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2020/AO/32 - Call for tenders

Purchase of a Case Management System for the Department for the Prevention of Money Laundering and Terrorist Financing in Montenegro

QUESTIONS AND ANSWERS

Q: Is it possible to grant an extension to the submission deadline?

A: There is no possibility to extend the deadline beyond the date set in the Call.

Q: Is the system being developed for the institutions in Montenegro such as the Ministry of Finance or the Ministry of Economy, or the system is for a department within the Council of Europe?

A: The Case Management System is being developed for Department for Prevention of Money Laundering and Terrorism Financing in Police Directorate of Montenegro. Council of Europe conducts the Tender procedure and finances the development of the CMS through CoE/EU Horizontal Facility for Western Balkans and Turkey - Phase II.

Q: Call for Tenders, Page 3: The duration of the project is 6 months and the allocated budget is EUR 700,000. According to the "Technical Specifications", a 12-month warranty period will follow the development. In addition to this, the bidders are requested to provide costs for the following 5 years of warranty. Could you please confirm that the indicated budget covers only the development (6 months, excluding warranty)?

A: The duration of this activity, i.e. development of Case Management System is 6 months. The budget for development of the CMS, as stated in the Call, is EUR 50,000, including 5 years warranty (any necessary repairs in the following 5 years). Budget of EUR 700,000 is the total budget of project "Action against Economic Crime in Montenegro", under which this activity is being implemented.

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Q: Call for Tenders, Page 4: Is our understanding correct that the Financial part of the proposal consists of the following three documents: a. first part of the Act of Engagement; b. Quote; c. Excel sheet with a cost breakdown.

A: That is correct.

Q: Call for Tenders, Page 5: Could you please indicate whether all the listed “Documents to be Provided” should be submitted as separate files or should they all be included in the Technical Proposal?

A: List of documents to provided with a bid, should be submitted as separate files, but within the same e-mail.

Q: Call for Tenders, Page 5: Should these two documents be issued by the relevant governmental bodies or will self-certification be sufficient? a. Document certifying that owners and executive officers of the Service Provider haven’t been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering; b. Document certifying that the Service Provider complies with their obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of their country of incorporation, establishment or residence.

A: The documents listed in your question (a. Document certifying that owners and executive officers of the Service Provider haven’t been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering; b. Document certifying that the Service Provider complies with their obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of their country of incorporation, establishment or residence) should be issued by relevant state institutions.

Q: Technical Specifications: According to this document “the potential additional costs stemming from the need to order additional hardware and software components must be

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included in the bidding price”. In case additional resources are required for the operating environment, should the total bidding price remain lower than the budget indicated in the Call for Tenders, or are the hardware costs excluded from this budget?

A: This sentence stipulates that any potential additional costs needed for the functioning of developed Case Management System, apart from those already in possession of the Department for Prevention of Money Laundering and Terrorist Financing, are born by the Service Provider and included in the total budget.