

## **ASSOCIATION OING-SERVICE**

Maison des Associations  
1, place des Orphelins, F - 67000 STRASBOURG  
Inscrite au registre des associations  
Tribunal d'Instance de Strasbourg Vol 72, Fol 105

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28 September 2020

To the INGOs member of OING-SERVICE

Dear colleagues,

I am pleased to invite you to the

**Ordinary General Assembly of OING-Service on  
Wednesday 14<sup>th</sup> October 2020 from 12.00 to 13.00  
by videoconference**

*Technical details concerning the videoconference will follow.*

*Registration: You may register by responding to this mail.*

Agenda:

- 1. Adoption of the agenda and rapporteur appointment
- 2. Adoption of the minutes of the General Assembly of 12 April 2019 (see [website](#))
- 3. Annual Report 2019 (Marie-Claire Galibert, vice-president) – **vote**
- 4. Presentation of the accounts and financial report 2019 (Heleen Jansen, treasurer)
- 5. Auditor's report (Philippe Grolleau) – **vote**
- 6. Appointment of an auditor for 3 years - **appointment**
- 7. Activities and estimated budget 2020 (Annelise Oeschger) – **vote**
- 8. Annual subscription amount 2021 – **vote**

In case you cannot attend this meeting you will find attached a proxy form.

Looking forward to working with you I send you my friendly greetings and those of the whole Bureau

Annelise Oeschger  
President

For information - Extract of article 11 of the statutes:

*"No more than two mandates may be held by a member present. Only INGOs which are up to date with their annual fee may vote"* (= subscription paid for 2020 or for 2019)