

Questions and answers for the Tender call for the provision of market research services to assess perceptions on child sexual abuse in Croatia

1. Could you confirm if submitting multiple qualified candidates for the moderator role is acceptable?
 - You are welcome to propose one or more qualified moderators, provided they meet the specified requirements. As long as at least one moderator meets these qualifications, you will comply with the eligibility criteria .
2. Additionally, we would appreciate clarification on the fee exclusion level. The AoE lists a limit of €35,000, while the ToR specifies a budget up to €55,000. Could you confirm which limit applies?
 - The exclusion level fee of €35,000 applies to this specific contract. The €55,000 limit applies across all types of framework contracts. In this instance, please ensure that your proposal adheres to the €35,000 limit specific to this contract.
3. Could we rely on the Council of Europe to provide logistical support throughout the research process, specifically by supplying us with pertinent contacts, documentation, and any certifications that might be required to successfully complete the study?
 - Council of Europe will provide information and necessary documents but no “logistical” support for the interviews and the focus group.
4. Will providing brief and relevant information about the team leaders and members within the presentation be sufficient, or is it necessary to submit detailed CVs for team members? If detailed CVs are necessary, would it suffice to send The CVs of two research leaders?
 - It is necessary only to prove that you have “a qualified moderator with skills and experience dealing with sensitive subjects such as violence against children is an asset”. In addition, you should also prove that “Staff members including moderator are able to converse in English” and “that have experience and/or capacity to conduct research with children”. Therefore, no detailed CVs are required.
5. Regarding the tender is it necessary for a moderator of focus groups to be identified in the tender proposal or it would be acceptable to agree on the expert name in later stages of project implementation.
 - As stated in the Terms of Reference one of the eligibility criteria is: “-A qualified moderator with skills and experience dealing with sensitive subjects such as violence against children is an asset.” Considering the above you need to identify the moderator in the Tender proposal and explain his relevant experience in the area.
6. Is it possible to be included in this tender as well, to offer services by submitting the tender application as part of consortium, as a natural person and expert to support the expertise on the market research project?
 - You are welcome to apply for the Tender, provided you meet the requirement of being a " legal person or consortia of legal and/or natural persons"
 - Additionally, please ensure that you satisfy the eligibility criteria outlined below:
 - Minimum of 5 years of experience in conducting quantitative and qualitative research in Croatia.
 - A presence in Croatia, including at least one focus group facility in the country.
 - Experience and/or capacity to conduct research with children.
 - Staff members including moderator must be able to converse in English
 - A qualified moderator with skills and experience dealing with sensitive subjects such as violence against children is an asset.

- Previous experience carrying out similar projects in Croatia is considered an asset.