



24TH COUNCIL OF EUROPE CONFERENCE OF DIRECTORS OF PRISON AND PROBATION SERVICES

21-22 May 2019, Ayia Napa, Cyprus



PRACTICAL INFORMATION

- **DATE AND VENUE:** The 24th Council of Europe Conference of Directors of Prison and Probation Services will take place at the Adams Beach Hotel, in Ayia Napa, Cyprus, starting at 9.30 a.m. on Tuesday 21st May, and closing at 5.00 p.m. on Wednesday 22nd May 2019. On Thursday the 23rd there will be an optional visit to the Cyprus Prisons Department.
- **WORKING LANGUAGES:** The working languages of the Conference will be English and French with simultaneous interpretation during the plenary sessions and in one of the three workshops. In the remaining two workshops the working language will be English only.
- **REGISTRATION:** The Conference is open to invited participants only. Each participant in the Conference has to register using the online registration form available on the Conference website (www.coe.int/cdpps2019)
- **WORKING DOCUMENTS:** All the working documents will be published on the Conference website which will be regularly updated. Please note that no working documents will be printed out and distributed during the Conference.
- **ACCOMMODATION:** A restricted number of rooms have been pre-booked at the Adams Beach Hotel and the Christofinia Hotel for 3 nights (20, 21 and 22 May 2019); participants are invited to reserve their room at their earliest convenience by using the following e-mail addresses: reservations@adams.com.cy for the Adams Beach Hotel (120 € per night breakfast included) and george@christofinia.com for the Christofinia Hotel (85 € per night breakfast included), the deadline is 20 April 2019.
- **A WELCOME RECEPTION** will be organised on Monday 20th May, at 7.30 p.m., at the Adams Beach Hotel. The reception will be hosted by the Director of Cyprus Prisons Department, Anna Aristotelous.
- **TRANSPORT:**

At the Larnaca International Airport

There will be an information desk in the arrival hall, next to the information services at the Larnaca International Airport (<http://www.hermesairports.com>) to direct participants to the transport that is organised by the Cyprus Prison Department.

All the airport transfers to Ayia Napa and transportation to the Cyprus Prisons Department are organised by the Cyprus Prisons Department.

- **VISAS:** participants are invited to check with the Cyprus Ministry of Foreign Affairs webpage (http://www.mfa.gov.cy/mfa/mfa2016.nsf/mfa81_en/mfa81_en?OpenDocument) whether they

will need a visa during their stay in Cyprus. Participants who do need a visa should contact the Secretariat of the Council of Europe to request a support letter. Please note that you will still need to follow the procedure indicated by the Cyprus Consulate in your country.

- **INSURANCE:** certain specific travel risks are covered by the Council of Europe's travel insurance policy CHARTIS (number 2.004.761), which offers cover to people until their 76th birthday. In order to obtain a visa it is not necessary to take out an additional insurance and the price paid for such insurance will not be reimbursed by the Council of Europe.
- **CURRENCY EXCHANGE:** local currency is Euro. Currency exchange points are located at Larnaca International Airport both in the departures and arrivals. The airport also has a number of cash dispensers (ATMs). For more information you can visit the (<https://www.hermesairports.com/easyconsole.cfm/id/164/lang/en>)
- **WEATHER:** May Weather Averages

<u>Max Daytime Temperature (°C)</u>	27°C (79°F)
<u>Min Night-time Temperature (°C)</u>	15°C (59°F)
<u>Hours of Sunshine (Daily)</u>	13 Hours per day

➤ **USEFUL TO KNOW:**

Local time: EET - Eastern Europe Time; Time zone: GMT+2h ahead of the Greenwich, Mean Time (GMT+2h). Like most Countries in Europe, Daylight Saving time is observed in Cyprus, where the time is shifted forward by 1 hour, resulting in a time 3 hours ahead of Greenwich Mean Time (GMT+3h).

Electric appliances: Plug socket: type G which is the plug with three rectangular pins in triangular pattern, with voltage of 240V and frequency of 50Hz.



Driving in Cyprus: In Cyprus you drive on the left-hand side of the road. The traffic signs conform to EU standards.

Emergency numbers in Cyprus: The emergency number for **police, ambulance and fire** are: **112/199**.

Police in Cyprus: The non-emergency number is: **+357 23 803 030**.

If your passport has been stolen, contact your embassy immediately for instructions as to what to do next. You generally need to make a statement at a police station to start any kind of official procedure (insurance, applying for a new passport etc.).

Health emergencies in Cyprus:

Calling an **ambulance**

◆ In emergency medical situations you can call an ambulance. You can also visit the local emergency room for acute illness or injury. For non-threatening issues, you should first contact your local doctor or find your closest out-of-hours medical clinic.

Emergency doctor's services

◆ Nearest to the hotels: 24h Emergency Room, Saveco Health Centre, Nissi Avenue 26, Ayia Napa: **+357 23 816 512**.

Hospitals ➡ Ammochostos General Hospital, Christou Kkeli 25 Paralimni: **+357 23 200 000.**

Nearby hospitals:

➡ Nearest to the hotels: Napa Olympic Private Hospital, Havares 24 Ayia Napa: **+357 23 723 222.**

➡ Nearest to the hotels: Santa Marina Ayia Napa Medical Center, Katalymaton 14 Ayia Napa: **+357 23 811 999.**

Nearby Pharmacies:

➡ Nearest to the hotels: Anteka, Nissi Anenue 86, Ayia Napa: **+357 23 723 192.**

➡ Nearest to the hotels: Tryfon Prodromou - Schwitzer, Anteka, Nissi Anenue 52, Ayia Napa: **+357 23 724 380.**

Useful phrases in Greek in case of emergencies:

- ➡ Call an ambulance: kaleste asthenoforo
- ➡ Call the police: Kaleste tin astynomia
- ➡ Call the fire brigade: Kaleste tin pyrosvestiki
- ➡ Get/call a doctor: Kaleste giatro
- ➡ I am ill: Ime arrostos

➤ **PLACES TO SEE AND VISIT:**

Ayia Napa: (<http://www.ayianapa.org.cy/thalassa-museum.php>)

Ayia Napa: (<http://www.ayianapa.org.cy/monastery.php>)

Cyprus Museums (<http://www.mcw.gov.cy/mcw/DA/DA.nsf>)