

CALL FOR PROPOSALS

EURIMAGES PROMOTION PROGRAMME

SPONSORSHIPS

Deadline for applications | 15 March 2026

CALL FOR PROPOSALS PROMOTION SPONSORSHIPS

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This call for proposals is launched in the framework of the Promotion Programme of the Eurimages Fund. It aims to co-fund initiatives that are relevant and likely to meet the Fund's quality standards and values. Initiatives receiving sponsorship are expected to provide visibility to both the Fund and international film co-productions.

1. INTRODUCTION

Active since 1989, Eurimages was established as a cultural support fund of the Council of Europe. The Fund promotes independent filmmaking by providing financial support to feature-length fiction, animation and documentary films. In doing so, it encourages co-operation between professionals established in different countries.

1.1. Values and missions

As an entity of the Council of Europe, the Eurimages Fund organises its activities based on the following fundamental values:

- freedom of artistic expression
- pluralism
- diversified creative storytelling
- cultural co-operation and exchange
- equality, diversity and inclusion
- transparency and neutrality
- environmental sustainability

Eurimages aims to enhance co-operation for the purpose of stimulating high quality film and audiovisual production as an important means of promoting independent cinematography and cultural exchanges within Europe and beyond, thus contributing to more inclusive and peaceful societies.

Its mission is to foster co-production and the circulation of independent, diverse, and original quality filmmaking and encourage co-operation contributing to a common film heritage, while taking into account gender equality, diversity, inclusion, and environmental protection.

1.2. Structure and Governance

The Board of Management, under the authority of its President, adopts the budget of the Fund and defines its policy and strategy. It meets at least once a year and is composed of representatives of the Fund's member States.

The Executive Committee provides continuity of management between meetings of the Board of Management. It meets at least three times a year and is composed of representatives of one-third of the Fund's member States, named by rotation and with regard for geographical and gender balance.

The Secretariat of Eurimages is responsible for implementing the decisions taken by the Board of Management. It maintains contacts with film industry professionals and has the task of assessing applications for funding as well as ensuring the follow-up of support agreements. The Secretariat is based in Strasbourg under the authority of an Executive Director.

1.3. Budget and funding

Eurimages has a total annual budget of approximately €31 million. This financial envelope derives essentially from the contributions of the member States as well as returns on the loans granted. Eurimages' support takes the form of soft loans and grants (Co-production support) or grants (Promotion of co-production, Cinemas support and Film Marketing & Audience Development support, supports granted in the framework of the Gender Equality, Diversity and Inclusion Strategy). Soft loans are repaid from revenues generated by the projects supported.

1.4. Support schemes

Eurimages has four support schemes:

- Feature Film Co-production support (representing 80% of the Fund's resources)
- Film Marketing & Audience Development (FMAD) support¹
- Cinemas support, in cooperation with Europa Cinemas
- **Promotion activities to promote independent filmmaking and international co-productions through co-operation agreements with various festivals and film markets, including Sponsorships, New Lab Awards and Co-production Development Awards.**

In addition, Eurimages carries out other activities within the framework of overarching principles:

- Gender Equality, Diversity and Inclusion (GEDI) Strategy²
- Sustainability Strategy

**More information on the Eurimages Fund and its activities is available on its [website](#).
The latest activity report is available [online](#).**

2. BACKGROUND INFORMATION

2.1. Eurimages Promotion Programme

As part of its mission to support the creation and distribution of cinematographic works, the Eurimages Fund has established a promotion programme aimed at increasing its visibility and highlighting international cinematographic co-productions throughout its member States.

Under this programme, the Eurimages Fund enters into partnerships with key industry players such as major international film festivals, as well as with initiatives organised as part of the industry programme of film and audiovisual events throughout its member States.

2.2. Current activities in the framework of the Promotion Programme

2.2.1. Co-operation with film festivals and markets

For many years, the Eurimages Fund has been actively participating in the **Berlin, Cannes and Venice film festivals**, where it has a stand at their respective markets.

The Eurimages Fund also partners with these events to host a reception attended by a large number of industry professionals and organises occasional panels to introduce its new activities.

2.2.2. Eurimages International Co-Production Award

In 2007, the Eurimages Fund became a patron of the European Film Academy and created an award for co-production now called **Eurimages International Co-Production Award**, aimed at rewarding a distinguished producer from a Eurimages member State active in co-production.

This award, designed to acknowledge the key role of co-production in the film industry, is presented during the annual European Film Awards ceremony.

2.2.3. Eurimages Co-production Development Award

The **Eurimages Co-production Development Award** was created in 2010 to promote the Fund's role in encouraging film co-production from the initial stages of a project. Since 2021, this cash-prize of €20,000 is presented in a selection of co-production markets resulting from triennial calls for proposals.

¹ This new programme replaces the former [Distribution Support Programme](#), which was discontinued in 2019.

² Two calls for proposals are launched at the same time as the ones for the Promotion Programme in order to select for the period 2027-2029: Gender Equality, Diversity and Inclusion sponsorships and the Audentia Award.

A separate call for proposals is launched at the same time as this one in order to select the co-production markets that will host the Eurimages Co-production Development Awards in 2027-2029.

2.2.4. Eurimages New Lab Awards

These awards are successors to the Eurimages Lab Project Awards launched in 2016 for innovative projects exploring new forms of expression, and the conclusions of the “Study on the feasibility, pertinence and design of a Lab Projects support programme for the Eurimages Fund”.

A separate call for proposals is launched at the same time as this one to select initiatives to host the Eurimages New Lab Awards, i.e. the Innovation Award of €20,000 (for innovative projects in development to promote experimentation) and the Outreach Award of €30,000 (for innovative work-in-progress projects to promote audience outreach) in 2027-2029.

2.2.5. Sponsorships and patronages

Eurimages offers sponsorships to selected film-related initiatives taking place in the Fund’s member States. This activity aims to promote both the Eurimages Fund and international film co-production through partnerships with high profile initiatives willing to highlight them.

Eurimages also offers patronage (i.e. sponsorships that do not involve a financial contribution from the Fund) for film-related events in the area of international co-productions. Applications for patronage are not covered by this call. They must be submitted in accordance with the [guidelines](#) on patronage published on the Eurimages website.

3. PURPOSE OF THE CALL

The purpose of this call is to select, for the year 2027 and with the possibility of renewal for the years 2028 and 2029, sponsorship proposals to receive a grant from the Eurimages Fund as part of its Promotion Programme.

Eurimages intends to select **proposals for receptions OR initiatives** such as projects, training courses, mentorships, conferences, residencies or events, which, by sharing the same objectives and values as the Fund, are likely to give visibility to the Fund and to international film co-production, in accordance with the eligibility and selection criteria defined below.

4. GRANT AMOUNT

Two categories of sponsorship proposals will be identified:

- The (co)hosting of a **reception aimed at promoting international film co-production with a financial contribution of a maximum of €3,000** OR
- The (co)financing of **an initiative related to international film co-production with a financial contribution of a maximum of €10,000**.

The number of grants and the amounts granted will be determined according to the available budget as adopted by the Board of Management of Eurimages. An applicant can only receive one grant for either a reception OR an initiative. However, subject to the relevance of the proposals received, Eurimages reserves the right not to award all available funds.

5. REQUIREMENTS

5.1. Implementation period

Only costs incurred during the implementation period are eligible to be covered by the Eurimages grant.

For the first year of the sponsorship, the implementation period of the initiative starts on the date of signature by Eurimages of the grant agreement to be concluded with the grantee. For the subsequent year(s), where applicable, the implementation period starts on the date of the renewal letter. For any given

year of the sponsorship, the implementation period shall in principle end on the day of the initiative's completion.

Initiatives completed prior to the date of submission of the proposal will be automatically excluded. As regards initiatives whose start date require incurring costs prior to the date of signature of the grant agreement (or prior to the date of the renewal letter for the subsequent year(s)), only those costs incurred after the date of the notification of support decision could be eligible (subject to the prior written approval of Eurimages and provided the agreement or renewal letter concerned so provides).

Reporting requirements (see Section 5.4 below) must be completed by the end of the year in which the initiative has taken place.

5.2. Budgetary requirements

Proposals shall be accompanied by an **estimated budget for the initiative** (template available in **Appendix II**) that is consistent, accurate, clear, complete, and cost-effective in light of the proposed initiative. The estimated budget attached to the proposal must clearly indicate which costs would be covered by Eurimages.

Proposals must also include an **estimated financing plan for the initiative** that clearly indicates all financing sources – whether financial or in-kind –, including contributions from third parties, any own resources of the applicant, and the requested grant (template available in **Appendix II**).

Each grantee shall contribute to the initiative either by way of its own resources or by contribution from third parties. Co-financing may take the form of financial or human resources, in-kind contributions or income generated by the initiative.

5.3. Funding conditions

Proposals for financial support ranging up to a maximum of €3,000 (three thousand euros) for a reception and up to €10,000 (ten thousand euros) for an event or an activity per year, for a maximum duration of 3 (three) years, may be submitted. This financial support will consist in a non-refundable grant to be disbursed into a bank account held by the applicant.

The grant agreement signed with the grantee will cover the 2027 edition of the initiative. Subject to satisfactory completion of the 2027 initiative, and approval of the new budget and financing plan of the initiative, Eurimages may renew the agreement twice for a one-year period each time. Eurimages reserves the right to reduce the maximum amount granted for any subsequent year for justified reasons.

The grants shall in principle be disbursed as follows:

Reception (up to a maximum of €3,000):

- 100% will be paid to the grantee within 30 (thirty) days following Eurimages' acceptance of an invoice evidencing the amount spent for the reception and an invoice of the sponsorship's amount from the grantee to Eurimages.

Initiative (up to a maximum of €10,000):

- 70% will be paid to the grantee within 30 (thirty) days of the signature of the grant agreement between the parties (or within 30 (thirty) days following Eurimages' acceptance of an estimated budget (and financing plan) of the initiative for the subsequent year(s));
- The balance, calculated based on actual eligible costs incurred during the implementation period, will be paid to the grantee within 30 (thirty) days of Eurimages' acceptance of the final reports as detailed in Section 5.4 below and issuance of the payment notification letter.

5.4. Reporting requirements

By the end of the year during which the initiative has taken place, the grantee will provide Eurimages with the following final reports:

- A **final financial report** (template available in **Appendix IV**) that includes the **final financing plan** and **final cost report of the initiative** certified by the responsible financial officer of the grantee.

- A **final narrative report** (template available in **Appendix V**) **on the implementation of the initiative**, including, where applicable, the final material produced during the initiative (photos, artwork, event programme, studies, etc.) and data on attendance. This report shall also include detailed information on the visibility given to Eurimages and be accompanied by supporting documents (press clips, publicity materials, web page, catalogue, programmes, invitations, photos, official notices, reports and publication, etc.)

5.5. Visibility Requirement

The grantee shall ensure the **best possible visibility for Eurimages** by publicising the fact that the initiative is sponsored by Eurimages. Information on the initiative given to the press, and to the participants where applicable, all related publicity material, web pages, catalogues, programmes, invitations, official notices, reports and publications, shall acknowledge that the initiative was "sponsored by Eurimages" and shall display in an appropriate way the Eurimages' logo, or a visual provided by Eurimages.

6. ELIGIBILITY CRITERIA

6.1. Eligibility criteria

These are the mandatory minimum requirements for the implementation of the proposed initiatives. Proposals that do not meet these minimum requirements will be dismissed as ineligible:

- a) The applicant must be established in a member State of the Eurimages Fund and the initiative must take place in a member State of the Fund.
- b) The applicant is a legal entity that is authorised to enter into a grant agreement with Eurimages³.
- c) The applicant must have sufficient financial capacity (stable and sufficient sources of funding) to maintain its activity throughout the period for which the grant is awarded and to participate by way of its own resources (including human resources or in-kind contributions).
- d) The applicant must have sufficient operational and professional capacity, including staff, to carry out the initiative described in its proposal.
- e) The initiative aims to promote international film co-productions.
- f) The applicant shall have a track record of at least 3 (three) years at the time of application in promoting international film co-productions.
- g) The proposal should be compatible with Eurimages' objectives and values and relevant to the Fund's strategy and its promotion of international co-productions in particular.
- h) The applicant should have at minimum a gender equality policy and preferably a gender equality, diversity and inclusion policy.
- i) The applicant should provide information on the environmental sustainability measures in place as part of the proposal.
- j) The applicant must demonstrate the added value of their initiative, its international dimension, as well as their capacity to manage it.
- k) The initiative must have a clear potential to enhance the visibility of Eurimages and the proposal must include a detailed explanation of the expected visibility and outreach impact.
- l) The proposal must clearly demonstrate the initiative's financial viability by means of a provisional budget and a financing plan.

Eligibility criteria shall apply to the whole implementation period of the initiative.

6.2. Exclusion criteria

Applicants shall be excluded from the grant award procedure where they or their owner(s) or executive officer(s):

³ Natural persons are not eligible, except for self-employed persons (sole traders) whose company does not have a legal personality distinct from that of the natural person.

- a) have been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering, terrorist financing, terrorist offences or offences linked to terrorist activities, child labour or trafficking in human beings;
- b) are in a situation of bankruptcy, liquidation, termination of activity, insolvency or arrangement with creditors or any like situation arising from a procedure of the same kind, or are subject to a procedure of the same kind;
- c) have received a judgement with res judicata force, finding an offence that affects their professional integrity or constitutes a serious professional misconduct;
- d) are in a situation of a conflict of interests or a potential conflict of interests in relation to Eurimages or any of the applicant's contractors to be used for the implementation of the initiative;
- e) do not comply with their obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of the country where they are established;
- f) are an entity created to circumvent tax, social or other legal obligations (empty shell company), have ever created or are in the process of creation of such an entity;
- g) have been involved in mismanagement of the Council of Europe or Eurimages funds or public funds;
- h) are retired Council of Europe staff members or are staff members having benefitted from an early departure scheme;
- i) have not fulfilled, in the previous three years, their contractual obligations in the performance of a contract concluded with the Council of Europe leading to a total or partial refusal of payment and/or termination of the contract by the Council of Europe;
- j) are included in the lists of persons or entities subject to restrictive measures applied by the European Union (available at www.sanctionsmap.eu).

By signing the Application Form, applicants shall declare on their honour that they are not in any of the above-mentioned situations (See **Appendix I, Item 11**).

Eurimages / the Council of Europe reserves the right to ask applicants at a later stage to supply the following supporting documents:

- for the items set out in paragraphs a), b), c) and g), an extract from the record of convictions or failing that an equivalent document issued by the competent judicial or administrative authority of the country where the applicant is established, indicating that these requirements are met;
- for the items set out in paragraph e), a certificate issued by the competent authority of the country of establishment;
- for the items set out in paragraph f), an extract from the companies register or other official document proving ownership and control of the applicant.

6.3. Eligible costs

The Eurimages grant may be used to cover eligible costs that are not financed by other funders or by the grantee's own or third-party resources, and that arise from the implementation of the initiative.

To be considered eligible as direct costs, costs must:

- a) be necessary for the purpose of the grant;
- b) comply with the principles of sound financial management, in particular best value for money and cost-effectiveness;
- c) have been incurred by the grantee during the implementation period;
- d) be identifiable and verifiable by Eurimages, in particular being recorded in the grantee's accounts and determined according to the accounting standards applicable to the grantee;
- e) comply with the requirements of applicable tax and social security legislation;
- f) be backed up by originals or certified copies of supporting documents (as the case may be in electronic form); and
- g) have been included in the estimated overall budget of the initiative.

For initiatives where the grant covers costs directly attributable to a **specific beneficiary** (e.g. transportation or accommodation costs of a participant in a residency), the beneficiary must be a national or a permanent resident of a member State of the Fund.

Indirect costs may be considered eligible only where they are incurred by the grantee in connection with the initiative which is the subject of the grant award; appear in the estimated budget; and are approved upon presentation of the final financial report. These costs shall in no case exceed 7% of the total eligible costs.

It should be noted that, except when this is materially impossible (e.g. to pay taxi fares), all payments to third parties must be made by transfers to their bank account.

The **following expenses shall not in any manner be considered as eligible costs** (the list is not exhaustive):

- a) Debts and debts service charges;
- b) Provisions for losses or potential future liabilities;
- c) Loans to third parties;
- d) Interest owed by the grantee to any third party;
- e) Items already financed through other sources;
- f) Customs and import duties;
- g) Purchase, rent or leasing of facilities or refurbishment of facilities unless directly related to the initiative;
- h) Fines, financial penalties and expenses of litigation;
- i) Bank charges, costs of guarantees and similar charges;
- j) Conversion costs, charges and exchange losses associated with any of the component specific euro accounts, as well as other purely financial expenses;
- k) Costs incurred outside the implementation period;
- l) Costs incurred during suspension of the grant agreement, excepted those considered by Eurimages as absolutely necessary to the preservation of the conditions of implementation of the initiative;
- m) VAT recoverable under the applicable national VAT legislation;
- n) Expenses incurred as a result of breach of one or more provisions of the grant agreement, as determined solely by Eurimages;
- o) Any cost incurred without the prior written approval of Eurimages, where such approval is required by the grant agreement.

7. HOW TO APPLY

7.1. Documents to submit

The proposal must include the following elements:

- Legal registration documents for the organising body if it is established under civil law or a declaration that it has the authority to enter into the grant agreement if it is a public authority, in a PDF format;
- The duly completed and signed **Application Form**, describing the initiative and detailing the proposal for sponsorship by Eurimages (see **Appendix I**) in a PDF format;
- An estimated budget and estimated financing plan of the initiative (see template in **Appendix III**) in a PDF format.

Proposals must be submitted in English.

Proposals that are incomplete will not be considered.

Multiple proposals to this call are not permitted. The applicant will have to choose one single grant.

7.2. Deadline for submission

The Application Form together with the supporting documents listed in Section 7.1 above must be submitted via the online platform [HERE](#).

Proposals must be received **before 15 March at 23H59 CET**. Proposals received after this date will not be considered.

7.3. Questions

General information can be found on the website of Eurimages: <https://www.coe.int/en/web/eurimages>

Other questions regarding this specific call for proposals must be sent at the latest two weeks before the deadline for the submission of proposals, in English or in French, and shall be exclusively sent to the following address: eurimages.tender@coe.int, with the following reference in subject: Questions - Promotion Sponsorships 2027-2029.

Answers to the questions submitted will be made available to all applicants on the Eurimages website under *Programmes – Calls for Proposals*.

8. EVALUATION AND SELECTION PROCEDURE

8.1. Evaluation and selection procedure

Eligible proposals will be assessed by an expert Evaluation Group composed of at least 3 (three) members representing film professionals and experts in the field of international film co-production. The Expert Evaluation Group will recommend proposals for support. In doing so, the Expert Evaluation Group will carry out a comparative analysis of the eligible proposals, on the basis of the selection criteria set out in Section 8.2 below.

The Expert Evaluation Group will endeavour to select the proposals for sponsorship according to a fair geographical, calendar and type of events distribution.

Recommendations for support made by the Expert Evaluation Group will be reviewed by the Promotion Working Group and adopted by the Board of Management of Eurimages. In adopting recommendations, the Board of Management will have due regard to recommendations made on the foot of other calls opened simultaneously to this one.

All meeting reports and deliberations relating to the selection are confidential.

8.2. Selection criteria

Proposals will be assessed by the Expert Evaluation Group on the basis of the following criteria:

A. Track record and impact of the applicant	15
Proven track record of the applicant in promoting international film co-productions, with reference to achieved results.	15
B. Quality and relevance of the initiative.	40
Background information on the Initiative, detailed description and implementation means.	10
Public targeted and international aspects of the Initiative (geographical scope, number of countries involved) as well as its connections with other activities in the film industry.	10

Innovative character and added value of the initiative in promoting international film co-production.	10
Overall and specific objectives, impact and expected outcomes of the Initiative.	10
C. Adherence to the aims and values of Eurimages	15
Compatibility of the objectives of the initiative with those of the Eurimages Fund and its Promotion Programme, including gender equality, diversity and inclusion policy and sustainability measures.	15
D. Eurimages visibility	30
Communication strategy and its effectiveness in enhancing the visibility of the Eurimages Fund and international film co-productions, before, during and after the Initiative.	30
Final score = A+B+C+D	100

Eurimages reserves the right to cancel this procedure if none of the proposals obtain at least 50 points out of 100.

9. NOTIFICATION OF THE DECISION AND SIGNATURE OF THE GRANT AGREEMENTS

On completion of the selection process, all applicants will be notified in writing of the final decision concerning their respective proposals as well as on the next steps to be undertaken.

The selected applicants will be invited to sign a grant agreement (See **Appendix II**, for information only), formalising their legal commitments. **Potential applicants are strongly advised to read the draft grant agreement, in particular its requirements in terms of payment and reporting.**

10. AUDIT RIGHTS

Grantees will allow Eurimages or its appointee to audit accounts and records pertaining to the initiative. Eurimages is entitled to request copies of accounting evidence of incomes and expenses relating to the initiative.

11. INDICATIVE TIMETABLE

Phases	Indicative timing
Publication of the call	22 January 2026
Deadline for submitting questions	8 March 2026
Deadline for submitting proposals	15 March 2026
Meeting of the Expert evaluation group	June 2026
Adoption of recommendations by the Board of Management of Eurimages	26 June 2026
Information to applicants on the results of the award procedure	Summer 2026

Start of the sponsorship cycle	1st January 2027
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Appendix I APPLICATION FORM

Appendix II TEMPLATE GRANT AGREEMENT

Appendix III TEMPLATE ESTIMATED AND FINAL BUDGET / FINANCING PLAN OF THE INITIATIVE

Appendix IV TEMPLATE NARRATIVE REPORT OF THE INITIATIVE

GRANT AWARD PROCEDURE

APPLICATION FORM

(APPENDIX I)

Call for proposals for Sponsorships
in the framework of the
Eurimages Promotion Programme

HOW TO COMPLETE THE APPLICATION FORM?

Complete each box with the information requested. The size of the box will adapt to the volume of text typed.

Once all fields are completed, sign the Application Form and send it in accordance with the requirements of the Call for Proposals.

1. Applicant

Official name ▶	
Legal form ▶	
Registration number (if any) ▶	
Country of registration ▶	
Full address ▶	
Internet site (if any) ▶	
Date on which the applicant was founded ▶	
Objectives of the applicant (as stipulated in its Statutes) ▶	
Name(s) of the person(s) entitled to enter into legally binding commitments on behalf of the applicant (indicate names and positions) ▶	
Members of the governing board (or equivalent body, if applicable). Indicate names, positions and professions ▶	

2. Contact details

Contact person ▶	
Position of the contact person ▶	
Email address ▶	
Phone number ▶	

3. Bank details

Name of the Bank ▶	
Address of the Bank ▶	
Account holder name ▶	
Full account number (including bank codes) ▶	
IBAN (or BIC Code) ▶	

4. Track record and impact of the applicant

Describe below the track record of the applicant in promoting international film co-productions (covering at least 3 years at the time of application) and the achieved results. Please provide the company profile and/or professional CV of the applicant (maximum 1200 words). ▼

5. Quality and relevance of the Initiative

5.1 Description

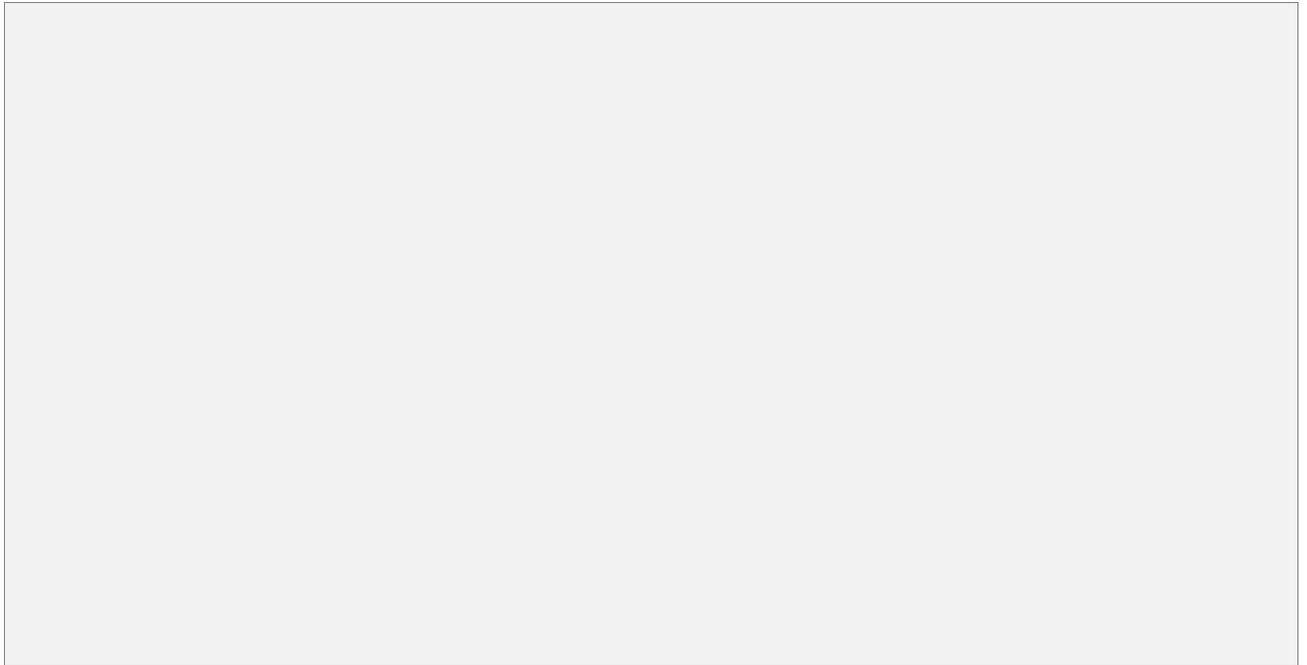
Indicate below background information on the Initiative, detailed description and implementation means (maximum 1000 words). ▼

5.2 Audience and outreach

Indicate below the public targeted by and the international aspects of the Initiative (geographical scope, number of countries involved) as well as its connections with other activities in the film industry (maximum 600 words). ▼

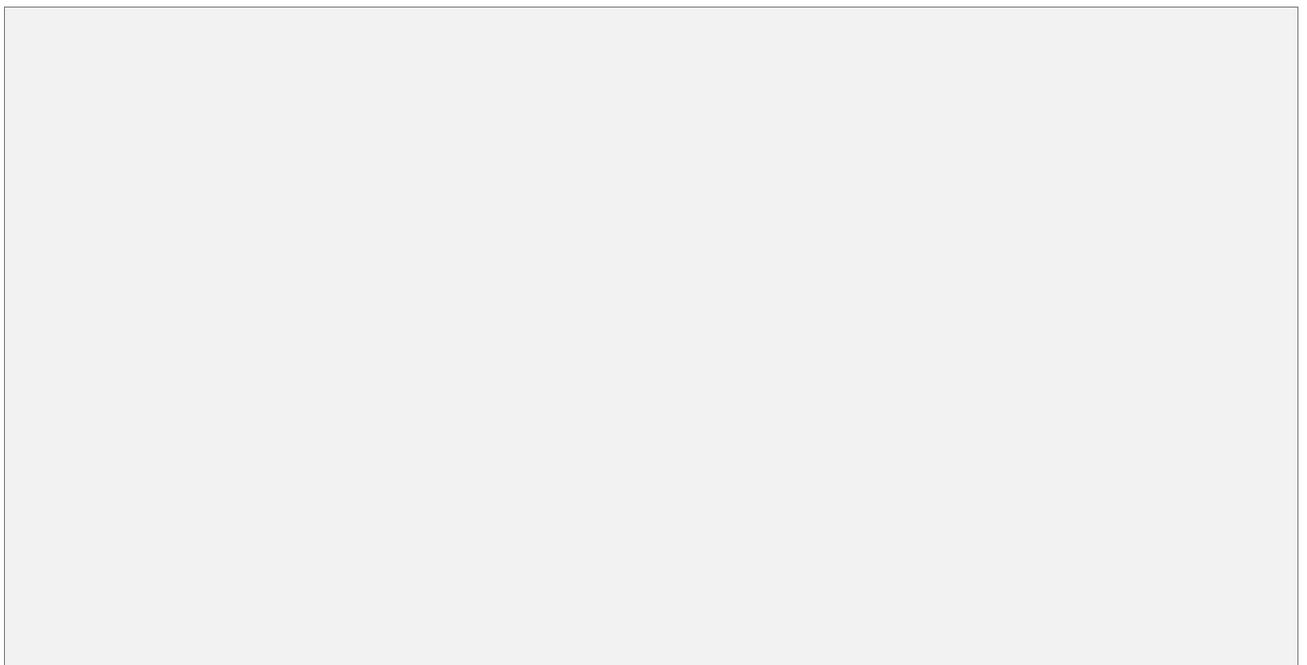
5.3 Added Value

Indicate below the innovative character and added value of the Initiative in promoting international film co-production (maximum 600 words). ▼

A large, empty rectangular box with a thin black border, intended for the applicant to write their response to section 5.3. The box is currently blank.

5.4 Objectives, impact and expected outcome of the Initiative

Indicate below the overall and specific objectives of the Initiative as well as its impact and expected outcomes (maximum 600 words). ▼

A large, empty rectangular box with a thin black border, intended for the applicant to write their response to section 5.4. The box is currently blank.

6. Adherence to the aims and values of Eurimages

For the initiative, describe how the activity contributes to the objectives of the Eurimages Fund and its [Promotion Programme](#), including with regards to gender equality, diversity and inclusion strategy and sustainability measures. (maximum 600 words). ▼

7. Eurimages Visibility

For the initiative, indicate the communication strategy and its effectiveness in enhancing the visibility of the Eurimages Fund and international film co-productions, before, during and after the Initiative (maximum 600 words). ▼

8. Grantee's professional capacity

Indicate below the number of permanent and temporary staff ▼

9. Grantee's operational capacity

Indicate below how the applicant intends to implement the proposed Initiative including the staff available to carry out the initiative (where applicable, indicate the involvement of third parties including providers)



10. Grantee's financial capacity

Indicate below the financial situation of the applicant, detailing its principal sources of funding (e.g. public money from States or international institutions or private national/regional/local or international financiers), and how the respective funding is renewed, if applicable. Financial statements may be provided, if applicable. ▼

11. Declaration

By signing this form I, the undersigned, authorised to represent the Applicant, hereby certify that the information contained in this application is correct and that the applicant organisation has not received or applied for any other Council of Europe funding to carry out the action which is the subject of this grant application.

I also certify on my honour that the applicant organisation or their owner(s) or executive officer(s) is not in one of the situations which would exclude it from taking part in a Council of Europe grant award procedure, and accordingly declare that the applicant:

- a. has not been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering, terrorist financing, terrorist offences or offences linked to terrorist activities, child labour or trafficking in human beings;
- b. is not in a situation of bankruptcy, liquidation, termination of activity, insolvency or arrangement with creditors or any like situation arising from a procedure of the same kind, or is not subject to a procedure of the same kind;
- c. has not received a judgment with res judicata force, finding an offence that affects its professional integrity or constitutes a serious professional misconduct;

d. is not in a situation of a conflict of interests or a potential conflict of interests in relation to Eurimages Gender Equality, Diversity and Inclusion Strategy or any of the applicant's contractors to be used for the implementation of the initiative;

e. does comply with its obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of the country where it is established;

f. is not an entity created to circumvent tax, social or other legal obligations (empty shell company), and have not ever created or are not in the process of creation of such an entity;

g. has not been involved in mismanagement of the Council of Europe funds or public funds;

h. is not retired Council of Europe staff member or are staff member having benefitted from an early departure scheme;

i. has not fulfilled, in the previous three years, their contractual obligations in the performance of a contract concluded with the Council of Europe leading to a total or partial refusal of payment and/or termination of the contract by the Council of Europe;

j. is included in the lists of persons or entities subject to restrictive measures applied by the European Union (available at www.sanctionsmap.eu).

12. Publication of the award decision

The Eurimages Fund publishes information about awarded grants on its website (available at <https://www.coe.int/eurimages>). Please indicate below whether the applicant has any objections to the publication of information on the award decision (title, nature and purpose of the Agreement, name and locality of the Grantee and amount of the Agreement) should its application be successful and, if so, the reasons for such objection. The applicant is also informed that the details of Eurimages' data processing practices are provided, for information purposes only, in the [Privacy Notice](#). ▼

13. Signature

Complete the table below and sign in the last box

GRANTEE:

First name and surname of the Signatory ►

Title or position of the Signatory in the applicant organisation ►

Place and date of signature ►

Done in:

On:

Signature and official stamp of the applicant organisation ►

Ref No:	XX
FIMS PO No:	XX

APPENDIX II

GRANT AGREEMENT BETWEEN EURIMAGES AND <THE GRANTEE>

Eurimages, the European Support Fund for the Co-production and Distribution of Creative Cinematographic and Audiovisual Works of the Council of Europe which has its Headquarters at Avenue de l'Europe, F-67075 Strasbourg, France, represented by Enrico Vannucci, Deputy Executive Director (hereinafter referred to as "Eurimages");

on the one hand, and

<Name and address of the Grantee>, represented by <Name of the representative and his/her function within the administration of the Grantee> (hereinafter referred to as "the Grantee");

on the other hand,

having regard to the decision taken by the Board of Management of Eurimages on 26 June 2026 further to the call for proposals for sponsorships (2025-2027) published on XX/XX/XXXX in relation to the Eurimages Promotion Programme;

have agreed as follows:

ARTICLE 1 – SUBJECT

1. The subject of this Agreement is the funding, for a maximum of €<sum in figures> (<sum in letters>), by Eurimages as payment for the expenses to be met for the implementation of the 2027 edition of <title of the Initiative> (hereinafter referred to as "the Initiative") as described in APPENDIX I to this Agreement.
2. The Grantee will be awarded the funding on the terms and conditions set out in this Agreement and its Appendices, which form an integral part of this Agreement.
3. The Grantee accepts that the rights and obligations arising from this Agreement may not be assigned, either in part or in full, to a third party without the prior written approval of Eurimages.
4. This Agreement shall enter into force on the date when the second of the two Parties signs it and shall initially cover the 2027 edition of the Initiative only. This Agreement may be renewed for the 2028 and 2029 editions of the Initiative (each hereinafter referred to as a "Subsequent Year"), subject to the renewal procedure set forth in Article 10 of this Agreement.
5. The implementation period of the 2027 edition of the Initiative shall begin on the date of entry into force of this Agreement and shall end on <date>. In case of renewal pursuant to Article 10 of this Agreement, the implementation period of each Subsequent Year shall be set forth in the corresponding renewal letter.
6. The Grantee shall contribute to the Initiative either by way of its own resources or by contribution from third parties. Co-financing may take the form of financial or human resources, in-kind contributions or income generated by the Initiative. The form of this contribution is to be detailed in APPENDIX II to this Agreement.

ARTICLE 2 – ROLES AND RESPONSIBILITIES OF THE GRANTEE

1. The Grantee has full responsibility for implementing the Initiative and complying with this Agreement.

2. The Grantee shall:
- a) undertake to implement the Initiative, as described in APPENDICES I and II, in accordance with the terms and conditions of this Agreement;
 - b) be responsible for complying with any legal obligations incumbent on it;
 - c) undertake to comply with the applicable principles, rules and values of the Council of Europe, including – but not limited to – those laid down in the [Policy on Respect and Dignity in the Council of Europe](#), [Speak-up Policy](#) and the [Code of Conduct](#);
 - d) inform Eurimages immediately of any change likely to affect or delay the implementation of the Initiative, circumstances affecting the award of the grant amount or compliance with the requirements this Agreement;
 - e) use this funding exclusively for the subject as stated in Article 1;
 - f) make no profit through the Eurimages funding;
 - g) respond adequately and promptly to any reasonable request for information made by Eurimages and notably provide — during implementation of the Initiative or afterwards — any information requested in order to verify eligibility of the costs, proper implementation of the Initiative and compliance with the other obligations under this Agreement.
 - h) when acting under this Agreement, observe any applicable laws and regulations in order to ensure that Eurimages does not incur any liability in connection with the implementation of the Initiative.
 - i) take appropriate measures to prevent irregularities, fraud, corruption or any other illegal activity in the management of the Initiative. All suspected and actual cases of irregularity, fraud and corruption related to this Agreement as well as measures related thereto taken by the Grantee must be reported to the Council of Europe without delay.
 - j) transmit to Eurimages the following final reports¹ within 1 (one) month of the end of the implementation period and, if relevant, within 1 (one) month of the end of the implementation period of each Subsequent Year:
 - **A final narrative report** on the implementation of the Initiative, which shall also include detailed information on the visibility given to Eurimages and be accompanied by supporting documents². The final narrative report shall be prepared using the model available in APPENDIX IV to this Agreement, or a similar model;
 - **A final financial report**, that includes the **final financing plan** and **final cost report** of the Initiative. The final financial report shall be:
 - prepared using the model available in APPENDIX III to this Agreement, or a similar model;
 - certified by the responsible financial officer of the Grantee. Eurimages reserves the right to require certification of the final financial report by an auditor or independent chartered accountant. Eurimages is entitled to request copies of accounting evidence of income and expenses relating to the Initiative.
3. If the Grantee breaches any of its obligations under this Article, the funding may be reduced or the Agreement terminated in accordance with Article 13 and Article 16 of this Agreement. In case of breach of this Agreement, where applicable, Eurimages will claim back the amounts already paid.

¹ All reports should, unless otherwise agreed between the parties, be submitted in one of the official languages of the Council of Europe (English or French).

² Supporting documents may include press clips, publicity materials, web page, catalogue, programmes, invitations, photos, official notices, reports and publication.

ARTICLE 3 – PAYMENT MODALITIES

- For the 2027 edition of the Initiative, Eurimages shall pay the Grantee the amount indicated in Article 1.1 of this Agreement in two instalments, as follows:

Instalments	Instalment Amounts	Conditions for Instalments
1 st Instalment	€<amount in figures>	within 30 days of receipt of this Agreement duly signed
The balance	€<amount in figures>	within 30 days of Eurimages' approval of the final reports and supporting documents specified in Article 2.2 j) above and issuance of the payment notification letter

- Should this Agreement be renewed for a Subsequent Year pursuant to Article 10 of this Agreement, Eurimages shall pay the Grantee no more than the maximum funding amount set forth in the corresponding renewal letter according to the payment schedule set out therein.
- For each given year of this Agreement, payment of the balance will be based on actual eligible costs (as indicated in the final cost report), up to the amount mentioned in Article 1.1 of this Agreement (or in the renewal letter in the case of a Subsequent Year), subject to the provisions of Article 13 of this Agreement.
- Payments will be made to the Grantee in euros.
- The above-mentioned amounts will be paid only by bank transfer to the following account opened **in the name of the Grantee:**

<Account holder>
<Full bank account number (RIB)>
<IBAN Code>
<SWIFT Code>
<Bank Name>
<Bank address>

ARTICLE 4 – COMMUNICATIONS BETWEEN THE PARTIES

- The Contact point within Eurimages is:

<Person / Function / Department>
<Address>
<Telephone>
<Email>

The Contact point within the Grantee:

<Person / Function / Department>
<Address>
<Telephone>
<Email>

- Any communication is deemed to have been made when it is received by the receiving party, unless this Agreement refers to the date when the communication was sent.
- Electronic communication is deemed to have been received by the receiving party on the day of successful dispatch of that communication, provided that it is sent to the addressees listed in paragraph 1 above. Dispatch shall be deemed unsuccessful if the sending party receives a message of non-delivery. In this case, the sending party shall immediately send again such communication to any of the other addresses listed in

paragraph 1 above. In case of unsuccessful dispatch, the sending party shall not be held in breach of its obligation to send such communication within a specified deadline, provided the communication is dispatched by another means of communication without further delay.

4. Mail sent to Eurimages using the postal services is considered to have been received by Eurimages on the date on which it is registered by the department identified in paragraph 1 above.
5. Formal notifications made by registered mail with return receipt or equivalent, or by equivalent electronic means, shall be considered to have been received by the receiving party on the date of receipt indicated on the return receipt or equivalent.

ARTICLE 5 – LIABILITY FOR DAMAGES

Eurimages shall not be held liable for any damage caused or sustained by the Grantee, its employees, contractors or sub-contractors, including any damage caused to third parties as a consequence of or during the implementation of the Initiative.

ARTICLE 6 – CHANGES IN GRANTEE'S CIRCUMSTANCES

1. The Grantee shall inform Eurimages without delay of any changes in the persons who may legally represent it, or in its name, address or legal domicile.
2. By signing this Agreement, the Grantee declares on its honour certifying that it or their owner(s) or executive officer(s) is not in any of the listed below situations and shall inform the Eurimages without delay in cases where:
 - a) it is or becomes the subject of a request for the opening of insolvency proceedings, or itself makes such a request, or goes into liquidation, ceases trading, or is or comes into a situation of bankruptcy, liquidation, termination of activity, or arrangement with creditors, or any like situation arising from a procedure of the same kind, or of any similar proceedings under the laws of the country in which it is domiciled;
 - b) it is sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering, terrorist financing, terrorist offences or offences linked to terrorist activities, child labour or trafficking in human beings;
 - c) it has received a final judgment, finding an offence that affects his professional integrity or serious professional misconduct;
 - d) it does not comply with its obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of its country of legal domicile.
 - e) it or its owner(s) or executive officer(s) are included in the lists of persons or entities subject to restrictive measures applied by the European Union.
 - f) it has engaged in misconduct in connection with an earlier application for support that led Eurimages to justifiably terminate a support, sponsorship or award agreement or to exclude it from the support, sponsorship or award agreement.
3. In the event of failure to comply with the above provisions, costs incurred after the change of circumstances shall not be eligible.
4. The Grantee shall also inform Eurimages without delay in cases where it is or becomes involved in a merger, takeover or change of ownership or partnership or there is a change in its legal status. In the event of failure to comply with this obligation, costs incurred after the change of circumstances may not be eligible.

ARTICLE 7 – CONFLICT OF INTERESTS

1. The Grantee undertakes to take all necessary precautions to avoid any risk of an actual, perceived or potential conflict of interests and shall inform the Council of Europe without delay of any situation constituting or likely to lead to any such conflict.
2. A conflict of interests arises where any person under this Agreement has a personal interest which is such as to influence, or appear to influence, the impartial and objective exercise of their responsibilities under the

Agreement. A personal interest includes any advantage to themselves, their relatives or personal relationships (including based on political or national affinity), business or financial interest or any other interest shared with another party.

ARTICLE 8 – CONFIDENTIALITY

Eurimages and the Grantee undertake to preserve the confidentiality of any document, information or other material directly related to this Agreement and duly classified as confidential, for a minimum of 10 (ten) years after the date of transmission of the final reports set out in Article 2.2 j) of this Agreement.

ARTICLE 9 – VISIBILITY

1. Unless Eurimages requests or agrees otherwise, the Grantee shall take all necessary measures to publicise the fact that the Initiative has received funding from Eurimages. Information given to the press and to the beneficiaries of / participants in the Initiative, all related publicity material, web pages, catalogues, programmes, invitations, official notices, reports and publications, shall acknowledge that the Initiative was "sponsored by Eurimages" and shall display in an appropriate way the Eurimages logo and/or a visual provided by Eurimages.
2. All publications by the Grantee pertaining to the Initiative that have received funding from Eurimages, in whatever form and whatever medium, including the Internet, shall carry the following or a similar disclaimer: "This document has been produced with the financial assistance of Eurimages. The views expressed herein can in no way be taken to reflect the official opinion of Eurimages."
3. The Grantee accepts that Eurimages may publish in any form and medium, including on its websites, the name and address of the Grantee, the purpose and amount of the funding and, if relevant, the percentage of co-financing.

ARTICLE 10 – RENEWAL PROCEDURE

1. The funding provided under this Agreement for any Subsequent Year is subject to the present renewal procedure and the availability of funds. Renewal for each Subsequent Year is contingent upon the Grantee's compliance with the terms of this Agreement and Eurimages' evaluation of the Initiative's implementation and impact during the preceding year.
2. To initiate the renewal procedure for each Subsequent Year, the Grantee shall submit the following documentation to Eurimages in a timely manner to allow adequate time for review:
 - a) an updated budget and financing plan for the upcoming edition of the Initiative. The estimated budget must clearly indicate which costs would be covered by Eurimages; and
 - b) a detailed description of the upcoming edition of the Initiative, including its confirmed dates.

As a general rule, the Grantee shall have submitted all final reports due under this Agreement for the current or preceding funding year before any renewal is considered. Eurimages may, in justified circumstances and at its discretion, consider renewal despite outstanding reports or deliverables.
3. Eurimages shall review the submitted documentation and, at its sole discretion, decide whether to approve the renewal. If approved, Eurimages shall issue a formal renewal letter specifying (i) the maximum amount of the funding provided by Eurimages for the Subsequent Year and (ii) the implementation period for the Subsequent Year during which costs necessary for the implementation of the Subsequent Year edition of the Initiative may be eligible under this Agreement. Costs incurred outside this implementation period shall not be eligible unless expressly authorized in writing by Eurimages.
4. Notwithstanding the foregoing, the Grantee may opt not to renew this Agreement for any Subsequent Year. Written notice of such decision must be provided to Eurimages in a timely manner.
5. Unless expressly modified in writing, all terms and conditions of this Agreement shall remain in full force and effect throughout any approved renewal periods.

ARTICLE 11 – ELIGIBLE COSTS

1. To be considered eligible as direct costs under this Agreement, costs must:
 - a) be necessary for the purpose of the grant;
 - b) comply with the principles of sound financial management, in particular best value for money and cost-effectiveness;
 - c) have been incurred by the Grantee during the implementation period as defined in Article 1.5 of this Agreement;
 - d) be identifiable and verifiable by Eurimages, in particular being recorded in the Grantee's accounts and determined according to the accounting standards applicable to the Grantee;
 - e) comply with the requirements of applicable tax and social security legislation;
 - f) be backed up by originals or certified copies of supporting documents (as the case may be in electronic form); and
 - g) have been included in the estimated overall budget of the Initiative set out in APPENDIX II.
2. Indirect costs may be considered eligible only where they are incurred by the Grantee in connection with the Initiative; appear in the estimated budget; and are approved upon presentation of the final financial report. These costs shall not exceed the amount laid down, as the case may be, in APPENDIX II, and shall in no case exceed 7% of the total eligible costs.
3. It should be noted that, except when this is materially impossible (e.g. to pay taxi fares), all payments to third parties must be made by transfers to their bank account.
4. The following expenses shall not in any manner be considered as eligible costs (the list is not comprehensive):
 - a) Debts and debts service charges;
 - b) Provisions for losses or potential future liabilities;
 - c) Loans to third parties;
 - d) Interest owed by the Grantee to any third party;
 - e) Items already financed through other sources;
 - f) Customs and import duties;
 - g) Purchase, rent or leasing of facilities or refurbishment of facilities unless directly related to the Initiative;
 - h) Fines, financial penalties and expenses of litigation;
 - i) Bank charges, costs of guarantees and similar charges;
 - j) Conversion costs, charges and exchange losses associated with any of the component specific euro accounts, as well as other purely financial expenses;
 - k) Costs incurred outside the implementation period as defined in Article 1.5 of this Agreement;
 - l) Costs incurred during suspension of this Agreement, excepted those considered by Eurimages as absolutely necessary to the preservation of the conditions of implementation of the Initiative;
 - m) VAT recoverable under the applicable national VAT legislation;
 - n) Expenses incurred as a result of breach of one or more provisions of this Agreement, as determined solely by Eurimages.

ARTICLE 12 – ACCOUNTS AND TECHNICAL AND FINANCIAL CHECKS

1. The Grantee shall keep accurate and systematic records and accounts in respect of the implementation of the Initiative.
2. The accounting regulations and rules of the Grantee shall apply, on the understanding that these regulations and rules conform to nationally or internationally accepted standards. In all other cases, the Grantee shall

use a dedicated double-entry book-keeping system as part of, or as an adjunct to, the Grantee's own accounts. This dedicated system shall follow the procedures dictated by professional practice and provide precise details of interest accruing on funds paid by Eurimages.

3. The Grantee shall have in place a system of financial control involving segregation of duties, evidence of authorisation of transactions, use and retention of purchase orders, goods-received notes, quotes and contracts.
4. Financial transactions and financial statements shall be subject to the internal and external monitoring procedures laid down in the financial regulations, rules and guidelines of the Grantee. Eurimages reserves the right to request a copy of the audited financial statements.
5. The Grantee shall, for a minimum of 10 (ten) years from the date of transmission of the final reports under Article 2.2 j) of this Agreement:
 - a) keep financial accounting documents concerning the Initiative; and
 - b) make available to Eurimages, at its request, all relevant financial information, including statements of accounts concerning the Initiative, whether they are kept by the Grantee or by its implementing partners or contractors.
6. Eurimages, the Council of Europe, and their external auditors, may undertake checks (including on the spot) related to the Initiative financed by this Agreement.

ARTICLE 13 – FINAL AMOUNT OF THE EURIMAGES FUNDING

1. The total amount to be paid by Eurimages to the Grantee may not exceed the maximum funding established under Article 1.1 of this Agreement even if the overall payments exceed the estimated total budget set out in APPENDIX II.
2. The Grantee accepts that the funding by Eurimages shall be limited to the amount indicated in Article 1.1 of this Agreement (or in the renewal letter in the case of a Subsequent Year), and that it may not in any circumstances result in a surplus for the Grantee. Eurimages' undertaking to pay its funding shall apply only for expenditure qualifying as eligible costs. After receipt of the final reports (see Article 2.2 j)) and assessment of the eligibility of costs, the Grantee will be notified of the amount due. If the balance is positive, it will be paid to the Grantee. If the balance is negative, it will be recovered from the Grantee.
3. In cases where the Initiative is suspended or not completed within the implementation period as defined in Article 1.5 of this Agreement, the funds that remain unspent after all liabilities incurred in this period have been satisfied, including any interest earned, will be promptly reimbursed to Eurimages.
4. Where the Initiative is not carried out at all, or is not carried out properly, in full or on time, and without prejudice to its right to terminate this Agreement pursuant to Article 16, Eurimages may, after allowing the Grantee to submit its observations within 10 (ten) working days, reduce the funding pro rata to take account of the part of the Initiative that has not been carried out on the terms laid down in this Agreement. In the event that the final amount shall be less than the initial payment, Eurimages shall be entitled to restitution of the difference within a reasonable time.
5. Any dispute shall be submitted to arbitration pursuant to Article 22 and any costs related to recovery will be borne by the Grantee.

ARTICLE 14 – SUSPENSION

Eurimages may suspend this Agreement if exceptional circumstances so require. Eurimages will notify the Grantee of its intention to suspend and invite the Grantee to submit its observations within 10 (ten) working days. The suspension may be lifted at any moment by Eurimages.

ARTICLE 15 – AMENDMENTS

1. Unless otherwise provided in this Agreement, the provisions of this Agreement may be amended only by written agreement between the Parties.

2. By derogation from Article 15.1, when an amendment to the provisional budget does not affect the basic purpose of the Initiative, and the financial impact is limited to a transfer within a single budget heading, including cancellation or introduction of an item, or a transfer between budget headings involving a variation of 25% or less of the amount originally entered (or as amended by a written rider) in relation to each concerned heading, the Grantee may unilaterally amend the provisional budget and shall inform Eurimages accordingly in writing, at the latest in the final financial report.

ARTICLE 16 – TERMINATION

1. Eurimages reserves the right to terminate this Agreement and the Grantee undertakes to repay promptly following termination the funding paid in the following cases:
 - a) if the Grantee fails to use the funding for the purpose of the Initiative; or
 - b) if the Grantee fails to explain in detail how the funding was used for the Initiative; or
 - c) if the Grantee fails to submit the required documents by the due date; or
 - d) if the Grantee fails to fulfil any of the terms of this Agreement; or
 - e) in cases covered by Article 6.2.
2. Eurimages will notify the Grantee of its intention to terminate and invite the Grantee to submit its observations within 10 (ten) working days of receipt of such notification.

ARTICLE 17 – DATA PROTECTION

1. The Grantee shall comply at all times with the applicable data protection legislation. In particular, the Grantee shall ensure the effective exercise of data subject rights, including the right to information. Where, under the terms of this Agreement, the Grantee needs to share personal data of third parties with Eurimages, including for the purposes of the final narrative report and/or final financial report, they shall inform the data subjects accordingly.
2. The Grantee is informed that the processing of any personal data by Eurimages is governed by the Council of Europe Regulations on the Protection of Personal Data adopted by the Committee of Ministers on 15 June 2022. The Grantee is also informed that the details of Eurimages' data processing practices are provided, for information purposes only, in the [Privacy Notice](#).

ARTICLE 18 – CASE OF FORCE MAJEURE

1. In the event of force majeure, the Parties shall be relieved of their obligations under this Agreement without any financial compensation. Force majeure is defined as including but not limited to the following: major weather problems, earthquake, strikes affecting air travel, attacks, a state of war, health risks or events that would require Eurimages to cancel the funding.
2. In the event of such circumstances each party shall be required to notify the other party accordingly in writing, within a period of 5 (five) days.

ARTICLE 19 – DISCLOSURE OF THE TERMS OF THE AGREEMENT

1. The Grantee is informed and gives an authorisation of disclosure of all relevant terms of this Agreement, including identity and application, for the purposes of internal and external audit and to the Committee of Ministers and to the Parliamentary Assembly of the Council of Europe with a view to these latter discharging their statutory functions.
2. The Grantee authorises the publication, in any form and medium, including the websites of the Council of Europe or its donors, of the title of this Agreement, the nature and purpose of this Agreement, name and locality of the Grantee and amount of this Agreement for the purpose of meeting the publication and transparency requirements of the Council of Europe or its donors.

ARTICLE 20 – INTERPRETATION

1. The provisions of this Agreement shall take precedence over its Appendices.

2. Nothing in this Agreement may be interpreted as a waiver of any privileges or immunities accorded to the Council of Europe by its statutory documents or by international law.

ARTICLE 21 – COOPERATION IN INVESTIGATIVE PROCESSES

1. The Grantee agrees:
 - a) to fully cooperate with any investigative processes into suspected wrongdoing that might adversely affect the Council of Europe’s interests undertaken by the Council of Europe in accordance with its legal framework; cooperation shall include but shall not be limited to providing immediate access to relevant documents and information as requested by the Council of Europe (in whatever form), participation in interviews of persons involved in the implementation of the Initiative, providing immediate access to premises and tools used in the implementation of the Initiative, as well as any relevant products and/or outputs;
 - b) to maintain the confidentiality of the processes, unless disclosure is required by law or authorised by the Council of Europe;
 - c) to refrain from any retaliation against any individual who has reported in good faith, or is suspected of having reported, suspected wrongdoing affecting the Council of Europe’s interests, as well as any person who has cooperated with an investigative process undertaken by the Council of Europe;
2. The Grantee acknowledges and accepts that any failure to comply with the above-mentioned provisions or to otherwise respect the terms of this Agreement and/or other applicable standards set by the Council of Europe may result in adverse actions, as necessary, including but not limited to termination of this Agreement, recovery of funds, reporting to national or other authorities and/or stakeholders involved, and restrictions in terms of awarding other contracts.

ARTICLE 22 – DISPUTES

1. Any dispute regarding this Agreement shall - failing a friendly settlement between the Parties - be submitted to arbitration.
2. The Arbitration Board shall be composed of two arbitrators each selected by one of the parties, and of a presiding arbitrator, appointed by the other two arbitrators; in the event of no presiding arbitrator being appointed under the above conditions within a period of six months, the President of the Tribunal Judiciaire of Strasbourg shall make the appointment.
3. Alternatively, the Parties may submit the dispute for decision to a single arbitrator selected by them by common agreement or, failing such agreement, by the President of the Tribunal Judiciaire of Strasbourg.
4. The Board referred to in paragraph 2 of this Article or, where appropriate, the arbitrator referred to in paragraph 3 of this Article, shall determine the procedure to be followed.
5. If the Parties do not agree upon the law applicable, the Board or, where appropriate, the arbitrator shall decide *ex aequo et bono* having regard to the general principles of law and to commercial usage.
6. The arbitral decision shall be binding upon the Parties and there shall be no appeal from it.

Signed digitally,

For Eurimages	For the Grantee
Place ►	Place ►

Date ▶		Date ▶
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TEMPLATE SUBJECT TO CHANGE

ANNEX I – DESCRIPTION OF THE INITIATIVE

<Describe the Initiative>

TEMPLATE SUBJECT TO CHANGE

ANNEX II – TEMPLATE ESTIMATED BUDGET AND FINANCING PLAN

<Insert an estimated budget>

ANNEX III – TEMPLATE FINANCIAL REPORT

<Insert a model financial report>

ANNEX IV – TEMPLATE NARRATIVE REPORT

<Insert a model narrative report>

FINAL FINANCIAL REPORT – GRANT AGREEMENT

Initiative:	<specify>								
Place:	<specify>								
Implementation period:	<specify>								
Grant by Eurimages	<specify> the amount granted for the Eurimages sponsorship								
Currency:	<specify the currency>								
Exchange rate:	<indicate EUR / currency > ¹ , if applicable								
Expenditure	Unit	# of units	Average unit rate local currency	# of participants	Real expenditure in local currency	Estimated budget as per Grant Agreement	Costs to be covered by Eurimages as per Grant Agreement	Real expenditure	Costs covered by Eurimages ⁸
1. Fees external personnel							Euros		
1.1. Personnel (specifically contracted for the implementation of the initiative)									
1.1.1 <i>Workshop Manager</i> <specify>	Per person/day		0,00		0,00	0,00	0,00	0,00	0,00
1.1.2 <i>Programme Coordinator</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
1.1.3 ... <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
1.2. Experts/Consultants (external)									
1.2.1 <i>Selection Committee</i> <specify>	Per person/day		0,00		0,00	0,00	0,00	0,00	0,00
1.2.2 <i>Speakers</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
1.2.3 ... <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
1.3. Contracted service providers (external)²									
1.3.1 <i>Technician</i> <specify>	Per person/day		0,00		0,00	0,00	0,00	0,00	0,00
1.3.2 <i>Photographer</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
1.3.3 ... <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
Subtotal 1 Fees external personnel					0,00	0,00	0,00	0,00	0,00
2. Travel (train, bus, airplane)									
2.1 Travel for external personnel									
2.1.1 <i>Travel external personnel</i> <specify>	Per trip		0,00		0,00	0,00	0,00	0,00	0,00
2.21 ... <specify>	Per trip		0,00		0,00	0,00	0,00	0,00	0,00
2.2 Travel for workshop participants / residents									
2.2.1 <i>Travel workshop participants</i> <specify>	Per trip		0,00		0,00	0,00	0,00	0,00	0,00
2.2.2 ... <specify>	Per trip		0,00		0,00	0,00	0,00	0,00	0,00
Subtotal 2 Travel					0,00	0,00	0,00	0,00	0,00
3. Accommodation and local costs									
3.1 Accommodation and local costs for external personnel									
3.1.1 <i>Accommodation for speakers</i> <specify>	Per person/night		0,00		0,00	0,00	0,00	0,00	0,00
3.1.2 <i>Voucher meals for speakers</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
3.1.3 <i>Navette / local transport for speakers</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
3.1.4 ... <specify>	<specify>		0,00		0,00	0,00	0,00	0,00	0,00
3.2 Accommodation and local costs for workshop participants / residents									
3.2.1 <i>Accommodation for workshop participant</i> <specify>	Per person/night		0,00		0,00	0,00	0,00	0,00	0,00
3.2.2 <i>Voucher meals for resident</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
3.2.3 <i>Navette / local transport for resident</i> <specify>	Per xx		0,00		0,00	0,00	0,00	0,00	0,00
3.2.4 ... <specify>	<specify>		0,00		0,00	0,00	0,00	0,00	0,00
Subtotal 3 Accommodation and local costs					0,00	0,00	0,00	0,00	0,00
4. Other expenditure and services									
4.1 Material and services									
4.1.1 <i>Publications</i> <specify>	Per item		0,00		0,00	0,00	0,00	0,00	0,00
4.1.2 <i>Studies, research</i> <specify>	Per item		0,00		0,00	0,00	0,00	0,00	0,00
4.1.3 <i>Translation</i> <specify>	Per 250 words		0,00		0,00	0,00	0,00	0,00	0,00
4.1.4 <i>Interpretation</i> <specify>	Per person/day		0,00		0,00	0,00	0,00	0,00	0,00
4.2 Conferences/workshops/residencies³									
4.2.1 <i>Rent of conference room</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.2.2 <i>Rent of interpretation equipment</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.2.3 <i>Coffee breaks</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.2.4 <i>Local transportation</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.2.5 <i>Per diems for participants (lunch, dinner, accommodation, transfer)</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.3 Visibility⁴									
4.3.1 <i>Web pages</i> <specify>	Per month		0,00		0,00	0,00	0,00	0,00	0,00
4.3.2 <i>Costs for film screenings (DCP, rental of cinema, etc.)</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
4.3.3 ... <specify>	<specify>		0,00		0,00	0,00	0,00	0,00	0,00
Subtotal 4 Other expenditure and services					0,00	0,00	0,00	0,00	0,00
5. Other⁵									
5.1 <i>Industry Badges</i> <specify>	Per item		0,00		0,00	0,00	0,00	0,00	0,00
5.2 <i>Costs for film screenings (DCP, rental...)</i> <specify>	Per event		0,00		0,00	0,00	0,00	0,00	0,00
5.3 <i>Equipment and technical implementation (e.g. software for digital signature)</i> <specify>	Per item		0,00		0,00	0,00	0,00	0,00	0,00
5.4 ... <specify>	<specify>		0,00		0,00	0,00	0,00	0,00	0,00
Subtotal 5 Other					0,00	0,00	0,00	0,00	0,00
Subtotal direct eligible costs (1-5)					0,00	0,00	0,00	0,00	0,00
Subtotal 6 indirect eligible costs⁶		In %						0,00	0,00
Total budget (1-6) / Total costs covered by Eurimages⁷								0,00	0,00
Already paid					0,00			0,00	0,00
Amount due					0,00			0,00	0,00
Notes:									
¹ For initiatives, where expenses were not incurred in Euros: for the financial report, the exchange rate applied at the time of signature of the grant agreement applies.									
² External service providers could also include graphic designer, local hosts etc.									
³ Insert different lines to take into account differences of unit rates or number of participants in each event (lunch, journeys, etc). "Average unit rate" can be used but not "Average number of participants".									
⁴ This could relate to web pages, mailings, graphic design, flyers (...)									
⁵ Eg. awards, sustainable measures, festival inscriptions, networking events (...)									
⁶ Indicate amount of indirect eligible costs (i.e. eligible costs, not referred to in the budget heads 1-5, incurred by the grantee in connection with the initiative or project concerned), they cannot exceed 7% of the eligible costs.									
⁷ Please ensure that the total real expenses indicated as being covered by Eurimages do not exceed the maximum grant amount awarded (up to €10 000 per year).									
⁸ Please indicate the amounts of costs to be covered by Eurimages corresponding to the expenses listed under "real expenditure"; these expenses may be covered either in full or in part.									
I, the signatory, certify that the total amount of payments amounted to <sum in figures and currency> (<sum in letters and currency>).									
Name and capacity of the representative of the Grantee:	(Name and capacity)								
Signature:									
Date:									

APPENDIX III bis			
ESTIMATED/FINAL FINANCING PLAN – GRANT AGREEMENT			
Initiative:	<specify>		
Place:	<specify>		
Implementation period:	<specify>		
Amount granted	<specify> the amount granted for the Eurimages		
Currency:	Euro ¹		
Financing	Type of financing ²	Estimated financing as per Grant Agreement	Final financing
1. Public financing sources			
1.1 National / Regional / Local			
1.1.1 <specify name of financier>	<specify>	0,00	0,00
1.1.2 <specify name of financier>	<specify>	0,00	0,00
1.2 International / Supranational			
1.2.1 <specify name of financier>	<specify>	0,00	0,00
1.2.2 <specify name of financier>	<specify>	0,00	0,00
2. Private financing sources			
2.1 National / Regional / Local			
2.1.1 <specify name of financier>	<specify>	0,00	0,00
2.1.2 <specify name of financier>	<specify>	0,00	0,00
2.2 International / Supranational			
2.2.1 <specify name of financier>	<specify>	0,00	0,00
2.2.2 <specify name of financier>	<specify>	0,00	0,00
Contribution by the Grantee ³	<specify>	0,00	0,00
Eurimages support (granted amount)		0,00	0,00
Total estimated / final financing		0,00	0,00
Notes:			
¹ For initiatives, where expenses are not incurred in Euros, for the financing, only Euro will be shown.			
² Please insert the type of the financing source, e.g. grant or loan, in-kind, award, sponsorships, other (specify).			
³ In accordance with the principle of co-financing, indicate whether the Grantee contributed by means of an in-kind contribution, or by means of a financial contribution. In the first case, the in-kind contribution shall be described, while in the second case, the amount of the financial contribution shall be indicated in the box.			
I certify that the total amount of financing amounted to <sum in figures and currency> (<sum in letters and currency>).			
Name and capacity of the representative of the Grantee: (Name and capacity)			
Signature:			
Date:			

APPENDIX IV – FINAL NARRATIVE REPORT

- Please fill out all parts of this report and sign it.
- The information provided below must reflect the information that appears in the financial report.
- Please send one copy of this report to the contact person of Eurimages, with attached the deliverables produced and/or with evidence of the activities carried out in the implementation of the Initiative¹ before the reporting deadline as specified in Article 2.2. (j) of the Grant Agreement.
- Unless otherwise specified, the replies to the questions below must cover the whole reporting period.
- Please expand the paragraphs or boxes as necessary.
- In accordance with Article 17 of the Grant Agreement, the processing by Eurimages of any personal data included in this report is governed by the [Council of Europe Regulations on the Protection of Personal Data](#), adopted by the Committee of Ministers on 15 June 2022. The Grantee is also informed that the details of Eurimages' data processing practices are provided, for information purposes only, in the [Privacy Notice](#).

1. General information

1.1. Name of grantee or grantees:

1.2. Name and the position of the contact person of the Grantee:

1.3. Title of the Initiative:

1.4. Grant agreement number: _____

1.5. Start date and end date of the implementation period of the Initiative: from _____ to _____

1.6. Amount of the grant: _____

1.7. Geographic scope: _____

1.8. Professionals and public targeted:

2. Description of the Initiative and the assessment of its implementation

2.1. Please provide a brief description of the Initiative and list its original objectives and expected outcomes, impact with specific reference to the promotion of the Eurimages Fund and cinematographic international co-productions as set out in the grant agreement:

¹ "Initiative" is used as a general term for an Initiative or a project implemented by the grantee in accordance with the grant agreement.

2.2. What do you consider to be the key results of your Initiative, regarding its contribution to the general objectives of the Eurimages Promotion Programme which the grant is awarded?²

2.3. Please give a global overview of the Initiative's implementation in the reporting period. Describe the level of achievement of the objectives of the Initiative:

2.4. What is your assessment of the results of the Initiative so far? Include observations on the performance and the achievement of objectives:

2.5. Describe the interaction with authorities (local, regional and/or national) during the implementation of the Initiative. Please include any feedback or reaction of the authorities to the Initiative in the reporting period.

2.6. Describe any challenges you may have experienced during the implementation of the Initiative in the reporting period and how you addressed them:

2.7. Describe how the Initiative will continue after the support from the Eurimages Fund has ended. What are the follow up activities envisaged? How the sustainability of the Initiative will be ensured?

2.8. What has your organisation or any actor involved in the Initiative learned from it and how has this learning been utilised and disseminated?

2.9. Based on the lessons learnt, what would you do differently if you had the chance to start over again?

2.10. Please list all deliverables³ (and number of copies) produced during the Initiative on whatever format (please enclose a copy of each item):

2.11. If the implementation of the Initiative foresaw the organisation of events (e.g. conferences, workshops, etc.), please provide statistical data on the total number of participants in the Initiative, and on the number of participants by gender and by each target group:

³ By deliverables, we refer, for example, to publications, video material, info sheets, etc.

Total number of participants:

Number of participants by gender:

i)

ii)

Number of participants by target group:

i)

ii)

iii)

3. Transversal elements

3.1. Please describe whether and how was gender mainstreaming ensured in the implementation of the grant. Were any methods used to advance gender equality in the framework of the Initiative? (e.g. gender sensitive awareness raising, advocacy, capacity building and communication etc.)?

3.2. Where possible, please describe whether the four human rights principles: (i) participation and inclusion; (ii) equality and non-discrimination, for example i.e. based on age, sex, gender identity, disability, ethnicity, origin, etc; (iii) accountability and transparency; and (iv) access to information were included in the realisation of the Initiative⁴:

3.3. If applicable, please indicate whether any environmental considerations were taken into account in the implementation of the Initiative. Some examples include everyday good practices such as less printing, or production of eco-friendly visibility materials:

4. Visibility

4.1 Describe and assess the outcome of the communication actions undertaken in the context of the Initiative:

4.2 Whenever a grant is awarded in the framework of a programme implemented by the Council⁵, describe how the above communication actions contributed to its objective and the achievement of its results:

⁴ Some guiding questions to consider include: Was the information about the Initiative available and how was it disseminated? Were vulnerable persons and minorities included in the Initiative? Did the Initiative allow for giving feedback, suggestions or raising complaints to the project team about the Initiative overall?

⁵ If the grant was not awarded in the framework of a programme implemented by the Council, do not fill in this box.

4.3 Describe how the visibility of the Eurimages Fund of the Council of Europe and of the contribution of other donors (when relevant) were ensured during the Initiative:

5 Publication of results

The Eurimages Fund may wish to publicise the results of the Initiative - do you have any objection to the results of Initiative being published on the Eurimages website? If so, please state your objections here:

6 Signature

By signing and submitting this Narrative Report I, the undersigned, hereby certify that the information contained herein is correct and that any personal data contained in this report has been collected and processed in compliance with the requirements laid down in Article 18.1 of the Grant Agreement.

Name of the contact person for the Initiative ►	
Place ►	
Date report due ►	
Date report sent ►	
Signature ►	