

## LIST OF DELIVERABLES - PROJECTS SUPPORTED 2021 ONWARDS

### ADVANCE ON RECEIPTS

*Updated in November 2025*

<b>Signature of Support Agreement and First Payment</b> 70% of total award		✓
1	❖ Copy of the long-form co-production agreement(s), and amendments if applicable <i>If not in EN or FR, a full translation must be provided</i>	
2	❖ Revised financing plan with: <ul style="list-style-type: none"> <li>➢ The Eurimages amount actually awarded</li> <li>➢ The exchange rate used for currencies other than EUR (identical to those at application)</li> </ul> <i>You may use your own template or download a model from the <a href="#">Download</a> section of our website</i>	
3	❖ Production budget in Euro and, if relevant, in national currency clearly showing the expenditure split between co-producers <ul style="list-style-type: none"> <li>➢ Where the project structure includes a full co-producer from a country not using Euros, the budget breakdown for that co-producer should be provided in national currency and Euros.</li> </ul>	
4	❖ Bank details (choose one option only) <p>A) Eurimages support to be paid directly to each co-producer. Please provide the details of the bank account for each co-producer:</p> <ul style="list-style-type: none"> <li>➢ Bank name and branch address / SWIFT code / IBAN number</li> <li>➢ Currency in which the account is held</li> </ul> <p>B) Eurimages support to be paid to the delegate producer's bank account. Please provide:</p> <ul style="list-style-type: none"> <li>➢ The details of the production account used for the film as above</li> <li>➢ A written statement signed by the other co-producers authorising payment of the support to this account</li> </ul> <i>Note that support cannot be paid to an account opened by a national co-producer</i>	
5	❖ Completed Annex I in Word format (.doc) <ul style="list-style-type: none"> <li>➢ Template to be downloaded from the <a href="#">Download</a> section of the website and filled out with the key elements of the project</li> </ul> <i>Note that Annex I must be completed in the language selected for the Support Agreement (EN or FR)</i>	
6	❖ Confirmation of artistic and/or technical co-operation <ul style="list-style-type: none"> <li>➢ Definitive cast (if applicable) and crew lists with the nationalities shown for the first three roles and Heads of Departments</li> </ul>	
7	❖ Provisional recognition of co-production status by the competent national authority from each co-producing country	
8	❖ Copies of the long-form agreements for public support as well as for private investments and sponsorships <i>If not in EN or FR, use the summary translation form for investments available in the <a href="#">Download</a> section of our website</i>	

9	<ul style="list-style-type: none"> <li>❖ Chain of title documents <ul style="list-style-type: none"> <li>➤ Scriptwriting contract(s)</li> <li>➤ Directing contract(s)</li> <li>➤ Option/adaptation agreement(s), if applicable</li> </ul> </li> </ul> <p><i>If not in EN or FR, use the summary translation form for copyright available in the <a href="#">Download</a> section of our website</i></p>	
10	<ul style="list-style-type: none"> <li>❖ A recoupment schedule</li> </ul>	
11	<ul style="list-style-type: none"> <li>❖ Fully executed Collection Account Management Agreement (CAMA) <ul style="list-style-type: none"> <li>➤ Required only for projects with the budget of €3 M or more or if requested by the Board of Management</li> <li>➤ More information can be found in the Costs and Repayment drop-down menu of our <a href="#">website</a></li> </ul> </li> </ul> <p><i>Eurimages must be a signatory of the CAMA and included in the circulation of the draft</i></p>	
12	<ul style="list-style-type: none"> <li>❖ Confirmation of the start of principal photography / principal animation <ul style="list-style-type: none"> <li>➤ A written declaration plus a copy of the daily report if appropriate</li> </ul> </li> </ul>	
13	<ul style="list-style-type: none"> <li>❖ Recent (no more than 3 months old) Companies Register extracts for each co-producer</li> </ul>	
14	<ul style="list-style-type: none"> <li>❖ <b>Production schedule showing the planned date of completion of principal photography and the different phases of post-production - NEW</b></li> </ul>	
15	<ul style="list-style-type: none"> <li>❖ Any other document proving that any additional conditions set by the Board of Management have been met</li> </ul>	
<b>Other items and requests</b>		
	<ul style="list-style-type: none"> <li>❖ Social media and publicity information <ul style="list-style-type: none"> <li>➤ We invite producers to share photos (stills, or images from principal photography), videos, links to published interviews and any social media accounts (including the production company's) of the supported project</li> </ul> </li> </ul>	

Second Payment		30% of total award	✓
	<b>To be provided as soon as available</b>		
1	<ul style="list-style-type: none"> <li>❖ Approval of the front and end credits               <ul style="list-style-type: none"> <li>➢ Including the moving and static <a href="#">Eurimages logos</a> as required in the Support Agreement</li> </ul> </li> </ul> <p><b>Note:</b> Draft credits should be submitted for approval <b>at least three weeks before</b> finalising the DCP, so that there is sufficient time to integrate any changes requested by Eurimages and to obtain final approval.</p>		
2	<ul style="list-style-type: none"> <li>❖ Laboratory letter confirming the date of production of the digital master</li> </ul> <p><b>Note:</b> This lab certificate should be submitted as soon as the DCP has been completed.</p>		
3	<ul style="list-style-type: none"> <li>❖ Copies of the distribution, presale and world sales agreements</li> </ul> <p>If not in EN or FR, provide a summary translation using the form available in the <a href="#">Download</a> section of our website.</p> <p><b>Note:</b> Please see Article 7.1 of the Co-production Support <a href="#">Regulations</a> setting out the Fund's recoupment corridor. MGs and World Sales advances accepted by Eurimages as deductible will be listed in a table communicated to the producer after approval of the credits. Agreement to this list of deductible amounts must be communicated to the Secretariat in writing.</p> <p>The final list of MGs and World Sales advances accepted by Eurimages as deductible will be included in the final payment letter following the approval of Part A set out in point 6 below.</p>		
	<b>Further elements required</b>		
4	<ul style="list-style-type: none"> <li>❖ Definitive financing plan, to be approved by the Secretariat</li> </ul>		
5	<ul style="list-style-type: none"> <li>❖ Confirmation of theatrical release in each co-producing country               <ul style="list-style-type: none"> <li>➢ A letter from the distributor stating:                   <ul style="list-style-type: none"> <li>▪ Date of theatrical release</li> <li>▪ Number of screenings</li> <li>▪ Number of screens on widest release</li> <li>▪ If possible, exploitation results</li> </ul> </li> <li>➢ For documentaries only, where applicable, the release in one minority country may be replaced by a selection in at least one significant film festival.</li> </ul> </li> </ul>		
6	<ul style="list-style-type: none"> <li>❖ Final production costs certified by an independent chartered accountant, an auditor or a statutory auditor <u>presented using the standard forms</u> on our website in the <a href="#">Download</a> section               <ul style="list-style-type: none"> <li>➢ A statement for each co-producing country (Part A)</li> <li>➢ A statement of the overall final cost and financing of the film (Part B)</li> </ul> </li> </ul> <p>See the Explanatory Note and further information on our <a href="#">website</a>.</p> <p>Note that for German final costs, statements prepared by a "Wirtschaftsprüfer" are required. Statements prepared by a "Steuerberater" cannot be accepted.</p>		
7	<ul style="list-style-type: none"> <li>❖ Final recognition of co-production status by the competent national authority from each co-producing country</li> </ul>		
8	<ul style="list-style-type: none"> <li>❖ Publicity material</li> </ul>		

	<ul style="list-style-type: none"> <li>➤ International trailer via a download link</li> <li>➤ A set of digital production stills</li> <li>➤ A digital poster for each of the co-producing countries</li> <li>➤ A download link of the film with EN, and if possible, FR subtitles or audio</li> <li>➤ A streaming link to the film with EN, and if possible, FR subtitles or audio, valid for a minimum period of 30 days</li> <li>➤ If possible, 2 paper posters of the project to be sent to Eurimages</li> </ul>	
9	❖ Any other documents considered necessary by the Secretariat	
<b>Other items and requests</b>		
	❖ Publicity information for social media promotions	