

# Explanation of data in PMM Project Data page

This information is obtained from the Council of Europe Project Management Database PMM, which is a working tool. For more information please contact the secretariat.

Database is available in English only.

## CONTENTS

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### 1. Project funding

Extraction listing projects approved for implementation within the Council of Europe (CoE) current Programme and Budget biennium. It shows project names, geographic scope, implementation dates, current status, Programme and Budget lines, total cost, total funding secured to date and funding needs.

### 2. Project status

Extraction listing projects approved for implementation within the Organisation's current Programme and Budget biennium. It shows project names, geographic scope, funding type, implementation dates, current status, Programme and Budget lines and total cost.

### 3. Project duration

Gantt chart listing projects approved for implementation within the CoE current Programme and Budget biennium. It shows project names, geographic scope, Programme and Budget lines, total duration, implementation years and total cost.

### 4. European Union-Council of Europe joint projects

Extraction listing projects co-funded by the European Union and the Council of Europe, for full or partial implementation within the CoE current Programme and Budget biennium. It shows project names and associated programmes, implementation dates, geographic scope and total cost.

### 5. Donors

Extraction listing donors (CoE member states, observer states, other states and organisations) and funds committed to particular projects and programmes. It also shows the projects' and programmes' geographic scope and implementation dates. Please note that data relating to project funding prior 2016 may be incomplete.

### 6. Donor payments

Extraction listing donors (CoE member state, observer state, other states and organisations) and payments towards particular projects and programmes. It also shows the projects' and programmes' geographic scope and implementation dates.

### 7. Search by PMM Project ID

A single project summary extracted by entering a known PMM Project ID. This extraction shows the given project's name, geographic scope, funding type, implementation dates, current status, Programme and Budget lines and total cost; It also contains information on donors, funds allocated and actual payments. Please note that data relating to project funding prior 2016 may be incomplete.

## EXTRACTION PARAMETERS

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Each list can be filtered by a number of parameters available in the parameter pane.

### ► Current project status

Extractions 1, 2, 3 and 4 comprise projects approved for the implementation within the Organisation's current Programme and Budget.

It is possible to filter these lists by the phase in the project life cycle:

- **Planning:** project proposals in need of funding
- **Implementing:** funded projects in the course of implementation
- **Closing:** completed projects where some administrative procedures are still on-going
- **Completed**

### ► Geographic scope

Extractions 1, 2, 3 and 4 can be filtered by the project geographic scope. Countries are listed in the alphabetical order, the CoE member states first. The selection of particular country will narrow down your search to projects which involve only the given country (incl. country-specific, regional and multilateral).

### ► Donor

Extractions 5 and 6 summarise donors' commitments and payments effected towards projects. It is possible to filter these extractions by:

- **Donor:** whether the donor is a CoE member state, observer state or other state or is not a state
- **Country and organisation:** to further narrow down your search to specific countries etc.

### ► Active projects

Extraction 5 can be filtered by two year parameters (i.e. "projects active from year" and "projects active to year") so that only projects which were in progress during that time are displayed. This means that at least one day of the project implementation period falls within the period delimited by the year parameters.

### ► Customise report

Most extractions contain the parameter enabling you to sort the information in a certain manner, for example by the Programme and Budget lines or by donor. The customisation depends on the type of information displayed in the report.

### ► Project PMM Id

Extraction 7 only: please type a known PMM Project ID in the parameter field.

## REPORTS' EXTRACTION AND DATA EXPORT

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### ► Reports extraction

Make sure that all parameters have been filled in and click on the button on the right-hand side of the parameter pane. The extraction will take from a few seconds to one minute.

### ► Export reports to MS Excel

On extraction, each list can be exported to Excel by clicking on the “floppy disc” icon above the parameters pane.

## GLOSSARY OF TERMS USED IN REPORTS

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### ► Programme and Budget

The Council of Europe’s central strategic structure for biennial programming and budgeting. It consists of several levels, namely pillars, sectors and programmes lines.

### ► Project ID and name

The Project ID is an automatically generated number which is a unique project reference.

The Project Name should match the contractually signed project name. It may include the country name(s) where relevant.

### ► Geographic scope

Projects in reports are listed always in the same order: country-specific, followed by regional and multilateral projects.

- **Country-specific:** Projects with specific benefits to one or more countries
- **Regional:** Projects with specific benefits to countries on a regional basis
- **Multilateral:** Other projects that benefit multiple countries (incl. defined groups such as all CoE countries) that are not definable as regions.

### ► Funding type

The majority of projects are funded on the following basis:

- VC refers to voluntary contributions by donors
- EU-JP to programmes co-funded by the European Union and the Council of Europe

### ► Total project-amount

This amount refers to the estimated budget during the planning phase and the agreed budget once the contract has been signed and the project (as of the implementation stage).

### ► Project start and end date

These are expected start and end date during the planning phase and final implementation dates once the project has been approved (as of the implementation stage).

### ► Donors

Countries and organisation which provide project funding approved by the Secretary General. The Council of Europe is not listed in the reports.

### ► Cooperation programmes

- Country action plans: both official action plans and programming documents for member states and others.

- Thematic-action-plans: action plans that are designed according to specific themes rather than country or regions.
- EU/Council of Europe Joint Programme (JP): a programme that is co-funded by the European Union and the Council of Europe and implemented by the latter.
- Donor partnerships: these may refer to Joint Programmes, pooled funding such as the Human Rights Trust Fund and large envelope joint programme funding such as the Programmatic Cooperation Framework and the Horizontal Facility.

► **Logframe**

A structured representation of the logical step-by-step path presenting how inputs and activities follow each other and lead to results and change.