Network of lawyers - Privacy Notice

1. Who is responsible for data processing?

The Council of Europe is the "data controller" with respect to processing of your personal data in relation to the application for membership and membership to the Network of specialised Lawyers and NGOs assisting victims of violence against women ("the Network of lawyers"), which means it has the decision-making power concerning the data processing, which is governed by the <u>Council of Europe Regulations on the Protection of Personal Data of 15 June 2022</u>.

2. What data do we process and for what purpose?

We process personal data that we receive from you (first name, family name, the name of your NGO (if applicable), your position, postal address, email address, telephone number, specialisation in the area of violence against women, and working language(s)) to send you important updates, event invitations, and relevant Network information; to invite you to participate in events, workshops, and conferences related to violence against women; to facilitating communication and cooperation among members; and to maintain a list of the Network members.

3. What is the legal basis for our processing of your data?

We process your personal data on the basis of your consent.

4. Who has access to your data?

Only staff members of the Council of Europe Violence against Women division and members of the Network of lawyers will have access to your personal data, unless you explicitly agreed to make your name, name of NGO/Bar Association, position, country, email address and specialisation in the area of violence against women available to public via Council of Europe web site, where a list of the Network members may be published.

5. How do we store and share your personal data?

Your personal data will be stored electronically on the Council of Europe's servers located in the European Union. We have put in place measures to protect the security of your personal information, including appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. These measures include encrypted servers, limited access to any databases for only those people who need it and secure backup of all data.

6. How long will your data be stored?

We will store your personal data until you instruct us to delete it.

7. Your rights

You have the right to:

- request access to your personal information held by us;
- request that we correct incomplete or inaccurate personal information that we hold about you;
- request that we delete or remove your personal information when there is no valid reason for us to keep it;
- object to the processing of your personal information on specific grounds relating to your situation.

8. Contacts

If you wish to exercise the above rights, or for any queries, concerns, or requests you may have in connection with the way your data is collected and used, please contact the Council of Europe by:

- sending an email to conventionviolence@coe.int
- sending an email to the Council of Europe's Data Protection Officer at dpo@coe.int.

If you feel that we have not adequately responded to your request and consider that your data protection rights have been violated as a result of our processing of your personal data, you have the right to lodge a complaint with the Council of Europe Data Protection Commissioner by sending an e-mail to datacommissioner@coe.int.