



CONFERENCE OF INGOs
OF THE COUNCIL OF EUROPE

CONFERENCE DES OING DU
CONSEIL DE L'EUROPE

CONF/BUR(2018)OJ2

**MEETING OF THE BUREAU
AGENDA
Monday 12 February 2018
(10.00 am – 6.00 pm)
Council of Europe Office in Paris**

1. Opening of the meeting by Anna Rurka, President of the Conference of INGOs
2. Adoption of the agenda
3. Budget discussion within Council of Europe
4. Exchanges about the challenges for the new Bureau and the way to coping with them ('45)
5. Responsibilities and tasks of the Bureau members ('60)
 - Bureau and Standing Committee assignments (see [Rules of procedure](#) and [Communication Charter](#))
 - Draft regarding the general responsibilities and tasks within Standing Committee (for adoption in April)
 - Specific transversal and thematic responsibilities of the current Bureau (integrated approaches and others points to manage – continuation of the discussion)
 - Responsibilities of the members of the Bureau during each session (including logistic help) –
 - Coordination between the Bureau members and good procedures concerning interactions with Council of Europe organs and institutions
6. Steering committees: current and new representatives to be confirmed by SC in April, guidelines for the new representatives). ('30)
7. Communication (internal and external) - strategy and management, short and long terms ('45)

Lunch time : 1pm – 2.30 pm

8. Preparation of the new Action Plan (2018-2021) ('120)
 - Political priorities
 - Political and strategic orientations for the integrated approaches (2018-2021)
 - Equality
 - Youth
 - Migration
 - Roadmaps of the thematic committees and working groups (specific and transversal ones)
 - Interactions with PACE and Congress
 - Freedom of association – Early Alert Mechanism (project of the platform)
9. Timeline for the important decisions to take by Standing Committee and by the Conference of INGOs during the mandate of the Bureau ('30)
10. Organization of work ('45)
 - "Counting back" agenda for April and for June with, deadlines for the products that are requested
 - Preparation of the SC remote meeting before the statutory meeting in April (GoToMeeting use)
 - Launching of the working groups (April, June, remote meetings)
 - Market place during the session – format, responsible persons and thematic coherence
 - Organizational schema for the June session (plenary meetings, thematic committees' meetings, WG, training sessions, short thematic debates, side events, market place, meeting for the new representatives).
11. Preparation of the agenda of the Standing Committee and of the Bureau meetings in April ('15)
12. Other business