

# Guidelines For National Online Information Systems

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## Each Party of the LRC shall

### Article III.4

- ensure, in order to facilitate the recognition of qualifications, that adequate and clear information on its education system is provided.

### Article VIII.1

- provide adequate information on an institution belonging to its HE system, and on any programme operated by these institutions.

# LRCC Bureau, ENICs /NARICs Focused

Joint ENIC-NARIC  
Charter, LRCC  
09.06.2004

- Detailed the tasks and activities of national information centres and reinforced their role in the provision of information

ELCORE Group, 1999

- Forum for facilitating the development, use and improvement of ENIC/ NARIC Networks' information systems and strategic communication

Code of Good Practice  
in Provision of  
Information on  
Recognition.  
ENIC-NARIC, June 2004

- Guidance to national information centres in properly fulfilling this task. Given the rapid technological developments, there is a need for revision of the code

EAR Manual,  
2012 endorsed by  
EHEA

- Guidelines of the recognition of foreign qualifications

## 2015 Monitoring the Implementation of the LRC

- Most of the countries ( 50 Parties answered, 3 no answers) have online information on the education system (5 Parties do not websites)
- Information provided varies in terms of quality, level of detail and structure, and is sometimes available in the national language only

## Recommendation to the LRCC

- **To set minimum requirements for national online information systems**

# Guidelines For National Online Information Systems

## Outline of the Guidelines

- Introduction
- Purpose, structure of information
- National ENIC/NARIC information systems: Purpose, content and technical platform
- Other important considerations

## Purpose, structure of information

- **Ensure** development and maintenance of information systems to improve recognition of qualifications, facilitate mobility and internationalization.
- **Facilitate** exchange of information and advice among countries.
- **Improve** quality of information.
- **Accessible** in terms of the technological platform, content, language and style, be accurate and up to date.
- **Based** on competent sources.
- **Clear** messaging, user friendly and straightforward construction, especially for website navigation.
- **Targeted** to graduates and students, HEIs, employers, national recognition authorities, QA agencies, professional organisations, and others.

National  
ENIC/NARIC  
information  
systems. Purpose,  
content and  
technical platform  
(I)

## General information about ENIC/NARICs

- *Mission and main functions.*
- *Legal status and competences of the national information centre and its place in structure of the governance of national education system.*
- *Contact details (e.g. location, telephone number, e-mail, social networking account if applicable).*

**Purpose, content  
and technical  
platform  
(II)**

## **Information on the recognition of qualifications**

- *LRC and subsidiary texts to the Convention.*
- *National legislation on recognition and information on general procedures and criteria for the assessment of foreign qualifications.*
- *Information on application procedures, application forms, required documentation and translation requirements, expecting case processing time.*
- *Appeal procedures.*
- *Academic and professional recognition.*
- *National regulations for regulated professions, list of regulated professions and competent recognition bodies and/or national assistance centres for EU Directive 2005/36/EC.*
- *Links and references wherever needed.*



**Purpose,  
content and  
technical  
platform  
(III)**

- ## **Information on education systems and HEIs**
- *Legal regulatory framework for HE system.*
  - *Types of HEIs and programmes.*
  - *National and/or sub-national QFs.*
  - *Types of awarded qualifications including joint degrees.*
  - *Diploma Supplement or similar documents.*
  - *Types of access qualifications and access requirements.*
  - *Education pathways for each level.*
  - *Credit system(s) and grading system(s).*
  - *Quality assurance system.*
  - *List of recognized HEIs and programmes (if relevant).*
  - *List of international providers.*

## Purpose, content and technical platform (IV)

### Other important considerations

- *Accessible to targeted audience.*
- *New technological solutions enhancing quality efficiency of services. Best practice examples:*
  - *Online electronic application system for assessment.*
  - *Electronic payment system for services (if fees are applied).*
  - *Internal databases to compile and search for previously assessed qualifications, decisions, education systems, etc.*
  - *Internal customer relationship management (CRM) system to track and respond to enquiries from applicants.*
- *Social networking (Facebook, Twitter, LinkedIn, etc.).*
- *New innovative approaches for ENIC/NARIC centres in dissemination of information, data collection, its processing and storing.*

**Thank you!**

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