

9-10 September 2013 CEPEJ-SATURN
PILOT IMPLEMENTATION
COURT STAFF TRAINING



9 September 2013, Monday

(Main Hall)

09:30- **Opening Speech: Mr. Ismail Aksel- Strategy Development Department (SDD)**
Role of the SDD in the Project, Planned Activities, Project Support and Implementation Unit

09:40-10:35

Moderator:

Muhammet Özokes

Panel Session -1

Prof Dr. Muhammet Ozekes, Moderator of CEPEJ workgroup

Training Programme and Objectives of the CEPEJ SATURN Project,
Results of the July 2013 Erzurum and Amasya Study Visits (SV),
Progress Achieved and Future Roadmap

Assoc. Prof. Mustafa Taşkın, DG Legislative Affairs, Head of Department

Things to do and done within the Criminal Courts

Mr. Hasan Hendek, CEPEJ Expert of the HCoJP

SATURN Practices on Europe, Roles of the Court Staff in Europe

CoE CEPEJ - SATURN Structuring, ECtHR-Reasonable Times, Eugmont scale, Importance of this study in
Turkey - Importance of the Prosecution Work

Representatives from Erzurum and Amasya Bars

Lawyer Ms. Tuba Yılmaz, Erzurum Bar, Studies in Erzurum

Lawyer Ms. Meryem Yerdelen, Amasya Bar Deputy Chief, Planned studies in Amasya

10:40-11:00

Ms. Hızır Aslı Yuksel, Acting President of the Forensic Institution

Factors delaying the proceedings in procedural aspects and their solutions

11:00-11:20

Break

11:20-12:40 **Mr. Seher Samedi, Deputy chief, Mr. Osman Gençgöl, Legal Adviser - PTT Postal
Services of Turkey**

Post Administration – Notifications, Practices, delaying reasons and solutions

11:40-13:00

**Panel Session-2 Examinations of the Court of Cassation (CoC) and Council of State (CoS), delays in
judiciary stemming from the procedure and solutions**

Mr. Aydın Karabıyık, Civil Chamber of the CoC (15 Min.)

Mr. Kemal Dadak, Criminal Chamber of the CoC (15 Min.)

Mr. İsmail Hakkı Şentürk, Chief Public Prosecutor's Office of the CoC (15 Min.)

Mr. Aydın Akgül, Deputy Secretary General of the CoS (Council of State) 15 Min.)

Questions and Answers

13:00-14:30

Lunch

14:35-17:00

UYAP WORKING GROUPS

GR 1: UYAP and Civil Courts Group (Hall -1)

GR 2: UYAP and Criminal Courts Group (Hall -2)
GR 3: UYAP and Prosecution Group (Hall -3)
GR 4: UYAP and Administrative Courts Group (Hall -4)

10 September 2013, Tuesday

(Main Hall)

09:30-10:30

Panel 1: Other Stakeholder's roles on CEPEJ Stusy (Council of State, Court of Cassation, Forensic Institution, Post Administration) Suggestion Regarding To the Procedures to be Fallowed

Moderator : Prof Dr. Muhammet Ozekes

Council of State
Court of Cassation
Forensic Institution
Post Administration

10:30-10:45

Break

10:45-11:30

**Panel 2: What to do for the success of the activity
Work Plan for October 2013 – June 2014**

Monitoring, Reporting and Templates to be used by the Court Staff, Members of the Judiciary
The Collection of Statistical Information
UYAP Screens and Applications

Moderator Prof Dr Muhammet Ozekes

As. Prof. Mustafa Taskin, Penalty and Prosecution
Mr. Mahmut Şen, Administration
Mr. Mehmet Erenöğlü, UYAP
Asis. Prof. Dr. Emel Hanağası, Judiciary
Mr. Hasan Hendek, CEPEJ
Mr. İsmail Aksel

11:30-12:00

Questions and Answers

12:00-13:30

Lunch

9-10 September 2013 COURT STAFF TRAINING

PURPOSE AND EXPECTED BENEFITS

“[The European Commission for the Efficiency of Justice](#)” (CEPEJ) structured under the Council of Europe to which Turkey is a member as well aims at assisting the willing courts and their staff to implement the CEPEJ tools designed to optimize the duration of judicial proceedings by improving time management in the courts. CEPEJ SATURN Centre together with Prof Jon T. JOHNSEN (Norway), member of the SATURN Centre Steering Group; Ms Ivana Borzova (Czech Republic); moderators in Turkey (Prof. M. Özekes, Assoc. Prof. Emel Hanagasi, Ass. Prof. Mustafa Taşkın); members of the working group and selected judges-prosecutors-lawyers-court staff from the Amasya and Erzurum Courthouses and Ankara Administrative Court started a pilot implementation on time management in judiciary with the support of the Turkish Ministry of Justice and High Council of Judges and Prosecutors. This implementation project encompasses a total of 13 courts and 12 prosecution offices from the Amasya and Erzurum Courthouses and Ankara Administrative Court. Until now, 2 international workshops and 1 local meeting

have been conducted within the scope of that implementation. After the preparatory work is completed and before the pilot implementation is announced publicly, the aim is to contact with and ask support from the relevant stakeholders and actors for the Training which will be held on 09-10 September and provide training for all court and prosecution office staff.

Target group: Staff of the pilot courts, 1 civil, 1 criminal judge and 1 prosecutor from Amasya and Erzurum, newly appointed ChPP of Amasya (orientation), other stakeholders

Purpose of the work: In the scope of the CEPEJ SATURN Time Management Project;

1. To help the court staff who will undertake an important part of the time management be equipped with the necessary information and inform them on the work they will be responsible and importance of the SATURN work
2. To inform them about monitoring (periodical) and reporting (end of periods) (Decide on who will be responsible for monitoring and reporting and on which days and in which months)
3. To determine the responsibilities of UYAP,
4. To determine how the court staff will make follow-up and reporting manually over the case files and finalise the templates to be used in the files
5. To create accurate and effective communication among the court staff, UYAP, SDD and CoE
6. To inform the Bar and parties on the functioning of this implementation and process (Bar, lawyers)
7. To explain how the court staff will receive data from the UYAP and how to carry out monitoring and reporting
8. To determine the essential needs of the court staff when they carry out the said implementation and find necessary solutions
9. To decide on the statistical data and how to deal with the delayed cases falling under Article 6 of the ECHR
10. To determine the responsibilities of the court staff, judges/prosecutors, courthouses, MoJ and HCoJP to comply with the case categories and set targeted durations (labour division)
11. To discuss (CoC, forensic) what to do in order to overcome the delays which are not stemming from the courts (external factors) but stemming from the procedure and to encourage local actors with a view to solving relevant problems.

Expected benefits in medium and short term and results:

1. Complete the preparation and start in September: UYAP, court staff, judges/prosecutors, courthouses, MoJ and HCoJP
2. Submit the preparatory work and implementation plan to CEPEJ SATURN on 25-27 September
3. Ensure that the MoJ, courts and HCoJP sustain this work after the finalisation of the Court Management Project
4. Make the monitoring and reporting feasible for the implementers and monitoring people