

## 1418<sup>th</sup> (Budget) meeting, 23-25 November 2021

11 Programme, Budget and Administration

### 11.1 Programme and Budget 2022-2025 – Terms of Reference of Intergovernmental Structures

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<sup>1</sup> This document has been classified restricted until examination by the Committee of Ministers.  
Website: [www.coe.int/cm](http://www.coe.int/cm)

## PART 1: ORDINARY BUDGET

### STEERING COMMITTEE FOR HUMAN RIGHTS (CDDH)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025<sup>2</sup>**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Effectiveness of the ECHR System at national and European level</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers and bearing in mind the Council of Europe legal standards as well as the relevant jurisprudence of the European Court of Human Rights, the CDDH will conduct the intergovernmental work of the Council of Europe in the human rights field and will advise and give its legal expertise to the Committee of Ministers on all questions within its field of competence.</p> <p>In particular, the CDDH is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>3</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) work on the protection, development and promotion of human rights in Europe to:       <ol style="list-style-type: none"> <li>a) contribute to enhancing the protection of human rights by improving the effectiveness of the control mechanism of the European Convention on Human Rights and the implementation of the Convention at national and European levels, this work being a permanent priority for the CDDH;</li> <li>b) provide effective responses at the normative and general policy levels to the challenges posed to human rights in European societies;</li> </ol> </li> <li>(iii) follow the implementation of the non-binding instruments that it has prepared as well as conventions for which it has been given responsibility by the Committee of Ministers;</li> <li>(iv) advise other bodies of the Organisation to ensure that their activities concerning human rights duly reflect the requirements of the European Convention on Human Rights and the case law of the European Court of Human Rights;</li> <li>(v) contribute to co-operation and support activities to national initiatives in the field of the protection, development and promotion of human rights;</li> <li>(vi) without prejudice to the missions of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies protecting human rights;</li> <li>(vii) orient and oversee the work of its subordinate bodies, notably the Committee of Experts on the System of the European Convention on Human Rights (DH-SYSC) and the Drafting Committee on Trafficking for the purpose of Labour Exploitation (DH-TET) (cf. separate terms of reference);</li> <li>(viii) orient and oversee the work of its <i>Ad Hoc</i> Group ("47+1") on the accession of the European Union to the European Convention on Human Rights;</li> <li>(ix) respond to the human rights challenges that European societies face by means of providing guidance to member States through preparing non-binding instruments of the Committee of Ministers (e.g. declarations, recommendations or guidelines) while ensuring co-ordination and co-operation with relevant Council of Europe bodies;</li> <li>(x) in co-ordination notably with the presidencies of the Committee of Ministers and representatives of civil society, follow-up to the national implementation of various recommendations of the Committee of Ministers prepared by the CDDH;</li> <li>(xi) organise thematic debates on the right of access to official documents taking into account the entry into force of the Tromsø Convention (CETS 205);</li> <li>(xii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>4</sup> issues;</li> </ol>

<sup>2</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>3</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>4</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xiv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xv) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>5</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvi) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 3: Good health and well-being, Goal 5: Gender equality, Goal 8: Decent work and economic work, Goal 10: Reduced inequalities, Goal 13: Climate action and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDDH is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Draft Recommendation on human rights and the environment	30/06/2022
2. Draft Recommendation on measures against trafficking in human beings for the purpose of labour exploitation (cf. DH-TET terms of reference)	30/06/2022
3. Report on the effective processing and resolution of cases related to inter-State disputes including possible proposals to the Committee of Ministers (cf. DH-SYSC terms of reference)	31/12/2022 <sup>6</sup>
4. Follow-up study on the CDDH report on family-based care for unaccompanied and separated migrant children	31/12/2022
5. Workshop, conference, or dialogue on human rights and business (CM/Rec(2016)3)	31/12/2022
6. Workshop, conference, or dialogue on the protection and promotion of human rights in culturally diverse societies (in co-operation with other relevant bodies of the Council of Europe)	31/12/2022
7. Report on member States' practice in relation to derogations from the Convention in situations of crises	31/12/2022
8. Toolkit for human rights impact assessment of the measures taken by the State in situations of crises	31/12/2022
9. Draft non-binding legal instrument on the effective protection of human rights in situations of crises based on lessons learnt from the Covid-19 pandemic	30/06/2023
10. Guidelines to prevent and remedy violations of the Convention at the national level (cf. DH-SYSC terms of reference)	31/12/2023 <sup>7</sup>
11. Instruments setting out the modalities for the accession of the European Union to the European Convention on Human Rights ("47+1")	31/12/2023
12. Workshop, conference, or dialogue on human rights of members of the armed forces (CM/Rec(2010)4), with attention to issues concerning conscientious objection to compulsory military service	31/12/2023
13. Workshop, conference, or dialogue on the development of the Ombudsman institution (CM/Rec(2019)6)	31/12/2023
14. Report evaluating the effectiveness of the system for the selection and election of Court's judges and the means to ensure due recognition for judges' status and service on the Court and providing additional safeguards to preserve their independence and impartiality (cf. DH-SYSC terms of reference)	31/12/2024
15. Report evaluating the first effects of Protocol No.16 (cf. DH-SYSC terms of reference)	31/12/2024
16. Handbook on human rights and artificial intelligence	31/12/2024
17. Workshop, conference, or dialogue on the system of the European Convention on Human Rights in university education and professional training (CM/Rec(2019)5)	31/12/2024
18. Workshop, conference, or dialogue on the development and strengthening of effective, pluralist and independent national human rights institutions (CM/Rec(2021)1)	31/12/2024
19. Report evaluating the first effects of Protocol No.15 (cf. DH-SYSC terms of reference)	31/12/2025
20. Workshop, conference, or dialogue on measures against the trade in goods used for the death penalty, torture and other cruel, inhuman or degrading treatment or punishment (CM/Rec(2021)2)	31/12/2025
21. Workshop, conference, or dialogue on the publication and dissemination of the European Convention on Human Rights, the case law of the European Court of Human Rights and other relevant texts (subject to the adoption of the recommendation prepared in 2021)	31/12/2025

<sup>5</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

<sup>6</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2022.

<sup>7</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2023.

## COMPOSITION ▼

## MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of human rights.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

## PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- other international organisations (Organisation for Security and Co-operation in Europe (OSCE) / Office for Democratic Institutions and Human Rights (ODIHR), Office of the United Nations High Commissioner for Human Rights (OHCHR)).

## OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- European Network of National Human Rights Institutions (ENNHRI);
- Non-governmental organisations (Amnesty International, International Commission of Jurists (ICJ), European Trade Union Confederation (ETUC), International Federation of Human Rights (FIDH), European Roma and Travellers Forum);
- The Council of Bars and Law Societies in Europe (CCBE).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

## WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	4	8	2	2
2023	48	2	4	8	2	2
2024	48	2	4	8	2	2
2025	48	2	4	8	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDDH will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend CDDH Bureau and/or plenary meetings.

The CDDH will hold regular exchanges of views with the Steering Committee on Human Rights in the fields of Biomedicine and Health (CDBIO).

## SUBORDINATE STRUCTURE(S) ▼

The CDDH coordinates, supervises and follows the work of its subordinate bodies:

- Committee of Experts on the System of the European Convention on Human Rights (DH-SYSC) (cf. separate terms of reference);
- *Ad hoc* Group 47 + 1 (cf. *ad hoc* terms of reference);<sup>8</sup>
- (until 30/06/2022) Drafting Committee on Trafficking for the purpose of Labour Exploitation (DH-TET) (cf. separate terms of reference).<sup>9</sup>

## BUDGETARY INFORMATION \* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	4	48	136.4	20.0	129.0	3.5 A; 2 B
2023	2	4	48	136.4	20.0	169.0	3.5 A; 2 B
2024	2	4	48	↔	↔	↔	↔
2025	2	4	48	↔	↔	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

<sup>8</sup> 1364<sup>th</sup> meeting, 15 January 2020, Continuation of the *ad hoc* terms of reference for the CDDH to finalise the legal instruments setting out the modalities of accession of the European Union to the European Convention on Human Rights, [CM/Del/Dec\(2020\)1364/4.3](#).

<sup>9</sup> 1401<sup>st</sup> meeting, 14-15 April 2021, Terms of reference for the Drafting Committee on Trafficking for the Purpose of Labour Exploitation (DH-TET), Appendix to [CM/Del/Dec\(2021\)1401/4.2](#).

## COMMITTEE OF EXPERTS ON THE SYSTEM OF THE EUROPEAN CONVENTION ON HUMAN RIGHTS (DH-SYSC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>10</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼												
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Effectiveness of the ECHR system at national and European level</p>												
DELIVERABLES ▼												
<p>Under the authority of the Committee of Ministers, and of the Steering Committee for Human Rights (CDDH), the DH-SYSC is instructed to complete the following deliverables, within the following deadlines:</p>												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #ADD8E6;"> <th style="text-align: right; padding: 2px 5px;">Deadline ▼</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px 5px;">1. Report on the effective processing and resolution of cases related to inter-State disputes including possible proposals to the Committee of Ministers</td> <td style="text-align: right; padding: 2px 5px;">31/12/2022<sup>11</sup></td> </tr> <tr> <td style="padding: 2px 5px;">2. Guidelines to prevent and remedy violations of the Convention at the national level</td> <td style="text-align: right; padding: 2px 5px;">31/12/2023<sup>12</sup></td> </tr> <tr> <td style="padding: 2px 5px;">3. Report evaluating the effectiveness of the system for the selection and election of Court's judges and the means to ensure due recognition for judges' status and service on the Court and providing additional safeguards to preserve their independence and impartiality</td> <td style="text-align: right; padding: 2px 5px;">31/12/2024</td> </tr> <tr> <td style="padding: 2px 5px;">4. Report evaluating the first effects of Protocol No.16</td> <td style="text-align: right; padding: 2px 5px;">31/12/2024</td> </tr> <tr> <td style="padding: 2px 5px;">5. Report evaluating the first effects of Protocol No.15</td> <td style="text-align: right; padding: 2px 5px;">31/12/2025</td> </tr> </tbody> </table>	Deadline ▼	1. Report on the effective processing and resolution of cases related to inter-State disputes including possible proposals to the Committee of Ministers	31/12/2022 <sup>11</sup>	2. Guidelines to prevent and remedy violations of the Convention at the national level	31/12/2023 <sup>12</sup>	3. Report evaluating the effectiveness of the system for the selection and election of Court's judges and the means to ensure due recognition for judges' status and service on the Court and providing additional safeguards to preserve their independence and impartiality	31/12/2024	4. Report evaluating the first effects of Protocol No.16	31/12/2024	5. Report evaluating the first effects of Protocol No.15	31/12/2025
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5. Report evaluating the first effects of Protocol No.15	31/12/2025											
COMPOSITION ▼												
<p><b>MEMBERS:</b>            Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of the system of the European Convention on Human Rights.            The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).            Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b>            The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- HELP Network Consultative Board;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- other international organisations (Organisation for Security and Co-operation in Europe (OSCE) / Office for Democratic Institutions and Human Rights (ODIHR), Office of the United Nations High Commissioner for Human Rights (OHCHR), Office of the United Nations High Commissioner for Refugees (UNHCR)).</li> </ul>												

<sup>10</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>11</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2022.

<sup>12</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2023.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Non-governmental organisations (Amnesty International, European Trade Unions Confederation (ETUC), International Commission of Jurists (ICJ), International Federation of Human Rights (FIDH), European Roma and Travellers<sup>13</sup> Forum, Open Society Justice Initiative (OSJI)), as well as the European Network of National Human Rights Institutions (ENNHRI).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	48	2	3
2023	48	2	3
2024	48	2	3
2025	48	2	3

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The DH-SYSC will appoint from amongst its members a Gender Equality Rapporteur.

**BUDGETARY INFORMATION \* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	104.5	-	-	1 A; 1 B
2023	2	3	48	104.5	-	-	1 A; 1 B
2024	2	3	48	↔	-	-	↔
2025	2	3	48	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

<sup>13</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**STEERING COMMITTEE FOR HUMAN RIGHTS IN THE FIELDS OF BIOMEDICINE AND HEALTH (CDBIO)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>14</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Protection of Human Rights in the fields of Biomedicine and Health</p>
MAIN TASKS
<p>Under the authority of the Committee of Ministers, and bearing in mind the Council of Europe legal standards, as well as the relevant jurisprudence of the European Court of Human Rights, the CDBIO will:</p> <ul style="list-style-type: none"> <li>- carry out the work assigned to the Steering Committee in Bioethics by the Convention on the protection of human rights and the dignity of human beings with regards to the applications of biology and medicine (Convention on Human Rights and Biomedicine);</li> <li>- conduct the intergovernmental work on human rights protection in the fields of biomedicine, as well as health; in particular with regard to issues raised by the Covid-19 pandemic and taking into account the lessons to be learnt from the health crisis;</li> <li>- advise and provide expertise to the Committee of Ministers on all questions within its fields of competence.</li> </ul> <p>In particular, the CDBIO is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>15</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) promote equitable access to health care, patient rights, protection of persons in vulnerable situations and citizen participation in the healthcare and biomedical research policies and, where appropriate, prepare relevant guidelines and other tools (reference tools, implementation guides), in accordance with the principles laid down in the Convention on Human Rights and Biomedicine;</li> <li>(iii) assess ethical and legal challenges raised by scientific and technological developments, as well as by the evolution of practices, in the fields of biomedicine and health;</li> <li>(iv) contribute to raising awareness and facilitating the implementation of the principles laid down in the Convention on Human Rights and Biomedicine and its additional protocols, taking also into account the outcome of co-operation activities in the relevant fields;</li> <li>(v) carry out the regular re-examination foreseen in the Convention on Human Rights and Biomedicine and its additional protocols;</li> <li>(vi) develop further the principles laid down in the Convention on Human Rights and Biomedicine as appropriate also in the light of the relevant case law of the European Convention on Human Rights;</li> <li>(vii) co-operate with the relevant intergovernmental bodies and organisations in particular with a view to promoting consistency between normative texts;</li> <li>(viii) jointly with the Steering Committee for the Rights of the Child (CDENF), develop a guide of good practice for the participation of children in decision making processes on matters relating to their health;</li> <li>(ix) hold regular exchange of views in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector including possible new activities and those that might be discontinued;</li> <li>(x) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>16</sup> issues;</li> <li>(xi) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(xii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility<sup>17</sup> and report back to the Committee of Ministers;</li> <li>(xiii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 3: Good health and well-being, Goal 5: Gender equality, Goal 10: Reduced inequalities and Goal 16: Peace, justice and strong institutions.</li> </ul>

<sup>14</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>15</sup> CM/Del/Dec(2021)131/2a, CM/Del/Dec(2021)131/2b, CM/Del/Dec(2021)131/2c and CM/Del/Dec(2021)131/3.

<sup>16</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>17</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

**MAIN DELIVERABLES ▼**

Under the authority of the Committee of Ministers, the CDBIO is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Recommendation on equitable access to medical treatment and equipment, in the context of the Covid-19 pandemic and other situations of scarce resources	31/12/2022
2. Guide on the promotion of health literacy for persons in vulnerable situations	31/12/2022
3. Conclusions of a round table on human rights and neurotechnologies (in co-operation with T-PD, UNESCO and OECD)	31/12/2022
4. Overview of the national legislation on the protection and promotion of patients' rights (users of the health system)	31/12/2023
5. Online publication of the Recommendation on equitable access to medical treatment and equipment, in the context of the Covid-19 pandemic and other situations of scarce resources in non-official languages	31/12/2023
6. Online publication of the Guide on the promotion of health literacy for persons in vulnerable situations in non-official languages	31/12/2023
7. Overview of the legal framework and practices in the member States relevant to medically assisted procreation	31/12/2023
8. Guide of good practice for the participation of children in decision making processes on matters relating to their health (jointly with CDENF)	31/12/2023
9. Conclusions of a seminar on relevant legislation and good practices with regard to early intervention on intersex children	31/12/2023
10. Online publication of the Guide of good practice for the participation of children in decision making process on matters relating to their health in non-official languages	31/12/2024
11. Report on artificial intelligence applications in healthcare	31/12/2024
12. Report on promoting dialogue amongst public, practitioners and policy makers for the purpose of the development of regulation on genomics medicine	31/12/2024
13. Guidelines on equitable access to innovative treatments and technologies in healthcare systems	31/12/2025
14. Youth forum on bioethics	31/12/2025

**COMPOSITION ▼****MEMBERS:**

Governments of the member States are invited to designate one or more representatives of the highest possible rank, with appropriate expertise in the various aspects of bioethics, in particular legal, medical and scientific aspects, including in relation to emerging technologies and to the functioning of their health system, and able to consider these from a human rights perspective.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Consultative Committee of the Convention for the Protection of Individuals with regard to Automatic Processing of Personal Data (T-PD);
- Conference of the Parties of the Council of Europe Convention on the counterfeiting of medical products and similar crimes involving threats to public health (Medicrime Committee);
- Steering Committee for Human Rights (CDDH);
- Steering Committee on the Rights of the Child (CDENF);
- European Committee on Legal Cooperation (CDCJ);
- Committee on Transplantation of Organs and Tissues (CD-P-TO);
- Committee on Blood Transfusion (CD-P-TS);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- other international organisations: WHO, UNESCO, OECD and European Science Foundation (ESF).

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Australia, Israel;
- the Conference of European Churches (KEK).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	4	7	2	2
2023	48	2	4	7	2	2
2024	48	2	4	7	2	2
2025	48	2	4	7	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDBIO will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

The CDBIO will hold regular exchanges of views with the Steering Committee for Human Rights (CDDH).

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary €K	Bureau €K	Working groups in €K	Secretariat (A, B)
2022	2	4	48	125.9	11.2	-	1 A; 1 B
2023	2	4	48	125.9	11.2	-	1 A; 1 B
2024	2	4	48	↔	↔	-	↔
2025	2	4	48	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## STEERING COMMITTEE ON MEDIA AND INFORMATION SOCIETY (CDMSI)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>18</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Freedom of expression and information, media and data protection</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CDMSI will steer the Council of Europe's work in the fields of freedom of expression, media, digital governance and other information society-related issues and oversees the work on personal data protection. The CDMSI advises the Committee of Ministers and takes part in standard-setting activities on all questions within its area of expertise, including freedom, independence, pluralism and diversity of media; safety of journalists; support for professional journalism, protection and promotion of human rights, in particular freedom of expression as protected by Article 10 of the European Convention on Human Rights, both online and offline. The CDMSI facilitates and promotes co-operation among Council of Europe member States by developing common policies, reviewing their implementation and fulfilling any other activity which might be assigned to it by the Committee of Ministers.</p> <p>In particular, the CDMSI is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>19</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) evaluate, plan and carry out standard-setting activities in areas within its expertise, including review and consolidation of existing instruments, in the light of the digital transformations;</li> <li>(iii) promote and facilitate awareness raising on Council of Europe standards and their implementation by member States in its fields of competence;</li> <li>(iv) identify emerging issues and challenges to member States in areas within its expertise, conduct studies and legal analyses on freedom of expression and media-related issues, with a special focus on the challenges arising for freedom of expression from digital transformations and undue influence on democratic processes, and make proposals to the Committee of Ministers;</li> <li>(v) ensure follow-up to the conclusions and recommendations of the Council of Europe Conference of Ministers responsible for Media and Information Society (10-11 June 2021), including the final declaration, and Committee of Ministers' decisions taken subsequent to the Ministerial Conference;</li> <li>(vi) oversee the Implementation Strategy of Recommendation CM/Rec(2016)4 on the safety of journalists and other media actors: further develop, promote and disseminate an Implementation Guide as a tool to boost the implementation of the recommendation; provide guidance for the drafting of national action plans on the safety of journalists and other media actors, create tools for sharing best practices and training in the field; initiate and co-ordinate a comprehensive campaign to promote the protection of journalism and the safety of journalists and support corresponding campaigns at national level;</li> <li>(vii) support the implementation of the documents adopted by the Council of Europe in the sphere of the freedom of expression and digital technologies, in the light of the most recent developments in the field;</li> <li>(viii) co-ordinate standard-setting work in respect of the protection of personal data and the right to private life, in close association with other relevant Council of Europe bodies such as the T-PD and the CDCJ;</li> <li>(ix) follow and, as appropriate, contribute to the substantive aspects of co-operation programmes with Council of Europe member States and support activities within national initiatives in the field of the media and information society;</li> <li>(x) take the European Convention on Human Rights and the evolving jurisprudence of the European Court of Human Rights into consideration in its thematic work;</li> <li>(xi) follow the implementation of the non-binding instruments that it has prepared as well as conventions for which it has been given supervision by the Committee of Ministers; without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies or convention mechanisms;</li> <li>(xii) orient and oversee the activities carried out by its subordinate bodies, notably the Committee of Experts on the integrity of online information (MSI-INF), the Committee of Experts on Increasing Resilience of Media (MSI-RES) and the Committee of Experts on Strategic Lawsuits against Public Participation (MSI-SLP) (cf. separate terms of reference);</li> <li>(xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> </ul>

<sup>18</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>19</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

- (xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>20</sup> issues;
- (xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>21</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvii) contributes to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender equality and Goal 16: Peace, Justice and Strong.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDMSI is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Guidance note on countering the spread of online mis- and disinformation through fact-checking and platform design solutions in a human rights compliant manner (cf. terms of reference of MSI-INF)	31/12/2023
2. Guidelines on the use of digital tools including artificial intelligence for journalism/by journalists (impact assessment and guidance) (cf. terms of reference of MSI-RES)	31/12/2023
3. Good practices for sustainable media financing (cf. terms of reference of MSI-RES)	31/12/2023
4. Draft Recommendation on strategic lawsuits against public participation (SLAPPs) (cf. terms of reference of MSI-SLP)	31/12/2023
5. Practical media and information literacy tools to help adult media users understand the digital media environment and navigate their media choices, in engaging formats and user-friendly language	31/12/2023
6. Study on the human rights impacts of digital voice assistants (implications for privacy, security, freedom of expression - engagement with content, interoperability, and liability)	31/12/2023
7. Revised Implementation Guide of the Recommendation CM/Rec(2016)4 on the safety of journalists and other media actors, in particular as regards the dimensions of 'prevention' and 'promotion'; Practical guidance on the elaboration of dedicated national action plans on the safety of journalists	31/12/2023
8. Subject to the adoption of a Recommendation on combating hate speech, review promising practices at national level of the implementation of relevant aspects of the Recommendation within its mandate (in cooperation with CDADI).	31/12/2024
9. Analysis and guidance on integrating effective transparency criteria in the governance models for content moderation	31/12/2025
10. Study on the role of social media and other digital platforms in the public debate / formation of public opinion, its implications for human rights, and strategies for the Council of Europe and its member States to mitigate its adverse effects, in the light of the conclusions and recommendations of the Council of Europe Conference of Ministers responsible for Media and Information Society (10-11 June 2021)	31/12/2025
11. Study on the implications of digitalisation on individuals' self-determination in the online environment: ensuring human rights, freedom of choice and action	31/12/2025
12. Subject to the adoption of a Recommendation on combating hate speech, review report on the implementation of relevant aspects of the of the Recommendation (jointly with CDADI)	31/12/2025
13. Good practices on addressing specific risks, challenges and threats that women journalists and other media actors face on account of their gender, also in the online environment	31/12/2025
14. Campaign to promote the protection of journalism and the safety of journalists and support corresponding campaigns at national level	31/12/2025
15. Guidelines on the defamation in the media, based on the case law of the European Court of Human Rights, to further develop the Guidelines on safeguarding privacy in the media	31/12/2025

<sup>20</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>21</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

**COMPOSITION ▼****MEMBERS:**

Governments of member States are invited to designate one or more representatives of the highest possible rank in the fields of freedom of expression, media, safety of journalists digital governance and data protection policies.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committee on Artificial Intelligence (CAI);
- Council of Europe Committee on Counter-Terrorism (CDCT);
- European Commission against Racism and Intolerance (ECRI);
- European Committee on Legal Co-operation (CDCJ);
- Consultative Committee of the Convention for the Protection of Individuals with regard to automatic processing of personal data (T-PD);
- Cybercrime Convention Committee (T-CY);
- Steering Committee for Human Rights (CDDH);
- Steering Committee for Education (CDEDU);
- European Committee on Democracy and Governance (CDDG);
- Joint Council on Youth (CMJ);
- European Audiovisual Observatory;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- Organisation for Security and Co-operation in Europe (OSCE);
- Organisation for Economic Co-operation and Development (OECD);
- Organization of American States (OAS);
- UN agencies (United Nations Educational, Scientific and Cultural Organisation (UNESCO));
- International Telecommunication Union (ITU).

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	7	2	2
2023	48	2	3	7	2	2
2024	48	2	3	7	2	2
2025	48	2	3	7	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDMSI will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend CDMSI's Bureau and/or plenary meetings.

## SUBORDINATE STRUCTURE(S) ▼

The CDMSI coordinates, supervises and follows the work of its subordinate bodies:

- (2022-2023) Committee of Experts on the integrity of online information (MSI-INF) (cf. separate terms of reference);
- (2022-2023) Committee of Experts on Increasing Resilience of Media (MSI-RES) (cf. separate terms of reference)
- (2022-2023) the Committee of Experts on Strategic Lawsuits against Public Participation (MSI-SLP) (cf. separate terms of reference).

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	130.3	12.8	-	2 A; 1 B
2023	2	3	48	130.3	12.8	-	2 A; 1 B
2024	2	3	48	↔	↔	-	↔
2025	2	3	48	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON THE INTEGRITY OF ONLINE INFORMATION (MSI-INF)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Freedom of expression and information, media and data protection</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the Steering Committee on Media and Information Society (CDMSI), the MSI-INF is instructed to complete the following deliverable, within the following deadline:</p>	
	<i>Deadline ▼</i>
<p>Guidance Note on countering the spread of online mis- and disinformation through fact-checking and platform design solutions in a human rights compliant manner</p>	31/12/2023
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Committee shall be composed of 13 members, comprising seven member States' representatives, designated by the CDMSI, and six independent experts, appointed by the Secretary General with recognised expertise in the fields of freedom of expression and information, online information environment, and digital platform economy and design.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these 13 members. Other member States may designate representatives without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p>	
<p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Audiovisual Observatory;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Organisation for Security and Co-operation in Europe (OSCE);</li> <li>- Organisation for Economic Co-operation and Development (OECD);</li> <li>- UN agencies (United Nations Educational, Scientific and Cultural Organisation (UNESCO)).</li> </ul>	
<p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

## WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	13	2	2
2023	13	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The MSI-INF will appoint from amongst its members a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	13	33.3	-	-	0.5 A; 0.5 B
2023	2	2	13	33.3	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON INCREASING RESILIENCE OF MEDIA (MSI-RES)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Freedom of expression and information, media and data protection</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the Steering Committee on Media and Information Society (CDMSI), the MSI-RES is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Guidelines on the use of digital tools including artificial intelligence for journalism/by journalists (impact assessment and guidance)	31/12/2023
2. Good practices for sustainable media financing	31/12/2023
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Committee shall be composed of 13 members, comprising seven member States' representatives, designated by the CDMSI, and six independent experts, appointed by the Secretary General with recognised expertise in the fields of freedom of expression and information, media and related digital technologies.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these 13 members. Other member States may designate representatives without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Audiovisual Observatory;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Organisation for Security and Co-operation in Europe (OSCE);</li> <li>- Organisation for Economic Co-operation and Development (OECD);</li> <li>- UN agencies (United Nations Educational, Scientific and Cultural Organisation - UNESCO).</li> </ul> <p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

WORKING METHODS ▼							
Plenary meetings ▼							
	Members incl. Chair	Meetings per year	Days per meeting				
2022	13	2	2				
2023	13	2	2				

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The MSI-RES will appoint from amongst its members a Gender Equality Rapporteur.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	13	33.3	-	-	0.5 A; 0.5 B
2023	2	2	13	33.3	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON STRATEGIC LAWSUITS AGAINST PUBLIC PARTICIPATION (MSI-SLP)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Freedom of expression and information, media and data protection</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the Steering Committee on Media and Information Society (CDMSI), the MSI-SLP is instructed to complete the following deliverable, within the following deadline:</p>	
	<i>Deadline ▼</i>
Draft Recommendation on strategic lawsuits against public participation (SLAPPs)	31/12/2023
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Committee shall be composed of 13 members, comprising seven member States' representatives, designated by the CDMSI, and six independent experts, appointed by the Secretary General with recognised expertise in the fields of freedom of expression, media law and civil and criminal procedure.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these 13 members. Other member States may designate representatives without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p>	
<p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Audiovisual Observatory</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Organisation for Security and Co-operation in Europe (OSCE);</li> <li>- Organisation for Economic Co-operation and Development (OECD);</li> <li>- UN agencies (United Nations Educational, Scientific and Cultural Organisation - UNESCO).</li> </ul>	
<p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

## WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	13	2	2
2023	13	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The MSI-SLP will appoint from amongst its members a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	13	33.3	-	-	0.5 A; 0.5 B
2023	2	2	13	33.3	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE ON ARTIFICIAL INTELLIGENCE (CAI)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc committee**

Terms of reference valid from: **1 January 2022 until 31 December 2024**<sup>22</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼					
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Effective ECHR implementation  <b>Sub-programme:</b> Freedom of expression and information, media and data protection</p>					
MAIN TASKS ▼					
<p>Under the authority of the Committee of Ministers, the CAI is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>23</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) establish an international negotiation process and conduct work to elaborate an appropriate legal framework on the development, design, and application of artificial intelligence, based on the Council of Europe's standards on human rights, democracy and the rule of law, and conducive to innovation, which can be composed of a binding legal instrument of a transversal character, including notably general common principles, as well as additional binding or non-binding instruments to address challenges relating to the application of artificial intelligence in specific sectors, in accordance with the relevant decisions of the Committee of Ministers;</li> <li>(iii) maintain a transversal approach, also by co-ordinating its work with other intergovernmental committees and Council of Europe's entities equally addressing the implications of artificial intelligence in their respective field of activity, by providing these committees and entities with guidance in conformity with the legal framework under development and by assisting them in resolving problems;</li> <li>(iv) base the work on strong evidence and an inclusive consultation process, including with international and supranational partners, to ensure a global view of the subject;</li> <li>(v) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>24</sup> issues;</li> <li>(vii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(viii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality, Goal 16: Peace, Justice and Strong institutions.</li> </ul>					
MAIN DELIVERABLES ▼					
<p>Under the authority of the Committee of Ministers, the CAI is instructed to complete the following deliverables, within the following deadlines:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 20%; text-align: right;">Deadline ▼</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Appropriate legal instrument on the development, design, and application of artificial intelligence systems based on the Council of Europe's standards on human rights, democracy and the rule of law, and conducive to innovation, in accordance with the relevant decisions of the Committee of Ministers</td> <td style="text-align: right; vertical-align: middle;">15/11/2023</td> </tr> </tbody> </table>			Deadline ▼	Appropriate legal instrument on the development, design, and application of artificial intelligence systems based on the Council of Europe's standards on human rights, democracy and the rule of law, and conducive to innovation, in accordance with the relevant decisions of the Committee of Ministers	15/11/2023
	Deadline ▼				
Appropriate legal instrument on the development, design, and application of artificial intelligence systems based on the Council of Europe's standards on human rights, democracy and the rule of law, and conducive to innovation, in accordance with the relevant decisions of the Committee of Ministers	15/11/2023				
COMPOSITION ▼					
<p><b>MEMBERS:</b></p> <p>Governments of member States are invited to designate one or more representatives of the highest possible rank in the fields of digital governance and the legal implication arising from the design, development and application of artificial intelligence systems. The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the state whose representative has been elected Chair). Member States may send other representatives without defrayal of expenses.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p>					

<sup>22</sup> These terms of reference are approved for the first biennial period 2022-2023. For 2024, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>23</sup> CM/Del/Dec(2021)131/2a, CM/Del/Dec(2021)131/2b, CM/Del/Dec(2021)131/2c and CM/Del/Dec(2021)131/3.

<sup>24</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Eurimages;
- European Audiovisual Observatory;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- other international organisations including: Organisation for Security and Co-operation in Europe (OSCE), Organisation for Economic Co-operation and Development (OECD), United Nations Educational, Scientific and Cultural Organisation (UNESCO) and other UN agencies and international organisations.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel;
- the European Network of National Human Rights Institutions;
- the Global Partnership on Artificial Intelligence (GPAI);
- Council of Europe partner internet companies: the comprehensive updated list is available at <https://www.coe.int/en/web/freedom-expression/exchange-of-letters> ;
- civil society organisations, other private actors and academic communities already observers to the Committee during the biennium 2020-2021 (Access Now, AI Transparency Institute, Algorithmwatch Platform, ALLAI, Centre for AI and Digital Policies (CAIDP) of the Michael Dukakis Institute, Council of Bars and Law Societies of Europe (CCBE), European Association of Data Protection Professionals (EADPP), European Expertise & Expert Institute (EEEI), Homo Digitalis, Human Rights Watch, International Bar Association (IBA), International Chamber of Commerce (ICC), International Research Centre on Artificial Intelligence (IRCAI), MediaLaws, National Institute for Research in Digital Science and Technology (INRIA), The Future Society, Istanbul Bar Association, Information and Technology Commission and AI Working Group, Global Partners Digital (GPD), Law Society of Ireland (Law Society), VDE Association for Electrical, Electronic & Information Technologies and Partnership on AI (PAI)).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	3	3	9	3	1
2023	48	4	3	9	4	1
2024	48	1	2	9	1	1

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The Bureau of CAI is composed of nine members, whose travel and subsistence expenses will be borne by the Council of Europe.

The CAI will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	3	3	48	135.8	18.0	20.0	1 A; 0.5 B
2023	4	3	48	181.1	24.0	20.0	1 A; 0.5 B
2024	2	2	48	↓	↓	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## GENDER EQUALITY COMMISSION (GEC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>25</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Equality and Human Dignity  <b>Sub-programme:</b> Gender Equality</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, building on the achievements in the area of gender equality, including notably the Council of Europe Gender Equality Strategy 2018-2023, the Gender Equality Commission (GEC) will steer the Council of Europe's intergovernmental work in the field of gender equality and advise the Committee of Ministers on appropriate action to be taken in its field of competence, taking due account of relevant transversal perspectives.</p> <p>In particular, the GEC is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>26</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) oversee and support the implementation of the Council of Europe Gender Equality Strategy (2018-2023), prepare the Gender Equality Strategy (2024-2029), oversee and support its implementation;</li> <li>(iii) carry out substantive legal and policy analyses and hold peer exchanges on trends, developments and good practices in the member States, including on the basis of the findings of monitoring mechanisms;</li> <li>(iv) conduct needs assessments and make proposals for the development of common policy responses, including standard-setting activities, to key challenges for member States within its field of competence;</li> <li>(v) promote in the political agendas of the Council of Europe member States and beyond the need to prevent and combat all forms of violence against women, including trafficking in persons which disproportionately affects women and girls, and of domestic violence;</li> <li>(vi) promote and facilitate awareness raising of Council of Europe standards in the field of gender equality and review the implementation of relevant recommendations and guidelines of the Committee of Ministers to member States, including on preventing and combating sexism, in co-operation, where appropriate, with other sectors;</li> <li>(vii) follow and support relevant co-operation programmes with Council of Europe member States and beyond and, where appropriate, facilitate the dissemination of their results;</li> <li>(viii) promote gender equality as a visible priority for the Organisation (internally and externally) and, to this end, support the committees and bodies of the Organisation in integrating and implementing gender mainstreaming in their activities;</li> <li>(ix) engage in co-ordination and joint planning at regional and international level with the European Union, including the European Institute for Gender Equality (EIGE) and the Fundamental Rights Agency (FRA), the UN, in particular UN Women, the World Bank, the OAS, the OSCE, the OECD, other intergovernmental organisations and civil society with the aim of strengthening equality and enhancing women's rights as an integral part of universal human rights; promote the visibility of the Council of Europe's standards at these levels through participation in meetings at the level of the UN Commission on the Status of Women, the Committee on the Elimination of Discrimination against Women and the Human Rights Council;</li> <li>(x) contribute to the work on a possible legal framework for artificial intelligence (AI) systems and, jointly with the Steering Committee on Anti-discrimination, Diversity and Inclusion (CDADI), subject to the result of a prior study, develop in close co-operation with CAI a possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality, including gender equality, and the risks they may cause in relation to non-discrimination;</li> <li>(xi) orient and oversee the activities carried out by its subordinate bodies, notably the Committee of Experts on Artificial Intelligence, Equality and Discrimination (GEC/ADI-AI), jointly with CDADI;</li> <li>(xii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiii) take due account of the following mainstreamed perspectives in the performance of its tasks: youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>27</sup> issues;</li> <li>(xiv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> </ol>

<sup>25</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>26</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>27</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

(xv) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>28</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;

(xvi) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the GEC is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Annual report on the implementation of the Council of Europe Gender Equality Strategy (2018-2023) in 2021	30/06/2022
2. Draft Guidelines on the place of men and boys in gender equality policies and in policies to combat violence against women	31/12/2022
3. Study on the implementation of Council of Europe recommendations in areas in which the gendered impact of the Covid-19 crisis has been higher, such as those concerning the protection and promotion of the rights of women and girls with disabilities, the inclusion of gender differences in health policy, gender equality standards and mechanisms, and reconciling work and family life	31/12/2022
4. Annual report on the implementation of the Council of Europe Gender Equality Strategy (2018-2023) in 2022	30/06/2023
5. First (general) implementation review report on Recommendation CM/Rec(2019)1 on preventing and combating sexism	31/12/2023
6. Study the impact of artificial intelligence systems, their potential for promoting equality – including gender equality - and the risks they may cause in relation to non-discrimination (jointly with CDADI) in close co-operation with CAI	31/12/2023
7. Draft Council of Europe Gender Equality Strategy (2024-2029)	31/12/2023
8. Updated factsheet on the Council of Europe's contribution to Sustainable Development Goal 5. Gender Equality	31/12/2023
9. Subject to the adoption of Guidelines on the place of men and boys in gender equality policies and in policies to combat violence against women, initiatives for their dissemination and implementation, and support to the mainstreaming of this topic in other relevant areas, such as education	31/12/2023
10. Final report on the implementation of the Council of Europe Gender Equality Strategy (2018-2023).	30/06/2024
11. Second (thematic) implementation review report on Recommendation CM/Rec(2019)1 on preventing and combating sexism	31/12/2025
12. Based on the results of the work of CAI and in close co-operation with CAI, and subject to the result of main deliverable 6, possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality – including gender equality – and the risks they may cause in relation to non-discrimination (cf. terms of reference of GEC/ADI-AI, jointly with CDADI).	31/12/2025
13. Subject to the adoption of a Recommendation on migrant, refugee and asylum-seeking women and girls, awareness-raising tools and activities supporting its dissemination and implementation at national level	31/12/2025
14. Subject to the results of main deliverable 3, publication of analyses of good practices, factsheets and/or review of one or more of the recommendations examined	31/12/2025
15. Annual thematic conference to exchange experience and good practices and facilitate progress on a selected topic	31/12 of each year
16. Thematic debates on the Council of Europe Convention on preventing and combating violence against women and domestic violence (CETS 210)	31/12 of each year

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the fields of gender equality.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

<sup>28</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Institute for Gender Equality (EIGE) and European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- other international organisations: Organisation for Security and Co-operation in Europe (OSCE) (including ODIHR), United Nations (including UN Women and other relevant UN agencies), Organisation for Economic Co-operation and Development (OECD), Organisation Internationale de la Francophonie (OIF), and the World Bank.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Amnesty International, Human Rights Watch, European Women's Lobby, WAVE (Women against Violence in Europe), European Network of Migrant Women (ENoMW), Equality Now, University Women of Europe (UWE);
- European Network of National Human Rights Institutions (ENNHRI), European Network of Equality Bodies (Equinet), and representatives of academic, professional and business communities;
- Council of Bars and Law Societies of Europe (CCBE);
- non-member States with which the Council of Europe has a Neighbourhood Partnership, including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	3	4	1
2023	48	2	3	3	4	1
2024	48	2	3	3	4	1
2025	48	2	3	3	4	1

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The GEC will appoint from amongst its members up to 4 Rapporteurs on mainstreamed perspectives.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend the GEC's Bureau and/or plenary meetings.

**SUBORDINATE STRUCTURE(S) ▼**

The GEC co-ordinates, supervises and follows the work of its subordinate body:

- (2024-2025) Committee of Experts on Artificial Intelligence, Equality and Discrimination (GEC/ADI-AI, jointly with CDADI) (cf. separate terms of reference).<sup>29</sup>

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days Per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	91.0	-	14.7	1 A; 1 B
2023	2	3	48	91.0	-	4.9	1 A; 1 B
2024	2	3	48	↔	-	↔	↔
2025	2	3	48	↔	-	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

<sup>29</sup> These terms of reference are approved on a provisional basis for 2024-2025.

## COMMITTEE OF EXPERTS ON ARTIFICIAL INTELLIGENCE, EQUALITY AND DISCRIMINATION (GEC/ADI-AI)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2024 until 31 December 2025**<sup>30</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼					
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Anti-Discrimination, Diversity and Inclusion / Equality and Human Dignity  <b>Sub-programme:</b> Anti-Discrimination, Diversity and Inclusion - Roma and Travellers<sup>31</sup> - National Minorities, Regional and Minority Languages – Migrants / Gender Equality</p>					
DELIVERABLES ▼					
<p>Under the authority of the Committee of Ministers and of the Gender Equality Commission (GEC) and the Steering Committee on Anti-Discrimination, Diversity and Inclusion (CDADI), the GEC/ADI-AI is instructed to complete the following deliverable, within the following deadline:</p> <table border="1" data-bbox="188 660 1372 808"> <thead> <tr> <th></th> <th>Deadline ▼</th> </tr> </thead> <tbody> <tr> <td>Based on the results of the work of CAI and in close co-operation with CAI and subject to the results of a study carried out in 2022-2023, possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality - including gender equality - and the risks they may cause in relation to non-discrimination</td> <td>31/12/2025</td> </tr> </tbody> </table>			Deadline ▼	Based on the results of the work of CAI and in close co-operation with CAI and subject to the results of a study carried out in 2022-2023, possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality - including gender equality - and the risks they may cause in relation to non-discrimination	31/12/2025
	Deadline ▼				
Based on the results of the work of CAI and in close co-operation with CAI and subject to the results of a study carried out in 2022-2023, possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality - including gender equality - and the risks they may cause in relation to non-discrimination	31/12/2025				
COMPOSITION ▼					
<p><b>MEMBERS:</b></p> <p>The Committee of Experts shall be composed of eight representatives of member States, four on behalf of the CDADI and four of GEC, of the highest possible rank in the field of policies for equality including gender equality, diversity, anti-discrimination and inclusion, if possible with experience and knowledge related to the impact of digital technologies, in particular artificial intelligence, on human rights, designated by the plenaries of the CDADI and the GEC, and six independent experts with established expertise in artificial intelligence, human rights, equality including gender equality and non-discrimination, designated by the Secretary General.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these 14 members of the committee. Other member States may designate representatives without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Commission against Racism and Intolerance (ECRI);</li> <li>- Steering Committee for Human Rights (CDDH);</li> <li>- Committee on Artificial Intelligence (CAI);</li> <li>- committees and other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer states to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Representatives of other international organisations, including Organisation for Security and Co-operation in Europe/Office for Democratic Institutions and Human Rights (OSCE/ODIHR), United Nations (including Committee for the Elimination of Racial Discrimination (CERD), United Nations High Commissioner for Human Rights (OHCHR)), Organisation for Economic Co-operation and Development (OECD).</li> </ul> <p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant cooperation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>					

<sup>30</sup> These terms of reference are approved on a provisional basis, subject to confirmation upon adoption of the budget for 2024-2025.

<sup>31</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

WORKING METHODS ▼							
Plenary meetings ▼							
	Members incl. Chair	Meetings per year	Days per meeting				
2024	14	2	2				
2025	14	2	2				

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The Chair of the GEC/ADI-AI will be invited to attend meetings of the CDADI, the GEC and/or their Bureaus to inform them on progress with its work.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2024	2	2	14	35.0	-	-	0.5 A; 0.5 B
2025	2	2	14	35.0	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

**STEERING COMMITTEE FOR THE RIGHTS OF THE CHILD (CDENF)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>32</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Equality and Human Dignity  <b>Sub-programme:</b> Children's rights</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CDENF will guide the intergovernmental work in the field of the rights of the child and advise the Committee of Ministers on appropriate action to be taken in its field of competence.</p> <p>In particular, the CDENF is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>33</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) launch and oversee the implementation of the Council of Europe Strategy for the Rights of the Child (2022-2027), including through a mid-term evaluation;</li> <li>(iii) ensure that the rights of the child are mainstreamed into all relevant Council of Europe committees and bodies and support member States in mainstreaming children's rights;</li> <li>(iv) facilitate regular exchanges of knowledge, good practices and experiences among member States in the areas covered by the Council of Europe Strategy for the Rights of the Child (e.g. through thematic hearings, factsheets, policy briefs, handbooks, thematic visits, and the Clearinghouse to exchange good practices and tools on integrated and systemic approaches for the protection of children from violence);</li> <li>(v) provide expertise to member States on the development of legislation, policies, practice, training schemes and awareness-raising material to support implementation of international standards including the United Nations Convention on the Rights of the Child (UNCRC) and the Council of Europe standards related to the rights of the child at national level;</li> <li>(vi) advise the Committee of Ministers and the Secretary General on appropriate action to be taken and provide advice as requested;</li> <li>(vii) advise on the priority areas for the development of co-operation activities in the area of the rights of the child;</li> <li>(viii) follow the implementation of the non-binding instruments that it has prepared and, where appropriate, review the implementation of relevant Committee of Ministers' recommendations;</li> <li>(ix) continue work to enhance the implementation of international and Council of Europe standards on the protection of children from violence in member States, notably through the European Day on the Protection of Children against Sexual Exploitation and Sexual Abuse (18 November) and the development of non-binding instruments;</li> <li>(x) in close co-operation with other relevant Council of Europe committees, undertake actions for the development and promotion of activities and draft non-binding instruments in its fields of competence;</li> <li>(xi) follow, without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, the activities of the relevant monitoring and other bodies or convention mechanisms, in particular the Lanzarote Committee;<sup>34</sup></li> <li>(xii) ensure co-operation and synergies with relevant UN bodies, notably the UN Committee on the Rights of the Child, as well as with the European Union and other relevant international organisations and civil society;</li> <li>(xiii) promote the visibility of the Council of Europe's standards at international level;</li> <li>(xiv) orient and oversee the activities carried out by its subordinate bodies, notably the Committee of experts on the prevention of violence (ENF-VAE) and, jointly with the European Committee on Legal Co-operation (CDCJ), the Committee of experts on the rights and the best interests of the child in parental separation and in care proceedings (CJ/ENF-ISE) (cf separate terms of reference);</li> <li>(xv) jointly with the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO), develop a guide to good practice concerning the participation of children in decision-making processes on matters regarding their health;</li> <li>(xvi) jointly with the Consultative Committee of the Convention for the Protection of Individuals with regard to Automatic Processing of Personal Data (ETS 108), develop guidelines on the protection of children's personal data and privacy;</li> <li>(xvii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> </ul>

<sup>32</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>33</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>34</sup> The Committee of the Parties to the Convention on the Protection of Children against Sexual Exploitation and Sexual Abuse.

- (xviii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, rights of persons with disabilities and of Roma and Traveller<sup>35</sup> issues;
- (xix) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xx) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>36</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xxi) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 1: No poverty; Goal 3: Healthy lives and well-being; Goal 4: Quality Education; Goal 5: Gender Equality; Goal 10: Reduce inequality and Goal: 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDENF is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Draft Recommendation on strengthening mechanisms for professionals to report violence against children	31/12/2022
2. Draft Recommendation(s) on the protection of the best interests of the child in parental separation and in care proceedings (cf. terms of reference of CJ/ENF-ISE, jointly with the CDCJ)	31/12/2023
3. Implementation tool(s) on the rights and the best interests of the child in parental situation and in care proceedings (cf. terms of reference of CJ/ENF-ISE, jointly with CDCJ)	31/12/2023
4. Guide of good practice for the participation of children in decision making processes on matters relating to their health (jointly with the CDBIO)	31/12/2023
5. Mapping study on children's access to quality mental health care	31/12/2023
6. Report on children as defenders of human rights	31/12/2023
7. Implementation review report of Recommendation CM/Rec(2019)11 on effective guardianship for unaccompanied and separated children in the context of migration	31/12/2023
8. Feasibility study on age-appropriate comprehensive sexuality education to strengthen responses for <i>inter alia</i> preventing and combatting violence against children, including sexual violence and harmful behaviour (cf. terms of reference of ENF-VAE)	30/06/2024
9. Draft non-binding instrument on age-appropriate comprehensive sexuality education to strengthen responses for <i>inter alia</i> preventing and combatting violence against children, including sexual violence and harmful behaviour (cf. terms of reference of ENF-VAE)	31/12/2024
10. Implementation review report on Recommendation CM/Rec(2009)10 on Council of Europe policy guidelines on integrated national strategies for the protection of children from violence, including the development of model prevention approaches (cf. terms of reference ENF-VAE)	31/12/2024
11. Guidance on effective strategies to prevention violence against children (cf. terms of reference ENF-VAE)	31/12/2024
12. Implementation review report on Guidelines on child-friendly justice and development of further guidance (in co-operation with relevant committees)	31/12/2025
13. Implementation review report on Recommendation Rec(2005)5 on the Rights of Children living in residential institutions	31/12/2025
14. Guidelines on strategic litigation and legal clinics on the rights of the child (in co-operation with CDCJ)	31/12/2025
15. Guidelines on the protection of children's personal data and privacy (jointly with T-PD)	31/12/2025
16. Report on the rights of the child and artificial intelligence	31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of children's rights.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

<sup>35</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>36</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

#### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- other international organisations including: United Nations Committee on the Rights of the Child (UNCRC), United Nations Children's Fund (UNICEF), United Nations High Commissioner for Refugees (UNHCR), Office of the High Commissioner on Human Rights (OHCHR); World Health Organisation (WHO), United Nations Special Representative of the Secretary-General on Violence against Children (UN SRSG VAC), United Nations Special Rapporteur on the sale of children, child prostitution and child pornography, International Organisation of the Francophonie (OIF), Council of the Baltic Sea States (CBSS).

#### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Eurochild;
- European Network of Ombudspersons for Children (ENOC);
- Defence for Children International;
- Child Rights Information Network (CRIN);
- Inter-agency Panel on Juvenile justice (IPJJ);
- End Child Prostitution, Child Pornography and Trafficking of Children for Sexual Purposes (ECPAT international);
- Save the Children;
- SOS Children's Villages;
- Missing Children Europe;
- Confederation of Family Organisations in the European Union (COFACE);
- International Association of Youth and Family Judges and Magistrates;
- International Social Service (ISS);
- World Vision International.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	5	4	1
2023	48	2	3	5	4	1
2024	48	2	3	5	4	1
2025	48	2	3	5	4	1

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDENF will appoint from amongst its members up to 4 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend CDENF's Bureau and/or plenary meetings.

#### SUBORDINATE STRUCTURE(S) ▼

The CDENF coordinates, supervises and follows the work of its subordinate bodies:

- (2022-2023) Committee of Experts on the rights and the best interests of the child in parental separation and in care (CJ/ENF-ISE) (cf. separate terms of reference);
- (2023-2024) Committee of Experts on the prevention of violence (ENF-VAE) (cf. separate terms of reference).

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	131.9	-	22.4	1 A; 1 B
2023	2	3	48	131.9	-	-	1 A; 1 B
2024	2	3	48	↔	-	-	↔
2025	2	3	48	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON THE PREVENTION OF VIOLENCE (ENF-VAE)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2023 until 31 December 2024**<sup>37</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Equality and human dignity  <b>Sub-programme:</b> Children's rights</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the Steering Committee for the Rights of the Child (CDENF), the ENF-VAE is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Feasibility study on age-appropriate comprehensive sexuality education to strengthen responses for <i>inter alia</i> preventing and combatting violence against children, including sexual violence and harmful behaviour	30/06/2024
2. Draft non-binding instrument on age-appropriate comprehensive sexuality education to strengthen responses for <i>inter alia</i> preventing and combatting violence against children, including sexual violence and harmful behaviour	31/12/2024
3. Implementation review report on Recommendation CM/Rec(2009)10 on Council of Europe policy guidelines on integrated national strategies for the protection of children from violence, including the development of model prevention approaches	31/12/2024
4. Guidance on effective strategies to prevent violence against children	31/12/2024
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Committee of Experts shall be composed of eight representatives of member States of the highest possible rank and/or independent experts with established expertise, including at international level, in law, policy and practice relating to combatting violence against children, prevention programmes, including through integrated approaches, and sex and relationship education as a possible response to prevent and combat abusive or harmful sexual behaviour.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these eight members. Other member States may send a representative to the meetings of the Committee of Experts without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p>	
<p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Other international organisations including: United Nations Committee on the Rights of the Child (UNCRC), United Nations Children's Fund (UNICEF), United Nations High Commissioner for Refugees (UNHCR), Office of the High Commissioner on Human Rights (OHCHR); World Health Organisation (WHO), United Nations Special Representative of the Secretary-General on Violence against Children (UN SRSG VAC), United Nations Special Rapporteur on the sale of children, child prostitution and child pornography, International Organisation of the Francophonie (OIF), Council of the Baltic Sea States (CBSS).</li> </ul>	

<sup>37</sup> These terms of reference are approved for 2023. For 2024, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Eurochild;
- European Network of Ombudspersons for Children (ENOC);
- Defence for Children International;
- Child Rights Information Network (CRIN);
- Inter-agency Panel on Juvenile justice (IPJJ);
- End Child Prostitution, Child Pornography and Trafficking of Children for Sexual Purposes (ECPAT international);
- Save the Children;
- SOS Children's Villages;
- Missing Children Europe;
- Confederation of Family Organisations in the European Union (COFACE);
- International Association of Youth and Family Judges and Magistrates;
- International Social Service (ISS);
- World Vision International.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2023	8	2	2
2024	8	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The ENF-VAE will appoint from amongst its members a Gender Equality Rapporteur.

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2023	2	2	8	22.4	-	-	0.5 A; 0.5 B
2024	2	2	8	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

**STEERING COMMITTEE ON ANTI-DISCRIMINATION, DIVERSITY AND INCLUSION (CDADI)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>38</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Anti-Discrimination, Diversity and Inclusion  <b>Sub-programme:</b> Anti-Discrimination, Diversity and Inclusion – Roma and Travellers<sup>39</sup> – National minorities, regional or minority languages – Migrants</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers and bearing in mind the Council of Europe's legal standards, the jurisprudence of the European Court of Human Rights and the findings and recommendations of the relevant monitoring mechanisms, the CDADI steers the Council of Europe's intergovernmental work to promote equality for all and build more inclusive societies, offering effective protection from discrimination and hate and where diversity is respected. The work of the CDADI shall take into account the work of the European Commission against Racism and Intolerance (ECRI), without prejudice to the latter's mandate.</p> <p>The CDADI advises the Committee of Ministers on all questions within its mandate, including preventing and combating hate crime, hate speech and discrimination on the grounds covered by ECRI, with a particular focus on fighting antigypsyism and improving the active participation and inclusion of Roma and Travellers in society, safeguarding the rights of persons belonging to national minorities and the use of regional or minority languages, and promoting intercultural integration.</p> <p>The CDADI promotes and facilitates thematic exchanges and peer reviews of experience and good practice among Council of Europe member States to develop common policy responses, analyse implementation and fulfil any other task assigned to it by the Committee of Ministers.</p> <p>In particular, the CDADI is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>40</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe"; ensure the follow up of the Declaration on the occasion of the 70<sup>th</sup> anniversary of the Council of Europe reaffirming "the importance of anti-discrimination and equality policies in a democratic society characterised by pluralism, tolerance and broadmindedness" and the decisions taken at the 129<sup>th</sup> Session of the Committee of Ministers (Helsinki, 17 May 2019) as regards anti-discrimination, diversity and inclusion and intergovernmental co-operation;</li> <li>(ii) focus on the following tasks: <ul style="list-style-type: none"> <li>a) identify ways and means to enhance the implementation of relevant existing standards and address implementation challenges;</li> <li>b) carry out substantive legal analyses and hold peer exchanges on trends, developments and good practice in the member States;</li> <li>c) make proposals to the Committee of Ministers for the development of common policy responses, including standard-setting activities, to key challenges for member States within its field of expertise; <p>In so doing, it shall draw on the case law of the European Court of Human Rights and build on the findings and recommendations of ECRI, the Advisory Committee on the Framework Convention for the Protection of National Minorities (AC-FCNM) and the Committee of Experts of the European Charter for Regional or Minority Languages (COMEX);</p> </li> </ul> </li> <li>(iii) promote and facilitate awareness raising of Council of Europe standards in relation to Roma and Traveller inclusion, national minorities, regional or minority languages, intercultural integration, combatting discrimination and intolerance on any ground covered by Article 14 of the European Convention on Human Rights, amongst others religion or belief, sexual orientation or gender identity;<sup>41</sup> and strengthen the implementation review of relevant recommendations and guidelines of the Committee of Ministers to member States, including Recommendation CM/Rec(2010)5;</li> <li>(iv) follow and support relevant co-operation programmes with Council of Europe member States and, where appropriate, facilitate the dissemination of their results;</li> </ul>

<sup>38</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>39</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>40</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>41</sup> In accordance with CM/Rec(2010)5 "on measures to combat discrimination on grounds of sexual orientation or gender identity"; several delegations made declarations upon adoption of this Recommendation at the Deputies' 1081<sup>st</sup> meeting (31 March 2010); the Russian Federation expressed its position on this Recommendation in its corresponding interpretative statement made at the time of adoption of the Recommendation.

- (v) in line with the measures of the Council of Europe's Strategic Action Plan for Roma and Traveller Inclusion (2020-2025), assist member States in developing and implementing successful national inclusion strategies that address the specific situation of Roma and Travellers to ensure their protection against discrimination and full participation in society, with a particular focus on: equality of Roma and Traveller women and girls; countering school segregation by promoting and reinforcing a common understanding of inclusive quality education including for Roma and Traveller children; representation and participation of Roma and Travellers in public and political life; and the assessment of the implementation of the Strategic Action Plan for Roma and Traveller Inclusion (2020-2025); further to the adoption of a Recommendation by the Committee of Ministers on combating hate speech, elaborate practical guidance and indicators on relevant aspects of its implementation by member States and prepare an implementation review report including a possible assessment of further steps to combat hate speech;
- (vi) further to the adoption of a Recommendation by the Committee of Ministers on multilevel policies and governance for intercultural integration, develop a capacity-building programme and tools for migrant integration to support its implementation by member States and assess the feasibility of a new legal and/or benchmarking instrument on comprehensive strategies for inclusion;
- (vii) prepare a non-binding legal instrument and guidelines on active political participation of national minority youth based on the study it has prepared;
- (viii) study recurrent problematic areas in the field of regional or national minority language protection and identify good practices in member States; study the risk of discrimination and impediments to the full access to rights resulting from statelessness, including of persons belonging to national minorities and Roma and Travellers, and identify good practices in member States;
- (ix) in co-operation with the European Committee on Crime Problems (CDPC), develop a new and comprehensive non-binding legal instrument on combating hate crime, including its investigation and victim support, building on the case law of the European Court of Human Rights and drawing upon existing Council of Europe texts;
- (x) contribute to the work on a possible legal framework for artificial intelligence (AI) systems and, jointly with the Gender Equality Commission (GEC) and in close co-operation with CAI, subject to the result of a prior study, develop a possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality, including gender equality, and the risks they may cause in relation to non-discrimination;
- (xi) develop a non-binding legal instrument on the equality of rights of intersex persons and invite representatives of the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO) to participate in this work in the light of a seminar to be organised by the CDBIO regarding the question of early intervention;
- (xii) orient and oversee the activities carried out by its subordinate bodies, notably the Committee of Experts on Roma and Traveller Issues (ADI-ROM), the Committee of Experts on Intercultural Integration of Migrants (ADI-INT), the Committee of Experts on Hate Crime (PC/ADI-CH) jointly with the European Committee on Crime Problems (CDPC), and the Committee of Experts on Artificial Intelligence, Equality and Discrimination (GEC/ADI-AI) jointly with the Gender Equality Commission (GEC) (cf. separate terms of reference);
- (xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- (xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, and rights of persons with disabilities;
- (xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>42</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 3: Good health and well-being; Goal 4: Quality Education; Goal 5: Gender Equality; Goal 10: Reduce inequality; Goal 11: Sustainable Cities and Communities; and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDADI is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Mid-term review report on the implementation of the Strategic Action Plan for Roma and Traveller Inclusion (2020-2025) (cf. terms of reference of ADI-ROM)	31/12/2022
2. Draft comprehensive Recommendation on combating hate crime including its investigation and victim support (cf. terms of reference of PC/ADI-CH, jointly with CDPC)	31/12/2023
3. Draft Recommendation on active political participation of national minority youth	31/12/2023
4. Draft Recommendation on equality for Roma and Traveller women and girls (cf. terms of reference of ADI-ROM)	31/12/2023
5. Capacity-building programme and tools supporting the implementation of CM/Rec(2020)2 at national level (cf. terms of reference of ADI-ROM)	31/12/2023

<sup>42</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

6. Study the impact of artificial intelligence systems, their potential for promoting equality – including gender equality - and the risks they may cause in relation to non-discrimination (jointly with GEC) in close co-operation with CAI	31/12/2023
7. Subject to the adoption of a Recommendation on combating hate speech, review of promising practices at national level of the implementation of relevant aspects of the Recommendation within its mandate (in co-operation with CDMSI)	31/12/2024
8. Subject to the result of main deliverable 6, possible specific legal instrument on the impact of artificial intelligence systems, their potential for promoting equality – including gender equality - and the risks they may cause in relation to non-discrimination (cf. terms of reference of GEC/ADI-AI jointly with GEC and in close cooperation with CAI)	31/12/2025
9. Subject to the adoption of a Recommendation on multilevel policies and governance for intercultural integration, capacity-building programme and tools for migrant integration supporting its implementation at national level (Cf. terms of reference of ADI-INT)	31/12/2025
10. Feasibility study and possible draft Recommendation on desegregation and inclusion policies and practices in the field of education including Roma and Traveller children (Cf. terms of reference of ADI-ROM)	31/12/2025
11. Draft Recommendation on the equality of rights of intersex persons	31/12/2025
12. Feasibility study and possible new legal and/or benchmarking instrument on comprehensive strategies for inclusion (cf. terms of reference of ADI-INT)	31/12/2025
13. Comprehensive review of the implementation of Recommendation CM/Rec(2010)5 based on a new review methodology	31/12/2025
14. Subject to the adoption of a Recommendation on combating hate speech, review report on the implementation of relevant aspects of the Recommendation (jointly with CDMSI)	31/12/2025
15. Study on recurrent problematic areas in the field of regional or national minority language protection and identification of good practices in member States	31/12/2025
16. Study on the risk of discrimination and impediments to the full access to rights resulting from statelessness, including of persons belonging to national minorities and Roma and Travellers, and identification of good practices in member States	31/12/2025
17. Handbook on democratic governance and representation and participation of Roma and Travellers in public and political life (cf. terms of reference of ADI-ROM)	31/12/2025
18. Final evaluation report on the implementation of the Strategic Action Plan for Roma and Traveller Inclusion (2020-2025) (cf. terms of reference of ADI-ROM)	31/12/2025
19. Review of thematic dimensions of Recommendation CM/Rec(2010)5	31/12 of each year
20. At least two thematic reports per year, emanating from the two, possibly three, thematic visits foreseen per year (to be adopted by ADI-ROM and transmitted to CDADI for discussions and follow-up) (cf. terms of reference of ADI-ROM)	31/12 of each year

## COMPOSITION ▼

## MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the fields of anti-discrimination, Roma and Traveller issues, national minority and language protection, diversity management and migrant and refugee inclusion.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- European Commission against Racism and Intolerance (ECRI);
- Advisory Committee on the Framework Convention for the Protection of National Minorities (AC-FCNM);
- Committee of Experts of the European Charter for Regional or Minority Languages (COMEX);
- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- Other international organisations, including the Organization for Security and Co-operation in Europe/Office for Democratic Institutions and Human Rights (OSCE/ODIHR), United Nations (including the United Nations High Commissioner for Human Rights (OHCHR), United Nations High Commissioner for Refugees (UNHCR), International Organization for Migration (IOM), and other relevant UN agencies), Organisation for Economic Co-operation and Development (OECD), and the World Bank.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- European Network of National Human Rights Institutions (ENNHRI);
- non-governmental organisations and specialised institutions (Amnesty International, European Network of Equality Bodies (Equinet), the European Network Against Racism (ENAR), ILGA Europe and Transgender Europe) and representatives of academic, professional and business communities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	5	2	2
2023	48	2	3	5	2	2
2024	48	2	3	5	2	2
2025	48	2	3	5	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDADI shall have the possibility to invite representatives of ECRI, AC-FCNM, and COMEX to exchange views on developments in their respective work.

The CDADI will form a working group with the European Network of SOGIESC Governmental Focal Points (EFPN). Reflections on the need for a SOGI-related subcommittee for the second biennium of the current programming cycle will continue in the framework of the mid-term review. The working group will undertake a comprehensive review of the implementation of Recommendation CM/Rec(2010)5, based on a new review methodology, including an annual thematic dimension. The working group shall also prepare a draft Recommendation on the equality of rights of intersex persons with invited representatives of the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO) in the light of a seminar to be organised by CDBIO regarding the question of early interventions. The working group shall be composed of representatives of all member States, and the Council of Europe will bear the travel and subsistence expenses of one representative each from up to ten member States designated by the CDADI. Other member States may send other representatives without defrayal of expenses.

With a view to the efficient preparation of its three main deliverables on national minorities for the period 2022-2025, the CDADI is encouraged to form a working group; if the CDADI decides to do so, the Council of Europe will bear the travel and subsistence expenses of one representative each from seven member States designated by the CDADI. Other member States may send representatives without defrayal of expenses; the CDADI will assess the chosen working method in the light of its experience in the framework of the mid-term review.

The CDADI will appoint from amongst its members up to 4 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

The CDADI shall hold regular exchanges with relevant European Networks and NGOs upon decision of the Committee.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend CDADI's Bureau and/or plenary meetings.

SUBORDINATE STRUCTURE(S) ▼							
<p>The CDADI co-ordinates, supervises and follows the work of its subordinate bodies:</p> <ul style="list-style-type: none"> <li>- Committee of Experts on Roma and Traveller Issues (ADI-ROM) (cf. separate terms of reference);</li> <li>- Committee of Experts on Intercultural Integration of Migrants (ADI-INT) (cf. separate terms of reference):</li> <li>- (2022-2023) the Committee of Experts on Hate Crime (PC/ADI-CH) (with European Committee on Crime Problems - CDPC) (cf. separate terms of reference);</li> <li>- (2024-2025) the Committee of Experts on Artificial Intelligence, Equality and Discrimination (GEC/ADI-AI) (with Gender Equality Commission - GEC) (cf. separate terms of reference).</li> </ul>							
BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	115.3	5.7	31.9	2 A; 2 B
2023	2	3	48	115.3	5.7	31.9	2 A; 2 B
2024	2	3	48	↔	↔	↔	↔
2025	2	3	48	↔	↔	↔	↔
<p>*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.</p>							

## COMMITTEE OF EXPERTS ON ROMA AND TRAVELLER<sup>43</sup> ISSUES (ADI-ROM)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025<sup>44</sup>**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Anti-Discrimination, Diversity and Inclusion  <b>Sub-programme:</b> Anti-Discrimination, Diversity and Inclusion - Roma and Travellers - National Minorities, Regional and Minority Languages - Migrants</p>	
MAIN DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers and as a subordinate body to the Steering Committee on Anti-Discrimination, Diversity and Inclusion (CDADI), the ADI-ROM is given the general task of assisting member states in the development and implementation of successful Roma and Traveller inclusion policies by overseeing the implementation of the Strategic Action Plan for Roma and Traveller Inclusion (2020-2025), reviewing the implementation of relevant national legislation, policy and practice, exchanging information and experience, and identifying examples of effective measures on Roma and Traveller inclusion.</p> <p>In particular, the ADI-ROM is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Mid-term review report on the implementation of the Strategic Action Plan for Roma and Traveller Inclusion (2020-2025)	31/12/2022
2. Draft Recommendation on equality for Roma and Traveller women and girls	31/12/2023
3. Capacity-building programme and tools supporting the implementation of Recommendation CM/Rec(2020)2 at national level	31/12/2023
4. Feasibility study and possible draft Recommendation on desegregation and inclusion policies and practices in the field of education including Roma and Traveller children	31/12/2025
5. Handbook on democratic governance as well as representation and participation of Roma and Travellers in public and political life	31/12/2025
6. Final evaluation report on the implementation of the Strategic Action Plan for Roma and Traveller Inclusion 2020-2025	31/12/2025
7. At least two thematic reports per year, emanating from the two, possibly three, thematic visits foreseen per year (to be adopted by ADI-ROM and transmitted to CDADI for discussion and follow-up)	31/12 of each year
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of Roma and Traveller issues.</p> <p>The Council of Europe will bear the travel and subsistence expenses of one representative each from 26 member States designated by the CDADI according to a method, which shall have due regard to geographical representation, periodic rotation of member States and the size of the Roma and Traveller population.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- Council of Europe Development Bank (CEB);</li> <li>- European Commission against Racism and Intolerance (ECRI);</li> <li>- Advisory Committee on the Framework Convention for the Protection of National Minorities (AC-FCNM);</li> <li>- Committee of Experts of the European Charter for Regional or Minority Languages (COMEX);</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul>	

<sup>43</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>44</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- Other international organisations, including the Organisation for Security and Co-operation in Europe/Office for Democratic Institutions and Human Rights (OSCE/ODIHR), United Nations (including the World Health Organization (WHO) – Regional Office for Europe and its other specialised agencies, programmes, funds and other entities), Regional Cooperation Council (RCC), International Holocaust Remembrance Alliance (IHRA), World Bank, European Centre for Minority Issues (ECMI).

#### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Amnesty International;
- European Network of Equality Bodies (Equinet);
- European Network of National Human Rights Institutions (ENNHRI);
- European Roma and Travellers Forum (ERTF);
- European Roma Grassroots Organisations Network (ERGO);
- European Roma Information Office (ERIO);
- European Roma Institute for Arts and Culture (ERIAN);
- European Roma Organisation (ERO);
- European Roma Rights Centre (ERRC);
- Forum of European Roma Young People (FERYP);
- International Roma Women's Network IRWN/Phenjalipe;
- Open Society Foundations (OSF);
- Phiren Amenca International Network;
- Roma Education Fund (REF);
- RROMEUROPE;
- ternYpe International Roma Youth Network.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

Plenary meetings ▼				
	Members incl. Chair	Meetings per year	Days per meeting	
2022	48	2		2
2023	48	2		2
2024	48	2		2
2025	48	2		2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

In addition, the following provisions shall apply:

The Chair of ADI-ROM will be invited to attend the meetings of the CDADI and its Bureau to inform them on progress with its work.

The ADI-ROM will form small thematic groups to analyse and evaluate specific issues identified by the Committee by means of exchanges of information and experiences (reporting) and thematic visits. Each thematic group is composed of one expert from a member State wishing to benefit from the experience of other member States ("requesting country") and up to four experts from member States wishing to share their experience in this area ("partner country"). Experts of the thematic groups can be ADI-ROM members of the countries concerned or experts appointed by the ADI-ROM. The requesting country invites the partner countries' experts and the Secretariat to visit the country for a maximum of two and half days. With prior approval of the thematic group, representatives of European Institutions and agencies and of other international organisations having participant or observer status with the ADI-ROM, and members of the Secretariat of other relevant Council of Europe bodies, may participate in thematic visits at their own expense. The thematic reports resulting from those visits are discussed and adopted in ADI-ROM meetings and submitted to the CDADI for decision on the follow-up. The ADI-ROM will carry out at least two such peer-reviews per year.

The members of each thematic group will be invited to attend the ADI-ROM meeting at which their report is discussed. The travel and subsistence expenses related to their participation in that meeting will be reimbursed.

If an ADI-ROM meeting takes place in a member State, it may be also be used for a thematic visit.

The ADI-ROM will appoint from amongst its members a Gender Equality Rapporteur and a Children's rights Rapporteur.

In derogation from Article 6 of Appendix 1 to Resolution CM/Res(2021)3, and in conformity with Article 17 of the same appendix, in addition to the official working languages of the Organisation (English, French), interpretation will be provided into the Romani language and the agenda translated into Romani for regular meetings whenever necessary and within the limits of available budgetary appropriations. Any adopted pertinent texts (e.g. Recommendations adopted by the Committee of Ministers) will also be translated into Romani.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	26	78.0	-	8.0	1 A; 1 B
2023	2	2	26	78.0	-	8.0	1 A; 1 B
2024	2	2	26	↔	-	↔	↔
2025	2	2	26	↔	-	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON INTERCULTURAL INTEGRATION OF MIGRANTS (ADI-INT)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>45</sup>.

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights  <b>Programme:</b> Anti-Discrimination, Diversity and Inclusion  <b>Sub-programme:</b> Anti-Discrimination, Diversity and Inclusion - Roma and Travellers<sup>46</sup> - National Minorities, Regional and Minority Languages - Migrants</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers and as a subordinate body to the Steering Committee on Anti-Discrimination, Diversity and Inclusion (CDADI), the ADI-INT is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Subject to the adoption of a Recommendation on multilevel policies and governance for intercultural integration, a capacity-building programme and tools for migrant integration supporting its implementation at national level	31/12/2025
2. Feasibility study and possible new legal and/or benchmarking instrument on comprehensive strategies for inclusion	31/12/2025
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Committee of experts shall be composed of ten representatives of member States, eight representatives of local authorities that are member of the Intercultural Cities Programme, and two representatives of regional authorities, of the highest possible rank in the fields of intercultural integration, equality, non-discrimination and inclusion policies. The representatives of member States and regional authorities shall be designated by the CDADI and the representatives of local authorities shall be designated by the CDADI among local authorities participating in the Intercultural Cities Programme upon a proposal by its Secretariat.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of the above-mentioned 20 members of the Committee. Other member States may send representatives without defrayal of expenses.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Commission against Racism and Intolerance (ECRI);</li> <li>- Steering Committee for Human Rights (CDDH);</li> <li>- Steering Committee on Democracy and Governance (CDDG);</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Representatives of other international organisations, including Organisation for Security and Co-operation in Europe/Office for Democratic Institutions and Human Rights (OSCE/ODIHR), United Nations (including Committee for the Elimination of Racial Discrimination (CERD), United Nations High Commissioner for Refugees (UNHCR), International Organization for Migration (IOM); and other relevant UN agencies), Organisation for Economic Co-operation and Development (OECD);</li> <li>- European Regional Authorities.</li> </ul> <p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Non-member states with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

<sup>45</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>46</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

## WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	20	2	2
2023	20	2	2
2024	20	2	2
2025	20	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The Chair of the ADI-INT will be invited to attend meetings of the CDADI and/or its Bureau to inform them on progress with its work.

The ADI-INT will appoint from amongst its members a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	20	50.6	-	-	0.5 A; 0.5 B
2023	2	2	20	50.6	-	-	0.5 A; 0.5 B
2024	2	2	20	↔	-	-	↔
2025	2	2	20	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE FOR SOCIAL COHESION (CCS)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>47</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<b>Pillar:</b> Human Rights <b>Programme:</b> Social Rights <b>Sub-programme:</b> Social Rights	
MAIN TASKS ▼	
<p>Under the authority of the Committee of Ministers, the European Committee for Social Cohesion (CCS) will promote the Council of Europe's work in the area of social cohesion, in particular the European Social Charter and its collective complaints procedure in order to ensure equal and effective access to social rights.</p> <p>In particular, the CCS is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>48</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) ensure the mainstreaming of social cohesion throughout the Council of Europe by further developing the concept, by contributing to impact assessments of the various activities in the different sectors with regard to achieving social cohesion, including the relevant activities aimed at building inclusive societies, and by promoting specific actions which contribute to social cohesion. Particular attention will be paid to ensuring that everyone can enjoy their social rights, as guaranteed by the European Social Charter and other relevant instruments, in practice and without any discrimination, with a special emphasis on vulnerable groups, persons with disabilities and young people, taking into account the findings of the relevant monitoring mechanisms. For this purpose, the CCS will support co-operation activities carried out upon the request of member States;</li> <li>(iii) foster the exchange of good practices and innovative approaches in the field of social cohesion among member States, as well as with relevant international organisations and other stakeholders; promote dialogue with the European Union, the United Nations and other international organisations, with a view to identifying opportunities for co-operation in the field of social cohesion;</li> <li>(iv) examine new trends in and challenges to social cohesion, in particular with regard to issues raised by the Covid-19 pandemic;</li> <li>(v) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>49</sup> issues;</li> <li>(vii) where relevant, contribute to strengthening the role and meaningful participation of civil society in its work;</li> <li>(viii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 1: No poverty; Goal 3: Good health and well-being; Goal 5: Gender Equality; Goal 8: Decent Work and Economic Growth; Goal 11: Sustainable Cities and Communities and Goal 13: Climate action.</li> </ol>	
MAIN DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, the CCS is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Seminar for national policy makers, civil servants and other national stakeholders to follow-up the concept paper on the new trends and challenges to social cohesion in the light of the Covid-19 pandemic taking account of the European Committee of Social Rights' statements on "Covid-19 and social rights" and "The right to protection of health in times of pandemic"	31/12/2022
2. Report on transition to the green economy – social cohesion aspects: how the European green deal agenda interacts with the social cohesion	31/12/2022
3. Conference on transition of jobs: the platform economy and its impact on social cohesion	31/12/2023
4. Draft Recommendation on social cohesion enablers	31/12/2023
5. Analytical paper on social security as required under the European Social Charter and having regard to the European Code of Social Security, and minimum income	31/12/2024

<sup>47</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>48</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>49</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

6. Draft Recommendation on poverty eradication, including the challenges stemming from migration and global warming	31/12/2024
7. Report/Study on integrated approaches to sustainable development, with particular reference to social security, employment, human resources development and health	31/12/2025
8. Conference on ensuring effective rights for persons in vulnerable situations	31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of social cohesion.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the state whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- European Commission for Democracy through Law (Venice Commission);
- European Committee of Social Rights;
- Council of Europe Development Bank (CEB);
- Governmental Committee of the European Social Charter and the European Code of Social Security;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- United Nations including its specialised agencies, programmes, funds and other entities, in particular International Labour Organisation;
- Organisation for Security and Co-operation in Europe (OSCE) (including ODIHR);
- Organisation for Economic Co-operation and Development (OECD);
- Nordic Centre for Welfare and Social Issues (NVC) under the aegis of the Nordic Council of Ministers;
- European Trade Union Confederation (ETUC) and/or Business Europe and International Organisation of Employers ("social partners").

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- European Youth Forum.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	1	2	5	1	1
2023	48	1	2	5	1	1
2024	48	1	2	5	1	1
2025	48	1	2	5	1	1

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CCS will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2	48	41.5	-	-	1 A
2023	1	2	48	41.5	-	-	1 A
2024	1	2	48	↔	-	-	↔
2025	1	2	48	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## CONSULTATIVE COUNCIL OF EUROPEAN JUDGES (CCJE)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2011)24 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>50</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Rule of Law based institutions  <b>Sub-programme:</b> Independence and efficiency of Justice</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CCJE, as a consultative body composed exclusively of serving judges (unique in this way at European level), representing a direct and privileged interlocutor of judges in member States, is tasked with fostering the independence, impartiality and competence of judges through the elaboration of standards and guidance as regards the status and career of judges and effective exercise of the judicial profession, bearing in mind the Council of Europe's standards, notably Recommendation CM/Rec(2010)12 on judges: independence, efficiency and responsibilities, the jurisprudence of the European Court of Human Rights and the findings and recommendations of the relevant monitoring mechanisms.</p> <p>In particular, the CCJE is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>51</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) contribute to the overall preservation and further promotion of relevant European standards related to the rule of law, including in emergency situations, and in particular as regards the independence, impartiality and competence of judges, as well as their status, career and effective exercise of judicial profession by elaborating opinions and other texts, promoting targeted co-operation and regular exchanges of knowledge, good practices and experiences on issues of common interest at pan-European level;</li> <li>(iii) advise the Committee of Ministers on issues regarding the independence, impartiality and competence of judges, as well as their status, career and effective exercise of judicial profession and prepare and adopt opinions for the attention of the Committee of Ministers on these issues, taking into consideration existing legal and other policy instruments, the reports of the Secretary General of the Council of Europe on the State of Democracy, Human Rights and the Rule of Law in Europe and the evolving case law of the European Court of Human Rights;</li> <li>(iv) hold regular exchanges and contribute to national and international events, highlighting and promoting the implementation of Council of Europe standards, CCJE opinions and the case law of the European Court of Human Rights, and encouraging partnerships in the judicial field involving courts, judges and judges' associations;</li> <li>(v) promote and follow the implementation of the standards that it has prepared, and where appropriate, contribute to reviews of the implementation of relevant Committee of Ministers' recommendations;</li> <li>(vi) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>52</sup> issues;</li> <li>(viii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(ix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.</li> </ul>

<sup>50</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>51</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>52</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**MAIN DELIVERABLES ▼**

Under the authority of the Committee of Ministers, the CCJE is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. General Opinions covering issues related to the independence, impartiality, and other aspects of a fair trial, competence, nomination, career, ethics, accountability, evaluation or other aspects of career of judges or judicial profession: Opinion No. 25 (2022), Opinion No. 26 (2023), Opinion No. 27 (2024), Opinion No. 28 (2025)	31/12 of each year
2. Opinions or other texts concerning the specific situation of judges at the request of the Committee of Ministers or other bodies of the Council of Europe, such as the Secretary General or the Parliamentary Assembly, or at the request of member States, CCJE members and observers, judicial bodies or relevant associations of judges, providing targeted co-operation and expert advice to enable States to comply with the Council of Europe's standards related to judges	31/12 of each year or within the deadline requested by the Committee of Ministers
3. At least two studies covering identified or emerging issues of common interest as regards the independence, impartiality and competence of judges, as well as their status, career and effective exercise of the judicial profession, other aspects of a fair trial, challenges and good practices	31/12/2025

**COMPOSITION ▼****MEMBERS:**

Governments of member States are entitled to designate one or more representatives (preferably one member and one deputy member) of the highest possible rank in the relevant field. Members should be chosen in contact, where such authorities exist, with the national authorities responsible for ensuring the independence and impartiality of judges and with the national administration responsible for managing the judiciary, from among serving judges having a thorough knowledge of questions relating to the functioning of the judicial system combined with an utmost personal integrity.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair). Member States may send other representatives without defrayal of expenses.

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- European Court of Human Rights;
- Consultative Council of European Prosecutors (CCPE);
- European Commission for the Efficiency of Justice (CEPEJ);
- European Committee of Legal Co-operation (CDCJ);
- European Committee on Crime Problems (CDPC);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- Kazakhstan;
- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- European Association of Judges (EAJ);
- Association "Magistrats européens pour la démocratie et les libertés" (MEDEL);
- Association of European Administrative Judges (AEAJ);
- Groupement des Magistrats pour la Médiation (GEMME);
- European Network of Judicial Training (ENJT);
- European Network of Councils for the Judiciary (ENCJ);
- Council of Bars and Law Societies of Europe (CCBE).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

WORKING METHODS ▼							
	Plenary meetings ▼			Bureau meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting	
2022	48	1	3	4	2	1	
2023	48	1	3	4	2	1	
2024	48	1	3	4	2	1	
2025	48	1	3	4	2	1	

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CCJE will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

BUDGETARY INFORMATION							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups/ Conference in €K	Secretariat (A, B)
2022	1	3	48	43.2	10.0	57.0	0.5 A; 0.75 B
2023	1	3	48	43.2	10.0	57.0	0.5 A; 0.75 B
2024	1	3	48	↔	↔	↔	↔
2025	1	3	48	↔	↔	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## CONSULTATIVE COUNCIL OF EUROPEAN PROSECUTORS (CCPE)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>53</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Rule of Law based institutions  <b>Sub-programme:</b> Independence and efficiency of Justice</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CCPE, as a consultative body composed exclusively of serving prosecutors (unique in this way at European level), representing the various existing prosecution systems in the 47 member States, as a direct and privileged interlocutor of the prosecutors in member States and of national bodies entrusted with the management of prosecution services, is tasked with fostering the independence, impartiality and competence of prosecutors, through the elaboration of standards and guidance as regards the status and career of prosecutors and effective exercise of prosecutorial profession, bearing in mind the Council of Europe's legal standards, notably Recommendation Rec(2000)19 on the role of public prosecution in the criminal justice system and Recommendation CM/Rec(2012)11 on the role of public prosecutors outside the criminal justice system, the jurisprudence of the European Court of Human Rights and the findings and recommendations of the relevant monitoring mechanisms.</p> <p>In particular, the CCPE is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>54</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) contribute to the overall preservation and further promotion of relevant European standards related to the rule of law, including in emergency situations, and in particular as regards the independence, impartiality and competence of prosecutors, as well as their status, career and effective exercise of prosecutorial profession by elaborating opinions and other texts, and promoting targeted cooperation and regular exchanges of knowledge, good practices and experiences on issues of common interest in this area;</li> <li>(iii) advise the Committee of Ministers on issues regarding the independence, impartiality and competence of prosecutors, as well as their status, career and exercise of prosecutorial profession and prepare and adopt opinions for the attention of the Committee of Ministers on these issues, taking into consideration existing legal and other policy instruments, the Reports of the Secretary General of the Council of Europe on the State of Democracy, Human Rights and the Rule of Law in Europe and the evolving case law of the European Court of Human Rights;</li> <li>(iv) hold regular exchanges and contribute to national and international events, highlighting and promoting the implementation of relevant standards of the Council of Europe, CCPE opinions and other texts and the case law of the European Court of Human Rights, and encouraging partnerships in the prosecutorial field involving prosecution services, prosecutors and prosecutors' associations;</li> <li>(v) promote and follow the implementation of the standards that it has prepared, and where appropriate, contribute to reviews of the implementation of relevant Committee of Ministers' recommendations;</li> <li>(vi) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>55</sup> issues;</li> <li>(viii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(ix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.</li> </ul>

<sup>53</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>54</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>55</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**MAIN DELIVERABLES ▼**

Under the authority of the Committee of Ministers, the CCPE is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. General opinions covering issues related to the independence, impartiality, competence, nomination, career, ethics, accountability, evaluation or other aspects of career of prosecutors or prosecutorial profession: Opinion No. 17 (2022), Opinion No. 18 (2023), Opinion No. 19 (2024), Opinion No. 20 (2025)	31/12 of each year
2. Opinions or other texts concerning the specific situation of prosecutors at the request of the Committee of Ministers or other bodies of the Council of Europe, such as the Secretary General or the Parliamentary Assembly, or at the request of member States, CCPE members and observers, prosecutorial bodies or relevant associations of prosecutors, providing targeted co-operation and expert advice to enable States to comply with the Council of Europe's standards concerning prosecutors	31/12 of each year or within the deadline requested by the Committee of Ministers
3. At least two studies covering identified or emerging issues of common interest related to the independence, impartiality, competence, nomination, career, ethics, accountability, evaluation or other aspects of career of prosecutors or prosecutorial profession	31/12/2025

**COMPOSITION ▼****MEMBERS:**

Governments of member States are entitled to designate one or more representatives (preferably one member and one deputy member) of the highest possible rank within the prosecution system. Members should be chosen in contact, where such authorities exist, with the national authorities responsible for prosecutors and with the national administration responsible for managing the prosecution service, from among serving prosecutors having a thorough knowledge of questions relating to the functioning of the prosecution system combined with utmost personal integrity.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the state whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- European Committee on Crime Problems (CDPC);
- Consultative Council of European Judges (CCJE);
- European Commission for the Efficiency of Justice (CEPEJ);
- European Committee of Legal Co-operation (CDCJ);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate EUROJUST);
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- Kazakhstan;
- Morocco;
- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- International Association of Prosecutors (IAP);
- Association "Magistrats européens pour la démocratie et les libertés" (MEDEL).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

## WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	1	2	4	2	1
2023	48	1	2	4	2	1
2024	48	1	2	4	2	1
2025	48	1	2	4	2	1

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CCPE will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups/ conferences in €K	Secretariat (A, B)
2022	1	2	48	34.8	10.0	57.0	0.5 A; 0.75 B
2023	1	2	48	34.8	10.0	57.0	0.5 A; 0.75 B
2024	1	2	48	↔	↔	↔	↔
2025	1	2	48	↔	↔	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE ON LEGAL CO-OPERATION (CDCJ)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>56</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Rule of Law based institutions  <b>Sub-programme:</b> Legal co-operation</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, and bearing in mind the Council of Europe's legal standards, the jurisprudence of the European Court of Human Rights and the findings and recommendations of the relevant monitoring mechanisms, the European Committee on Legal Co-operation (CDCJ) oversees the Council of Europe's work in the field of public and private law and advises the Committee of Ministers on all questions within its areas of competence.</p> <p>In particular, the CDCJ is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>57</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) steer legal co-operation among member States in order to identify new and emerging challenges and to provide effective responses in areas within its expertise ((inter alia justice and the rule of law, administrative law, family law, children's rights, nationality, technologies related developments), through the elaboration, supervision and evaluation of standard-setting activities in these areas, and by promoting and facilitating co-operation and understanding between member States, in close co-ordination and co-operation with relevant conventional and monitoring bodies and other Council of Europe bodies involved in areas of its competence and in synergy with other relevant stakeholders;</li> <li>(iii) promote and facilitate the functioning, implementation and where necessary the ratification of Council of Europe conventions, agreements and protocols within its area of competence;</li> <li>(iv) follow and promote the implementation of the non-binding instruments that it has prepared, and if appropriate, of others, within its area of competence;</li> <li>(v) advise the Committee of Ministers and the Secretary General on appropriate action to be taken and provide advice as requested;</li> <li>(vi) contribute (if necessary) to the preparation of the Conference of the Ministers of Justice (subject to invitation), in co-operation with other relevant committees and bodies, and ensure, as appropriate, the follow-up of any decision taken by the Committee of Ministers subsequent to the conference;</li> <li>(vii) contribute to the implementation of Council of Europe strategies and action plans and related activities and actions within its areas of competence, in close co-ordination and co-operation with those responsible for their coordination and/or oversight; and advise as necessary on priority areas for the development of Council of Europe co-operation activities in these areas,</li> <li>(viii) where necessary, co-ordinate transversal intergovernmental activities in the field of public and private law;</li> <li>(ix) effectively improve the impact of the work of the CDCJ and its subordinate committees/bodies by enhancing the access and dissemination of key instruments and documents to practitioners, by contributing through legislative advice on Council of Europe public and private law standards with a view to supporting member States in legal reforms, by undertaking awareness-raising activities for national authorities and other relevant stakeholders, and by strengthening its communication actions through modern technologies and means;</li> <li>(x) orient and oversee the activities carried out by its subordinate bodies, notably the Committee of Experts on the Protection of Lawyers (CJ-AV) and, jointly with the Steering Committee for the Rights of the Child (CDENF), the Committee of Experts on the Rights and the Best Interests of the Child in Parental Separation and in Care Proceedings (CJ/ENF-ISE) (cf. separate terms of reference);</li> <li>(xi) with expert support from the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO) and in consultations with other committees and bodies, elaborate a draft legal instrument on the rights of donor-conceived persons to know their origins, subject to the conclusions of the on-going comparative study;</li> <li>(xii) in co-operation and consultations with other relevant committees in their areas of expertise, develop one or more draft non-binding instruments (recommendation, policy guidelines) in the area of child-friendly justice, as a contribution to the Council of Europe Strategy for the Rights of the Child (2022-2027), and in administrative and migration law matters, as a contribution to the Council of Europe Action Plan on Protection Vulnerable Persons in the Context of Migration and Asylum in Europe (2021-2025);</li> <li>(xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> </ul>

<sup>56</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>57</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

- (xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>58</sup> issues;
- (xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>59</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDCJ is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Draft legal instrument aiming at strengthening the protection of the profession of lawyer and the right to practice the profession without prejudice or restraint, which sets out a comprehensive set of minimum standards applicable to a lawyer's right to freely exercise their professional activities and ensure protection and independence of the profession, and may include establishing a mechanism entrusted with the implementation of the standards by member States or giving guidance on their application (cf. terms of reference of CJ-AV)	31/12/2023
2. Draft Recommendation(s) on the rights and the best interests of the child in parental separation and in care proceedings, and implementation tool(s) (jointly with CDEFN, on the basis of work conducted in 2020-2021) (cf. terms of reference CJ/ENF-ISE)	31/12/2023 <sup>60</sup>
3. Review of the Agreement on the transfer of corpses and subject to conclusions, draft revised Agreement	31/12/2023
4. Report on the state of play and assessment of the implementation of the European Convention on Information on Foreign Law (CETS 62) and its additional protocol (CETS 097) and where appropriate, proposals for follow-up deliverables, communication and awareness-raising activities	31/12/2023
5. Practical guide for mainstreaming gender in public and private law reform processes	31/12/2023
6. Report on the state of play of the implementation of Recommendation CM/Rec(2015)4 on preventing and resolving disputes related to child relocation, including proposals for follow-up deliverables	31/12/2023
7. Review of legal instruments falling under its responsibility in the light of technological developments to assess implementing challenges and proposals for follow-up deliverables	31/12/2023
8. Guide for practitioners on administrative detention of migrants to support implementation of existing standards in this field (follow-up to previous work in this area) and subject to the decision of the Committee of Ministers, if considered appropriate in the light of relevant legal developments in this area, draft Recommendation codifying standards on administrative detention	31/12/2025
9. One or more draft non-binding instruments (i.e. recommendation, policy guidelines) as a contribution to the Council of Europe Strategy for the Rights of the Child, in particular in the area of child-friendly justice (in co-operation with CDEFN and/or other committees as appropriate)	31/12/2025
10. Draft Recommendation on rights of donor-conceived persons to know their origins subject to the conclusions of the on-going comparative study (in co-operation with other committees as appropriate)	31/12/2025
11. Awareness-raising activities as follow-up actions to Recommendation CM/Rec(2009)11 on principles concerning continuing powers of attorney and advance directives for incapacity	31/12/2025
12. Report on the state of play of the implementation of selected conventions and/or recommendations falling under its responsibility, including proposals for follow-up deliverables	31/12/2025
13. Guidance on child-sensitive procedures in administrative and migration law matters, as a contribution to the Council of Europe Action Plan on Protection Vulnerable Persons in the Context of Migration and Asylum in Europe (2021-2025)	31/12/2025
14. Report on good practices in respect of legal aid and representation, access to information and to justice for vulnerable people in the context of administrative and migration law matters, as a contribution to the Council of Europe Action Plan on Protection Vulnerable Persons in the Context of Migration and Asylum in Europe (2021-2025)	31/12/2025
15. Opinions on legal issues within its area of competence for the attention of the Committee of Ministers or of the Secretary General (upon their request)	31/12 of each year

<sup>58</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>59</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

<sup>60</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2023.

**COMPOSITION ▼****MEMBERS:**

Governments of member States are invited to designate one or more representatives of the highest possible rank in the fields of public and private law, with responsibility at the national level for the planning, development and implementation of policies relevant to the work of the Committee and appointed by their governments to co-ordinate at national level all elements of government policy relevant to the work of the Committee.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- United Nations International Law Commission (ILC);
- Office of the United Nations High Commissioner for Human Rights (OHCHR);
- Office of the United Nations High Commissioner for Refugees (UNHCR);
- International Institute for the Unification of Private Law (UNIDROIT);
- Hague Conference on Private International Law (HCCH);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- Office for Democratic Institutions and Human Rights (OSCE-ODIHR);
- International Commission on Civil Status (ICCS).

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Belarus;
- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- International Social Service (ISS).<sup>61</sup>

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	7	2	2
2023	48	2	3	7	2	2
2024	48	2	3	7	2	2
2025	48	2	3	7	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDCJ will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including one Gender Equality Rapporteur.

Subject to the agenda, the chairs of its subordinate bodies may be invited to attend CDCJ's Bureau and/or plenary meetings.

<sup>61</sup> As unanimously decided by the CDCJ at its 92<sup>nd</sup> meeting, 22-24 November 2017.

**SUBORDINATE STRUCTURE(S) ▼**

The CDCJ coordinates, supervises and follows the work of its subordinate bodies:

- (2022-2023) the Committee of Experts on the rights and the best interests of the child in parental separation and in care proceedings (CJ/ENF-ISE) (cf. separate terms of reference).;
- (2022-2023) the Committee of Experts on the protection of lawyers (CJ-AV) (cf. separate terms of reference).

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	125.0	13.4	40.9	1 A; 2 B
2023	2	3	48	125.0	13.4	40.9	1 A; 2 B
2024	2	3	48	↔	↔	↔	↔
2025	2	3	48	↔	↔	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON THE RIGHTS AND THE BEST INTERESTS OF THE CHILD IN PARENTAL SEPARATION AND IN CARE PROCEEDINGS (CJ/ENF-ISE)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Human Rights / Rights of Law  <b>Programme:</b> Equality and Human Dignity / Rule of Law-based institutions  <b>Sub-programme:</b> Children's rights / Legal Co-operation</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, of the European Committee on Legal Co-operation (CDCJ) and of the Steering Committee for the Rights of the Child (CDENF), the CJ/ENF-ISE is instructed to complete the following deliverables assigned to within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Draft Recommendation(s) on the rights and the best interests of the child in parental separation and in care proceedings	31/12/2023 <sup>62</sup>
2. Implementation tool(s) on the rights and the best interests of the child in parental separation and in care proceedings	31/12/2023
COMPOSITION ▼	
<p><b>MEMBERS:</b>  The Committee of Experts shall be composed of 10 representatives of member States of the highest possible rank and/or independent experts (five designated by the CDCJ and five by the CDENF according to each steering committee's procedures), with established expertise, including at international level, in law, policy and practice relating to family law and children's rights.  The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.  The Council of Europe will bear the travel and subsistence expenses of these 10 members. Other member States may send representatives without defrayal of expenses.  Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b>  The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Hague Conference on Private International Law (HCCH);</li> <li>- Other international organisations including: United Nations Committee on the Rights of the Child (UNCRC), United Nations Children's Fund (UNICEF), the Committee on the Elimination of Discrimination against Women (CEDAW), Office of the High Commissioner on Human Rights (OHCHR), World Health Organisation (WHO), United Nations Special Representative of the Secretary-General on Violence against Children (UN SRSG VAC), Council of the Baltic Sea States (CBSS).</li> </ul> <p><b>OBSERVERS:</b>  The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Belarus;</li> <li>- non-member States with which the Council of Europe has a Neighbourhood partnership including relevant co-operation activities;</li> <li>- European Network of Ombudspersons for Children (ENOC);</li> <li>- Defence for Children international (DCI);</li> <li>- International Association of Youth and Family Judges and Magistrates (IAYFJM);</li> <li>- International Social Service (ISS);</li> <li>- Missing Children Europe.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

<sup>62</sup> Deadline postponed from 31 Dec. 2021 to 31 Dec. 2023.

WORKING METHODS ▼							
Plenary meetings ▼							
	Members incl. Chair	Meetings per year			Days per meeting		
2022	10	2			3		
2023	10	2			3		

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CJ/ENF-ISE will appoint from amongst its members a Gender Equality Rapporteur.

The Chair or Vice-Chair of the CJ/ENF-ISE will be invited to attend the meetings of the CDCJ and of the CDENF and/or their Bureaux to report on progress with the work of the CJ/ENF-ISE.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	10	42.2	-	-	0.5 A; 0.5 B
2023	2	3	10	42.2	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON THE PROTECTION OF LAWYERS (CJ-AV)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼			
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Rule of Law based institutions  <b>Sub-programme:</b> Legal co-operation</p>			
DELIVERABLES ▼			
<p>Under the authority of the Committee of Ministers, and of the European Committee on Legal Co-operation (CDCJ), the CJ-AV is instructed to complete the following deliverable within the following deadline:</p>			
<p>Draft legal instrument aiming at strengthening the protection of the profession of lawyer and the right to practice the profession without prejudice or restraint, which sets out a comprehensive set of minimum standards applicable to a lawyer's right to freely exercise their professional activities and ensure protection and independence of the profession, and may include establishing a mechanism entrusted with the implementation of the standards by member States or giving guidance on their application.</p>	<table border="1"> <thead> <tr> <th>Deadline ▼</th> </tr> </thead> <tbody> <tr> <td>31/12/2023</td> </tr> </tbody> </table>	Deadline ▼	31/12/2023
Deadline ▼			
31/12/2023			
COMPOSITION ▼			
<p><b>MEMBERS:</b></p> <p>The Committee of Experts shall be composed of 15 representatives of the highest possible rank (judges, prosecutors, lawyers, civil servants or researchers or other highly qualified specialists) with thorough knowledge of law, policy and practice in their respective countries relating to the exercise of professional activities of lawyers, and the increasing challenges for conducting them freely, safely and independently, of which 14 designated by the member States and selected by the CDCJ, and the chairperson designated by the CDCJ from amongst its members.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of these 15 members. Other member States may send a representative to the meetings of the Committee of Experts without defrayal of expenses.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Council of Europe Commissioner for Human Rights;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Office of the United Nations High Commissioner for Human Rights (OHCHR);</li> <li>- United Nations Special Rapporteur on the Independence of Judges and Lawyers;</li> <li>- United Nations Special Rapporteur on the Situation of Human Rights Defenders;</li> <li>- Organisation for Security and Co-operation in Europe (OSCE);</li> <li>- Office for Democratic Institutions and Human Rights (OSCE-ODIHR).</li> </ul> <p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Belarus;</li> <li>- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;</li> <li>- Avocats Sans Frontières;</li> <li>- Council of Bars and Law Societies of Europe (CCBE);</li> <li>- European Bars Federation (FBE);</li> <li>- European Association of Lawyers (EAL);</li> <li>- European Criminal Bar Association (ECBA);</li> <li>- International Bar Association (IBA) and its Human Rights Institute ((IBAHRI);</li> <li>- International Commission of Jurists (ICJ);</li> <li>- International Association of Lawyers (UIA);</li> <li>- "Lawyers for Lawyers" foundation;</li> <li>- International Observatory of Endangered Lawyers (OIAD).</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>			

WORKING METHODS ▼							
Plenary meetings ▼							
	Members incl. Chair	Meetings per year	Days per meeting				
2022	15	3	3				
2023	15	3	3				

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.  
The CJ-AV will appoint from amongst its members one Gender Equality Rapporteur.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	3	3	15	38.1	-	-	0.5 A; 0.5 B
2023	3	3	15	38.1	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF LEGAL ADVISERS ON PUBLIC INTERNATIONAL LAW (CAHDI)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>63</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Rule of Law based institutions  <b>Sub-programme:</b> Legal co-operation</p>	
MAIN TASKS ▼	
<p>Under the authority of the Committee of Ministers, the CAHDI is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>64</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) examine questions and hold exchanges of views related to public international law;</li> <li>(iii) conduct exchanges with and co-ordinate views of member States;</li> <li>(iv) provide opinions at the request of the Committee of Ministers or at the request of other Steering or <i>ad hoc</i> Committees, transmitted via the Committee of Ministers;</li> <li>(v) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>65</sup> issues;</li> <li>(vii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(viii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong Institutions.</li> </ol>	
MAIN DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, the CAHDI is instructed to complete the following deliverables, within the following deadlines:</p>	
	<b>Deadline ▼</b>
1. Legal opinions at the request of the Committee of Ministers	Within the deadline requested by the Committee of Ministers
2. Annual report on reservations and declarations subject to objection concerning international treaties in its role as the European Observatory of Reservations to International Treaties	31/12 of each year
3. Annual compilation of national practices from member and non-member States in different fields of public international law (peaceful settlement of disputes; immunities; service of process on a foreign State; organisations and functions of the Office of the Legal Adviser of the Ministry of Foreign Affairs; implementation of United Nations sanctions and respect for human rights)	31/12 of each year
4. Exchanges of views with special guests, high level representatives of international tribunals and bodies dedicated to the development of public international law (2-3 per year)	31/12 of the same year
5. Proceedings of seminar(s) on a topical issue of public international law	31/12/2023 31/12/2025
6. Annual participation in the debates of the Sixth Committee of the UN General Assembly and the annual exchanges of views with the UN International Law Commission	31/12 of each year
7. Annual compilation of cases before the European Court of Human Rights involving issues of public international law.	31/12 of each year

<sup>63</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>64</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>65</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**COMPOSITION ▼****MEMBERS:**

Governments of member States are invited to appoint representatives, experts in the field of public international law, of the highest possible rank, preferably chosen among the Legal Advisers to the Ministries of Foreign Affairs.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

**PARTICIPANTS:**

Committees or other bodies of the Council of Europe engaged in related work may send representatives, without the right to vote and at the charge of their corresponding administrative budgets.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- States with observer status with the Council of Europe: Canada, Holy See, Japan, Mexico and United States of America;
- The Hague Conference on Private International Law;
- North Atlantic Treaty Organisation (NATO);
- Organisation for Economic Co-operation and Development (OECD);
- United Nations and its specialised agencies;
- European Organisation for Nuclear Research (CERN);
- International Criminal Police Organisation (INTERPOL);
- Organisation for Security and Co-operation in Europe (OSCE);
- International Committee of Red Cross (ICRC);
- Asian-African Legal Consultative Organisation (AALCO).

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Australia, Belarus, Israel, the Republic of Korea and New Zealand.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting
2022	48	2	2
2023	48	2	2
2024	48	2	2
2025	48	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CAHDI will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	48	108.2	-	-	1.5 A; 1 B
2023	2	2	48	108.2	-	-	1.5 A; 1 B
2024	2	2	48	↔	-	-	↔
2025	2	2	48	↔	-	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE ON CRIME PROBLEMS (CDPC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>66</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Action against crime and protection of citizens - criminal law, terrorism, money laundering, cybercrime, medicrime, trafficking in human beings</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CDPC shall identify priority elements for intergovernmental legal co-operation, propose to the Committee of Ministers areas for action in criminal law and procedure, criminology and penology, by developing standard setting instruments, providing scientific advice, collecting information, conducting activities in these areas and advising the Committee of Ministers on all questions within its area of competence.</p> <p>In particular, the CDPC is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>67</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) steer the legal co-operation among the Council of Europe member States in order to assist them to develop modern criminal law and penal policies. In particular, to develop common standards in the fields of criminal law and preventing and combating all forms of criminal activities, covering both substantive and procedural aspects;</li> <li>(iii) follow the implementation and promotion of the relevant Council of Europe Conventions in the criminal law field including, where appropriate, any conventional bodies established by them, by identifying potential shortcomings in international law and addressing them in the most appropriate form, including by preparing binding or non-binding legal instruments or by revising and updating as necessary the existing ones;</li> <li>(iv) facilitate friendly settlements of any difficulty which may arise out of the execution and implementation of the relevant Council of Europe Conventions in the criminal law field;</li> <li>(v) assist member States, together with the PC-CP, in the implementation of the European Prison Rules, the European Rules for juvenile offenders, the Council of Europe Probation Rules, as well as other relevant recommendations in the penitentiary field with a view to ensuring harmonised laws and practices for the execution of sanctions and measures throughout Europe;</li> <li>(vi) ensure the regular collection of the Council of Europe Annual Penal Statistics (SPACE) in order to assist member States in developing modern penal policies based on validated data and research;</li> <li>(vii) prepare, in co-operation with other relevant bodies, conferences, such as the Conferences of the Ministers of Justice, and ensure the follow-up of any decision taken by the Committee of Ministers subsequent to the Conferences;</li> <li>(viii) ensure the follow-up to the Conferences of Directors of Prison and Probation Services;</li> <li>(ix) ensure co-operation and transversal activities, where appropriate, with other relevant Council of Europe bodies, in particular GRECO, MONEYVAL, Pompidou Group, T-CY, CEPEJ, CPT;</li> <li>(x) provide an intergovernmental setting, and steer and supervise all the issues in the criminal law field, for the negotiation and finalisation of draft legal instruments or draft amendments to existing legal instruments prepared by <i>ad hoc</i> committees and committees of the parties, tasked by the Committee of Ministers with elaborating them;</li> <li>(xi) take full account of the activities of the relevant monitoring and other bodies or convention mechanisms;</li> <li>(xii) organise thematic sessions in its field of expertise;</li> <li>(xiii) orient and oversee the activities carried out by its subordinate bodies, notably the PC-OC and PC-CP in the international co-operation and penitentiary field, respectively, and jointly with the CDADI, the Committee of Experts on Hate Crime (PC/ADI-CH) (cf. separate terms of reference);</li> <li>(xiv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>68</sup> issues;</li> <li>(xvi) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> </ul>

<sup>66</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>67</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>68</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

(xvii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>69</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;

(xviii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES

Under the authority of the Committee of Ministers, the CDPC is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Study on the feasibility and appropriateness of modernising the Convention on the protection of environment through criminal law (ETS 172) or of preparing a new instrument	30/04/2022
2. Draft Recommendation on victims of crime	31/12/2022
3. Draft Recommendation on Ethical guidelines for the use of new technologies, including artificial intelligence, by prison and probation services (cf. terms of reference of PC-CP)	31/12/2022
4. Draft policy paper dealing with the question of accession of non member States to Council of Europe Conventions on international cooperation in criminal matters (cf. terms of reference of PC-OC)	31/12/2022
5. Draft legal instrument on criminal liability related to the use of artificial intelligence	31/12/2023
6. Draft Protocol to the European Convention on Mutual Assistance in Criminal Matters (ETS 30) on the relations with the European Public Prosecutor's Office (cf. terms of reference of PC-OC)	31/12/2023
7. Updated Recommendation on protection of witnesses and collaborators of justice	31/12/2023
8. Draft Recommendation on combating hate crime including its investigation and victim support (cf. terms of reference of PC/ADI-CH, jointly with CDADI)	31/12/2023
9. White Paper on the management of offender with mental disorders and disabilities by prison and probation services (cf. terms of reference of PC-CP)	31/12/2023
10. Draft Protocol updating the European Convention on Mutual Legal Assistance in Criminal Matters (ETS 30)	31/12/2024
11. Updated Recommendation (89)12 on education in prison (including also offenders under probation) (cf. terms of reference of PC-CP)	31/12/2024
12. Implementation review report on the Action Plan on fighting smuggling of migrants	31/12/2025
13. Update of two existing treaties on international co-operation in criminal matters	31/12/2025
14. Practical tools and guidelines on international co-operation in criminal matters	31/12/2025
15. Reviewed and updated commentary to Recommendation CM/Rec(2012)12 on foreign prisoners (cf. terms of reference of PC-CP)	31/12/2025
16. Practical tools and guidelines on international cooperation in criminal matters (cf. terms of reference of PC-OC)	31/12/2025
17. Annual publication of the Annual Council of Europe Penal Statistics (SPACE I and SPACE II) (cf. terms of reference of PC-CP)	30/06 of each year
18. Annual Council of Europe Conference of Directors of Prison and Probation Services (cf. terms of reference of PC-CP)	31/10 of each year

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank with the following qualifications: senior officials and experts in the fields of criminal law and criminal procedure, penology or criminology, with responsibility at the national level for the planning, development and implementation of policies relevant to the work of the Committee and appointed by their governments to co-ordinate, at national level, all elements of government policy relevant to the work of the Committee.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

<sup>69</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Consultative Council of European Prosecutors (CCPE);
- European Committee for the Prevention of Torture and Inhuman and Degrading Treatment (CPT)
- Committee on Artificial Intelligence (CAI);
- Council of Europe Committee on Counter-Terrorism (CDCT);
- Cybercrime Convention Committee (T-CY);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- the Conference of Ministers of Justice of Ibero-American Countries (COMJIB);
- EuroPris.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	4	9	2	2
2023	48	2	4	9	2	2
2024	48	2	4	9	2	2
2025	48	2	4	9	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDPC will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

Subject to the agenda, the chairs of its subordinate structures may be invited to attend CDPC's Bureau and/or plenary meetings.

**SUBORDINATE STRUCTURE(S) ▼**

The CDPC co-ordinates, supervises and follows the work of its subordinate bodies:

- Council for Penological Co-operation (PC-CP) (cf. separate terms of reference);
- Committee of Experts on the Operation of European Conventions on Co-Operation in Criminal Matters (PC-OC) (cf. separate terms of reference);
- (2022-2023) Committee of Experts on Hate Crime (PC/ADI-CH) (with the Steering Committee on Anti-discrimination, Diversity and inclusion – CDADI) (cf. separate terms of reference).

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	4	48	137.8	18.0	-	1 A; 1 B
2023	2	4	48	137.8	18.0	-	1 A; 1 B
2024	2	4	48	↔	↔	-	↔
2025	2	4	48	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

**COUNCIL FOR PENOLOGICAL CO-OPERATION (PC-CP)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>70</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Prisons and Police</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the European Committee on Crime Problems (CDPC), the PC-CP is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Draft Recommendation on ethical guidelines for the use of new technologies, including artificial intelligence, by prison and probation services	31/12/2022
2. White Paper on the management of offenders with mental disorders and disabilities by prison and probation services	31/12/2023
3. Updated CM/Recommendation (89)12 on education in prison (including also offenders under probation)	31/12/2024
4. Reviewed and updated commentary to Recommendation CM/Rec(2012)12 on foreign prisoners	31/12/2025
5. Annual collection and publication of the Annual Council of Europe Penal Statistics (SPACE I and SPACE II)	30/06 of each year
6. Annual Council of Europe Conference of Directors of Prison and Probation Services	31/10 of each year
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>The Council shall be composed of one representative per member State, designated by the Government of that State from among officials of the highest possible rank in the field of prison administrations, probation services and of juvenile justice agencies, with thorough knowledge of penological questions.</p> <p>The PC-CP Working Group shall be composed of nine members, elected in their personal capacity for a period of four years, with the following desirable qualifications: high-level representatives of prison administrations, of probation services and of juvenile justice agencies, researchers or other experts having a thorough knowledge of penological questions. The PC-CP Working Group shall elect its Chair and its Vice-Chair by majority ballot among its members for a period of one year (renewable once).</p> <p>The members of the PC-CP Working Group shall be elected by the CDPC at its plenary sessions from a list of candidates drawn up in accordance with the above paragraph. When electing these members, the CDPC shall take into account their qualifications and the desirability of giving preference to candidates whose professional obligations and linguistic abilities permit them to take a full and active part in the work of the Committee. The CDPC shall also take into account the gender balance and the equal geographical distribution of elected members. No two members may be nationals of the same State. A newly elected member shall not be of the same nationality as one of the outgoing members.</p> <p>The Council of Europe will bear the travel and subsistence expenses of one representative per Council of Europe member State at the plenary meeting of the PC-CP as well as the travel and subsistence expenses of the nine members of the PC-CP Working Group. Other member States may also send representatives to the meetings of the PC-CP Working Group without defrayal of expenses.</p> <p>Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p>	
<p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- European Committee on Crime Problems (CDPC);</li> <li>- European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT);</li> <li>- Committee on Artificial Intelligence (CAI);</li> <li>- Consultative Council of European Prosecutors (CCPE);</li> <li>- Consultative Council of European Judges (CCJE);</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul>	

<sup>70</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- United Nations Subcommittee on Prevention of Torture (SPT);
- United Nations Office on Drugs and Crime (UNODC);
- United Nations Children's Fund (UNICEF).

OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Confederation of European Probation (CEP);
- International Centre for Prison Studies;
- Penal Reform International (PRI);
- European Organisation of Prison and Correctional Services (EuroPris);
- International Corrections and Prisons Association (ICPA);
- European Forum for Restorative Justice (EFRJ).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

	Plenary meetings ▼			Working Group meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	1	3	9	3	3
2023	48	1	3	9	3	3
2024	48	1	3	9	3	3
2025	48	1	3	9	3	3

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The PC-CP will appoint from amongst its members a Gender Equality Rapporteur.

#### BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	3	48	53.8	-	57.3	1 A; 1 B
2023	1	3	48	53.8	-	57.3	1 A; 1 B
2024	1	3	48	↔	-	↔	↔
2025	1	3	48	↔	-	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COMMITTEE OF EXPERTS ON THE OPERATION OF EUROPEAN CONVENTIONS ON CO-OPERATION IN CRIMINAL MATTERS (PC-OC)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>71</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Action against crime and protection of citizens - criminal law, terrorism, money laundering, cybercrime, medicrime, trafficking in human beings</p>	
DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, and of the European Committee on Crime Problems (CDPC), the PC-OC is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Draft policy paper dealing with the question of accession of non member States to Council of Europe Conventions on international co-operation in criminal matters	31/12/2022
2. Draft Protocol to the European Convention on Mutual Assistance in Criminal Matters (ETS 30) on the relations with the European Public Prosecutor's Office	31/12/2023
3. Draft Protocol updating the European Convention on Mutual Assistance in Criminal Matters	31/12/2024
4. Practical tools and guidelines on international cooperation in criminal matters	31/12/2025
COMPOSITION ▼	
<p><b>MEMBERS:</b></p> <p>Governments of member States are invited to designate one or more representatives of the highest possible rank in the field of international criminal law, in particular officials in charge of international co-operation in criminal matters.</p> <p>The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p>In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.</p>	
<p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Consultative Council of European Prosecutors (CCPE);</li> <li>- Consultative Council of European Judges (CCJE);</li> <li>- European Commission for the Efficiency of Justice (CEPEJ);</li> <li>- Cybercrime Convention Committee (T-CY);</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- United Nations Office for Drugs and Crime (UNODC);</li> <li>- International Criminal Police Organisation (INTERPOL);</li> <li>- United Nations Interregional Crime and Justice Research Institute (UNICRI);</li> <li>- Office of the United Nations High Commissioner for Human Rights (OHCHR);</li> <li>- International Criminal Court (ICC);</li> <li>- European Institute for Crime Prevention and Control (HEUNI);</li> <li>- Organisation of American States (OAS);</li> <li>- Ibero-American Network for International Legal Cooperation (IberRed).</li> </ul>	
<p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>	

<sup>71</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

## WORKING METHODS ▼

	Plenary meetings ▼			Working Group meetings ▼ All member States may send representatives to the working group meeting without defrayal of expenses.		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	9	2	3
2023	48	2	3	9	2	3
2024	48	2	3	9	2	3
2025	48	2	3	9	2	3

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The Bureau is composed of the Chair and the Vice-Chair.

The PC-OC will appoint from amongst its members a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	107.2	-	30.4	1 A; 1 B
2023	2	3	48	107.2	-	30.4	1 A; 1 B
2024	2	3	48	↔	-	↔	↔
2025	2	3	48	↔	-	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

**COMMITTEE OF EXPERTS ON HATE CRIME (PC/ADI-CH)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2023**

PILLAR/PROGRAMME/SUB-PROGRAMME ▼					
<p><b>Pillar:</b> Rule of Law / Human Rights  <b>Programme:</b> Action against crime, security and protection of citizens / Anti-Discrimination, Diversity and Inclusion  <b>Sub-programme:</b> Action against crime and protection of citizens - criminal law, terrorism, money laundering, cybercrime, medicrime, trafficking in human beings / Anti-Discrimination, Diversity and Inclusion - Roma and Travellers<sup>72</sup> - National Minorities, Regional and Minority Languages – Migrants</p>					
DELIVERABLES ▼					
<p>Under the authority of the Committee of Ministers, and of the European Committee on Crime Problems (CDPC) and the Steering Committee on Anti-Discrimination, Diversity and Inclusion (CDADI, the PC/ADI-CH is instructed to complete the following deliverable, within the following deadline:</p> <table border="1"> <thead> <tr> <th></th> <th>Deadline ▼</th> </tr> </thead> <tbody> <tr> <td>Draft comprehensive Recommendation on combating hate crime including its investigation and victim support, building on the case law of the European Court of Human Rights and drawing upon existing Council of Europe texts</td> <td>31/12/2023</td> </tr> </tbody> </table>			Deadline ▼	Draft comprehensive Recommendation on combating hate crime including its investigation and victim support, building on the case law of the European Court of Human Rights and drawing upon existing Council of Europe texts	31/12/2023
	Deadline ▼				
Draft comprehensive Recommendation on combating hate crime including its investigation and victim support, building on the case law of the European Court of Human Rights and drawing upon existing Council of Europe texts	31/12/2023				
COMPOSITION ▼					
<p><b>MEMBERS:</b></p> <p>The Committee of Experts shall be composed of 10 representatives, five on behalf of the CDPC, and five of the CDADI, of the highest possible rank in the fields of criminal law and policy, including crime prevention, victims' rights and criminal justice, as well as equality, non-discrimination and inclusion policies, designated by the plenaries of the CDPC and the CDADI, and four independent experts, appointed by the Secretary General, with established expertise in these field.</p> <p>The Committee shall be composed in accordance with Article 6 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p> <p>The Council of Europe will bear the travel and subsistence expenses of all 14 members of the Committee. Other member States may appoint representatives without defrayal of expenses.</p> <p>Each member of the Committee of Experts shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.</p> <p><b>PARTICIPANTS:</b></p> <p>The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:</p> <ul style="list-style-type: none"> <li>- Parliamentary Assembly of the Council of Europe;</li> <li>- Congress of Local and Regional Authorities of the Council of Europe;</li> <li>- European Court of Human Rights;</li> <li>- Commissioner for Human Rights of the Council of Europe;</li> <li>- Conference of INGOs of the Council of Europe;</li> <li>- European Commission against Racism and Intolerance (ECRI);</li> <li>- Steering Committee for Human Rights (CDDH);</li> <li>- Consultative Council of European Prosecutors (CCPE);</li> <li>- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.</li> </ul> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA);</li> <li>- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;</li> <li>- Other international organisations, including Organisation for Security and Co-operation in Europe/Office for Democratic Institutions and Human Rights (OSCE/ODIHR), United Nations (including Committee for the Elimination of Racial Discrimination (CERD), Commission on Crime Prevention and Criminal Justice (CCPCJ), Office of the High Commissioner for Human Rights (OHCHR), High Commissioner for Refugees (UNHCR), and other relevant UN agencies) Organisation for Economic Co-operation and Development (OECD).</li> </ul> <p><b>OBSERVERS:</b></p> <p>The following may send representatives, without the right to vote and without defrayal of expenses:</p> <ul style="list-style-type: none"> <li>- Non-member states with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.</li> </ul> <p>Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.</p>					

<sup>72</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

## WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	14	2	2
2023	14	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The PC/ADI-CH will appoint from amongst its members a Gender Equality Rapporteur.

The Chair of the PC/ADI-CH will be invited to attend meetings of the CDPC and/or its Bureau and of the CDADI and/or its Bureau to inform them on progress with its work.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days Per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	14	44.5	-	-	0.5 A; 0.5 B
2023	2	2	14	44.5	-	-	0.5 A; 0.5 B

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## COUNCIL OF EUROPE COMMITTEE ON COUNTER-TERRORISM (CDCT)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>73</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Action against crime and protection of citizens - criminal law, terrorism, money laundering, cybercrime, medicrime, trafficking in human beings</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CDCT shall identify priority issues for intergovernmental legal co-operation and propose to the Committee of Ministers areas for action in the field of counter-terrorism, by developing standard setting instruments, providing technical and analytical advice, collecting information, conducting activities in this area and advising the Committee of Ministers on all questions within its area of competence.</p> <p>In particular, the CDCT is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>74</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) follow the implementation of the binding and non-binding Council of Europe instruments applicable to the fight against terrorism and report back to the Committee of Ministers, as appropriate;</li> <li>(iii) co-ordinate the Council of Europe counter-terrorism activities;</li> <li>(iv) oversee the implementation of the Council of Europe Counter-Terrorism Strategy 2018-2022;</li> <li>(v) identify priority issues and activities against terrorism to be included in the Council of Europe Counter-Terrorism Strategy (2023 – 2026) and make appropriate proposals to the Committee of Ministers with a view to framing and contributing to the Council of Europe action's against terrorism;</li> <li>(vi) identify potential shortcomings in international law in the field of counter-terrorism and address them in the most appropriate form, including through binding or non-binding instruments;</li> <li>(vii) elaborate new tools aimed at preventing terrorist propaganda, radicalisation leading to terrorism and public provocation to commit a terrorist offence as well as tools aimed at protecting and/or supporting victims of terrorism;</li> <li>(viii) develop new binding or non-binding instruments aimed at increasing the efficiency and effectiveness of the reactions of relevant authorities to terrorist attacks;</li> <li>(ix) strengthen the work of the 24/7 Network on Foreign Terrorist Fighters and the Network for the exchange of information regarding the legal standing of victims of terrorism;</li> <li>(x) contribute to exchange of good practices among countries and national initiatives in the sector, promote internationally Council of Europe standards applicable to counter-terrorism through participation in the international counter-terrorism effort;</li> <li>(xi) provide periodic input to the work of other international and regional counter-terrorism bodies, such as the United Nations and the OSCE;</li> <li>(xii) take full account of the activities of other international and regional counter-terrorism bodies and relevant Council of Europe monitoring or convention mechanisms;</li> <li>(xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>75</sup> issues;</li> <li>(xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>76</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;</li> </ul>

<sup>73</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>74</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>75</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>76</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

(xvii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDCT is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Study on emerging terrorist threats	31/12/2022
2. Draft Recommendation on the risk assessment of individuals indicted and convicted for terrorist offences	31/12/2022
3. Conference on Law enforcement and emergency services responses during and in the immediate aftermath of terrorist attacks	31/12/2022
4. Report on implementation of Art. 2 of the Additional Protocol to the Council of Europe Convention on the Prevention of Terrorism (CETS 217)	31/12/2023
5. Draft practical policy guidelines and/or recommendations on improving or developing national measures to prevent radicalisation leading to terrorism	31/12/2023
6. Analysis on gathering e-evidence in terrorism-related cases	31/12/2023
7. Draft Council of Europe Counter-Terrorism Strategy 2023-2026	31/12/2023
8. Report/analysis related to bioterrorism	31/12/2023
9. Report and workshop on False reporting of terrorist offences	31/12/2023
10. Draft legal instrument related to a definition of terrorism	31/12/2024
11. Possible draft instruments concerning combating promotion of terrorism and radicalisation on the internet and social media	31/12/2024
12. Possible draft legal instrument on violent extremist activities conducive to terrorism	31/12/2024
13. Analysis of the topics identified by the 2023 – 2026 Council of Europe Counter-Terrorism Strategy	31/12/2025
14. Report on implementation of Art. 7 of the Additional Protocol to the Council of Europe Convention on the Prevention of Terrorism	31/12/2025
15. Strengthened 24/7 Network of Foreign Terrorist Fighters and Network for the exchange of information regarding the legal standing of victims of terrorism, notably by increasing the number of members	31/12/2025
16. Updated country profiles regarding counter-terrorism measures	31/12/2025
17. Updated database on the jurisprudence of the European Court of Human Rights relevant to the fight against terrorism	31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank with responsibility at the national level for the planning and/or development and/or implementation of policies relevant to the work of the Committee and with extensive knowledge of legal or financial questions concerning terrorism.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Commissioner for Human Rights of the Council of Europe;
- European Committee on Legal Co-operation (CDCJ);
- European Committee on Crime Problems (CDPC);
- Steering Committee for Human Rights (CDDH);
- Steering Committee on Media and Information Society (CDMSI);
- Committee of Experts on the Evaluation of Anti-Money Laundering Measures and the Financing of Terrorism (MONEYVAL);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate Europol and Eurojust);
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- United Nations;
- International Criminal Police Organisation-Interpol (ICPO-Interpol);
- Organisation for Security and Co-operation in Europe (OSCE);
- Organization of American States (OAS);
- Organization for Democracy and Economic Development (GUAM);
- Commonwealth of Independent States (CIS);
- International Committee of the Red Cross (ICRC);
- The Global Counterterrorism Forum (GCTF).

#### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	3	7	2	2
2023	48	2	3	7	2	2
2024	48	2	3	7	2	2
2025	48	2	3	7	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDCT will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

#### BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	48	96.1	11.4	80.6	1 A; 1 B
2023	2	3	48	96.1	11.4	80.6	1 A; 1 B
2024	2	3	48	↔	↔	-	↔
2025	2	3	48	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

### AD HOC EUROPEAN COMMITTEE FOR THE WORLD ANTI-DOPING AGENCY (CAHAMA)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>77</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Sport conventions</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CAHAMA is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>78</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) develop and co-ordinate the positions of all States Party to the European Cultural Convention on issues relating to anti-doping policy development, support the work of all representatives of the European Public Authorities in the Executive Committee and Foundation Board of the World Anti-Doping Agency (WADA), standing and <i>ad hoc</i> committees of WADA, as well as WADA public authorities meetings (particularly those organised by the OneVoice Platform) and provide the Committee of Ministers with feedback, direction and advice;</li> <li>(iii) prepare and approve mandates for six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board on matters to be discussed, decided and/or that are of importance at the meetings of these two bodies (including teleconferences and circular votes);</li> <li>(iv) prepare guidelines for common action of the Council of Europe member States in their relations with WADA; formulate consensual European positions on any relevant projects, initiatives or candidatures where consultation is needed and/or desirable and address them to WADA;</li> <li>(v) prepare and co-ordinate the participation of six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board in the meetings of these two bodies;</li> <li>(vi) prepare and co-ordinate the participation of six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board in the meetings of the WADA Public Authorities' representatives (OneVoice Platform);</li> <li>(vii) prepare and co-ordinate the position of the European Public Authorities concerning priority issues such as the possible revision of the World Anti-doping Code, International standards, WADA Statutory documents, WADA budget and funding formula, the governance system and human rights-related issues; ensure that the common position of the member States of the Council of Europe is communicated to the WADA and taken into account during the drafting process;</li> <li>(viii) receive reports from the representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board on the implementation of the mandates approved by CAHAMA and, where appropriate, agree on necessary follow-up actions;</li> <li>(ix) review, when necessary, the terms of reference of the WADA Executive Committee and WADA Foundation Board members appointed by the Council of Europe;</li> <li>(x) approve and submit to the Committee of Ministers the selection criteria and recommendations for designating the two representatives of European Public Authorities in the WADA Foundation Board, the candidate from the European Public Authorities in the WADA Executive Committee, as well as the results (if any) of the indicative votes on the proposed candidates;</li> <li>(xi) approve and submit to the Committee of Ministers the selection criteria for electing the WADA President or Vice-President, the opinion and recommendation on the candidates for these positions as well as the results (if any) of the indicative votes on the proposed candidates;</li> <li>(xii) co-operate and develop synergies with the Monitoring Group to the Council of Europe Anti-Doping Convention (T-DO);</li> <li>(xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>79</sup> issues;</li> <li>(xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> </ul>

<sup>77</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>78</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>79</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

(xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>80</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;

(xvii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CAHAMA is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Recommendation for the election of the WADA President and Vice-President	31/09/2022
2. Report of the Gender Equality Rapporteur on 'Enhancement of Gender Equality in Anti-Doping'	31/12/2022
3. Position of the European public authorities on the review of the WADA Funding Formula	31/12/2022
4. Recommendation for designating two members of the WADA Foundation Board appointed by the Council of Europe	31/09/2024
5. Recommendation for the selection of the candidate from the European Public Authorities in the WADA Executive Committee	31/09/2024
6. Positions of the European public authorities on specific WADA related and OneVoice issues (e.g. governance reform, athletes' representation, WADC review, OneVoice reorganisation etc.)	31/12/2025
7. Mandates for six European representatives in WADA Executive Committee and Foundation Board (at least 3 per year)	31/12 of each year

#### COMPOSITION ▼

##### MEMBERS:

The Governments of Council of Europe member States and of the other States Parties to the European Cultural Convention are invited to appoint as members of the CAHAMA high-ranking officials from their relevant national ministry or other governmental service responsible for anti-doping policies in sport.

The members of the CAHAMA shall defray their own travel and subsistence expenses, in derogation from Resolution CM/Res(2021)3.

Each State Party may also designate national, governmental or non-governmental experts to participate in meetings of the Committee, without the right to vote or defrayal of expenses.

Each State Party to the European Cultural Convention shall have one vote.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America;
- UNESCO;
- six representatives of European Public Authorities in the WADA Executive Committee and Foundation Board.

Should any representative of the European Public Authorities be appointed to chair one of WADA's Standing Committees (Finance, Education, Athletes and Health, Medical and Research), he or she may participate in the meetings or send a representative without the right to vote and without defrayal of expenses.

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- World Anti-Doping Agency (WADA);
- Institute of National Anti-Doping Organisations (iNADO).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

<sup>80</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

WORKING METHODS ▼							
	Plenary meetings ▼			Meetings of the 6 representatives of European Public Authorities in the WADA Executive Committee and Foundation Board ▼			
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting	
2022	51	3	2	6	2 (6 persons) + 1 (1 person)	1	
2023	51	3	2	6	2 (6 persons) + 1 (1 person)	1	
2024	51	3	2	6	2 (6 persons) + 1 (1 person)	1	
2025	51	3	2	6	2 (6 persons) + 1 (1 person)	1	

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

By way of derogation from Articles 7 and 8 of Resolution CM/Res(2021)3, the Committee will authorise access to certain parts of its sessions (including documents) to its members only (*in camera*). The matter is considered procedural in nature.

The CAHAMA will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

BUDGETARY INFORMATION* ▼							
	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	3	2	-	10.9	-	-	0.5 A; 0.5 B
2023	3	2	-	10.9	-	-	0.5 A; 0.5 B
2024	3	2	-	↔	-	-	↔
2025	3	2	-	↔	-	-	↔

\*The costs include interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE ON DEMOCRACY AND GOVERNANCE (CDDG)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>81</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic governance  <b>Sub-programme:</b> Democratic governance</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, having regard to the Secretary General's reports on the State of Democracy, Human Rights and the Rule of Law, and building on the achievements in the area of local and regional democracy and multilevel governance, the CDDG will steer the Council of Europe's intergovernmental work in the field of democracy and democratic governance and advise the Committee of Ministers in its field of competence. The overall aim of the CDDG is to contribute to strengthening democratic institutions, and good governance at all levels of government, with particular emphasis on structural institutional reforms at all levels and enhancing citizens' participation in political decision-making with a view also to strengthen their interaction with and trust in public institutions. In carrying out these tasks, the CDDG shall address emerging challenges such as harnessing the benefits of digital transformation on democracy and governance while tackling its risks, promoting the environmental sustainability of public action, and ensuring that the response to the Covid-19 pandemic and its aftermath is in line with fundamental principles of good democratic governance.</p> <p>In particular, the CDDG is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>82</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) contribute to the Council of Europe work on digitalisation and artificial intelligence in relation to democracy and governance;</li> <li>(iii) develop standards relating to democracy and governance, including on the modernisation of democratic institutions, public administration reforms, decentralisation, citizens' participation and democratic governance, at local, regional and/or national level;</li> <li>(iv) promote exchange of information, views and experience and disseminate good practice in the design and implementation of reforms in the area of democracy and governance, including at local and regional levels and on transfrontier-co-operation within the remit of the Madrid Convention, acting as a forum for members States, participants and observers, by compiling best practice and drafting handbooks and guidelines;</li> <li>(v) provide information on domestic legislation, policy and practice in the area of democracy and governance to member States so requesting, including through peer reviews and the rapid response service (RRS);</li> <li>(vi) promote the implementation of the 12 Principles of Good Democratic Governance throughout its work and by providing guidance to and input into the activities of the Centre of Expertise for Good Governance;</li> <li>(vii) participate in the European Stakeholders' Platform which delivers the accreditation to the entities authorised to grant the European Label of Governance Excellence (ELOGE) and report to the Committee of Ministers on the implementation of ELOGE on a regular basis;</li> <li>(viii) provide guidance to and input into the co-operation activities aimed at enhancing civil participation and providing support to member States in the electoral field;</li> <li>(ix) provide input and ensure follow-up to the sessions of the Council of Europe's World Forum for Democracy when the themes addressed fall within the mandate of the CDDG;</li> <li>(x) without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies or convention mechanisms which are relevant for its mandate;</li> <li>(xi) promote and follow the implementation of the non-binding instruments that it has prepared or fall under its areas of expertise;</li> <li>(xii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and of Roma and Traveller<sup>83</sup> issues;</li> </ul>

<sup>81</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>82</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>83</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xiv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xv) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>84</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvi) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality, Goal 11: Sustainable Cities and Communities and Goal 16 Peace, Justice and Strong Institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDDG is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Draft Recommendation on Principles of good democratic governance of general application to all levels of government, building on the 12 Principles of Good Democratic Governance at local level	31/12/2023
2. Report on new forms of deliberative and participatory democracy, with a view to complementing Recommendation CM/Rec(2018)4 on the participation of citizens in local public life and the 2017 Guidelines on civil participation in decision-making and taking into account its own work on e-democracy	31/12/2023
3. Report on green public administration aimed at collecting and disseminating good practice and case studies and identifying guidance for administrations at local, regional and national level, taking into account the proceedings of the 2020-2021 edition of the World Forum for Democracy and its previous work on digitalisation of the public administration	31/12/2023
4. Handbook on the use of digital technologies and artificial intelligence by the public administration, identifying case studies, best practice and policy recommendations	31/12/2024
5. Draft Recommendation on multilevel governance	31/12/2025
6. Report on multilevel governance and response to emergencies, building on its work on Democratic governance and the response to the Covid-19 pandemic	31/12/2025
7. Report on delivering social services at local level, building on the information collected during its work on Democratic governance and the Covid-19 pandemic	31/12/2025
8. Consultation to take stock of implementation of Recommendation CM/Rec(2017)5 on electronic voting and the Guidelines on new technologies and the different stages of the electoral process, involving the Venice Commission and Election Management Bodies in addition to holding review meetings on the implementation of the said recommendation at least every two years following its adoption	31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States are invited to designate one or more representatives of the highest possible rank in the relevant field, with senior responsibility at national level for the implementation of democratic (constitutional) principles and/or the planning, development and implementation of policies in the field of democracy and governance, including at local and regional level, elections, civil participation, digitalisation and other aspects of modernisation of the public administration, decentralisation, multilevel governance and/or for co-ordinating government policy relevant to the work of the Committee.

The Council of Europe will bear the travel and subsistence expenses of one representative from each member State (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- European Commission for Democracy through Law (Venice Commission);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- Organisation for Economic Co-operation and Development (OECD);
- Office for Democratic Institutions and Human Rights (ODIHR-OSCE).

<sup>84</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Assembly of European Regions;
- Council of European Municipalities and Regions;
- European Council of Spatial Planners (ECTP-CEU).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chairp	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	48	2	2	7	2	2
2023	48	2	2	7	2	2
2024	48	2	2	7	2	2
2025	48	2	2	7	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDDG will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	48	116.1	8.8	13.0	1.5 A; 1 B
2023	2	2	48	116.1	8.8	13.0	1.5 A; 1 B
2024	2	2	48	↔	↔	↔	↔
2025	2	2	48	↔	↔	↔	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## STEERING COMMITTEE FOR EDUCATION (CDEDU)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>85</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic participation  <b>Sub-programme:</b> Education for democracy</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers and in the framework of the European Cultural Convention, the CDEDU will oversee the Council of Europe's actions in the field of education and advise the Committee of Ministers on all questions within its area of competence. Rooted in the four purposes of education as defined by the Committee of Ministers<sup>86</sup>, the overall aim of the Education Programme is to support member States in developing their policies, legislation and practice in view of promoting democratic, quality, inclusive and corruption-free education systems, and taking into account the Council of Europe Reference Framework for Democratic Culture. The CDEDU will focus on Council of Europe priority areas and cover all levels and strands of education.</p> <p>In particular, the CDEDU is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>87</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) focus on the following tasks:       <ol style="list-style-type: none"> <li>a) develop education policies and guidelines and support the implementation of education practices based on the core values and standards of the Council of Europe;</li> <li>b) exchange ideas, information and good practice among its members, associating, as appropriate, observers and other stakeholders;</li> <li>c) promote and facilitate co-operation and understanding between States Parties to the European Cultural Convention;           <p>In so doing, it shall draw on the pertinent aspects of the European Convention on Human Rights, particularly linked to the right to education, and build on the European Cultural Convention (ETS 18) and the Lisbon Recognition Convention (ETS 165), conventions for which it has been given supervision by the Committee of Ministers as well as the non-binding instruments that it has prepared ;</p> </li> </ol> </li> <li>(iii) continue to ensure the follow-up of the decisions taken by the Committee of Ministers subsequent to the 25<sup>th</sup> Session of the Standing Conference of Ministers of Education on 'Securing democracy through Education' and take into account the recommendations by the informal conferences of Ministers of Education organised under the Presidencies of the Committee of Ministers of France (2019) and Greece (2020), including the Declaration on the Education Response to Covid-19 and its accompanying Roadmap for Action;</li> <li>(iv) develop an Education Strategy (2024-2030) that will provide a vision for the mission and priorities of the Council of Europe Education Programme;</li> <li>(v) develop policy guidelines and approaches to increase the effectiveness of education for democratic citizenship and human rights at the European level through the implementation and continued development of the Reference Framework of Competences for Democratic Culture (RFCDC) as well as through projects and activities on digital citizenship education, the democratic mission of higher education, including its local democratic mission, and the Schools of Political Studies;</li> <li>(vi) develop education policies and encourage practice furthering inclusive education, in line with Recommendation CM/Rec(2012)13 on ensuring quality education, and education for sustainability; further the integration of refugees and migrants through the Lisbon Recognition Convention (ETS 165) and the European Qualifications Passport for Refugees, the toolkit 'Language support for adult refugees' and contribute to the establishment of an Academy for democratic leadership of persons with a refugee background;</li> <li>(vii) develop education policies to meet the opportunities and challenges of artificial intelligence and develop digital citizenship education as an integrated and sustainable part of education systems in Europe;</li> <li>(viii) guide higher education policies towards contributing to the promotion of academic freedom and institutional autonomy, democratic higher education governance, the fair recognition of qualifications based on the Lisbon Recognition Convention (ETS 165), social inclusion and structural reforms in the European Higher Education Area;</li> </ol>

<sup>85</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>86</sup> Cf. Appendix to Recommendation CM/Rec(2007)6:

– preparation for sustainable employment;

– preparation for life as active citizens in democratic societies;

– personal development;

– the development and maintenance, through teaching, learning and research, of a broad, advanced knowledge base.

<sup>87</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

- (ix) develop strategies for the implementation of language education policies which contribute to the education of learners as democratic citizens, and be informed of the development and activities of the Partial Agreement on the European Centre for Modern Languages;
- (x) based on the 'Principles and Guidelines for quality education in the 21<sup>st</sup> Century', support member States' development of education programmes that enable teachers to deliver quality history education, including on Remembrance of the Holocaust and prevention of crimes against humanity, and be informed of the development and the activities of the Partial Agreement on the Observatory on History Teaching in Europe;
- (xi) promote a culture of trust and integrity through the Platform on Ethics, Transparency and Integrity in Education (ETINED), develop policy instruments to combat education fraud and foster integrity in higher education through encouraging the exchange of best practices among higher education institutions;
- (xii) follow and, as appropriate, advise on, the work of the Council of Europe's network of Schools of Political Studies, promote their use of the Reference Framework of Competences for Democratic Culture and foster synergy with other parts of the Education Programme;
- (xiii) ensure access to online Council of Europe educational resources to member States, by bringing all professional development and training activities together in an Academy for Democratic Culture for education professionals;
- (xiv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- (xv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>88</sup> issues;
- (xvi) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xvii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>89</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xviii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 4: Quality Education; Goal 5: Gender Equality; Goal 10: Reduce inequality; Goal 13: Climate action; and Goal 17: Global partnership for sustainable development.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDEDU is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Monitoring report on the Implementation of the Lisbon Recognition Convention	31/07/2022
2. Draft Recommendation on the importance of plurilingual and intercultural education for democratic culture	31/12/2022
3. Draft Recommendation on countering education fraud and promoting ethics, transparency and integrity in education	31/12/2022
4. Guidance document on implementation of the Reference Framework of Competences for Democratic Culture for digital citizenship education	31/12/2023
5. Guidance document on the implementation of the Reference Framework of Competences for Democratic Culture in vocational education	31/12/2023
6. Monitoring report on the implementation of the Reference Framework of Competences for Democratic Culture	31/12/2023
7. Draft Education Strategy (2024-2030)	01/07/2024
8. Draft Recommendation on the local democratic mission of higher education	31/12/2024
9. Draft Recommendation on the responsibility of public authorities for the teaching and learning of history	31/12/2024
10. Subsidiary text to the Lisbon Recognition Convention on the European Qualifications Passport for Refugees	31/12/2024
11. Guidance document on the implementation of the Reference Framework of Competences for Democratic Culture in non-formal education	31/12/2024
12. Standard-setting instrument on inclusive quality education	31/12/2025
13. Standard-setting instrument on furthering ethics, transparency and integrity in education	31/12/2025
14. Standard-setting instrument on ensuring the right to education in times of emergency	31/12/2025
15. Advice, on request, to member States on education legislation, policy and practice	31/12/2025

<sup>88</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>89</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

## COMPOSITION ▼

## MEMBERS:

Governments of the 50 States Parties to the European Cultural Convention are invited to designate two representatives of the highest possible rank representing the general education and higher education sectors, with responsibility at the national level for the planning, development and implementation of policies relevant to the work of the Committee and appointed by their governments and by the competent body or bodies representing universities or other institutions of higher education. Committee members will co-ordinate at national level all elements of government policy relevant to the work of the Committee.

The Council of Europe will bear the travel and subsistence expenses of one representative from each State Party to the European Cultural Convention (two in the case of the State whose representative has been elected Chair).

States Parties to the European Cultural Convention may send other representatives without defrayal of expenses.

Each delegation shall have one vote. Where a government designates more than one member, it shall designate the member entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

## PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- North-South Centre;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America;
- Arab League for Education Culture and Science Organisation (ALECSO);
- Nordic Council of Ministers;
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- United Nations Educational, Scientific and Cultural Organisation (UNESCO).

## OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel;
- the Conference of European Churches (KEK);
- Education International (EI);
- European Association of Institutions in Higher Education (EURASHE);
- European Council of Doctoral Candidates and Junior Researchers (EURODOC);
- European Cultural Foundation (ECF);
- European Federation for Intercultural Learning (EFIL)
- European Federation of Catholic Universities (FUCE);
- European Science Foundation (ESF);
- European Students' Union (ESU);
- European University Association (EUA);
- European Wergeland Centre (EWC);
- Federation for Education in Europe (FEDE);
- International Association of Universities (IAU);
- Lifelong Learning Platform;<sup>90</sup>
- Organising Bureau of European School Students Unions (OBESSU).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

<sup>90</sup> Cf. CM/Del/Dec(2018)1309/7.1.

## WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	51	2	2/3	12	2	2
2023	51	2	2/3	12	2	2
2024	51	2	2/3	12	2	2
2025	51	2	2/3	12	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

In addition, the following provisions shall apply:

The CDEDU elects a Bureau of six members, of whom the Chair and Vice-Chair of the Committee, representing in a balanced way the general and higher education sectors. Two members of the academic community and two NGO representatives, designated by the CDEDU, participate in the meetings of the Bureau, without the right to vote.

The CDEDU will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2/3	51	92.4	19.1	-	1 A; 1 B
2023	2	2/3	51	92.4	19.1	-	1 A; 1 B
2024	2	2/3	51	↔	↔	-	↔
2025	2	2/3	51	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## EUROPEAN STEERING COMMITTEE FOR YOUTH (CDEJ)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>91</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic participation  <b>Sub-programme:</b> Youth for democracy</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CDEJ will oversee the Council of Europe's programme in the field of youth and advise the Committee of Ministers on all questions within its area of competence. The overall aim is to stimulate co-operation between the governments of the States Parties to the European Cultural Convention with a view to developing and implementing youth policies based on Council of Europe standards, thereby ensuring the participation of young people and facilitating young people's access to their rights. The CDEJ acts as the governmental partner in the co-management structures of the youth sector (the non-governmental partner being the Advisory Council on Youth (CCJ)); the CDEJ and the CCJ co-operate within the Joint Council on Youth (CMJ) in order to establish the priorities of the Council of Europe youth sector.</p> <p>In particular, the CDEJ is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>92</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) promote the values and standards of the Council of Europe;</li> <li>(iii) elaborate youth policy standards and instruments where necessary;</li> <li>(iv) advise governments on their youth policy;</li> <li>(v) promote Council of Europe youth policies by supporting member States in the implementation of key recommendations of the Committee of Ministers in the youth field, in particular: Resolution CM/Res(2020)2 on the Council of Europe youth sector strategy 2030; Recommendation CM/Rec(2019)4 on supporting young refugees in transition to adulthood; Recommendation CM/Rec(2017)4 on youth work; Recommendation CM/Rec(2016)7 on young people's access to rights; Recommendation CM/Rec(2015)3 on the access of young people from disadvantaged neighbourhoods to social rights (ENTER Recommendation);</li> <li>(vi) stimulate youth research in Europe and support co-operation between youth researchers;</li> <li>(vii) promote the capacity building of public authorities in the implementation of Council of Europe standards in the youth field;</li> <li>(viii) promote the Council of Europe's standards by granting its "Quality Label for Youth Centres";</li> <li>(ix) contribute to the Council of Europe's cross-cutting activities which concern and impact youth;</li> <li>(x) designate, for two years, the CDEJ members who shall be invited to represent it on the Programming Committee on Youth (CPJ), the co-management body in charge of establishing the youth sector's programme of activities;</li> <li>(xi) contribute to the preparation of Council of Europe Conferences of Ministers responsible for youth and ensure, as appropriate, the follow-up of any decision taken by the Committee of Ministers subsequent to the Conferences;</li> <li>(xii) implement the youth-related elements of the thematic and country-specific Council of Europe action plans;</li> <li>(xiii) follow the implementation of the non-binding instruments that it has prepared as well as conventions the Committee of Ministers has instructed/asked it to supervise;</li> <li>(xiv) contribute to co-operation and support activities of national initiatives in this field;</li> <li>(xv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xvi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>93</sup> issues;</li> <li>(xvii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> </ul>

<sup>91</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>92</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>93</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xviii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>94</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 1: No poverty; Goal 3: Good health and well-being; Goal 4: Quality Education ; Goal 5: Gender Equality; Goal 8: Decent work and economic growth; Goal 10: Reduce inequality; Goal 11: Sustainable Cities and Communities and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDEJ is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Contribution of opinions, proposals and recommendations to the CMJ's work (cf. CMJ terms of reference for concrete deliverables)	31/12 of each year
2. Summary of the biannual exchange of information on the latest youth policy developments at national level	31/12 of each year
3. Draft annual intergovernmental programme of assistance measures to member States on youth policies issues	31/12 of each year
4. Progress report on the implementation of the annual intergovernmental programme of assistance measures to member States on youth policies issues	31/12 of each year

#### COMPOSITION ▼

##### MEMBERS:

Governments of the 50 States Parties to the European Cultural Convention are invited to designate one or more representatives of the highest possible rank with expertise in the field of youth policies.

The Council of Europe will bear the travel and subsistence expenses of one representative from each State Party to the European Cultural Convention (two in the case of the State whose representative has been elected Chair).

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- North-South Centre;
- Steering Committee for Education (CDEDU);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America.

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities;
- Ibero-American Youth Organisation;
- Commonwealth Youth Programme Secretariat;
- League of Arab States;
- African Union;
- European Youth Information and Counselling Agency (ERYICA);
- European Youth Card Association (EYCA);
- European Youth Forum (YFJ).

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The "Pool of European Youth Researchers" (PEYR), co-operating with the Council of Europe Youth Department and the European Commission in the framework of their partnership in the field of youth, will be invited to send a representative, without the right to vote. The expenses of this representative will be borne by the Council of Europe in derogation from Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

<sup>94</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

## WORKING METHODS ▼

	Plenary meetings ▼ held in parallel to the meetings of the Advisory Council on Youth (CCJ).			Bureau meetings ▼ held in parallel to the meetings of the Bureau of the Advisory Council on Youth (CCJ)		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	51	2	3	Up to 8	2	2
2023	51	2	3	Up to 8	2	2
2024	51	2	3	Up to 8	2	2
2025	51	2	3	Up to 8	2	2

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	51	93.4	7.4	-	1 A; 1 B
2023	2	3	51	93.4	7.4	-	1 A; 1 B
2024	2	3	51	↔	↔	-	↔
2025	2	3	51	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## ADVISORY COUNCIL ON YOUTH (CCJ)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>95</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic participation  <b>Sub-programme:</b> Youth for democracy</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the Advisory Council on Youth (CCJ) will advise the Committee of Ministers on all questions relating to youth. The overall aim is to act as the non-governmental partner in the co-management structures of the youth sector (the governmental partner being the European Steering Committee for Youth (CDEJ)); the CCJ and the CDEJ co-operate within the Joint Council on Youth (CMJ) in order to establish the priorities and expected results of the Council of Europe youth sector and the elaboration of youth policy standards.</p> <p>In particular, the CCJ is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>96</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) contribute to the effective mainstreaming of youth issues and policies in the Council of Europe programme of activities, as well as the youth perspective to other issues that impact young people in Europe, by formulating and addressing opinions, proposals and recommendations to the Committee of Ministers and its steering committees, for CAI, CDMSI, CDADI, CCS, CDEDU, their subordinate bodies and <i>ad hoc</i> committees, and also other bodies, for example the Congress, Conference of INGOs, World Forum for Democracy, North-South Centre, or other bodies of the Council of Europe;</li> <li>(iii) subject to the adoption of the proposal for a Partnership status with it, advise the Parliamentary Assembly of the Council of Europe on youth and other issues that impact young people;</li> <li>(iv) promote the Council of Europe's values, youth policies and youth standards, including its youth sector strategy 2030, within the Organisation and beyond, especially amongst young people and youth organisations/networks;</li> <li>(v) raise the concerns and challenges facing young people in Europe in the activities of the youth sector, including those of the partnership between the European Commission and the Council of Europe in the field of youth, and contribute to devising policy measures to address these;</li> <li>(vi) raise awareness of topical issues and/or challenges facing young people in Europe by organising online debates/workshops and/or issuing statements;</li> <li>(vii) designate, for two years, the CCJ members who shall be invited to represent it on the Programming Committee on Youth (CPJ), the co-management body in charge of establishing the programme of activities of the youth sector;</li> <li>(viii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(ix) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>97</sup> issues;</li> <li>(x) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(xi) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 1: No poverty; Goal 3: Good health and well-being; Goal 4: Quality Education ; Goal 5: Gender Equality; Goal 8: Decent work and economic growth; Goal 10: Reduce inequality; Goal 11: Sustainable Cities and Communities and Goal 16: Peace, Justice and Strong institutions.</li> </ol>

<sup>95</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>96</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>97</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

MAIN DELIVERABLES ▼						
Under the authority of the Committee of Ministers, the CCJ is instructed to complete the following deliverables, within the following deadlines:						
						<b>Deadline ▼</b>
1.	Contribution of opinions, proposals and recommendations to the CMJ's work throughout the quadrennium					31/12 of each year
2.	Annual online debate on a topical issue (subject to feasibility)					31/12 of each year
3.	Annual <i>ad hoc</i> information session for the CCJ on a topic to be defined					31/12 of each year
4.	Annual CMJ thematic debate on a current topic					31/12 of each year
5.	Consultation of youth organisations and networks on their requirements for the future priorities of the youth sector.					31/05/2024
COMPOSITION ▼						
<b>MEMBERS:</b>						
30 members:						
(i) 7 representatives of national youth councils properly constituted in the States Parties to the European Cultural Convention and other States which participate in the activities of the Youth Department's programme, designated by the Committee of Ministers on the proposal of the European Youth Forum (YFJ);						
(ii) 13 representatives of international non-governmental youth organisations (INGYOs) designated by the Committee of Ministers on the proposal of the European Youth Forum (YFJ);						
(iii) 10 representatives of non-governmental youth organisations or networks, not members of the European Youth Forum (YFJ), designated by the Committee of Ministers on the proposal of the Secretary General.						
When designating the representatives referred to in paragraphs i, ii and iii above, the European Youth Forum (paragraphs i and ii) and the Secretary General (paragraph iii) shall establish one reserve list per category of member (national youth councils; INGYO; non-governmental youth organisations or networks not members of the European Youth Forum). Each of the three reserve lists shall contain up to a maximum of three representatives and will be submitted to the Committee of Ministers for approval along with the three lists in paragraphs i to iii above. The reserve lists will remain valid for one term of office.						
The Council of Europe will bear the travel and subsistence expenses of each member. Each member of the Committee shall have one vote.						
<b>PARTICIPANTS:</b>						
The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:						
- Conference of INGOs of the Council of Europe;						
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.						
<b>OBSERVERS:</b>						
The following may send representatives, without the right to vote and without defrayal of expenses:						
- European Youth Card Association (EYCA);						
- European Youth Forum (YFJ);						
- European Youth and Information and Counselling Agency (ERYICA).						
The "Pool of European Youth Researchers" (PEYR), co-operating with the Council of Europe Youth Department and the European Commission in the framework of their partnership in the field of youth, will be invited to send a representative, without the right to vote. The expenses of this representative are borne by the Council of Europe in derogation from Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.						
WORKING METHODS ▼						
	<b>Plenary meetings ▼</b> Held in parallel to the meetings of the European Steering Committee for Youth (CDEJ).			<b>Bureau meetings ▼</b> Held in parallel with the meetings of the Bureau of the European Steering Committee for Youth (CDEJ).		
	<b>Members incl. Chair</b>	<b>Meetings per year</b>	<b>Days per meeting</b>	<b>Members</b>	<b>Meetings per year</b>	<b>Days per meeting</b>
2022	30	2	3	5	2	2
2023	30	2	3	5	2	2
2024	30	2	3	5	2	2
2025	30	2	3	5	2	2
The Advisory Council on Youth will establish its rules of procedure in derogation from the provisions of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.						

## BUDGETARY INFORMATION\* ▼

The CCJ is financed by the subsidiary budget of the European Youth Centres.

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	3	30	38.6	6.9	-	1 A; 1 B
2023	2	3	30	38.6	6.9	-	1 A; 1 B
2024	2	3	30	↔	↔	-	↔
2025	2	3	30	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## JOINT COUNCIL ON YOUTH (CMJ)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Ad hoc Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>98</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic participation  <b>Sub-programme:</b> Youth for democracy</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, the CMJ will oversee the Council of Europe's programme in the youth field and advise the Committee of Ministers on all questions within its area of competence. The CMJ, within the framework of the Council of Europe policy established by the Committee of Ministers, is the policy-making body of the youth sector, bringing together the members of the European Steering Committee for Youth (CDEJ) and the Advisory Council on Youth (CCJ).</p> <p>In particular, the CMJ is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>99</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) develop jointly between member States and non-governmental youth organisations standards of European youth policy with a view to submitting them, where appropriate, to the Committee of Ministers and other relevant bodies of the Council of Europe;</li> <li>(iii) prepare the priorities and expected results of the youth sector and apportion the budgetary means available in the political and budgetary framework established by the Committee of Ministers;</li> <li>(iv) establish the youth sector's structure and policy for its programme, in particular through the Strasbourg and Budapest European Youth Centres and the European Youth Foundation;</li> <li>(v) contribute to the effective mainstreaming of youth policies into the Council of Europe's programme of activities;</li> <li>(vi) contribute to the cross-cutting activities of the Council of Europe that concern and impact youth, including as appropriate in the field of artificial intelligence;</li> <li>(vii) where appropriate, contribute to the preparation of the Council of Europe Conferences of Ministers responsible for Youth and ensure, as appropriate, that any decisions taken by the Committee of Ministers subsequent to the Conferences are followed up;</li> <li>(viii) identify opportunities for input and/or complementary measures and programmes by the Council of Europe taking into consideration the activities of other international organisations, in particular the European Union and the United Nations;</li> <li>(ix) implement the youth-related elements of the Council of Europe's thematic and country-specific action plans as necessary;</li> <li>(x) support youth participation as a way of revitalising pluralistic democracy, with special emphasis on the implementation of relevant Council of Europe standards, including the Recommendation on protecting youth civil society and young people and supporting their participation in democratic processes (subject to approval by the Committee of Ministers), Recommendation Rec(2006)14 on citizenship and participation of young people in public life, and Congress Resolution 152 (2003) on the revised European Charter on the Participation of Young People in Local and Regional Life;</li> <li>(xi) support young people's access to rights by promoting the implementation of the relevant Committee of Ministers' standards in this field, with special emphasis on: Recommendation CM/Rec(2016)7 on young people's access to rights, Recommendation CM/Rec(2015)3 on the access of young people from disadvantaged neighbourhoods to social rights (ENTER Recommendation), and Recommendation CM/Rec(2010)7 on the Council of Europe Charter on Education for Democratic Citizenship and Human Rights Education;</li> <li>(xii) support young people's capacities to promote peaceful and inclusive societies, notably through youth and education-policy measures which prevent and counter hate speech online with special emphasis on the implementation of relevant Council of Europe standards, including Recommendation CM/Rec(2019)4 on supporting young refugees in transition to adulthood;</li> <li>(xiii) support youth work as a way of increasing the possibilities for all young people to contribute actively to society in their living environment, with special emphasis on the implementation of relevant Council of Europe standards, including Recommendation CM/Rec(2017)4 on youth work and the European Youth Work Agenda.</li> <li>(xiv) regularly take stock of the implementation of the Council of Europe youth sector strategy 2030, as set out in Resolution CM/Res(2020)2;</li> <li>(xv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xvi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>100</sup> issues;</li> </ul>

<sup>98</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>99</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>100</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xvii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xviii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 1: No poverty; Goal 3: Good health and well-being; Goal 4: Quality Education; Goal 5: Gender Equality; Goal 8: Decent work and economic growth; Goal 10: Reduce inequality; Goal 11: Sustainable Cities and Communities and Goal 16: Peace, Justice and Strong institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CMJ is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Draft Recommendation on protecting youth civil society and young people and supporting their participation in democratic processes (if no agreement in 2021)	31/12/2022
2. Draft Recommendation on Roma youth participation	31/12/2022
3. Conclusions and recommendations of the review process of Recommendation CM/Rec(2016)7 on young people's access to rights	31/12/2022
4. CMJ guidelines to implement the results of the review process of Recommendation CM/Rec(2015)3 on the access of young people from disadvantaged neighbourhoods to social rights	31/12/2022
5. Subject to the results of the CMJ working group, CMJ guidelines to implement the European Youth Work Agenda	31/12/2022
6. Conclusions and recommendations of the review process of Recommendation CM/Rec(2017)4 on youth work	31/12/2023
7. Subject to the feasibility and to the results of the CMJ Task Force on the climate crises, CMJ guidelines or draft Recommendation on the climate crisis, young people and democracy	31/12/2023
8. CMJ guidelines to implement Recommendation Rec(2006)14 on citizenship and participation of young people in public life, as well as Congress Resolution 152 (2003) on the revised European Charter on the Participation of Young People in Local and Regional Life	31/12/2023
9. Draft Recommendation on youth and anti-racism (subject to feasibility)	31/12/2024
10. CMJ guidelines or draft Recommendation on rural youth (subject to feasibility)	31/12/2024
11. Mid-term review of the Council of Europe Youth sector strategy 2030	31/12/2025
12. Conclusions and recommendations of the review process of Recommendation CM/Rec(2019)4 on supporting young refugees in transition to adulthood	31/12/2025
13. Further review and dissemination of Recommendation CM/Rec(2010)7 on the Council of Europe Charter on Education for Democratic Citizenship and Human Rights Education (throughout the quadrennium)	31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

The members of the European Steering Committee for Youth (CDEJ) and the members of the Advisory Council on Youth (CCJ). Each member of the Committee shall have one vote.

##### PARTICIPANTS:

The participants in the European Steering Committee for Youth (CDEJ) and the Advisory Council on Youth (CCJ), without the right to vote and at the charge of their corresponding administrative budgets.

##### OBSERVERS:

The observers in the European Steering Committee for Youth (CDEJ) and the Advisory Council on Youth (CCJ), without the right to vote and without defrayal of expenses.

The "Pool of European Youth Researchers" (PEYR), co-operating with the Council of Europe Youth Department and the European Commission in the framework of their partnership in the field of youth, will be invited to send a representative without the right to vote. The expenses of this representative will be borne by the Council of Europe in derogation from Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

## WORKING METHODS ▼

Plenary meetings ▼ The meetings of the CMJ are held during the meetings of the CDEJ and CCJ.

	Members incl. Chair	Meetings per year	Days per meeting
2022	81	2	3
2023	81	2	3
2024	81	2	3
2025	81	2	3

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CMJ will appoint from amongst its members up to 4 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

The meetings of the CMJ take place during the meetings of the CDEJ and the CCJ at no extra cost.

**PROGRAMMING COMMITTEE ON YOUTH (CPJ)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Subordinate body**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>101</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼			
<b>Pillar:</b> Democracy <b>Programme:</b> Democratic participation <b>Sub-programme:</b> Youth for democracy			
DELIVERABLES ▼			
Under the authority of the Joint Council on Youth (CMJ), the CPJ is instructed to complete the following deliverables, within the following deadlines:			
			Deadline ▼
1.	Draft annual Programme of the European Youth Centres (Strasbourg and Budapest)		31/12 of each year
2.	Draft annual Programme of the European Youth Foundation (including grant decisions)		31/12 of each year
3.	Progress report on the implementation of the annual Programme of the European Youth Centres (Strasbourg and Budapest) and corrective action		31/12 of each year
4.	Progress report on the implementation of the annual programme of the European Youth Foundation and corrective action		31/12 of each year
COMPOSITION ▼			
MEMBERS:			
Up to 16 members:			
(i) up to eight members of the European Steering Committee for Youth (CDEJ), not members of the Bureau, representing governments from the member States of the Council of Europe, designated by the CDEJ with due regard to a well-balanced geographical distribution;			
(ii) up to eight members of the Advisory Council on Youth (CCJ), designated by the CCJ.			
The Council of Europe will bear the travel and subsistence expenses of each member.			
PARTICIPANTS:			
The following may send representatives, without the right to vote and without defrayal of expenses:			
- European Commission.			
OBSERVERS:			
The following may send representatives, without the right to vote and without defrayal of expenses:			
- The European Youth Forum.			
WORKING METHODS ▼			
	Plenary meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting
2022	16	2	2
2023	16	2	2
2024	16	2	2
2025	16	2	2
The Programming Committee on Youth will establish its rules of procedure in derogation from the provisions of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.			

<sup>101</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

## BUDGETARY INFORMATION\* ▼

The CPJ is financed by the subsidiary budget of the European Youth Centres.

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	2	2	16	22.7			0.75 A; 0.75 B
2023	2	2	16	22.7			0.75 A; 0.75 B
2024	2	2	16	↔			↔
2025	2	2	16	↔			↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

**STEERING COMMITTEE FOR CULTURE, HERITAGE AND LANDSCAPE (CDCPP)**

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>102</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Democracy  <b>Programme:</b> Democratic participation  <b>Sub-programme:</b> Culture, Nature and Heritage</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers and in the framework of the European Cultural Convention, building notably on the outcomes of relevant ministerial conferences and having regard to the Secretary General's reports on the State of Democracy, Human Rights and the Rule of Law and the relevant decisions by the Committee of Ministers, the CDCPP will oversee the Council of Europe's intergovernmental work in the field of culture, heritage and landscape. The CDCPP advises the Committee of Ministers on all questions within its area of competence and guides the implementation of its sector-specific acquis. The CDCPP provides States Parties to the European Cultural Convention and other relevant Conventions with standards, policies and good practices to sustainably manage cultural, heritage and landscape resources, as a basis for democratic and inclusive societies in a digitally evolving environment, impacted by environmental degradation.</p> <p>In particular, the CDCPP is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>103</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) focus on the following tasks: <ul style="list-style-type: none"> <li>a. devise and follow-up innovative policies and strategies related to the sustainable management of culture, heritage and landscape and reflecting environmental and climate change challenges;</li> <li>b. develop standards and co-operation mechanisms as appropriate and act as a forum where States share information and good practices on their implementation;</li> <li>c. meet the challenges and opportunities of digitisation and artificial intelligence in the sectors under its supervision and promote cultural diversity and intercultural dialogue;</li> </ul> <p>In so doing, it shall draw on the pertinent aspects of the European Convention on Human Rights in its thematic work and build on the European Cultural Convention (ETS 18), the conventions for which it has been given supervision by the Committee of Ministers as well as the non-binding instruments that it has prepared;</p> </li> <li>(iii) facilitate the use of and implementation by member States of sector specific conventions, Committee of Ministers' recommendations, tools and guidelines on landscape, culture and cultural heritage policies at national, regional and local level, as appropriate;</li> <li>(iv) follow-up and guide the implementation of the Faro Convention on the value of cultural heritage for society, including the Faro Convention Action Plan, and assist in the implementation of the European Cultural Heritage Strategy for the 21<sup>st</sup> Century, guided by its good practices;</li> <li>(v) follow up and guide the implementation of the Council of Europe Landscape Convention, including the preparation of its Conferences, the Information System of the European Landscape Convention and the Council of Europe Landscape Award;</li> <li>(vi) promote the Council of Europe Convention on Offences relating to Cultural Property and guide its implementation (in co-operation with the CDPC);</li> <li>(vii) promote policy measures on the digitisation of culture, cultural heritage and the audiovisual sector in view of protecting their diversity and meeting the challenges and opportunities of artificial intelligence in this sector;</li> <li>(viii) at the request of member States, facilitate the delivery of peer reviews, policy and legal advice, technical assistance, co-operation and capacity-building initiatives in the areas covered by these terms of reference;</li> <li>(ix) maintain, further develop and/or make the best use of European platforms and networks – including electronic (in particular HEREIN, ELCIS, IFCD, Compendium of Cultural Policies and Trends in Europe) – to collect best practice, exchange data and experiences and develop new approaches to policies and strategies on culture, cultural heritage and landscape;</li> <li>(x) follow up existing standards of the Council of Europe and, where necessary, develop new ones for culture, heritage, landscape or adapt existing ones taking into account the outcomes of exchange platforms and conferences and as appropriate, reviews of technical co-operation, Joint Projects and field projects and to be informed of any developments and activities of the Enlarged Partial Agreement on Cultural Routes;</li> <li>(xi) continue to follow up the results and recommendations of relevant ministerial conferences (Culture/Moscow, 2013; Cultural Heritage/Namur, 2015) in line with Committee of Ministers' decisions;</li> </ul>

<sup>102</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>103</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

- (xii) promote high-level dialogue with representatives of the European Union, the United Nations/UNESCO, OSCE and other international organisations to make use of each other's know-how and experience and identify opportunities for co-operation and synergies;
- (xiii) associate partner and observer organisations in the achievement of the goals of the Council of Europe in the fields of culture, cultural heritage and landscape, through synergies and targeted collaborations;
- (xiv) without prejudice to the mandates of intergovernmental committees of the Council of Europe that already follow the work of monitoring mechanisms, follow the activities of the relevant monitoring and other bodies or convention mechanisms;
- (xv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- (xvi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>104</sup> issues;
- (xvii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xviii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>105</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 3: Good Health and well-being; Goal 5: Gender Equality, Goal 11: Sustainable Cities and Communities; Goal 13: Climate action, Goal 15: Life on land and Goal 16: Peace, Justice and Strong Institutions.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CDCPP is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Integrated culture/nature guidance tool based on the Council of Europe's human rights and participatory approach and its conventions in the sector, consisting of innovative principles for inclusive policy making for governments	31/12/2022
2. Draft Recommendation on the essential role and impact of culture, cultural heritage and landscape in helping to address the global crisis (democracy, economy, health, climate, social), with special consideration of the impact of artificial intelligence in these areas	31/12/2022
3. Implementation review report on Recommendation Rec(2000)13 on a European policy on access to archives	31/12/2022
4. Draft Recommendation with a view to the implementation of the European Landscape Convention of the Council of Europe ("Landscape and Health")	31/12/2023
5. Guidance document on the application of Faro Convention principles in member States not yet having signed the Faro Convention	31/12/2023
6. Guidance document in support of the culture, heritage and landscape sectors to promote non-discrimination and protection of vulnerable groups, fighting inequality, racism, xenophobia and discrimination (in co-operation with the CDADI)	31/12/2023
7. Draft Recommendation or guidance document on heritage education, training and climate change	31/12/2023
8. Draft Recommendation with a view to the implementation of the European Landscape Convention of the Council of Europe ("Landscape, a living environment")	31/12/2024
9. Guidance document on the benefits and implementation of the Council of Europe Convention on Offences related to Cultural Property	31/12/2024
10. Draft Recommendation or guidance document on artificial intelligence and its potential and challenges for culture, creativity and cultural heritage	31/12/2024
11. Feasibility study and working group reports on the possible creation of a legal and financial mechanism to support European television series production (2022-2024)	31/12/2024
12. Annual extension of the Faro Convention online serious game dedicated to authorities and civil society to enhance the application of the Faro Convention principles	31/12 of each year
13. Annual Digital #Exhibition "Free to Create – Create to be Free"	31/12 of each year
14. Good practice guidance document for activities in member States complementary to the annual Digital #Exhibition "Free to Create – Create to be Free"	31/12 of each year

<sup>104</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>105</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

15. Annual action plan for the promotion of the Council of Europe Convention on Offences relating to Cultural Property	31/12 of each year
16. Annual - and ad-hoc- updates of Council of Europe co-operation and information tools: Compendium, HEREIN, ELCIS that offer comparative policy and practice data related to the CDCPP's work areas and standards	31/12 of each year
17. Annual European Heritage Days event series with updated theme and related programmes (jointly run with the EU)	31/12 of each year

#### COMPOSITION ▼

##### MEMBERS:

Governments of member States of the Council of Europe and of other States having acceded to the European Cultural Convention are invited to appoint one or more high ranking representatives with top responsibilities for the development and management of policy in the fields of culture, cultural heritage and landscape.

The Council of Europe will bear the travel and subsistence expenses of one representative from each State Party (two in the case of the State whose representative has been elected Chair).

States Parties to the European Landscape Convention may send representatives without defrayal of expenses.

Each member of the Committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in the voting.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Council of Europe Development Bank (CEB);
- Steering Committee on Media and Information Society (CDMSI);
- Steering Committee for Education (CDEDU);
- European Committee on Crime Problems (CDPC);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union (one or more representatives, including, as appropriate, the European Union Agency for Fundamental Rights (FRA));
- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America;
- United Nations Educational, Scientific and Cultural Organisation (UNESCO);
- Organisation for Economic Co-operation and Development (OECD);
- Organisation for Security and Co-operation in Europe (OSCE);
- European Free Trade Association (EFTA);
- Nordic Council of Ministers;
- Arab League Educational, Cultural and Scientific Organisation (ALECSO);
- United Nations Economic Commission for Europe (UN-ECE);
- International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Israel;
- European Cultural Foundation (ECF);
- European Cultural Centre in Delphi;
- Culture Action Europe;
- European Network of Cultural Administration Training Centres (ENCATC);
- European Roma and Travellers Forum (ERTF);
- European Association of Archaeologists (EAA);
- Europae Archaeologiae Consilium (EAC);
- Europa Nostra;
- International Council of Monuments and Sites (ICOMOS);
- Organisation of World Heritage Cities (OHWC);
- International Federation for Housing and Planning (IFHP);
- European Federation of Landscape Architects (EFLA);
- European Council of Town Planners (ECTP);
- European Council of Landscape Architecture Schools (ECLAS);
- International Association of the European Heritage Network (AISBL);
- European Confederation of Conservator-Restorers' Organisations (ECCO);
- European Federation for architectural heritage skills (FEMP);
- Civilscape.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

## WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	51	1	2.5	9	2	1.5
2023	51	1	2.5	9	2	1.5
2024	51	1	2.5	9	2	1.5
2025	51	1	2.5	9	2	1.5

The rules of procedure of the Committee are governed by Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

The CDCPP will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2.5	51	59.6	9.8	-	0.5 A; 0.5 B
2023	1	2.5	51	59.6	9.8	-	0.5 A; 0.5 B
2024	1	2.5	51	↔	↔	-	↔
2025	1	2.5	51	↔	↔	-	↔

\*The costs include the per diem, travel costs, interpretation, translation and document printing. These costs are calculated on the basis of the 2021 standard costs.

## PART 2: EUROPEAN DIRECTORATE FOR THE QUALITY OF MEDICINES AND HEALTHCARE

### EUROPEAN COMMITTEE ON PHARMACEUTICALS AND PHARMACEUTICAL CARE (CD-P-PH)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>106</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, safety and security of citizens  <b>Sub-programme:</b> Quality of Medicines and Healthcare (EDQM, European Pharmacopoeia)</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia, the CD-P-PH is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>107</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) fulfil the tasks of the Public Health Committee set out in the Convention on the Elaboration of a European Pharmacopoeia (ETS 50), as amended by the Protocol (ETS 134), Articles 2, 3, 4 and 8;</li> <li>(iii) fulfil the tasks set out in Committee of Ministers' Resolution CM/Res(2018)1 on the classification of medicines as regards their supply;</li> <li>(iv) minimise public health risks posed by falsification of medical products and similar crimes by developing and promoting the implementation of multi-sectorial approaches including co-operation among and within member States, risk management policies, knowledge transfer and awareness raising;</li> <li>(v) support the capacity building of inspectors from national competent authorities in preventing and combating the falsification of medical products and similar crimes through annual training workshops and through promotion of the KnowX database on falsified medical products;</li> <li>(vi) promote the Convention on the counterfeiting<sup>108</sup> of medical products and similar crimes involving threats to public health (MEDICRIME Convention) (CETS 211), and contribute to the follow-up mechanism ensured essentially by the Committee of the Parties to the above Convention;</li> <li>(vii) contribute to improving public health and access to good quality medicines and healthcare by developing harmonised provisions and practices for the appropriate use of medicines and promoting the implementation of the pharmaceutical care<sup>109</sup> philosophy and working methods;</li> <li>(viii) ensure the transfer of knowledge and expertise as well as the dissemination of results through training and networking with a view to enhancing the safe and appropriate use of medicines;</li> <li>(ix) ensure and follow up appropriate implementation of the results of the relevant activities of the Council of Europe at national level;</li> <li>(x) facilitate the development and maintenance of links with relevant European institutions and international organisations active in the field, in particular the European Commission and the World Health Organization (WHO);</li> <li>(xi) draft proposals for recommendations and resolutions for adoption by the Committee of Ministers and prepare policies and guidance documents;</li> <li>(xii) define strategies to minimise the impact of shortages of medicines during public health emergencies with a view to ensuring continuity of care and safeguarding timely access to safe and effective quality medicines;</li> <li>(xiii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xiv) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>110</sup> issues;</li> <li>(xv) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> </ol>

<sup>106</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>107</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>108</sup> The term "counterfeit" as used in the official title of the Convention should be interpreted as "falsified", without any Intellectual Property Rights (IPR) meaning.

<sup>109</sup> Definition of pharmaceutical care: cf. Committee of Ministers Resolution CM/Res(2020)3 on the implementation of pharmaceutical care for the benefit of patients and health services.

<sup>110</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xvi) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>111</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xvii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regard to Goal 3: Good health and well-being and Goal 5: Gender Equality.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CD-P-PH is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Report on best practices for reclassification of medicines	31/12/2022
2. Draft Recommendation on thefts/losses/diversions of medicinal products (including reporting to national health authorities and actions to be taken by them and other stakeholders)	31/12/2022
3. Draft Revised Resolution ResAP(2007)2 on good practices for distributing medicines via mail order	31/12/2022
4. Strategy document to disseminate and promote the implementation of resolutions related to pharmaceuticals and pharmaceutical care	31/12/2022
5. Handbook compiling knowledge transferred to inspectors from national competent authorities in the annual training workshops on detection of falsified medical products during routine inspections	31/12/2022
6. Best practices for traceability of medicines in hospital settings to minimise the occurrence of medication administration errors and ensure patient safety	31/12/2023
7. Guidance on definitions related to the fight against falsified medicines, accompanied by a compilation of relevant cases; primary target audience: national health authorities	31/12/2023
8. Guidance document on safe use of herbal products	31/12/2023
9. Guidance document to harmonise the medication review process in different care settings and for various target patient groups	31/12/2023
10. Report on implementation of pharmaceutical care activities (Resolution CM/Res(2020)3 on the implementation of pharmaceutical care for the benefit of patients and health services) in a selected number of member States	31/12/2024
11. Best practices on borderline products in the enforcement of medical product legislations	31/12/2024
12. Best practices for cytotoxic medicine surveillance in Europe aimed at ensuring safe and appropriate use of cytotoxic medications	31/12/2025
13. Methodological guide for selecting medicines at risk of shortage during public health emergencies, guiding on how to address these shortages via the optional and temporary use of standardised pharmacy preparations in hospital and community pharmacy settings.	31/12/2025
14. Concept paper listing potential strategies to address shortages of medicines during public health emergencies via optional and temporary use of standardised pharmacy preparations in hospital and community pharmacy settings	31/12/2025
15. Biannual revisions of the appendices of Resolution CM/Res(2018)1 on the classification of medicines as regards their supply	31/12 of each year
16. Compilation of evidence-based classification reviews focusing on therapeutic classes of medicines relevant for public health but not harmonised in terms of classification status	31/12 of each year
17. Biannual updates of the Melclass database with comprehensive data collection on classification of medicines in Council of Europe member States	31/12 of each year
18. Biannual monitoring of medication safety issues and their potential impact on the classification status of medicines	31/12 of each year

#### COMPOSITION ▼

##### MEMBERS:

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in a field covered by these terms of reference. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-PH. The travel and subsistence expenses of the Chair for participating in the meetings of the CD-P-PH will be borne by the EDQM budget.

<sup>111</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

#### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Council of Europe Commissioner for Human Rights;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The European Union is entitled to appoint a representative to the meetings of the CD-P-PH, without the right to vote except for the fulfilment of the tasks mentioned under item (ii), and without defrayal of expenses.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under "Members" and other States with observer status to the European Pharmacopoeia Commission;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- World Health Organization (WHO).

#### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	39	1	2
2023	39	1	2
2024	39	1	2
2025	39	1	2

Extraordinary meetings of the CD-P-PH may be convened upon request by the Chair.

Representatives taking part in the committee and its subordinate bodies shall complete a declaration of interest and confidentiality undertaking form.

The rules of procedure of the committee are governed by Committee of Ministers Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods. However, with a view to reaching its objectives and to enabling multidisciplinary working methods, the CD-P-PH may, in derogation of Resolution CM/Res(2021)3 and within the limit of budgetary attributions, create subordinate bodies.

The CD-P-PH will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

#### BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2	1	6.2	-	-	1A, 1B
2023	1	2	1	6.2	-	-	1A, 1B
2024	1	2	1	↔	-	-	↔
2025	1	2	1	↔	-	-	↔

\*The costs include the per diem and travel costs of the Chair for participating in the meetings of the Committee and interpretation. They are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE ON BLOOD TRANSFUSION (CD-P-TS)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>112</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, safety and security of citizens  <b>Sub-programme:</b> Quality of Medicines and Healthcare (EDQM, European Pharmacopoeia)</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia, the CD-P-TS will oversee and co-ordinate the Council of Europe's work in the field of blood transfusion and advise the Committee of Ministers on all questions within its field of competence. The overall aim is to ensure social rights by elaborating and promoting high ethical, safety and quality standards in the field of blood transfusion.</p> <p>In particular, the CD-P-TS is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>113</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) elaborate quality and safety standards in the collection, preparation, testing and use of blood and blood components based on the latest scientific developments; in particular, by updating and publishing, on a regular basis, the technical appendix to Committee of Ministers Recommendation R(95)15, also known as the Guide to the preparation, use and quality assurance of blood components, and promoting its implementation;</li> <li>(iii) examine questions and monitor practices related to human blood transfusion, notably as regards quality and safety standards and their implementation, including collection, preparation, testing, storage, distribution and appropriate use of human blood and its components;</li> <li>(iv) assist member States in improving and, if needed, in restructuring their blood transfusion services by promoting the principle of voluntary non remunerated donation;</li> <li>(v) propose ethical, safety and quality standards for professional practices and blood component specifications;</li> <li>(vi) ensure the transfer of knowledge and expertise and develop the competencies of experts through training and networking;</li> <li>(vii) monitor practices in Europe and support the assessment of epidemiological risks and, in particular, the emergence of new blood-borne transmissible infectious agents that might jeopardise the safety of blood transfusion;</li> <li>(viii) ensure availability of rare blood units by means of the European Database of Frozen Blood Units of Rare Groups;</li> <li>(ix) draft proposals for recommendations and resolutions for adoption by the Committee of Ministers;</li> <li>(x) support the organisation of external quality assessment programmes (EQA) such as proficiency testing schemes to measure the performance of testing laboratories in European blood establishments;</li> <li>(xi) support the organisation of programmes helping European blood establishments in the implementation of harmonised quality management systems, and European regulatory and technical standards;</li> <li>(xii) support the successful implementation of European Union (EU)/EDQM co-funded <i>ad hoc</i> activities aimed at implementing both EU and Council of Europe standards and harmonising practices in Europe;</li> <li>(xiii) co-operate with the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO) in the implementation of all aspects of blood transfusion covered by the Convention on Human Rights and Biomedicine (ETS 164);</li> <li>(xiv) take the pertinent aspects of the European Convention on Human Rights into consideration in its thematic work;</li> <li>(xv) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(xvi) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>114</sup> issues;</li> </ol>

<sup>112</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>113</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>114</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- (xvii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xviii) in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,<sup>115</sup> in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regard to Goal 3: Good health and well-being and Goal 5: Gender equality.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CD-P-TS is instructed to complete the following deliverables, within the following deadlines:

	<i>Deadline ▼</i>
1. Report on the Collection, Testing and Use of Blood and Blood Components in Europe (2017-2020)	31/12/2022
2. Guide to the preparation, use and quality assurance of blood components (21 <sup>st</sup> edition), appendix to Recommendation Rec(95)15 on the preparation, use and quality assurance of blood components	31/12/2023
3. Guide to the preparation, use and quality assurance of blood components (22 <sup>nd</sup> edition), appendix to Recommendation Rec(95)15 on the preparation, use and quality assurance of blood components	31/12/2025
4. Annual Report on the Collection, Testing and Use of Blood and Blood Components in Europe	31/12/2023 31/12/2024 31/12/2025

#### COMPOSITION ▼

##### MEMBERS:

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in a field covered by these terms of reference. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-TS. The travel and subsistence expenses of the Chair for participating in the meetings of the CD-P-TS will be borne by the EDQM budget.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Council of Europe Commissioner for Human Rights;
- Conference of INGOs of the Council of Europe;
- Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO);
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under "Members" and other States with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- World Health Organization (WHO).

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

<sup>115</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

## WORKING METHODS ▼

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	39	1	2	8	1	2
2023	39	1	2	8	1	2
2024	39	1	2	8	1	2
2025	39	1	2	8	1	2

Extraordinary meetings of the CD-P-TS may be convened upon request by the Chair.

Representatives taking part in the committee and its subordinate bodies shall complete a declaration of interest and confidentiality undertaking form.

The rules of procedure of the committee are governed by Committee of Ministers Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods. However, with a view to reaching its objectives and to enable multidisciplinary working methods, the committee may in derogation of Resolution CM/Res(2021)3, within the limit of budgetary attributions, create subordinate bodies.

Subject to the agenda, the Chairs of its subordinate structures may be invited to attend CD-P-TS Bureau and/or plenary meetings.

The CD-P-TS will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days Per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2	1	8.0	0.8	-	1A, 1B
2023	1	2	1	8.0	0.8	-	1A, 1B
2024	1	2	1	↔8	↔	-	↔
2025	1	2	1	↔	↔	-	↔

\* The costs include the per diem and travel costs of the Chair for participating in the meetings of the Committee and interpretation. They are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE ON ORGAN TRANSPLANTATION (CD-P-TO)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>116</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, safety and security of citizens  <b>Sub-programme:</b> Quality of Medicines and Healthcare (EDQM, European Pharmacopoeia)</p>
MAIN TASKS ▼
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia, without prejudice to the competences of the other relevant committees, the CD-P-TO will oversee and co-ordinate the Council of Europe's work in the field of transplantation of organs, tissues and cells and advise the Committee of Ministers on all questions within its field of competence. The overall aim is to promote the principle of non-commercialisation of organ, tissue and cell donation, strengthen measures to avoid trafficking of organs, tissues and cells, elaborate high ethical, safety and quality standards in the field of donation and transplantation/human application of organs, tissues and cells and, in general, support member States in the development of ethical, safe and efficient donation and transplantation services.</p> <p>In particular, the CD-P-TO is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>117</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) monitor practices in Europe and identify and study emerging challenges with regard to ethical, quality and safety standards for the donation and transplantation/human application of organs, tissues and cells of human origin;</li> <li>(iii) elaborate quality and safety standards in the field and provide guidance for their implementation; in particular, by revising and updating, on a regular basis, the Guide to the quality and safety of organs for transplantation and the Guide to the quality and safety of tissues and cells for human application;</li> <li>(iv) assist member States in improving their donation and transplantation services, whilst promoting the principle of voluntary non-remunerated donation;</li> <li>(v) examine the organisational structures concerning donation and transplantation/human application of organs, tissues and cells of human origin with a view to addressing the causes of shortage;</li> <li>(vi) regularly collect and analyse international data on donation and transplantation/human application of organs, tissues and cells of human origin for publication;</li> <li>(vii) draft proposals for recommendations and resolutions for adoption by the Committee of Ministers and elaborate policy guidelines, position papers, technical reports and any other means that may be deemed appropriate;</li> <li>(viii) support national initiatives and assist member States in improving their transplantation services, in particular by developing links between national health authorities responsible for the donation and transplantation/human application of organs, tissues and cells of human origin and experts throughout Europe and ensure the transfer of knowledge and expertise;</li> <li>(ix) provide, upon request, assistance to States with observer status to the European Pharmacopoeia Commission in developing policies, laws and regulations relating to the donation and transplantation/human application of organs, tissues and cells of human origin, improving their donation and transplantation programmes, combatting organ shortage and improving access to transplant health services;</li> <li>(x) actively contribute to the fight against organ trafficking by:             <ol style="list-style-type: none"> <li>a) collecting information on possible illicit transplantation activities in the member States through the network of National Focal Points (NFP) on Travel for Transplantation, in accordance with Committee of Ministers Resolution CM/Res(2013)55 on establishing procedures for the collection and dissemination of data on transplantation activities outside a domestic transplantation system;</li> <li>b) elaborating technical and guidance documents for health authorities and health professionals to prevent, detect and combat organ trafficking and trafficking in human beings for the purpose of organ removal, in accordance with the Council of Europe Convention against Trafficking in Human Organs and the Council of Europe Convention on Action against Trafficking in Human Beings;</li> <li>c) providing training and supporting multidisciplinary co-operation among relevant Authorities and bodies involved in the fight against transplant-related crimes through the network of NFP;</li> <li>d) actively promoting and disseminating the aforementioned conventions, contributing to their broad ratification, acceptance and implementation;</li> <li>e) supporting the Committee of the Parties of the Council of Europe Convention against Trafficking in Human Organs with regard to ethical and technical matters;</li> </ol> </li> </ol>

<sup>116</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>117</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

- (xi) support the successful implementation of European Union (EU)/EDQM funded *ad hoc* activities aimed at implementing both EU and Council of Europe standards and harmonising practices in Europe;
- (xii) reinforce co-operation and synergies with other international organisations and professional societies working in the field;
- (xiii) contribute to the training of health professionals on donation and transplantation/human application of organs, tissues and cells of human origin through the identification of needs and the elaboration of tailored support material;
- (xiv) raise awareness among the general public on organ, tissue and cell donation and transplantation/human application and provide information on matters of interest;
- (xv) promote the organisation of the European Day for Organ Donation and Transplantation, hosted by a different Council of Europe member State every year, with the support of local governmental organisations and/or others;
- (xvi) co-operate with the Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO) in the implementation of all aspects of transplantation covered by the Convention on Human Rights and Biomedicine (ETS 164) and its Additional Protocol on transplantation of organs and tissues of human origin (ETS 168);
- (xvii) co-operate with the Group of Experts on Action against Trafficking in Human Beings (GRETA) in the implementation of all aspects of the fight against trafficking in human beings for the purpose of organ removal covered by the Convention on Action against Trafficking in Human Beings (ETS 197);
- (xviii) co-operate with the Committee on Crime Problems (CDPC) in the implementation of all aspects of the fight against trafficking in human organs covered by the Convention against Trafficking in Human Organs (ETS 216), including through participation in its Committee of the Parties;
- (xix) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- (xx) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>118</sup> issues;
- (xxi) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;
- (xxii) where relevant, in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility<sup>119</sup>, in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- (xxiii) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regard to Goal 3: Good health and well-being and Goal 5: Gender Equality.

#### MAIN DELIVERABLES ▼

Under the authority of the Committee of Ministers, the CD-P-TO is instructed to complete the following deliverables, within the following deadlines:

	Deadline ▼
1. Guide to the quality and safety of tissues and cells for human application (5 <sup>th</sup> edition), appendix to Recommendation CM/Rec(2020)5	31/12/2022
2. Guide to the quality and safety of organs for transplantation (8 <sup>th</sup> edition), appendix to Recommendation CM/Rec(2020)4	31/12/2024
3. Guide to the quality and safety of tissues and cells for human application (6 <sup>th</sup> edition), appendix to Recommendation CM/Rec(2020)5	31/12/2025
4. Draft recommendation or resolution on the development of programmes for donation after the determination of death by circulatory criteria	31/12/2025
5. Draft recommendation or resolution on the establishment and maintenance of harmonised transplant registries and international data sharing	31/12/2025
6. Draft recommendation or resolution on establishing harmonised measures for the protection of gamete donors	31/12/2025
7. Draft recommendation or resolution to harmonise cross-border organ retrieval practices	31/12/2025
8. Reflection paper describing the European landscape concerning access of non-residents to deceased donor waiting lists for organ transplantation and summarising the deliberations of the committee on the topic	31/12/2025
9. Guidance document on the reimbursement of organ, tissue and cell donors in the context of Article 21 of the Oviedo Convention (prohibition of financial gain)	31/12/2025
10. Recommendations for professionals and/or relevant health authorities on best practices for deceased organ donor family approach	31/12/2025
11. Guidance document on best practices for physical examination of deceased potential organ and tissue donors	31/12/2025
12. Booklet for the general public on tissue donation	31/12/2025

<sup>118</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "*Gens du voyage*", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

<sup>119</sup> Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

13. Booklet for the general public on add-on treatments during medically assisted reproduction	31/12/2025
14. Annual Newsletter Transplant	31/12 of each year
15. Annual analysis of international travel for transplantation activity elaborated by the network of NFP on Travel for Transplantation	31/12 of each year

**COMPOSITION ▼****MEMBERS:**

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in the field of organ transplantation and/or one representative of the highest possible rank with expertise in the field of tissues and cells for human application. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of the member States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-TO. The travel and subsistence expenses of the Chair and Vice-Chair for participating in the meetings of the CD-P-TO will be borne by the EDQM budget.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Council of Europe Commissioner for Human Rights;
- Conference of INGOs of the Council of Europe;
- Steering Committee for Human Rights in the fields of Biomedicine and Health (CDBIO);
- Committees of other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under "Members" and other States with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- World Health Organization (WHO).

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

	Plenary meetings ▼			Bureau meetings ▼		
	Members incl. Chair	Meetings per year	Days per meeting	Members	Meetings per year	Days per meeting
2022	39	1	2	-	-	-
2023	39	1	2	-	-	-
2024	39	1	2	-	-	-
2025	39	1	2	-	-	-

Extraordinary meetings of the CD-P-TO may be convened upon request by the Chair or Vice-Chair.

Representatives taking part in the CD-P-TO and its subordinate bodies shall complete a declaration of interests and confidentiality undertaking form.

The rules of procedure of the committee are governed by Committee of Ministers Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods. However, with a view to reaching its objectives and to enable multidisciplinary working methods, the committee may in derogation of Resolution CM/Res(2021)3, within the limit of budgetary attributions, create subordinate bodies.

The CD-P-TO will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2	2	9,0	1.4	-	1A, 1B
2023	1	2	2	9,0	1.4	-	1A, 1B
2024	1	2	2	↔	↔	-	↔
2025	1	2	2	↔	↔	-	↔

\* The costs include the per diem and travel costs of the Chair and Vice-Chair for participating in the meetings of the Committee and interpretation. They are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE FOR COSMETICS AND CONSUMER HEALTH (CD-P-COS)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>120</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Quality of Medicines and Healthcare (EDQM, European Pharmacopeia)</p>	
MAIN TASKS ▼	
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopeia, the CD-P-COS is instructed to:</p> <ul style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>121</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) foster co-operation among member States and in particular promote technical collaboration in the field of market surveillance by Official Cosmetics Control Laboratories (OCCLs) and work towards mutual recognition of test results;</li> <li>(iii) identify emerging health threats related to the use of cosmetic products and consult with the European Network of OCCLs to ensure that these are adequately addressed; identify potential priorities for the work to be performed by the OCCL Network (e.g. test methods and market surveillance studies);</li> <li>(iv) draft proposals for recommendations or resolutions for adoption by the Committee of Ministers;</li> <li>(v) respond to health risks posed by the use of specific ingredients in cosmetics with pharmacological or toxic effects and, where appropriate, propose appropriate measures, set standards and define policies;</li> <li>(vi) address questions of quality and safety of tattoos and permanent make-up; products classified as medicinal products or medical devices are excluded from the terms of reference of this committee;</li> <li>(vii) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(viii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>122</sup> issues;</li> <li>(ix) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(x) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regard to Goal 3: Good health and well-being and Goal 5: Gender equality.</li> </ul>	
MAIN DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, the CD-P-COS is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Safe cosmetics for young children, a guide for manufacturers and safety assessors (2 <sup>nd</sup> edition)	31/12/2022
2. Guidance on essential oils in cosmetic products (2 <sup>nd</sup> edition)	31/12/2024
3. Safer Tattooing - Overview of current knowledge and challenges of toxicological assessment (2 <sup>nd</sup> edition) supplementing Resolution ResAP(2008)1 on requirements and criteria for the safety of tattoos and permanent make-up	31/12/2025

<sup>120</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>121</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>122</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

**COMPOSITION ▼****MEMBERS:**

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate one representative of the highest possible rank with expertise in the implementation of national policies and surveillance programmes relating to cosmetic products. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of these States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-COS. The travel and subsistence expenses of the Chair for participating in the meetings of the CD-P-COS will be borne by the EDQM budget.

**PARTICIPANTS:**

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under "Members" and other States with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America.

**OBSERVERS:**

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

**WORKING METHODS ▼**

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	39	1	1
2023	39	1	1
2024	39	1	1
2025	39	1	1

Extraordinary meetings of the CD-P-COS may be convened upon request by the Chair.

The CD-P-COS may be invited to attend meetings of the OCCL Network to allow regular exchanges of views.

Representatives taking part in the Committee and its subordinate bodies shall complete a declaration of interest and confidentiality undertaking form.

The rules of procedure of the Committee are governed by the Committee of Ministers Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods. However, with a view to reaching its objectives and to enable multidisciplinary working methods, the CD-P-COS may, in derogation of the Resolution CM/Res(2021)3 and within the limit of budgetary attributions, create subordinate bodies.

The CD-P-COS will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

**BUDGETARY INFORMATION\* ▼**

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	1	1	4.5	-	-	1A, 1B
2023	1	1	1	4.5	-	-	1A, 1B
2024	1	1	1	↔	-	-	↔
2025	1	1	1	↔	-	-	↔

\* The costs include the per diem and travel costs of the Chair for participating in the meetings of the Committee and interpretation. They are calculated on the basis of the 2021 standard costs.

## EUROPEAN COMMITTEE FOR FOOD CONTACT MATERIALS AND ARTICLES (CD-P-MCA)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Type of committee: **Steering Committee**

Terms of reference valid from: **1 January 2022 until 31 December 2025**<sup>123</sup>

PILLAR/PROGRAMME/SUB-PROGRAMME ▼	
<p><b>Pillar:</b> Rule of Law  <b>Programme:</b> Action against crime, security and protection of citizens  <b>Sub-programme:</b> Quality of Medicines and Healthcare (EDQM, European Pharmacopeia)</p>	
MAIN TASKS ▼	
<p>Under the authority of the Committee of Ministers, in its composition restricted to the representatives of the States Parties to the Convention on the Elaboration of a European Pharmacopeia, the CD-P-MCA is instructed to:</p> <ol style="list-style-type: none"> <li>(i) ensure the follow-up of the relevant decisions taken at the 131<sup>st</sup> Session of the Committee of Ministers (Hamburg, 21 May 2021),<sup>124</sup> and in particular contribute to the implementation of the key strategic priorities relating to its specific field of expertise as identified in the Strategic Framework of the Council of Europe, and respond to the respective key findings and challenges set out in the Secretary General's 2021 Report on the state of democracy, human rights and rule of law "A democratic renewal for Europe";</li> <li>(ii) examine questions related to the safety and quality of food contact materials and articles;</li> <li>(iii) collect and evaluate relevant data, especially for materials and articles used for both foodstuffs and pharmaceuticals;</li> <li>(iv) draft provisions for standards and prepare technical guidance related to food contact materials and articles; draft proposals for recommendations or resolutions for adoption by the Committee of Ministers;</li> <li>(v) regularly update technical guidance documents to take account of state-of-the-art analytical procedures and techniques;</li> <li>(vi) hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;</li> <li>(vii) take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller<sup>125</sup> issues;</li> <li>(viii) where relevant, contribute to building cohesive societies and to strengthening the role and meaningful participation of civil society in its work;</li> <li>(ix) contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regard to Goal 3: Good health and well-being and Goal 5: Gender equality.</li> </ol>	
MAIN DELIVERABLES ▼	
<p>Under the authority of the Committee of Ministers, the CD-P-MCA is instructed to complete the following deliverables, within the following deadlines:</p>	
	<i>Deadline ▼</i>
1. Follow up on Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food: procedures for creating, publishing and updating lists of officially evaluated substances	31/12/2022
2. Technical guide on metals and alloys used in food contact materials and articles (2 <sup>nd</sup> edition), supplementing Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food	31/12/2022
3. Technical guidance on how to prepare, update and check the Declaration of Compliance and supporting documentation	31/12/2023
4. Technical Guide on enamels for food contact materials and articles, supplementing Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food	31/12/2023
5. Technical Guide on resins for ion exchange and adsorption, supplementing Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food	31/12/2024

<sup>123</sup> These terms of reference are approved for the first biennial period 2022-2023. For the second biennial period 2024-2025, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2024-2025.

<sup>124</sup> [CM/Del/Dec\(2021\)131/2a](#), [CM/Del/Dec\(2021\)131/2b](#), [CM/Del/Dec\(2021\)131/2c](#) and [CM/Del/Dec\(2021\)131/3](#).

<sup>125</sup> The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

6. Technical Guide on materials and articles made from cork, supplementing Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food	31/12/2024
7. Technical Guide on coatings for food contact materials and articles, supplementing Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food	31/12/2025
8. Follow-up on Resolution CM/Res(2020)9 on the safety and quality of materials and articles for contact with food: updated lists of evaluated substances when new substances have been assessed and/or authorised by member States for use in the manufacture of food contact materials and articles	31/12/2023 31/12/2024 31/12/2025

#### WORKING METHODS ▼

##### MEMBERS:

Governments of the States Parties to the Convention on the Elaboration of a European Pharmacopoeia are invited to designate a representative of the highest possible rank with expertise in the implementation of national policies and programmes in the area of food contact materials and articles. Each member of the committee shall have one vote. Where a government designates more than one member, only one of them is entitled to take part in voting.

The sending authorities of these States will bear the travel and subsistence expenses for their representatives' participation in the meetings of the CD-P-MCA. The travel and subsistence expenses of the Chair for participating in the meetings of the CD-P-MCA will be borne by the EDQM budget.

##### PARTICIPANTS:

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

The following may send representatives, without the right to vote and without defrayal of expenses:

- Council of Europe member States other than those mentioned above under "Members" and other states with observer status to the European Pharmacopoeia Commission;
- European Union;
- Observer States to the Council of Europe: Canada, Holy See, Japan, Mexico, United States of America;
- European Food Safety Authority (EFSA).

##### OBSERVERS:

The following may send representatives, without the right to vote and without defrayal of expenses:

- Non-member States with which the Council of Europe has a Neighbourhood Partnership including relevant co-operation activities.

Observer status may be requested in accordance with Article 8 of Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

#### WORKING METHODS ▼

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2022	39	1	2
2023	39	1	2
2024	39	1	2
2025	39	1	2

Extraordinary meetings of the CD-P-MCA may be convened upon request by the Chair.

Representatives taking part in the committee and its subordinate bodies shall complete a declaration of interest and confidentiality undertaking form.

The rules of procedure of the committee are governed by Committee of Ministers Resolution CM/Res(2021)3 on intergovernmental committees and subordinate bodies, their terms of reference and working methods. However, with a view to reaching its objectives and to enable multidisciplinary working methods, the CD-P-MCA may, in derogation of Resolution CM/Res(2021)3 and within the limits of budgetary appropriations, create subordinate bodies.

The CD-P-MCA will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

## BUDGETARY INFORMATION\* ▼

	Meetings per year	Days Per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2022	1	2	1	7.5	-	-	1A, 1B
2023	1	2	1	7.5	-	-	1A, 1B
2024	1	2	1	↔	-	-	↔
2025	1	2	1	↔	-	-	↔

\* The costs include the per diem, travel costs, interpretation, translation and document printing and are calculated on the basis of the 2021 standard costs.