

# *The 34th SESSION*

*27 and 28 MARCH 2018*

## RIGHTS-BASED GOVERNANCE AT LOCAL AND REGIONAL LEVEL

Dear members,

The overarching theme of this first session of 2018 is "rights-based governance at local and regional level". The defense of fundamental rights seems to be more imperative than ever, as we are faced with different threats to our communities and our European model of society. In the current difficult economic, budgetary and political context, the Congress will continue its work to promote the development of sustainable, resistant and inclusive communities in the cities and regions across the continent.

In this spirit you and your fellow Congress members will examine this week the ongoing work to help local and regional authorities integrate the human rights dimension into their daily work via the sharing of good practice and welcome the Commissioner for Human Rights of the Council of Europe who will participate in this discussion. The situation of unaccompanied refugee children and the role of local authorities will also be the subject of a specific debate. Several other debates will focus on regional democracy and an important debate on "mayors under pressure" will provide an overview of the difficulties faced by mayors in carrying out their mandate. The session will also focus on monitoring and local election observation activities, and you will have an opportunity for discussion with several heads of government and ministers in particular during a debate on the specific challenges that the smaller member States face in the implementation of the European Charter of Local Self-Government. Finally, you will be able to exchange with the Minister of Economic Affairs and the Interior of Denmark, on behalf of the Danish Chairmanship of the Committee of Ministers and the President of the European Committee of the Regions as well as the President of the Parliamentary Assembly of the Council of Europe.

Let me remind you that the members of the Congress Secretariat are at your disposal to facilitate your work and to contribute to the smooth running of the session. Finally, I invite you to make extensive use of all the communication tools that help make the work of the Congress, your work, more visible for the citizens and for the local and regional authorities and the national associations, which you represent.

I wish you interesting debates and pleasant social events and a good exchange with the youth delegates within your respective national delegations!



**Andreas Kiefer**

Secretary General of the Congress of Local and Regional Authorities

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# TIMETABLE OF MEETINGS

## MONDAY 26 MARCH 2018 (eve of the session)

### Bureau of the Chamber of Local Authorities

*Room 6 - 9.30-10.00*

### Bureau of the Chamber of Regions

*Room 10 - 9.30-10.00*

### Bureau of the Congress

*Room 8 - 10.00-12.15, 13.45-15.30*

### Secretaries of delegations meeting

*Information meeting: Room 8 – 15.45-16.30*

*Coffee break: Parliamentarians' bar – 16.30-17.30*

#### EPP/CCE Group

*Room 9  
15.30-17.30*

#### Socialist Group

*Room 7  
15.30-17.30*

#### ILDG Group

*Room 10  
15.30-17.30*

#### ECR Group

*Room 6  
15.30-17.30*

## 34th SESSION

## TUESDAY 27 MARCH 2018

### Current Affairs Committee

*Room 9 - 8.45-10.45*

### Governance Committee

*Room 5 - 8.45-10.45*

### Plenary sitting

*Hemicycle - 11.00-12.30*

### Lunch

### Plenary sitting

*Hemicycle - 14.00 – 19.00*

## WEDNESDAY 28 MARCH 2018

### Chamber of Regions

*Hemicycle - 9.00-12.00*

### Chamber of Local Authorities

*Room 1 - 9.00-12.00*

### Lunch

### Plenary sitting

*Hemicycle - 14.00-19.00*

# ELECTION INFO

## ELECTION OF A VICE PRESIDENT OF THE CHAMBER OF REGIONS

**Date of the election:** **Wednesday 28 March 2018**

### **Candidatures:**

Only representatives of the Congress sitting with full capacity (without an asterisk after their name) in the Chamber of Regions may stand for election as vice-president of the Chamber of Regions.

### **Submission of candidatures:**

Any candidature for the office of vice-president of the Chamber of Regions must be notified in writing and sent to the Executive Secretary of the Chamber of Regions with the following documents:

- ▶ a letter of candidature dated and signed (in English and/or French)
- ▶ a curriculum vitae (CV) not exceeding 2 pages (in English and/or French - official languages of the Council of Europe).

### **Deadline for submission:**

Candidatures must be sent to the Secretariat of the Chamber of Regions ([giampaolo.cordiale@coe.int](mailto:giampaolo.cordiale@coe.int)) **by 7.00 Wednesday 28 March 2018.**

### **Who has the right to vote:**

Only members sitting with full capacity (without an asterisk after their name) in the Chamber of Regions may vote.

# REPORTS SUBMITTED

## Plenary sittings

### **Verification of new members' credentials** [27.03.2018 - am]

Co-rapporteurs: Michail ANGELOPOULOS, Greece (L, EPP/CE), and Eunice CAMPBELL-CLARK, United Kingdom (R, SOC)  
CG34(2018)02 - Resolution

The rapporteurs will review the credentials of the new members in the light of the current criteria of the Congress Charter and Rules and Procedures.

### **Revision of Rules 9, 64 and 95 of the *Congress Rules and Procedures*** [27.03.2018 - am]

Co-rapporteurs: Xavier CADORET, France (L, SOC), and Marc COOLS, Belgium (L, ILDG)  
CG34(2018)06prov - Resolution

The co-rapporteurs propose changes to Rules 9, 64 and 95 of the Rules and Procedures in order to provide greater clarity, transparency, flexibility and autonomy.

### **Fact-finding mission on the situation of local elected representatives in the Republic of Moldova** [27.03.2018 - pm]

Co-rapporteurs: Marc COOLS, Belgium (L, ILDG), and Gunn Marit HELGESEN, Norway (R, EPP/CCE)  
CG34(2018)09prov - Recommendation

The present report follows up on the rapporteurs' conclusions drawn from the fact-finding mission on the situation of local elected representatives in the Republic of Moldova, carried out in Chişinău on 13 December 2017, at the request of the Monitoring Committee. Subsequent to a complaint formulated by the Congress of Local Authorities of Moldova (CALM) and addressed to the Congress, the fact-finding mission aimed to gather additional information about these allegations and to clarify the situation of the suspended Mayor of Chişinău.

The rapporteurs reiterate the conclusion of the previous report, namely that the suspension of the Mayor of Chişinău represents a violation of articles 3-2, 7-1 and 8-3 of the European Charter of Local Self-Government. They also express their concern at the repercussions of a local recall referendum, targeting the Mayor of the capital, on the governance of Chişinău and more broadly on the functioning of local democracy in Moldova. Lastly, the rapporteurs consider that the situation of local democracy has deteriorated in the Republic of Moldova.

On this basis, the rapporteurs recommend that the Moldovan authorities revise the national legislation in order to issue clear and non-contradictory provisions, as regards the procedure for suspending local elected representatives as well as on local recall referenda; to resume the dialogue with the CALM; and to enter into a constructive dialogue with the Congress rapporteurs, especially within the framework of the monitoring mission for local and regional democracy in this country which they plan to undertake at the end of Spring 2018.

### **Promoting human rights at local and regional level** [27.03.2018 - pm]

Rapporteur: Harald BERGMANN, Netherlands (L, ILDG), Congress Spokesperson on Human Rights at Local and Regional Level.

CG34(2018)10prov - Resolution

This resolution builds on the activities of the Congress with a view to assisting local and regional authorities in the promotion and application of human rights in grass-roots' policies on the basis of examples of good practice of implementation of human rights at local and regional level in member States of the Council of Europe.

A wide variety of successful examples of human rights promotion and protection at grass-roots' level are presented in the Handbook on Human rights for local and regional authorities. It aims to serve as a practical tool for local and regional authorities and their administrations to respond to human rights challenges in their municipalities and regions in an effective and sustainable manner, through examples of good practice.

This first volume of the Handbook focuses on the right to non-discrimination, in particular, that of three target groups: refugees, asylum seekers and migrants; Roma and Travellers; LGBTI people. The selection of these three groups was proposed by the Congress Spokesperson on Human Rights to the Monitoring Committee which approved it at its meeting on 16 February 2017 in Athens. The second volume of the Handbook highlighting other themes will be prepared in the near future by the Monitoring Committee, in co-operation with other Congress bodies and relevant bodies of the Council of Europe.

### **Local and regional democracy in Latvia** [27.03.2018 - pm]

Co-rapporteurs: Xavier CADORET, France (L, SOC), and Marc COOLS, Belgium (L, ILDG)

CG34(2018)11prov - Recommendation

This report follows the third monitoring visit to Latvia since it ratified the European Charter of Local Self-Government in 1996.

It highlights the generally positive situation of local self-government in Latvia. In particular, the report stresses that local authorities enjoy extensive autonomy and a broad range of powers and that there is effective dialogue between central and local government. It praises the systematic references made in the Constitutional Court's case-law to the Charter, thus ensuring its applicability.

The rapporteurs nevertheless draw the national authorities' attention to the instability of local finances and the shortcomings of the financial equalisation system. They also note a pattern of "over regulation" in the field of local authorities' "autonomous" functions, which de facto reduces their autonomy.

The Congress therefore recommends that Latvia take a series of measures to stabilise local finances and enhance the fiscal autonomy of local authorities. A further recommendation is that the national authorities increase the state's contribution to the equalisation fund and clarify the system of local powers. Even though the consultation system is generally good, longer deadlines could be granted for the mechanisms for consulting local authorities so as to make them more effective.

The report reiterates the importance of granting non-citizens voting rights in local elections so as to enable that section of the population to better exercise their political rights.

Lastly, the rapporteurs urge Latvia to consider signing and ratifying the Additional Protocol to the European Charter of Local Self-Government on the right to participate in the affairs of a local authority.

## **Unaccompanied refugee children: the role and responsibilities of local and regional authorities** [28.03.2018 – pm]

Rapporteur: Nawel RAFIK-ELMRINI, France (L, SOC)  
CG34(2018)13prov – Resolution, Recommendation

Following the assessment of the Council of Europe Strategy for the Rights of the Child 2016-2020 according to which children affected by migration are one of the most vulnerable groups in Europe, the report looks at how local and regional governments, as public authorities on the frontline of refugee reception, can protect refugee children's rights by developing services, enforcing quality standards and encouraging positive community attitudes towards refugees. It underlines the fact that local and regional authorities have a key role in ensuring access to rights and child-friendly procedures, enhancing the integration of children.

The Congress invites all levels of government to adopt a child-rights-based approach (non-discrimination, best interests of the child, right to life, survival and development and the right to be heard) towards every child for the duration of their stay in a country. It calls on member States to end the detention of children and develop suitable alternative care arrangements for unaccompanied and separated children. It invites governments to fast-track asylum applications from vulnerable children and families, recognising them as a priority group in all national health, education and protection strategies.

## **Local democracy in Andorra** [28.03.2018 – pm]

Co-rapporteurs: Gaye DOGANOGLU, Turkey (L, EPP/CCE), and Zdenek BROZ, Czech Republic (L, ECR)  
CG34(2018)14prov - Recommendation

This report is prepared following the first monitoring visit to Andorra since it ratified the European Charter of Local Self-Government in 2011. It highlights a globally satisfactory level of local democracy in Andorra and its general compliance with the commitments under the Charter.

The Congress expresses satisfaction with a culture of consultation and close dialogue between the central and local authorities in Andorra facilitated by their proximity and long-standing traditions and the representation of municipalities in the composition of the Parliament.

Nevertheless, it points out the absence of a special status of the city of Andorra la Vella that would take account of the particular situation of the capital compared to other municipalities in accordance with Congress Recommendation 219 (2007) on the status of capital cities. The Congress also suggests formalising in law the mechanism of consultation of local authorities.

At the moment of the Congress monitoring visit to Andorra, the government, the parliament and local authorities were negotiating an important reform of the competences and the financial resources of local authorities. Consequently, the Congress encourages the Andorran authorities to pursue the reform efforts on the basis of the relevant principles of the Charter.

Finally, it recommends that the Andorran authorities consider the possibility of signing and ratifying the Additional Protocol to the Charter on the right to participate in the affairs of a local authority.

### **Local democracy in Liechtenstein** [28.03.2018 – pm]

Co-rapporteurs: Artur TORRES PEREIRA, Portugal (L, EPP/CCE), and Marie KAUFMANN, Czech Republic (R, ILDG)  
CG34(2018)15prov - Recommendation

This is the second report on local democracy in Liechtenstein since it ratified the European Charter of Local Self-Government in 1988. The rapporteurs conclude that Liechtenstein duly implements the principles and requirements of the European Charter of Local Self-Government and has a good level of local democracy.

The report highlights that the healthy financial situation of local authorities due to the high percentage of local tax revenue and well-balanced local budgets could serve as an example of best practice for other countries. The municipalities in Liechtenstein enjoy a wide range of rights of political participation in national affairs. The forms and practice of direct citizen participation in local matters are well developed in Liechtenstein.

The Congress welcomes a close and effective co-operation between the central and local governments in practice, but recommends formalising in law the mechanism of consulting local authorities. It is also recommended that the Liechtenstein authorities consider ratifying non-ratified provisions of the Charter which are de facto applied in Liechtenstein.

The Congress however expresses its concern regarding the present system of Government approval of municipal budgets as a legal condition for their validity. It also draws the authorities' attention to the shared competences between central and local government in certain areas and recommends reviewing the division of responsibilities so as to avoid any overlap.

Lastly, Liechtenstein is called on to consider signing and ratifying the Additional Protocol to the Charter on the right to participate in the affairs of a local authority.

### **Local democracy in Monaco** [28.03.2018 – pm]

Co-rapporteurs: Michalis ANGELOPOULOS, Greece (L, EPP/CCE), and Marianne HOLLINGER, Switzerland (L, ILDG)  
CG34(2018)16prov - Recommendation

This is the first report on local democracy in Monaco since the country ratified the European Charter of Local Self-Government in 2013.

The report shows that the country has a satisfactory level of local self-government. It welcomes good relations between central government and the Municipality of Monaco, existing legal mechanisms for consulting the Municipality in several fields and adequate administrative structures and financial resources of the Municipality. The Congress similarly welcomes that administrative controls are aimed exclusively at ensuring compliance with the law.

The report however raises certain concerns regarding the political responsibility of the mayor and his deputies, the lack of appropriate consulting of the Municipality on the annual lump-sum appropriations allocated to it and the absence of the right to judicial remedy to challenge a law that is found not compliant with Title IX of the Constitution or with the Charter.

It is therefore recommended that the national authorities introduce mechanisms to ensure political accountability of the municipal executive to the Municipal Council, put in place a mechanism for consulting the Municipality on the annual lump-sum and acknowledge the Municipality's right to challenge the constitutionality of laws on grounds of violation of Title IX of the Constitution and the compatibility with the Charter. The report calls on the Monegasque authorities to consider ratifying Articles 8.3, 9.2 and 10.2 of the Charter that are respected de facto.

Lastly, Monaco is invited to consider signing and ratifying the Additional Protocol to the Charter on the right to participate in the affairs of a local authority.



**Local democracy in San Marino** [28.03.2018 – pm]

Co-rapporteurs: Gunnar Axel AXELSSON, Iceland (L, SOC), and Harald BERGMANN, Netherlands (L, ILDG)  
CG34(2018)17prov - Recommendation

This report follows the first monitoring visit to the Republic of San Marino since it ratified the Charter in 2013. Before that date, the situation of local democracy in the Republic of San Marino had already been the focus of Recommendation 63 (1999) adopted by the Congress in June 1999.

The report welcomes the recognition of the legal personality of the township councils and of their right to recourse to judicial remedies. The rapporteurs similarly welcome the establishing of the joint session of Township representatives.

They highlight however several areas of concern which need to be addressed by the government of San Marino, notably with regard to limited competences and decision-making powers of municipalities as a result of the concentration of nearly all public responsibilities at the central level.

In the same vein, the rapporteurs underline that local authorities' limited autonomy, inadequate financial resources and the lack of own professional staff do not permit them to perform their duties appropriately. Lastly, legally established consultation mechanisms and procedures are not effectively implemented and there is no established association of local authorities in San Marino.

Consequently, the Congress recommends a series of measures to San Marino to bring local self-government in line with the principles and requirements of the Charter and welcomes the launching of a reform process to achieve this goal. It also advocates the explicit recognition of the principle of local self-government at the constitutional level.

Lastly, the government of San Marino is called on to consider signing and ratifying the Additional Protocol to the Charter on the right to participate in the affairs of a local authority

## Chamber of Local Authorities

### **Local elections in “the former Yugoslav Republic of Macedonia” on 15 October 2017**

[28.03.2018 – am]

Rapporteur: Karim VAN OVERMEIRE, Belgium (R, NR)

CPL34(2018)02prov - Recommendation

Upon invitation from the Minister of Foreign Affairs of “The former Yugoslav Republic of Macedonia”, the Congress, from 11 to 16 October 2017, carried out a mission to observe the local elections held on 15 October 2017. The delegation included 13 members visiting some 100 polling stations throughout the country on Election Day, in a joint effort with the OSCE/ODIHR Election Observation Mission.

The vote on 15 October 2017 took place against the background of a long-lasting political crisis and the formation of a new Government in May 2017, thus constituting also a test for the new administration at the national level. Although the atmosphere of the election campaign improved, notably with regard to the media coverage, the overall political situation continued to be characterised by the deep division and politicisation of the country along ethnic and party lines.

The Congress concluded that the 2017 local elections were generally well organised and in line with international standards. In the large majority of places visited by the Congress teams, the Election Day progressed in an – overall – orderly and calm manner with some procedural irregularities. According to the Congress, improvements should be made with regard to the election administration including transparency of the decision-making and training of the staff at all level, and a further depoliticisation of the State Election Commission (SEC).

Moreover, the Congress recommends further enhancement of the level playing field for all contestants by preventing the misuse of administrative resources during electoral processes and ensuring the effective political participation of women at grassroots level, both as voters and candidates. Further recommendations include improving the accuracy of voters’ lists and the complaints and appeals system.

The Congress reaffirms the need for municipalities to have access to adequate financial resources, in particular with regard to their capacity to organise local elections.

### **Information report on the local elections in Georgia on 21 October 2017** [28.03.2018 – am]

Co-rapporteurs: Stewart DICKSON, United Kingdom (R, ILDG), and Jos WIENEN, Netherlands

(L, EPP/CCE)

CPL34(2018)03 - Information document

Upon invitation by the Georgian authorities, the Congress deployed a high-level Electoral Assessment Mission in order to evaluate the municipal elections held on 21 October 2017. On Election Day, three Congress teams – involving seven observers from five Council of Europe member States – visited around 30 polling stations, joining their efforts with the OSCE/ODIHR Election Observation Mission.

Overall, the Congress was satisfied with a calm, uneventful and well-administered Election Day in most of the polling stations visited by the delegation. The vote followed a mainly peaceful and competitive electoral campaign during which democratic values and freedoms were generally respected and candidates were able to campaign freely. An increasingly professional media environment fostered a more vivid political debate. However, there were some concerns about misuse of administrative resources during the campaign which seemed to be of specific relevance at the local level. There were also cases of pressure on voters and on candidates withdrawing their candidature reported to the Delegation. In addition, there is room for improvement and more consistency with regard to regulations on campaign and party financing. The general context of the elections was shaped by the dominance of the ruling party.

Furthermore, the Congress referred to the reform potential of the Georgian law which currently allows voters who are registered at a permanent or temporary address to cast a ballot in local elections while Congress Recommendation 369(2015) provides that only voters who are permanently residing in a specific municipality should be enfranchised at the local level.

# COMMUNICATION

## **BE CONNECTED! BE PROACTIVE! BE VISIBLE!**

Increase your online media presence and your political voice, making your work – and the Congress’ – more accessible through a series of user-friendly communication tools put at your disposal by the Institutional Communication Unit of the Congress. These tools aim to promote your work within the Congress on an international scale. They can also serve your own communication purposes back at home.

## **CONGRESS NEWS**

Check out our homepage for the latest Congress news.

## **DOCUMENTARY RESOURCES**

Download the session documents on CoECloud or in Zip format on <http://www.coe.int/congress-session>

## **PUBLICATIONS**

Download the Congress publications on our website for updates on:

- the Congress and its main activities
- Congress reference texts

Get paper copies of the Congress publications by e-mailing <mailto:congress.web@coe.int> with your postal address.

## **VIDEO RESOURCES**

Experience live debates of the Congress sessions in original and interpretation languages, as well as specific activities and projects on <http://www.coe.int/congress> or our Youtube channel: [www.youtube.com/CouncilOfEurope](http://www.youtube.com/CouncilOfEurope) (Congress Playlist)

## **CONGRESS MEDIABOX**

Increase your work’s visibility during sessions and major conferences: the MediaBox is a professional studio set up to record interviews, giving your work within the Congress an international live dimension. If you are interested in scheduling an interview during a session, contact [mediabox.congress@coe.int](mailto:mediabox.congress@coe.int) or call +33 6 62 77 05 38

## **CONGRESS SMARTPHONE APPLICATION**

The work of the Congress is just one click away – available in English and French, download our smartphone App for our information, news items and a speedy contact with other Congress members. To download, type "Congress App" into your App store or download the app on the following link: <http://www.coe.int/CongressApp>.

## **SOCIAL NETWORKS**

Don’t miss any of our updates, follow our social networks:  
Tag us on Twitter and share your experiences with us!

Twitter: [www.twitter.com/COECongress](http://www.twitter.com/COECongress) - @COECongress - #CoECongress Youtube Channel:

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Flickr: [www.flickr.com/photos/council\\_of\\_europe/albums](http://www.flickr.com/photos/council_of_europe/albums)

# PRACTICAL INFO

## **Congress badges**

Congress members who have not yet obtained a new badge are requested to have an ID photo taken at the Accreditation Unit for their badge, which will be issued during the session. The Accreditation Unit is situated in the main hall of the Palais on the ground floor. Opening hours of the Accreditation Unit are:

Monday 26 March: 7.45-13.00 and 14.00-17.30

Tuesday 27 and Wednesday 28 March: 7.30-17.30

Holders of partner status and invited guests will receive a badge without photo for the duration of the session. The doors are operated by placing the badge on the reader (photo badge) or by swiping the badge (non-photo badge). The badge with photo will allow access to the European Parliament (EP). The footbridge between the EP and the Council of Europe will be open between 11.30 and 14.00, Monday to Friday.

## **Congress Laissez-passer**

Congress Laissez-passer are issued by Protocol. The form for requesting a Laissez-passer is available at the Table Office (Office 1081 - 1st floor).

## **Attendance registers**

Attendance registers are placed at the two central entrances to the hemicycle and in front of Room 1, half an hour before the opening of the debates. For the plenary session, the attendance list is drawn up alphabetically. Each representative must sign beside his/her name. Please note: a substitute duly mandated to replace a representative must sign next to the name of the representative. During the session of the chambers, each member must sign beside his/her name. Youth delegates must also sign a register.

## **Session documents**

Session documents are available at the document distribution centre to the right of the hemicycle. For the session of the Chamber of Local Authorities being held in Room 1, the documents are available in front of the room.

## **Tabling a proposal**

Delegates wishing to table a proposal may do so in type-written form in English or French and must hand it in to the Table Office (Office 1081 - 1st floor). Proposals judged in order shall be published and referred to the Bureau for consideration (Rule 27 of the Rules and Procedures). Conditions of admissibility: The proposals should be tabled by at least 20 delegates from at least 4 national delegations, by 20 youth delegates or by a political group on any matter within the competence of the Congress.

## **Tabling a memorandum**

Delegates wishing to propose a memorandum may do so in type-written form in English or French and must hand it in to the Table Office (Office 1081 – 1st floor). They must not exceed 200 words, must be signed by at least 20 delegates belonging to at least 4 national delegations or by 20 youth delegates and must be on subjects within the competence of the Congress. Memoranda judged by the President of the Congress to be in order shall be published (Rule 28).

## **Tabling an amendment or sub-amendment**

Delegates wishing to table an amendment or sub-amendment must complete the form available in the document distribution centre and in front of Room 1. This form, duly signed, must be handed in to the Table Office (Office 1081 - 1st floor). Please see the form or the agenda for the deadlines to be respected. Conditions of admissibility: Amendments must be tabled by at least 5 delegates from at least 2 delegations. They may be tabled in any of the Congress' official or working languages. Sub-amendments apply **only** to previously tabled amendments.

### **Taking the floor during a debate**

Each delegate (representative, duly mandated substitute, Congress partner or youth delegate), may take the floor during a debate. The form for registration of speakers is available in the front of the hemicycle or at the entrance of Room 1. This form must be handed in to the Secretariat staff seated by the rostrum. Speaking times are listed on the form and on the daily notice.

### **Putting a question to a guest speaker**

The agenda of the session indicates the list of guest speakers and whether they will respond to written or spontaneous questions. It also gives the deadlines for tabling written questions. All written questions should be written in English or French and handed in to the Table Office (Office 1081 - 1<sup>st</sup> floor - email: [congress.session@coe.int](mailto:congress.session@coe.int)) by the deadline.

### **Voting system in the hemicycle**

Members' badges will be used for electronic voting in the hemicycle (Congress and Chamber of Regions)

### **Plan of action for threat levels**

The Council of Europe's Safety and Security Service has put in place a system of threat levels similar to those applied by other international organisations. The objective is to adapt the vigilance and protection levels to evolving threats and vulnerabilities in order to enable a prompt and co-ordinated reaction.

Specific protection and vigilance measures correspond to the four levels of threat that have been put in place:

White: normal

Yellow: reinforced

Orange: high

Red: very high.

### **Access to the public gallery**

The access to the public gallery is located opposite the cloakroom on the ground floor of the Palais de l'Europe.

### **Finance Office**

The provisional Finance Office is located on the 1st floor, Office 1040.

The opening times are:

Monday 26 March: 15.00-17.00

Tuesday 27 and Wednesday 28 March: 8.30-12.30/ 14.00-17.00

### **Parliamentarian's Bar**

The Parliamentarian's Bar will be open at the following times:

Tuesday 27 and Wednesday 28 March from 8.00 until 18.00

### **Leaving the building after 20.00**

The doors in the main hall of the Palais de l'Europe are closed at 20.00 (or after a specific event).

After 20.00 it is possible to exit via level -1 [minus 1] by using lift V.

# OFFICES AND PHONES

	OFFICES	TEL
<b>PRESIDENT OF THE CONGRESS</b>		
Gudrun MOSLER-TÖRNSTRÖM, President of the Congress	1.037	5493
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<b>PRIVATE OFFICE OF THE PRESIDENT AND SECRETARY GENERAL</b>		
Sabine ZIMMER, Head of the Private Office	1.038	2597
<b>TABLE OFFICE</b>		
Dolores RÍOS TURÓN, Head of the Table Office	1.080	3451
Secretariat: Imogen HATTENVILLE	1.081	4158
<i>Sessions - National delegations</i>		
Delphine WEISSHAUPT	1.081	3194
Imogen HATTENVILLE	1.081	4158
Nata CHIKOVANI	1.081	3254
Keltoum BELAID	1.074	5482
Yann PRIVAT	1.076	3633
<i>Bureau of the Congress</i>		
Dolores RÍOS TURÓN, Secretary of the Bureau	1.080	3451
Linette TAESCH, Co-secretary of the Bureau	1.078	3105
Secretariat: Anne-Marie KLEIN	1.076	4450
Yann PRIVAT	1.076	3633
<i>Sessions - Participation of youth delegates</i>		
Nata CHIKOVANI	1.081	3254
<b>COMMUNICATION UNIT</b>		
<i>Website - Media - Publications - Communication</i>		
Saïda THEOPHILE	6.049/51	4895
Marie-Noëlle REBOUL	6.049/51	2240
Arwen THIERRY	6.049/51	2292
<b>ADMINISTRATION, FINANCES, HUMAN RESOURCES</b>		
Michael LARSEN, Head of the Division	1.031	2434
Alex-Yücel BIRICIK	1.040	5344
Mira MASTRONARDI-KORSOS	1.040	5695
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Renate ZIKMUND, Acting Executive Secretary of the Chamber	6.043	4403
Tim LISNEY, Deputy Secretary of the Chamber	6.055	3573
Secretariat: Martine SCHANDENE	6.038	5038
<b>CHAMBER OF REGIONS</b>		
Gunn Marit HELGESEN, President	1.047	3377
Jean-Philippe BOZOULS, Acting Executive Secretary of the Chamber	6.033	2007
Dmitri MARCHENKOV, Acting Deputy-Head of the Department	6.019	3844
Giampaolo CORDIALE, Deputy Secretary of the Chamber	1.034	3102
Secretariat: Julia BARATH	1.030	5617
<b>DEPARTMENT OF STATUTORY ACTIVITIES</b>		
Renate ZIKMUND, Acting Head of Service	6.043	4403
<b>Monitoring Committee</b>		
Stéphanie POIREL, Secretary of the Committee	6.063D	5184
Svitlana PEREVERTEN	6.063B	6427
Secretariat: Gordana TETCHNER	1.063/65	5166
François SIFFERLÉ	1.063/65	3315
Anita QUATRINI	1.063/65	4457
Ekaterina KOTNOVA	6056A	5244
<b>Governance Committee</b>		
Tim LISNEY, Secretary of the Committee	6.055	3573
Marianne BENDERRA	6.063	4429
Secretariat: Catherine LIGIER	1.029	2805
<b>Current Affairs Committee</b>		
Sedef CANKOÇAK, Secretary of the Committee	6.063C	3025
Muriel GRIMMEISSEN	6.063A	2819
Secretariat: Ruth CATHERIN	1.032	4552
<b>Local and Regional Election Observation</b>		
Renate ZIKMUND	6.044	4403
Ségolène TAVEL	6.063	4709
Secretariat: Martine ROUDOLFF	6.045	2829

	OFFICES	TEL
<b>DEPARTMENT OF CO-OPERATION AND EXTERNAL RELATIONS</b>		
Jean-Philippe BOZOULS, Acting Head of Department	6.033	2007
Dmitri MARCHENKOV, Acting Deputy-Head of Department	6.019	3844
Secretariat: Julia BARATH	1.030	5617
<b>Co-operation activities</b>		
Marité MORAS, Head of Unit	6.027	2233
Svetislav PAUNOVIC	6.028	4105
Karine MOREAU	6.030	4544
Olwen BYRNE	6.016	4722
Albert FLORES-HERRERA	6.017	4159
Secretariat: Anna ONIPENKO	1.036	3175
<b>Co-operation with neighbouring regions and World Forum for Democracy</b>		
Dmitri MARCHENKOV	6.019	3844
Léa PALAU	6.017	3223
Laura ESSELIN	6.017	4258
Secretariat: Julia BARATH	1.030	5617
<b>European Local Democracy Week</b>		
Dmitri MARCHENKOV	6.019	3844
Léa PALAU	6.017	3223
Secretariat: Julia BARATH	1.030	5617
<b>External Relations and Thematic Priorities</b>		
Dmitri MARCHENKOV	6.019	3844
Giampaolo CORDIALE	1.034	3102
Léa PALAU	6.017	3223
Laura ESSELIN	6.017	4258
<b>Roma and Travellers Team</b>		
Tobias MAYR	A4 47C	6394





## NOTES



# SIDE EVENTS

## INAUGURATIONS and RECEPTIONS

### Tuesday 27 March 2018

12.30 – Inauguration of the information stand on the 25th Anniversary of the Union of Russian Cities, followed by a reception - Lobby of the hemicycle

19.30 - Reception offered by the City of Strasbourg – Hôtel de Ville, Place Broglie (departure by shuttle bus to the Hôtel de Ville at 19.00 and 19.10)

## EXHIBITIONS and INFORMATION STANDS

- Information stand on the Europe Prize
- Information stand on the Council of European Municipalities and Regions (CEMR)
- Information stand on the 25<sup>th</sup> Anniversary of the Union of Russian Cities
- Information stand on the 12 principles of Good Governance
- Information stand on the activities of the partnership for good governance – Eastern Partnership
- Information stand on 10 years of co-operation between the European Association for Local Democracy (ALDA) and Lev Sapieha Foundation in Belarus
- Stand on the Congress's activities
- Congress MediaBox, interview platform
- Stand on the European Local Democracy Week
- Stand on the European Alliance of Cities and Regions for Roma Inclusion
- Exhibition on the European Charter of Local Self-Government