**SCoD - CONSULTANCY TENDER**

**QUESTIONS AND ANSWERS**

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| If contracted by the Council of Europe, the deliverables shall be provided on a need basis and order forms for that specific task (including expected deliverable, deadline and number of working days) will be send to the provider separately.  |
| QUESTIONS  | **ANSWERS** |
| * The tender requires a maximum of 6 providers for pooling. Our company is established in 2005 and since the establishment we have an expert pool. Shall we apply with 6 experts CV?
 | **You can apply with a pool of experts that meet the requirements indicated in the tender documents. The content, scope and the details of the activities are subjected to change in line with the needs identified during course of the project. Therefore, the deadlines may be shifted to an earlier date or a later one.** |
| * The scope of the framework asks for participation and moderation of focus group meetings. We got information from the website of the Project and learnt that the Project runs at 10 different provinces. So we would like ask that how many focus group meetings will be organised?
 | **It is anticipated that at least three focus group discussions will take place until September, 2022. The content, scope and the details of the activities are subjected to change in line with the needs identified during course of the project. Therefore, the number may increase or decrease accordingly.** |
| * How many workdays the expert will attend to study visits for the assessment?
 | **The filed visits for the assessment of the pilot implementation may be carried out within approximately 60 workdays. The number of days to be assigned per consultant may vary. The content, scope and the details of the activities are subjected to change in line with the needs identified during course of the project. Therefore, the number may increase or decrease accordingly.** |
| * One of the required task is to preparation of event reports. The experts need to attend the various activities for have information to write the event report. From this point forth how many days will the expert attend to the events?
 | **Each task identified in the tender document may require different number of days for each event. A consultant assigned to a specific event may need to reserve approximately 4 working days depending on the scope of the event. The content, scope and the details of the activities are subjected to change in line with the needs identified during course of the project. Therefore, the number may increase or decrease accordingly.** |