

Privacy Notice

T-CY Plenary and Octopus Conference 2026

This privacy notice explains how the Council of Europe, through its Cybercrime Programme Office, processes personal data of persons attending Council of Europe events.

1. Who is responsible for data processing?

Cybercrime Programme Office (C-PROC) of the Council of Europe is the "data controller" with respect to the processing of personal data in relation to the T-CY Plenary and Octopus Conference 2026, which means it has the decision-making power concerning the data processing. Processing of your personal data is governed by the [Council of Europe Regulations on the Protection of Personal Data](#) adopted by the Committee of Ministers on 15 June 2022.

2. What data do we process and for what purpose?

We process personal data that we receive either from you yourself or from another legitimate source (such as your employer or your assistant) insofar as they are necessary for us to provide your participation in the T-CY Plenary and Octopus Conference 2026.

We process the types of personal data listed below for the following purposes:

a) Participant administration

To prepare the T-CY Plenary and Octopus Conference 2026 we need your name and surname, e-mail address, country, professional information, and choice of attendance for the T-CY Plenary and Octopus Conference 2026. We need these data in order to ensure that the agenda is tailored to your specific interests and needs as well as to issue the invitations for the meetings.

If you are a speaker at Octopus Conference 2026, we will also ask you to provide your telephone number so that we could contact you in the context of preparation of the Conference, a short bio to introduce you at the Conference and/or to be published on the Conference website, a photo to be published on the Conference website, and files with your presentation(s) to be shared on the Conference website. It is optional to provide any of the above information. We will ask for your consent in the Speakers consent form.

b) Publication in participant and check-in lists

As part of the T-CY Plenary and Octopus Conference 2026 documentation, we draw up lists of participants and provide these to participants within the framework of the event with a view to facilitate access to the premises and ensure required presence necessary for issuing per-diem reimbursements. Usually a participant list contains:

- Title, first name and surname
- Professional title
- Employer

We will ask for your consent to provide the above information in the registration form.

c) Use of your e-mail address for further invitations

If you agree, after the event we may use your e-mail address to send you invitations to other events.

d) Reimbursement of travelling and subsistence expenses

If you are entitled to reimbursement of travelling and subsistence expenses, we may process the following categories of data depending on the nature of the expenses incurred: your bank details, itinerary, copies of the relevant tickets and accommodation vouchers, evidence of the expenditure actually incurred such as invoices and credit card slips or statements, and information on meals or overnight accommodation provided free of charge.

e) Visa, travel and accommodation assistance

If you need our assistance with the issue of a visa for travel in order to participate in the Committee's work, we will share your personal data as required for the issue of the visa with the competent State authorities.

f) Insurance

If you are covered by travel insurance taken out by the Council of Europe on your behalf, in the event that you make an insurance claim you will have to provide the following data so that your claim can be processed: your name and surname, phone number, fax number, email address, date of birth and your status in relation to the Council of Europe as well as the relevant information concerning the incident. You may also be required to submit supporting documents concerning the incident as well as the invitation letter from the Council of Europe.

g) Videorecording and broadcasting

The Octopus Conference 2026 will be videorecorded and partially broadcasted live via livestreaming on the main page of the [Octopus Conference 2026](#). If you object to being videorecorded, please contact us before the event, preferably when registering your participation.

h) Feedback form

After Octopus Conference 2026 we will ask you to fill in a feedback form. We will not be collecting any personal data in this form.

3. Who has access to your data?

Only those units or persons within the Council of Europe who need your personal data to conduct the T-CY Plenary and Octopus Conference 2026 have access to them.

We will share your responses with external service providers located in France, who will act as data processors, which means that they will process your personal data on behalf of the Council of Europe. Their access is strictly limited to what is needed to provide the service. Through technical, organisational and legal measures we ensure that the rules provided in the Council of Europe Regulations on the Protection of Personal Data are also adhered to by our external service providers.

We use Microsoft Forms as data processor for registration for the T-Cy Plenary and Octopus Conference 2026. You can find information on Microsoft Forms Security and Privacy [here](#).

If you are entitled to reimbursement of travelling and subsistence expenses, your relevant personal data are processed by the services of the Council of Europe in charge of such reimbursements.

Where we need to provide you with visa, travel or accommodation assistance, your personal data will be processed by the services of the Council of Europe in charge of organising travel and accommodation. We will share the personal data required for the issue of your visa with the competent authorities of the State to which you need to travel. In order to provide you with transport and accommodation assistance, we will share them with the relevant service providers. We will share only the minimum personal data necessary for the provision of such services.

The information concerning reimbursement of the travelling and subsistence expenses may be disclosed to the relevant bodies of the Council of Europe for the sole purposes of internal and external audit and to the Committee of Ministers and Parliamentary Assembly of the Council of Europe with a view to these latter discharging their statutory functions.

If you are covered by travel insurance taken out by the Council of Europe on your behalf and have made an insurance claim, your personal data will first be processed by the services of the Council of Europe in charge of organising travel and then shared with the insurance broker, CIGNA. In case of an accident or illness that requires your hospitalisation, you may contact the insurer, AIG EUROPE, directly. In this case, the Council of Europe will be notified of the insurance claim made, but the insurer will not be required to provide any medical information to the Council of Europe. The insurer and the insurance broker will process your personal data in accordance with their own data protection policies.

If you agree, your data included in the list of participants may be published on the Council of Europe website.

The events will be broadcasted via livestreaming. Video recordings will also be made publicly available on the main page of the [Octopus Conference 2026](#).

If you are a speaker at Octopus Conference 2026, subject to your consent we may share your e-mail address and phone number with the units and persons within Council of Europe who need your data for coordination purposes, we may publish your photo, short bio and presentation on the Conference website, and we may include your presentation in the public video recording of the Conference.

4. What is the legal basis for our processing of your data?

We process your personal data on the basis of the Council of Europe's legal instruments and its internal rules in order to carry out activities necessary for the performance of the Council of Europe's tasks.

The legal basis for processing your data for the purposes of processing an insurance claim is the relevant insurance contract.

The legal basis for sending you invitations to other events and publishing your data included in the list of participants on the Council of Europe website is your consent.

The legal basis for broadcasting and videorecording is our legitimate interest to promote the work of C-PROC and partners, members, observers, adherents and supporters of the Convention on Cybercrime, as well for archiving purposes.

If you are a speaker at Octopus Conference 2026, we process your telephone number, short bio, photo and files with your presentation on the basis of your consent. We also share your e-mail address and phone number and publish your photo, short bio and presentation on the Conference website on the basis of your consent.

5. How do we store your personal data?

Your personal data will be stored electronically on the Council of Europe's servers located in the European Union. We have put in place measures to protect the security of your personal information, including appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. These measures include encrypted servers, limited access to any databases only for those people who need it and secure backup of all data.

6. How long will your data be stored?

We process and store your personal data until they are no longer necessary for the purposes relating to the organisation of the T-CY Plenary and Octopus Conference 2026 and follow up activities.

7. What are your data protection rights?

You have the right to:

- request access to your personal information held by us;
- request that we correct incomplete or inaccurate personal information that we hold about you;
- request that we delete or remove your personal information when there is no valid reason for us to keep it;
- object to the processing of your personal information on specific grounds relating to your situation.

8. Contacts

If you wish to exercise the above rights, or for any queries, concerns, or requests you may have in connection with the way your data is collected and used, please contact the Council of Europe by:

- sending an email to cybercrime.events@coe.int.
- sending an email to the Council of Europe's Data Protection Officer at dpo@coe.int.

If you feel that we have not adequately responded to your request and consider that your data protection rights have been violated as a result of our processing of your personal data, you have the right to lodge a complaint with the Council of Europe Data Protection Commissioner by sending an e-mail to datacommissioner@coe.int.