

Nazia Rehman

~~7 Chelburn Close, Bickershaw, Wigan, WN2 5TZ~~

Nazia.campaign@gmail.com

Nationality: British

Date of Birth: 11/09/1978

~~Tel: 07809826874~~

Languages:

English, Urdu, Punjabi and Hindi.

References:

Available on request

Councillor and a Cabinet member for Finance, Resources and Transformation (Current)

My responsibilities include,

- Ensuring council's financial position is resilient and budgets are balanced, robust, and transparent in an everchanging and financially challenging atmosphere.
- Delivering a comprehensive internal audit programme and assurance so that the council's corporate governance and risk framework are adequate and effective.
- Leading on the evolution and transformation of the council's digital services keeping digital inclusivity at the heart of everything digital.
- Leading on transformation plans, workforce transformation, public service reform & growth and customer services.
- Leading on the adequate management of resources and ensuring human resources, data and buildings are used in the best possible way. (a new vision for resource management is being carved after Covid to best utilise our buildings and other resources.)
- Scrutinising the executives to ensure accountability is not compromised in public service provision and procurement.
- Leading reputation management of the organisation.
- Overseeing the procurement procedures and due diligence exercise to ensure legal and financial compliance and value for money.
- Dealing with internal and external media outlets.
- Keeping public and other stakeholders abreast of council's strategic vision and operational plans.
- Provide the strategic steer into transformational programmes regarding public services.

Chair of Local Government Association Transformation Network

Leading on transformation in local government and United Kingdom

Information sharing on cutting edge transformation programme from local authorities

Providing a platform to elected members across the country to further transformation and public service reform.

Local Government Association Peer (2022 – to date)

Contributing to peer reviews in local authorities across the country.

Mentoring new councillors and cabinet members in their roles.

Providing constructive but critical feedback for different assignments about things which need improvement and other local authorities.

Information sharing on best practice across local government.

Member of Local Government Association, City Regions Board

Advocating and representing the interests of city areas.

Providing a steer to local government in forming its policy its policy regarding growth, transport infrastructure, skills and wider public service reform.

Working with local authorities in implication of forward plans and transformation guided by LGA city regions board.

Governor Wigan and Leigh College (May 2022 – 2024)

Member of Resources Committee ensuring the utilisation of land, buildings, building and other resources in the best possible way.

Member of Wigan and Leigh college remuneration committee.

Determination and periodic review of the educational character, and mission of the institution and for oversight of its activities (and obtaining the views of staff and students in relation to these reviews).

Approving the quality strategy of the institution.

The effective and efficient use of resources, the solvency of the institution and the

Corporation and safeguarding its assets, including monitoring the effectiveness and probity of college management.

Approving annual estimates of income and expenditure.

The appointment, grading, suspension, dismissal and determination of the pay and conditions of service of the holders of senior posts, including the Clerk to the Governing Body; Setting a framework for the pay and conditions of service of all other staff.

Other board level appointment

Board member, The Growth Company (April 2022 – to date)

Executive member of Yorkshire purchasing authority board Member of Greater Manchester growth board.

Board of directors for Leigh Sports Village.

Board of directors for Wigan Development Company.

Local Government Association Peer, providing support and constructive criticism to different local authorities in specific service areas.

Lead member for Community and Family safety (2016 – 2018)

My responsibilities included:

Working closely with Greater Manchester police and crime panel on strategic vision and priorities for GMP.

Addressing domestic abuse, drug, and alcohol addiction as council's priority areas.

Dealing with antisocial behaviour while working with communities, schools, and voluntary sector

Prioritising prevention and early intervention to prevent families reaching crisis point, working with Wigan's (SDFs) service delivery footprints.

Member of audit and governance scrutiny committee (2016 – 2019)

Member of children and young people scrutiny committee in Wigan. (2016 – 2018) Member of Greater Manchester police and crime panel. (2016 – 2018)

Accountant: (2012-2018)

Sterling Accountancy, 11 Beecham court, Wigan, WN3 6PR

- Preparation of financial accounts for private companies and sole traders.
- Tax planning and financial advice for businesses.
- Auditing of accounts and industrial products.
- Working with SAGE, Microsoft applications and system analytics
- Evaluated all financial audit plans and ensured compliance to GAAP regulations.
- Working with HMRC, Home office, Customs and Excise and other agencies.
- Analysed client's internal controls and business processes and recommended improvements if required.
- Carried out various audits as required to improve customer processes.
- Prepared reports for audit results on the financial information of the organization.
- Investigated various claims for customer credit and fraud cases.
- Built good relationship with all clients, colleagues, staff members and external auditors.
- Led several tax and VAT inspections.
- Managing payroll and pension programmes of the clients.