

QUESTIONS & ANSWERS

Within the Tender call under the Council of Europe competitive bidding procedure / framework contract for the procurement of national consultancy services in the field of communication to be provided within the Council of Europe Project “Human Rights Compliant Criminal Justice System in Ukraine”.

1. One applicant's bid for a Lot should not exceed 55 000 Euros without VAT. Is it correct?

- *A financial bid/proposed fee will be assessed on the basis of the proposed fee per day by a tenderer, as requested to be filled in by tenderers in the Section A of the Act of Engagement.*
- *The present tender aims at concluding a Framework contract with selected providers. Please, see in the Section D. of the tender file about how the framework contract works/ordering procedure. The Council will indicate on each Order Form (see Section 0 below) the global fee corresponding to each deliverable, calculated on the basis of the unit fees/daily fee, as agreed by this Contract.*
- *As regards a figure 55 000 EUR without VAT mentioned in the Tender file document, it refers to the total maximum amount of the object of present tender for the whole duration of the Framework Contract, to be based on the total number of orders performed based on the needs within the framework contract concerned. This information does not constitute any sort of contractual commitment or obligation on the part of the Council of Europe.*

2. Who holds the copyright on the output (audiovisual content)?

- *Please, see the clause 3.2. Intellectual services of the General Legal conditions of the Act of Engagement document.*

3. What kind of the financial reporting of the grant will it be? Do you have any special requirements? Could you, please, specify?

- *The financial reporting will be done based on request for payment/submitted invoice to the Council in conformity with the applicable legislation (invoice/s will have to correspond to the delivered services as ordered within a specific order form under the Framework contract).*

4. Is it expected a product placement? We can offer to place the output on our TV channel. However, it will cost additionally.

- *Should there be a need for a product placement, it will be part of the specific order.*

5. Could you, please, tell us if it is essential to provide all registration documents of our company in English (taking into account the fact that our company is registered in Ukraine)?

- *Registration documents can be provided in Ukrainian.*