

Strasbourg, 6 October 2025

Practical information

Meetings of the CDENF and its sub-committees in Strasbourg

Dear member, participant and observer of the CDENF and its sub-committees,

This document provides key practical information to help you navigate in your role as a member, participant or observer of the CDENF or one of its sub-committees. Feel free to refer to it whenever needed, and do not hesitate to reach out to us at children@coe.int if you have any questions or require assistance.

Registration

Members, participants and observers will be requested to register to each meeting in which they intend to take part through an online Registration form. The Secretariat will share the link to this form in the meeting convocation.



As far as **CDENF members** are concerned: if the designated member cannot attend a meeting, the name of the substitute should be confirmed by your country's Permanent Representation in Strasbourg. Similarly, any permanent change of a CDENF member should be confirmed by the relevant Permanent Representation.

Sub-committee members are experts elected *ad-personam* by the CDENF. In the event of permanent unavailability, they will have to resign.

Documents

Documents for the meetings are, in principle, sent out 3 weeks in advance. There is a difference between so-called '**reference documents**' (e.g. *terms of reference, background documents or formerly adopted documents*) and '**working documents**', on which committees are invited to provide their input.

Non-restricted documents are linked in the annotated agenda available on the CDENF's webpage www.coe.int/en/web/children/cdenf. Restricted documents are shared as attachments or through a restricted website.

Accommodation

Please note that accommodation is not provided to the participants. They are required to make their own hotel arrangements. Participants are advised to book their hotel accommodations as soon as possible as hotel rooms tend to be booked out quickly.

[Hotel rate Agreement with the Group Accor Hotels](#) : **Client and access codes** are communicated upon registration or upon request



The codes are valid in Strasbourg outside the European Parliament plenary session weeks and in other cities around the world. When making the hotel room booking, it is not necessary to create an account with a username and password. Please note that hotel reservations are confirmed only upon receipt of payment via credit card from the traveller.

A list of hotels and general information about the City of Strasbourg is available on the website of the [Strasbourg Tourist Office](#).

Venue

COUNCIL OF EUROPE – AGORA Building or main Council of Europe building



Avenue de l'Europe

67000 Strasbourg

In case you would require any assistance in accessing the building or the meeting room, please let us know prior to the event. (children@coe.int)

Please note that rooms G01 to G06 are in the Agora building, while rooms 1 to 11 are in the Palais de l'Europe (main Council of Europe building).

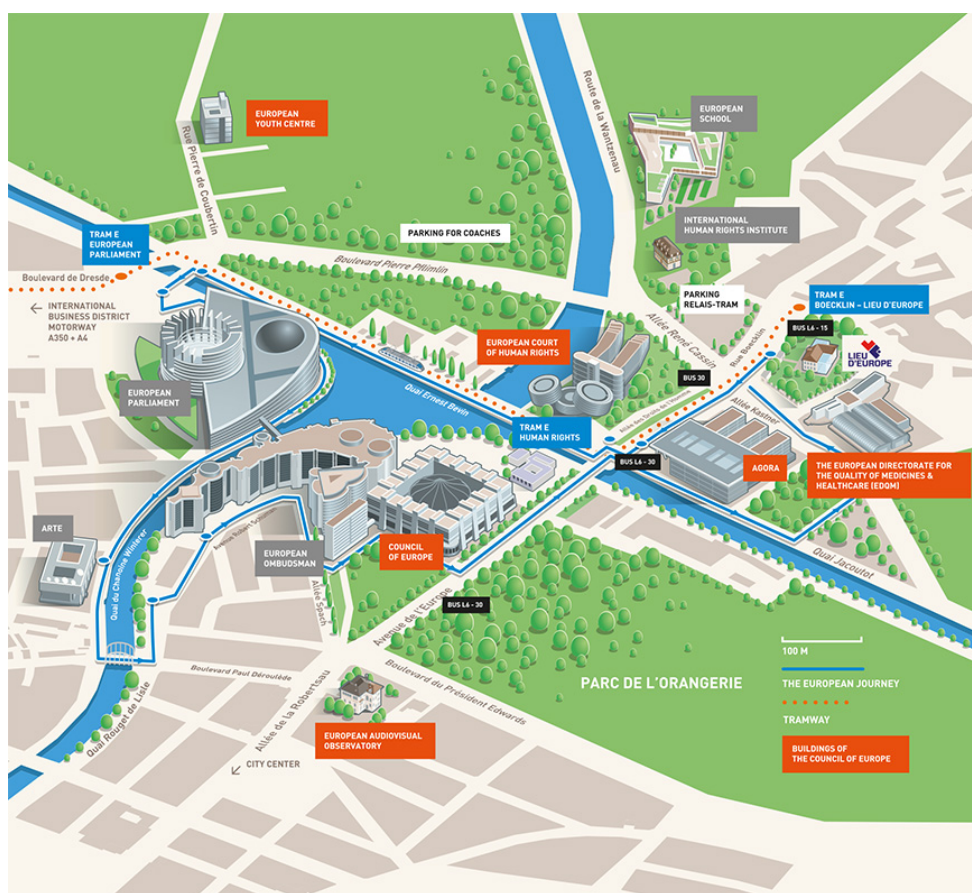
Badges to enter the Council of Europe



The main entrances of the Council of Europe buildings open at 8:00am. Attendees should present an **identity document** to access the buildings.

Attendees who have pre-registered for the meeting will receive a badge. For security reasons, ad hoc badges will take longer to be issued at the entrance.

Getting to the Buildings of the Council of Europe



From the city center :

By Tramway ([CTS](#)): Tramway **E** (towards *Robertsau l'Escale*) / **Stop at Droits de l'Homme**

By Bus ([CTS](#)): **Stop at Droits de l'Homme** (for the Agora building) or **Conseil de l'Europe** (for the main building/Palais de l'Europe)

- Bus **C6** (towards *Pont Phario*)
- Bus **30** (towards *Robertsau Chasseur / Robertsau Saint Anne*)
- Bus **72** (towards *La Wantzenau Le Golf*)

Parking:

There is no public parking at the Council of Europe premises. Metered parking at [Parking Relais Tram](#) (*allée René Cassin*) is an option. Very limited free parking slots are available along the Parc de l'Orangerie.

WIFI facilities



The Council of Europe has an open Wifi network, **CoE-Guest**, everywhere in the building. No password is required.

Catering

AGORA:

Cafeteria: Monday to Thursday closes at 4.30pm - Friday closes at 3pm

Palais de l'Europe:



Café du Palais: Hot drinks and pastries from 8 am - 3 pm

Self-service restaurant: Monday to Thursday from 12 to 2 pm

Restaurant Bleu: Monday to Thursday from 12 to 2 pm.

Fer à cheval: Open every Friday for a brasserie menu.

Please note that no food or drink (except water) is allowed in the meeting rooms. We recommend you bringing a water bottle and a jacket, as the Council of Europe adopted environmentally friendly conditions in its buildings.



In case of problem, please contact:

- The CDENF Secretariat: children@coe.int
- Anne Kayser-Attuil : anne.kayser@coe.int
- Tanja Gerwien: tanja.gerwien@coe.int

In case of emergency:



- **18** (Emergency Medical Service)
- **112** (European Emergency Call)