



Parliamentary Assembly
Assemblée parlementaire

<https://pace.coe.int>

COUNCIL OF EUROPE



CONSEIL DE L'EUROPE

09 September 2026

Fourth part of the 2026 Ordinary Session
(Strasbourg, 28 September – 02 October 2026)

INFORMATION GUIDE

General Information

The Parliamentary Assembly will hold the fourth part of its Ordinary Session 2026 from 28 September to 2 October. The plenary sittings will be held in the Assembly Chamber in the Palais de l'Europe.

Access, badges and security

All participants in the session of the Assembly are required to observe the general rules laid down by the Secretary General of the Council of Europe and the Director-General of Administration regarding access to Council of Europe premises, control of access, movement within said premises, security checks, and restrictions on access and movement, as well as the [specific rules laid down by the Assembly](#) that apply during the sessions.

Guests of the Assembly (guests of the President, guests of committees and political groups whose names appear on the agendas of their respective meetings), as well as personal assistants and family members of members, honorary and former members of the Assembly, who wish to have access to the Palais de l'Europe (including the public gallery), shall register online before **Thursday 24 September at 12 noon** by using the following link:

[Badge request – 4th part-session 2026](#)

After this deadline, any additional request for a badge from parliamentarians, national delegations or political groups should be sent to Thomas Léger (thomas.leger@coe.int) using the form below and in any case no later than one working day before the desired date.



Badge request
form.xlsx

Access and placement in the Chamber – prior registration

Access to the Chamber shall be restricted to members of the Assembly (representatives and substitutes), and to members of the secretariat whose presence is required for the proper conduct of the debates. Seats are also allocated to Permanent Representatives or their first deputy.

Secretaries of delegations and political groups wishing to communicate with members may access the Chamber, but they will only be able to sit if the reserved area has available seats.

In accordance with the Bureau's decision of 25 May 2023, the seating of members of the Assembly in the Chamber is organised according to political groups. However, the Chamber of the Palais de l'Europe cannot accommodate both representatives and substitutes as the number of seats in the Chamber is lower than the number of Assembly members. To continue ensuring the nominative placement of each parliamentarian according to their political affiliation or non-registered status, members attending the part-session must register via PaceApps by Friday 25 September at 12 noon, using the following link:

[REGISTRATION OF PACE MEMBERS FOR THE PLACEMENT IN THE CHAMBER – 4th part-session 2026](#)

Secretaries of delegation are expressly requested to register only those members who will actually be present in Strasbourg and not to register the delegation secretariat itself.

All representatives and substitutes registered before the deadline will be allocated a numbered seat for the entire duration of the part-session. Representatives and substitutes not registered by this deadline will be invited to take the available seats in the last rows.

Table Office

The members and the secretariats will continue to contact the **Table Office in its temporary offices on the 1st floor behind the Press Centre** (offices 1140 and 1155 B to F), for any request or for the tabling of amendments and texts.

Distribution of documents

All documents relating to the work of the Assembly and the sittings will be made available to members electronically (publication on the Assembly's website, made available on the PaceApps application, sending if necessary, by email to the delegations' secretariats).

A limited number of documents will be made available to members on displays at the Chamber entrance (agenda of the part-session, compendium of amendments and speakers lists).

Media

The sittings of the Assembly in the Chamber will be broadcast live. The live stream will be accessible from the websites of the Council of Europe and the Assembly.

All media activities (press reception, MediaBox, press conference, etc.) will be organised at the Palais. Journalists will have access to the press center (1st floor).

Meetings, non official meetings (side events) and exhibitions

All official meetings (committees, political groups, Bureau and Joint Committee), as well as unofficial meetings, will be held on the 2nd floor of the Palais de l'Europe.

The non official meetings (side events) will be held on Tuesday, Wednesday and Thursday from 1 pm to 2 pm.

The number of exhibitions authorised in the Lobby of the Assembly is limited according to feasibility.

The list of these events can be found on the session page of the Assembly website.

Technical assistance to delegations

A technical assistance stand (Help Desk) for the delegations, managed by the Digital Solutions team of the Assembly Secretariat, will operate on the 1st floor (next to the MediaBox in the Lobby of the Assembly, for all questions relating to the use of PACE digital applications.

Restaurant and bar

Official lunches will be held at the Blue Restaurant of the Palais.

The Parliamentarians' Bar as well as the central cafeteria (café du Palais) will be open during the session week.

You will find information on the services and opening hours of the various catering areas at the end of this guide (page 7).

Table Office information

Deadlines for registration of members // Speakers lists // Amendments

- **Credentials**

-> to be sent to the Table Office no later than one week before the beginning of the part-session, i.e. by Monday 21 September at 12 noon.

- **Notification of substitution**

-> the deadline for registering substitutions/voting rights is **24 hours before the debate concerned.**

- **Registration of speakers**

-> registration by debate; the deadline for registration is set out for each debate in the agenda of the part-session.

- **Amendments**

-> the deadline for tabling amendments is set out for each debate in the agenda of the part-session.

Voting procedures / Identification of voting members

The right to vote is reserved for members duly registered (representatives or substitutes duly notified on time on PaceApps).

- Votes in the Chamber

During the sittings in the Chamber, all votes take place in accordance with the usual procedure (electronic voting). The parliamentarian's photo badge which gives them access to the Palais de l'Europe is also their voting card. Inserting the badge into the voting system is required to vote, to take the floor in the Chamber as well as to sign the register of attendance.

- Elections by secret ballot (ECHR judges)

The Assembly will elect judges to the European Court of Human Rights by secret ballot using paper ballots. The voting booths, electronic voting lists, ballots and ballot boxes will be placed in the rotunda of the Chamber, behind the Presidency. The tellers will be appointed by political groups.

- The right to vote is reserved for members duly registered (representatives or substitutes duly notified on time on PaceApps).
- Election of Judges (to be confirmed): The first round will take place on Tuesday 29 September from 10 am to 1 pm. The second round – if necessary – will take place on the same day from 4 pm to 7.30 pm.

Tabling documents/texts

As of the January 2025 part-session, motions for resolutions/recommendations, and written declarations shall be tabled by members via PaceApps only. Handwritten signatures will not be accepted.

This procedure does not apply to the submission of amendments.

Practical Information

1. Access to the Palais de l'Europe

The main entrance of the Palais will be open as follows:

Monday 28 September to Thursday 1 October **7.00 – 21.00**

Friday 2 October **7.00 – 18.00**

Access for delegations is only possible through the main entrance.

2. Press and MediaBox

Webcast: The session will be webcast live (in English, French, German and Italian) on the PACE Website.

Press accreditations: before completing the [Accreditation form](#), please contact the Communication Department by e-mail (accreditation.press@coe.int) to find out about the special Session arrangements.

Accredited journalists will be able to follow the plenary debates from Press Room and will have access to the public gallery of the Chamber.

The MediaBox will be operational during this part-session.

For further information, please contact the PACE Communication Division, pace.com@coe.int, tel. +33 3 88 41 31 93

3. Bank

An ATM stands right next to the bank in the Palais de l'Europe's main entrance hall.

4. Newspaper stand / postal services

The newspaper stand in the main entrance hall of the Palais will be open from 8.30 am to 3.30 pm.

It also provides certain postal services (letters/parcels drop-off and postage, daily mail collection at 11:45 am, purchase of various shipping products).

5. Medical service

A medical service will be provided for the duration of the part-session as from 8.30 am. It is located in the hall of the main entrance (ground floor). The medical service call number is 2442. For emergencies, dial 3300 from an internal phone or 00 33 3 88 41 33 00 from a mobile phone.

6. PACE Table Office and Events Contacts

Valérie CLAMER Head of the Table Office, Information Management and Events Department +33/3 88 41 2106 Valerie.CLAMER@coe.int	Ayşegül ELVERIS Deputy Head of the Table Office, Information Management and Events Department +33/3 88 41 2332 Aysegul.ELVERIS@coe.int
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Medical recommendations

In the context of the prevention of respiratory infectious diseases and in particular Covid19, flu, whooping cough which are clearly on the rise members of the Parliamentary Assembly and participants in the session are recommended to adopt the following good reflexes:

1. Universal rules for the prevention of infectious diseases

- Regular hand hygiene with washing with soap and water for 30 seconds or by friction with hydro-alcoholic gel as often as possible.
- Barrier gestures: avoid touching the face, in particular the nose, mouth and eyes, systematically covering your nose and mouth by coughing or sneezing in your elbow and using single-use tissues.
- Breakdown of enclosed or non-ventilated premises.

2. In case of symptoms (cold, sore throat, cough, abnormal fatigue, fever, unusual headaches or digestive signs) evoking possible Covid19 or other respiratory infections

- Before the PACE session, it is recommended to:
 - wear an FFP2 mask;
 - get tested for Covid19 (by an antigenic test or RT PCR, self-tests are not recommended because they are not reliable enough) and/or flu (or other) and/or consult a doctor to specify the diagnosis, if necessary.
 - . in the event of proven Covid-19 or other respiratory infection: if possible cancel your participation or otherwise, wear an FFP2 mask at all times for at least 7 days from the start of symptoms and until they disappear, do not share meals and snacks, avoid contact with vulnerable people close to you as much as possible and inform people with whom you have been in contact during the contagious period;
 - . if the Covid-19/flu (or other) test turns out to be negative: wear a surgical or FFP2 mask for the duration of symptoms, avoid sharing meals or snacks if possible, and avoid being around vulnerable people as much as possible.
- During the PACE session, in the event of the appearance of symptoms suggestive of possible Covid-19 or another respiratory infection, it is recommended to:
 - Immediately wear a mask;
 - be tested against Covid-19 (using an antigen test or RT-PCR, self-tests are not recommended because they are not reliable enough) and/or flu (or other) and/or consult a doctor to clarify the diagnosis, if necessary. Antigen tests and a consultation with a doctor can be carried out at the medical service of the Palais de l'Europe of the Council of Europe.
 - . if the Covid-19/flu (or other) test (or other) turns out to be positive, if possible cancel your participation or otherwise, wear an FFP2 mask at all times for at least 7 days from the start of symptoms and until they disappear, do not share meals and snacks, avoid contact with vulnerable people as much as possible and inform the people with whom you have been in contact during the contagious period;
 - . if the Covid-19 test (or other) turns out to be negative, wear a surgical or FFP2 mask for the duration of symptoms, avoid sharing meals or snacks if possible, and avoid being around vulnerable people as much as possible.

3. If you have been in contact:

It is recommended to wear a surgical or FFP2 mask for 7 days after contact.

If the slightest symptom appears, wear an FFP2 mask, get tested for Covid 19 and/or flu (or other) (by an antigen test or RT-PCR, self-tests are not recommended), and avoid contact with vulnerable people.

Catering Information

Places / Offer / Opening hours

Place	Offer	Opening hours ¹
Blue Restaurant and Portuguese gallery	« à la carte » catering table service Consumption on the spot	Monday to Thursday 11.30 – 14.30
Self Brasserie	Collective catering Consumption on the spot	Monday to Thursday 12.00 – 14.00 Brasserie only on Friday
Bar des Parlementaires	Viennese pastries Warm drinks and cold drinks Sandwiches, Salads, cold snacks Consumption on the spot or to go	Monday to Thursday 08.00 – 19.00 Friday – 8.00 to 12 noon
Café du Palais located just before access to the restaurants	Viennese pastries Warm drinks and cold drinks Sandwiches, Salads, hot and cold snacks Consumption on the spot or to go	Monday - Friday 08.00 – 16.30

In an effort to improve the quality of its service, our catering service provider will reinforce its staff and cashiers at the Parliamentarians' bar and will communicate in advance the week's snack offers. The snack offer will be available from 11:00 onwards in the Parliamentarians' Bar and the Café du Palais to allow for a smoother distribution.

The catering service provider also offers a **choice of allergen-free dishes** in the brochure below (French only). These dishes **must be ordered one week in advance** to the following email address: catering.services@coe.int



Bon de
commande_Nutrisens

A new online application (Foodi) will also allow you to consult the menus of the Blue Restaurant and the self-service restaurant in advance. <https://app.foodi.fr/homepage>



Coffee tokens are also available for sale to reduce waiting time at the Parliamentarians' Bar.

¹ The opening hours of the various catering areas are subject to change.