

## **ASSOCIATION OING-SERVICE**

Maison des Associations

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### **Minutes of the Ordinary General Assembly of 14 October 2020 from 12.00 to 13.00 by videoconference**

**adopted by the Ordinary General Assembly of 15 December 2021**

The invitation sent to the member INGOs on 28 September 2020 with the agenda invited them to register by return of mail.

30 INGOs registered for this GA, of which **29 were members with voting rights, 2 INGOs having given a proxy.**

The President Annelise OESCHGER, after thanking the participants for attending this videoconference, announced the following, taking into account the exceptional circumstances due to the measures taken in the context of the covid-19 pandemic:

"Due to the health measures we are obliged to hold our GA by video conference. We use the BlueJeans tool, provided by OING-Service.

As last year in Strasbourg we are holding the GA without simultaneous interpretation - our small Association has no funds for such interpretation. As you can see, the main documents - those put to the vote - are available on the OING-Service website, in French and English. In addition, the links to these documents will be successively announced in the chat on the right of your screen. Oral contributions will be summarised in the other language as they are made.

We are holding this GA - of a French association - by videoconference in accordance with the French regulations in force in relation to the Covid-19 pandemic (Order N° 2020-321 of 25 March 2020 - in force until 30 November 2020).

The Bureau unanimously decided that all decisions of the GA of 14 October 2020 can be taken during a meeting only by video-conference and by the means available in this framework for the votes.

I cordially thank your INGOs, through you, for having paid their membership fees for this year and/or for 2019."

- 1) **The agenda and the appointment of Léon Dujardin as rapporteur** were adopted unanimously.
- 2) **The minutes of the General Assembly of 12 April 2019** were adopted unanimously, no member having made any remark or asked any question.
- 3) **Presentation of the 2019 moral report** by Marie-Claire GALIBERT, Vice President. After a brief exchange, the moral report was adopted unanimously.

4) **The profit and loss account and balance sheet for 2019** of OING-Service were presented as well as the financial report for 2019 by the treasurer Heleen JANSEN.

Philippe BURCKLE, chartered accountant, points out that the deficit for the year 2019 is minimal. He reminded that the association pays for the costs of the Conference chairmanship, the bureau and the commissions, in addition to the costs of representation at steering committees and special events.

For the reimbursement of expenses, it was requested that in future the originals justifying these expenses be sent and not scanned copies. Jean-Bernard MARIE asked that strict measures be taken in this respect: no reimbursements without originals. The meeting supported this proposal.

Anne KRAUS proposed that in the event of difficulties in having originals to present, in particular if there are only electronic documents, it should be possible to make a declaration on honour for these expenses. The President noted that the same rules were applied to electronic documents as by the Council of Europe, pointing out that a large proportion of the revenue came from the Council of Europe and that it checked the supporting documents relating to it.

5) **The report of the auditor**, Philippe GROLLEAU, was approved by a majority with one abstention, no votes against.

Discharge is given to the Board.

6) Philippe GROLLEAU announced that he was ceasing his activity as auditor. The President thanked him for his valuable work.

**Jean- Pierre DEMANGE**, MIAMSI, was presented as a possible successor. There were no other proposals or objections and he **was appointed auditor for 2021-2023**.

7) The President presented the **2020 activities and the provisional budget**. Due to the difficulties caused by the health situation (COVID -19), it is foreseeable that there will be fewer contributing INGOs and that the support from the Council of Europe will also be less than in previous years as it cannot exceed the amount of contributions received. There will be more costs for visual communication means but travel costs will be lower.

There being no questions or comments, the provisional budget for 2020 was adopted unanimously.

8) It was proposed that **the membership fees for 2021** should be the same as in 2020. This proposal was adopted unanimously.

9) The President announced that elections for the Board would be held at the next ordinary General Assembly.

There being no further business, the meeting was closed.

Report by Léon DUJARDIN