

**Purchase of intellectual services for the preparation, processing, analysis, reporting and visualisation of
GRECO monitoring data, and data related to cooperation activities (Contract N° DGI-GRECO)**

Questions and Answers

Question received	Date received	Answer	Date answered
1. a) Should a registered sole proprietorship select “Natural person” under the legal personality section of the Act of Engagement? b) If applying as a natural person, may the tenderer include one additional technical expert or subcontractor and submit that person’s CV and work samples as part of the bid? c) Alternatively, would the two experts be required to submit the tender as a consortium?	19/09/2026	The sole proprietorship application implies that the sole proprietor is the person executing the contract and fulfilling the eligibility and assessment criteria. Therefore, it is not recommended to apply by subcontracting part of the executing to another person, as the subcontracting is subject to express authorisation. The tender documents provide the possibility of applying as a consortium (between natural persons, legal persons and/or both). However there several conditions to be met: - the suppliers in a consortium all bear full responsibility for carrying out and complying with the terms of the contract and are jointly and severally liable; - the suppliers must have internal arrangements regarding their operation and co-ordination to ensure that the action is implemented properly. These arrangements must be set out in a written consortium agreement. In principle, the consortium does not have to submit such a document, although the Council of Europe may request a copy.	28/09/2026

Question received	Date received	Answer	Date answered
		At least two consortium members should apply and be eligible for the execution of the contract and each of them will be assessed against the eligibility criteria See also, for further information, Articles 10 and 11 of the Act of Engagement.	