

European Label of Governance Excellence Accreditation Platform

**CG-ELoGE(2024) 1<sup>1</sup>**  
28 August 2024

## European Label of Governance Excellence (ELoGE)

### 1<sup>st</sup> Meeting of the ELoGE Accreditation Platform

Strasbourg, 11 September 2024

## Rules of Procedure of the ELoGE Accreditation Platform

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<sup>1</sup> This document was approved by the Bureau of the Congress as CG-BUR(2024)59-37 .

**The ELoGE Accreditation Platform** is the Council of Europe body responsible for the following:

- granting the accreditation to implement and award the European Label of Governance Excellence (ELoGE) to a national (or regional) body known as the national (or regional) “stakeholders’ platform”;
- drafting and adopting the Regulations for the implementation of ELoGE;
- supervising the preparation of the ELoGE criteria (“benchmark”);
- responding to complaints and challenges in respect of the decisions to grant or refuse accreditation.

The ELoGE Accreditation Platform operates under the aegis of the Congress of Local and Regional Authorities and reports to its Bureau.

ELoGE is awarded to reflect the governance practice of the local authority in the year of the award and is valid for a defined period of time not exceeding three years.

### **Composition**

The ELoGE Accreditation Platform shall be composed of the following members:

- The President of the Chamber of the Local Authorities;
- The President of the Chamber of the Regions;
- The Thematic Spokesperson for European Local Democracy Week;
- One youth delegate to the Congress
- One member of the European Committee on Democracy (CD DEM), and
- One member of the European Committee of the Regions (CoR).

The Accreditation Platform can invite observers when deemed necessary, without the right to vote.

### **Chair and Vice-Chair**

The Chair of the Accreditation Platform shall be held by the First Vice-President of the Congress. The Second Vice-President of the Congress shall be the vice-chair of the Accreditation Platform.

### **Meetings**

The Secretariat of the Congress (Centre of Expertise for Multilevel Governance) shall be responsible for the organisation of the meetings (invitations, agendas, working documents).

Whenever feasible, meetings shall be held in conjunction with ordinary meetings of the Bureau of the Congress. Ad hoc and informal meetings can also be held online, as necessary.

When examining applications for the accreditation of national or regional stakeholders’ platforms or of national (regional) institutions, the Accreditation Platform may invite the applicants to present their application and answer questions.

The Secretariat may invite experts to attend meetings or parts thereof and contribute to the discussion of specific items on the agenda.

### **Quorum**

The decisions taken by the Accreditation Platform shall not be valid unless a majority of its members entitled to vote are present. A member unable to attend a meeting may designate another member attending the meeting as a proxy to represent them, including for voting, by informing the Chair in advance of the meeting. A vote cast by proxy can be considered as contributing to the quorum. No member present at a meeting of the Accreditation Platform shall hold more than one proxy for the meeting.

Decisions may also be taken in writing between meetings, including by electronic/digital means, and shall be subject to the quorum set out above.

**Voting**

Each member of the Accreditation Platform shall have one vote. Decisions shall be taken by consensus every time this is possible or, in the event that a vote is necessary, by a majority of the votes cast. Only affirmative or negative votes count in calculating the number of votes cast.

Procedural matters shall be settled by a majority of the votes cast. Where the question arises as to whether or not a matter is procedural in nature, it may not be regarded as such unless the Accreditation Platform members decide to that effect by a majority of two-thirds of the votes cast.

Decisions of the Accreditation Platform are final and cannot be appealed.

**Publicity**

Meetings of the Accreditation Platform shall be announced on the Council of Europe and the Congress websites. The reports of its meetings shall be made public after adoption. The other documents can be made public upon request, unless otherwise requested by their authors or the Chair.

**Defrayal of expenses**

The costs for the participation of the members of the Congress and youth delegates shall be borne by the Congress. The costs for the participation of other participants, shall be borne, respectively, by the bodies they represent.

**Other provisions**

These Rules of Procedure may be amended by the Bureau of the Congress at the request of the ELoGE Accreditation Platform.

For all cases not explicitly regulated by these Rules of procedure, the Code of Conduct of Congress Members <sup>2</sup>shall apply *mutatis mutandis*.

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<sup>2</sup> <https://rm.coe.int/code-of-conduct-flyer-a5-for-members-en/1680a162df>