

ASSOCIATION OING-SERVICE

Maison des Associations
1, place des Orphelins, F - 67000 STRASBOURG
Inscrite au registre des associations
Tribunal judiciaire de Strasbourg Vol 72, Fol 105

To the INGOs member of OING-SERVICE

19 March 2022

Dear Colleagues,
I am pleased to invite you to the

**Ordinary General Assembly of OING-Service on
Tuesday 5th April 2022 from 16.45 to 18.15 CEST
in hybrid form (at the Palais de l'Europe and by videoconference)**

Registration: *You are requested to confirm your participation as soon as possible and at the latest by 4th April by e-mail to aoeschger@protonmail.ch - thank you!*
Technical details concerning the videoconference will be sent in due time to those registered.

Agenda:

- 1. Welcome by the President, Davide Capecchi, and adoption of the agenda – **vote**
- 2. Nomination rapporteur
- 3. Adoption minutes Ordinary General Assembly of 15 December 2021 - **vote**
- 4. Annual Report 2021 (Marie-Claire Galibert, Vice-President) – **vote**
- 5. Presentation of the accounts and financial report 2021 (Heleen Jansen, treasurer; Philippe Burcklé, certified accountant)
- 6. Auditor's report (Jean-Pierre Demange) – **vote**
- 7. Activities in 2022 and draft budget 2022 (Davide Capecchi) - **vote**
- 8. Annual subscription amount 2023 – **vote**
- 9. Revision of the Rules of Procedure: presentation by Davide Capecchi and discussion – **vote**
The draft revised Rules of Procedure are attached to this invitation.
- 10. Other business

The documents will be made available on the [website of OING-Service](#)

If you are unable to attend this General Assembly you will find enclosed a proxy form.

Please accept the warmest greetings of all the members of the Bureau.

Davide Capecchi
President

For information - extract of article 11 of the statutes:

"No more than two proxies may be held by a member present. Only INGOs which are up to date with their annual fee may vote" (= subscription paid for 2021 and/or 2022).