



CONFERENCE OF INGOs
OF THE COUNCIL OF EUROPE

CONFERENCE DES OING DU
CONSEIL DE L'EUROPE

CONF/BUR(2018)SYN1

**MEETING OF THE BUREAU
DECISIONS
Friday 26 January 2018
(4.15pm – 6pm)
Agora – room G04**

Present: Anna Rurka, Robert Bergougnan, Anne Nègre, Christoph Spreng, Rares-Augustin Craiut, Richard Pirolt, Katarzyna Sokolowka, Maritchu Rall (INGO Service)

Apologised: Anne Kraus

1. The meeting was opened by Anna Rurka, President of the Conference of INGOs
2. The agenda was adopted
3. Responsibilities and tasks of the Bureau members

Decision: All members were asked to read the document “Sharing of responsibilities within the Conference of INGOs”

4. Work plan before the meeting of the Standing Committee in April and the summer session of the Conference of INGOs in June

Decisions:

- The Secretariat would collect and transmit the information from the last 3 years about member organisations which were present at the Sessions. We also ask for such information (on the registered participants (without personal data)) for the Standing Committee meetings during the session;
- It was proposed that Anne Kraus continue to work with Karl Donert on the development of an INGO Pool of Experts and representativeness within the Conference of INGOs;
- Rares-Augustin Craiut, Richard Pirolt, Katarzyna Sokolowka, and Maritchu Rall expressed the wish to work on communication. Rares Craiut would prepare a proposal (guidelines) regarding external communication. Richard Pirolt would prepare a proposal (guidelines) on internal communication between the Standing Committee and the

Conference of INGOs (please refer to the Charter of communication on the Conference of INGO website). The proposals would be discussed at the next Bureau meeting;

- Anne Nègre would prepare the mandate for the Task Force on Gender and Equality (deadline April Standing committee meeting);
- Christoph Spreng and Robert Bergougnan would prepare a proposal on how to increase the coordination, circulation of information and reporting between the representatives to the Steering Committees and the Standing Committee;
- The question of co-funding and information campaigning would be discussed at the next Bureau meeting.

5. Date of the next meeting

Decision: The next meeting would take place in February - the date to be decided according to the results from doodle which would be sent by Anna Rurka.