

## ASSOCIATION OING-SERVICE

Maison des Associations  
1, place des Orphelins, F - 67000 STRASBOURG  
Inscrite au registre des associations  
Tribunal judiciaire de Strasbourg Vol 72, Fol 105

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To the INGOs member of OING-SERVICE

10 April 2023

Dear Colleagues,  
I am pleased to invite you to the

**Ordinary General Assembly of OING-Service on  
Tuesday 25<sup>th</sup> April 2023 from 17.00 to 17.30 CEST  
in hybrid form (Agora room G.03 and by videoconference)**

***Registration:** You are requested to confirm your participation as soon as possible and at the latest by 24<sup>th</sup> April by e-mail to [goeschger@protonmail.ch](mailto:goeschger@protonmail.ch) - thank you!  
Technical details concerning the videoconference will be sent in due time to those registered.*

Agenda:

- 1. Welcome and adoption of the agenda – **vote**
- 2. Nomination rapporteur
- 3. Adoption minutes Ordinary General Assembly of 5 April 2022 - **vote**
- 4. Annual Report 2022 (Marie-Claire Galibert, Vice-President) – **vote**
- 5. Presentation of the accounts and financial report 2022 (Heleen Jansen, treasurer; Philippe Burcklé, certified accountant)
- 6. Auditor's report (Jean-Pierre Demange) – **vote**
- 7. Appointment auditor for 2024-2026 - **appointment**
- 8. Activities in 2023 and draft budget 2023 - **vote**
- 9. Annual subscription amount 2024 – **vote**
- 10.. Other business

The documents will be made available on the [website of OING-Service](#)

If you are unable to attend this General Assembly you may use the enclosed proxy form.

Please accept the warmest greetings of all the members of the Bureau.

Annelise Oeschger  
President

For information - extract of article 11 of the statutes:

***"No more than two proxies may be held by a member present. Only INGOs which are up to date with their annual fee may vote"** (= subscription paid for 2022 and/or 2023).*