

ASSOCIATION OING-SERVICE

Maison des Associations

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Minutes of the Extraordinary General Assembly

of 5 October 2021 from 16.00 to 17.30

in hybrid format (Palais room 9 and videoconference KUDO)

adopted by the Ordinary General Assembly of 15 December 2021

On 18 September 2021 the President invited the member INGOs of the OING-Service Association to the Extraordinary General Assembly on Tuesday 5 October 2021. In this letter she mentioned the agenda and attached the presentation of the draft revision of the statutes proposed by the Board.

On 5 October 2021 at 4.30 p.m. in the Palais du Conseil de l'Europe room 9, the President Annelise OESCHGER declared the EGA open.

She thanked the participants and introduced this Extraordinary General Assembly in these terms:

"Thank you very much for being here - towards the end of a very rich day: the colleagues who are joining us by videoconference and the few colleagues who are present in Strasbourg in connection with the session of the Conference of INGOs.

I would like to thank the Council of Europe - Marie-Ann Hennessey who made this videoconference possible via KUDO; Jane Crozier who is by my side as this is the first time I am moderating a meeting via KUDO; Lusine Sahakyan who supported me very efficiently in the preparation for KUDO; the technicians who were very patient, and the interpreters. This is an important support that is not self-evident, because as you know, the OING-Service Association is an independent organisation. However, its raison d'être is precisely to be at the service of the Council of Europe's Conference of INGOs, which, with the reform carried out last December, has taken on a new and much-appreciated momentum within the Council of Europe.

Today, with the vote on the revised Statutes, we are preparing to support the Conference of INGOs in the most effective way possible.

Most of you are already familiar with KUDO and how it works. We are going to have votes and we are going to use the voting function of KUDO: for each vote, I will say the number and read out the issue we are voting on. Then I will declare the vote open for a while and then ask for the vote to be closed and the results presented. All of you will see the results.

However, some INGO member representatives are in the room and are not able to log in via KUDO, so the Bureau of OING-Service has decided that their votes, expressed by a voting card, will also be taken into account and added to the KUDO results. These are 5 INGOs with voting rights, one of which also holds a proxy from another INGO.

If you have any technical questions during the meeting, you will be able to discuss them with the technical staff in the chat room.

The revision of the statutes is done by an extraordinary GA. In order for it to take place, a quarter plus one of the members entitled to vote must be present (art. 13). INGOs that are up to date with their membership fees, i.e. that have paid their fees in 2020 and/or 2021, are entitled to vote (art. 11).

OING-Service has 129 voting members - 58 INGOs with voting rights have registered for this EGA, 7 of them by proxy.

To be valid, a decision of the Extraordinary GA requires a majority of three quarters of the members present and represented (art. 13). At each vote, we will check the number of INGOs present and represented by video conference and in the room and then calculate the qualified majority of 3/4."

● **1. The agenda was adopted** unanimously (Vote V1):

34 voters by KUDO holding 5 proxies and 6 voters in the room:

45 yes, 0 no, 0 abstention

For the quorum: 5 members connected to KUDO do not vote.

There are therefore 50 members present and represented, with $\frac{3}{4}$ being 38: the quorum is reached.

● **2. appointment of the rapporteurs:** Marie Claire GALIBERT , Vice President, and Léon DUJARDIN , Deputy Secretary, are appointed rapporteurs without objection.

● **3. Presentation of the draft revision of the statutes** proposed by the Board and discussion.

The President reminded the meeting that

- on 1 September the members had been sent the preliminary draft of the revised statutes, drawn up by the Bureau of OING-Service, with an invitation to send their comments - some proposals had been received;

- on this basis, the Board adopted the current draft revised statutes which the members had on 18 September, attached to the invitation for this extraordinary GA;

- a reaction was received from one INGO member making an observation and a proposal which are submitted to this EGA.

The President then made a brief presentation of the major proposals, including

Art 14 concerning the composition of the Board: the experience of the last years has shown that the management of the small budget of the association does not require so many members of the Board, it was proposed to reduce it to 8 members: 5 elected members and 3 ex officio members.

The President then presented the observation of the European Union of Court Clerks (EUR)

Art 1 and 20: The District Court is now the Judicial Court. This is a factual remark and the draft will be changed accordingly.

For the only proposal for change received before the EGA, the floor is given to Jean-Jacques

KUSTER, representative of the European Union of Court Clerks. He proposed for

Art 8 to add after "in particular of the Code of Conduct of the Conference of INGOs of the Council of Europe": "**found by the Verification and Dispute Committee - and the Appellate Committee if applicable - of the Conference of INGOs**".

Ad hoc proposal by Anna RURKA: to add to Articles **10 and 14** that meetings of the General Assembly and the Board may also be held in **hybrid format**. This would make it completely clear.

The President asked if there was any opposition - there was none and the proposal was therefore adopted.

The President opened the discussion on the other articles of the draft revised Statutes.
There were no requests to speak.

● **4. Voting on the draft revised Statutes**

Vote on Art. 8 (V 2) as proposed:

32 voters by KUDO holding 6 proxies and 6 voters in the room:

42 yes, 0 no, 2 abstentions

For the quorum: 8 members connected to KUDO do not vote.

There are therefore 52 members present and represented, $\frac{3}{4}$ being 39: the quorum is reached.

Final vote on the draft revised statutes as amended during the meeting (V 9) :

32 voters by KUDO holding 6 proxies and 6 voters in the room:

43 yes, 0 no, 1 abstention

For the quorum: 8 members connected to KUDO do not vote.

There are therefore 52 members present and represented, $\frac{3}{4}$ being 39: the quorum is reached.

The draft revised statutes are adopted with the required qualified majority.

● **5. Information on the next Ordinary General Assembly:**

It will take place on 15 December 2021 by videoconference. On the agenda will be the usual items plus the elections for the Board.

At 17:30, the President closed the EGA and thanked everyone present in the room and at their computers.