

Privacy Notice

Journalists Matter, the Council of Europe Campaign Third Annual Conference - Defending Truth: Comprehensive approaches to journalistic safety and quality journalism

23 April 2026

1. Who is responsible for data processing?

The Freedom of Expression and CDMSI Division of the Directorate General of Democracy and Human Dignity - Council of Europe or “we”, is the “data controller” with respect to the processing of personal data in relation to **Conference - Defending Truth: Comprehensive approaches to journalistic safety and quality journalism**, which means it has the decision-making power concerning the data processing. Processing of your personal data is governed by the [Council of Europe Regulations on the Protection of Personal Data](#) adopted by the Committee of Ministers on 15 June 2022.

2. What data do we process and for what purpose?

We process personal data that we receive from the registration form you will fill out, insofar as they are necessary for us to provide your participation in the **Conference - Defending Truth: Comprehensive approaches to journalistic safety and quality journalism**.

We process the types of personal data listed below for the following purposes:

a) Participant administration

To prepare the **Conference - Defending Truth: Comprehensive approaches to journalistic safety and quality journalism** we need your title, name and surname, e-mail address, country as well as your professional information (position and organisation).. We need these data in order to issue the invitations for the event.

b) Publication in participant and check-in lists

As part of the **Conference - Defending Truth: Comprehensive approaches to journalistic safety and quality journalism** documentation, we draw up lists of participants and provide these to participants within the framework of the event with a view to promote professional networking. Usually a participant list contains:

- Title, name and surname
- Position
- Organisation

You can object to the inclusion of your data in the list of participants or specify that particular data should not be included in the list. Should this be the case please contact us.

c) Use of your e-mail address for transmitting information

After the event, we may use your e-mail address to provide information about other events or activities that may be of interest to you. You can withdraw from receiving e-mails from us at any time by notifying us accordingly by e-mail sent to soj.campaign@coe.int.

d) Reimbursement of travel and subsistence expenses

If you are entitled to reimbursement of the abovementioned expenses in accordance with the applicable rules, in addition to the data listed in (a) above we may also process the following categories of data depending on the nature of the expenses incurred:

- your date and place of birth,

- your bank details,
- your itinerary,
- the visa in your passport issued for your trip related to the event,
- copies of the relevant tickets and accommodation bookings,
- evidence of the expenditure actually incurred such as invoices and credit card slips or statements,
- and information on meals or overnight accommodation provided free of charge.

In this case, we will ask you for the relevant information and documents at a later stage.

e) Photographs

Photos will be taken during the event, for information purposes to illustrate and promote it and any related project or programme. The photos will be published on the Council of Europe websites as well as on social networks used by the Council of Europe.

- Group photos

Before taking the photos, you will be reminded orally that photos will be taken and informed of their intended use. You will also be reminded that it is not compulsory to be in the photos, and that you can stand out of the frame should you not wish to be photographed.

- Other pictures

If you do not wish to appear in the photos, you may object to being photographed by contacting us.

3. What is the legal basis for our processing of your data?

We process your personal data on the basis of the Council of Europe's legal instruments and its internal rules in order to carry out activities necessary for the performance of the Council of Europe's tasks.

We take and use photos on the basis of our legitimate interest to promote the event and make it visible to the general public.

4. Who has access to your data?

Only those units or persons within the Council of Europe who need your personal data to conduct the **Conference - *Defending Truth: Comprehensive approaches to journalistic safety and quality journalism*** have access to them.

If you are entitled to reimbursement of expenses, your relevant personal data are processed by the services of the Council of Europe in charge of such reimbursements. Some of the data referred to in Section 2 sub-section "reimbursement" above may be shared with the bank processing the wire transfer for control purposes.

We will share your name and surname with the institution hosting the event, for security clearance purposes.

We use Microsoft Forms as data processor for registration for the **Conference - *Defending Truth: Comprehensive approaches to journalistic safety and quality journalism***. You can find information on Microsoft Forms Security and Privacy [here](#).

Through technical, organisational and legal measures we ensure that the rules provided in the Council of Europe Regulations on the Protection of Personal Data are also adhered to by our external service providers.

Photos will be made publicly available on the Council of Europe websites as well as on social networks used by the Council of Europe

5. How do we store your personal data?

Your personal data will be stored electronically on the Council of Europe's servers located in the European Union. We have put in place measures to protect the security of your personal information, including appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. These measures include encrypted servers, limited access to any databases only for those people who need it and secure backup of all data.

Where we share your personal data, such data may also be stored and shared in the form of electronic files and hard copies.

6. How long will your data be stored?

We process and store your personal data until they are no longer necessary for the purposes relating to the organisation of the **Conference - *Defending Truth: Comprehensive approaches to journalistic safety and quality journalism*** and follow up activities, including sharing with you the information on forthcoming activities and events organised by the Freedom of Expression and CDMSI Division.

Photos of the event will be retained for as long as necessary for their use on public communication channels.

7. What are your data protection rights?

You have the right to:

- request access to your personal information held by us;
- request that we correct incomplete or inaccurate personal information that we hold about you;
- request that we delete or remove your personal information when there is no valid reason for us to keep it;
- object to the processing of your personal information on specific grounds relating to your situation.

8. Contacts

If you wish to exercise the above rights, or for any queries, concerns, or requests you may have in connection with the way your data is collected and used, please contact the Council of Europe by:

- sending an email to soj.campaign@coe.int.
- sending an email to the Council of Europe's Data Protection Officer at dpo@coe.int.

If you feel that we have not adequately responded to your request and consider that your data protection rights have been violated as a result of our processing of your personal data, you have the right to lodge a complaint with the Council of Europe Data Protection Commissioner by sending an e-mail to datacommissioner@coe.int.