

ASSOCIATION OING-SERVICE

Maison des Associations
1, place des Orphelins, F - 67000 STRASBOURG
Inscrite au registre des associations
Tribunal judiciaire de Strasbourg Vol 72, Fol 105

To the INGOs member of OING-SERVICE

1st October 2024

Dear Colleagues,
I am pleased to invite you to the

**Ordinary General Assembly of OING-Service on
Wednesday 16th October 2024 from 12.30 to 13.00 CEST
in hybrid form (Agora Room G.03 and by videoconference)**

Link for online participation

<https://vmeeting.coe.int/ad/221116684555>

Draft agenda:

- 1. Welcome and adoption of the agenda – **vote 1**
- 2. Nomination rapporteur
- 3. Adoption minutes Ordinary General Assembly of 9th April 2024 – **vote 2**
- 4. Financial situation at 30 September 2024 (Heleen Jansen, treasurer)
- 5. Presentation additional budget for the Youth Program (Marie-Claire Galibert, Ece Ciftci) – **vote 3**
- 6. Limit on reimbursement of accommodation costs from 1 January 2024 to €130/night – **vote 4**
- 7. Modification Rules of Procedure article 6 – **vote 5**
Bullet point 4 : « Accomodation costs are reimbursed **CUT : up to €110/day (one hundred and ten euros)** on proof of the actual expense **ADD : up to a limit per day of travel, the amount of which will be set by the Board at the beginning of the year..** »
- 8. Modification Rules of Procedure article 8 – **vote 6**
ADD a point 3 : « All expenditure by the treasurer requires the signature of the president. »
- 9. Other business

The Rules of Procedure and other documents are available on the website of OING-Service.

If you are unable to attend this General Assembly you may use the enclosed proxy form.

With the best regards of the members of the Bureau,

Annelise Oeschger
President

For information - extract of article 11 of the statutes:

"No more than two proxies may be held by a member present. Only INGOs which are up to date with their annual fee may vote" (= subscription paid for 2023 and/or 2024).