided to the CSiS Secretariat.

→ The CSiS Secretariat is open to other/further methodological proposals that will provide an added value to the design of the country-specific roadmaps. Such proposals should be submitted in response to the call for tender.

The consultant will give a presentation on the country-specific roadmaps together with the partner countries and on the lessons learnt from the process at the 2nd project meeting to be held in January 2021.

The services will be provided in close co-operation with the CSiS Secretariat. The CSiS Secretariat and the consultant(s) will be in constant contact throughout the contract execution. Telephone/videoconference meetings will be arranged at each stage of the above-mentioned process, for each country, to discuss and validate the methodology.

Deliverables and timeline

Deliverables

Five country-specific roadmaps (about 10 pages each + appendix with the position/role profile(s) of the Child Safeguarding Officer(s)).

There might be up to two additional country-specific roadmaps to be designed (if required and upon request). For such a need, an additional contract will be concluded, as shown in the Act of Engagement.

The consultant(s) will be asked to submit the roadmaps in English. The final version of the roadmaps will have been proofread by an English native speaker, before submission.

Timeline

The indicative timeline detailed below is likely to change, depending on the situation of the COVID-19 crisis in each partner country. Some round tables may be postponed, others may be arranged via videoconference. Given the context, the CSiS Secretariat will ask the selected consultant(s) to remain flexible throughout the contract period.

Timeline	
Desk research	May-June 2020
1st set of round tables[5]	June-July 2020
2nd set of round tables[6]	September-November 2020
Provision of the draft roadmaps	Late November 2020
Provision of the final roadmaps	Early December 2020
Presentation of the roadmaps and the lessons learnt from the process at the 2nd project meeting[7]	January 2021

[5] Travel and subsistence expenses for the participation to the round tables will be covered separately by the project (one person).
[6] Id.
[7] Travel and subsistence expenses for the participation to the project meeting will be covered separately by the project (one person).

Cost of providing service

Approximately 22 000 euros (VAT excluded).

Deadline for submission of tenders

The proposals have to be sent to the CSiS Secretariat (sport.safe@coe.int; clotilde.talleu@coe.int) no later than 20 May 2020.

Should you have any questions on the call for tender, please contact the CSiS Secretariat (sport.safe@coe.int; clotilde.talleu@coe.int).

Expected starting date of execution

24 May 2020