

Grants on feasibility studies for inter-municipal co-operation or cross-border co-operation projects

8900-2023-01

Questions and answers. Feasibility study

Can we purchase waste sorting equipment within the framework of the grant project, and have the feasibility study carried out by the specialists of our municipality?	The purpose of the announced call for grant proposals is to provide grants <u>only</u> for the implementation of a feasibility study. In the framework of this grant competition, the CoE will provide <u>a grant</u> to the selected communities for the implementation of the feasibility study.
Shall we mention the names of the staff members of the applicant community only, or also of the partner community in Section 9 of the <u>Application form</u> (<i>Applicant's professional and operational capacity of the applicant</i>) and in Section "Responsible person" of the <u>Workplan</u> ?	<u>Only</u> the names of the staff members of the applicant community shall be mentioned both in Section 9 of the <u>Application form</u> (<i>Applicant's professional and operational capacity of the applicant</i>) and in Section "Responsible person" of the <u>Workplan</u> .
In the Section "How to apply" of the Call for proposals, the necessary documents for submission are indicated in the form of attachments. As far as it is understood, Appendix 4 (for information only) is not necessary at this stage. And at what stage will it be necessary and what clauses should be paid more attention to?	Yes, Appendix IV – the Grant Agreement Template – is provided for information only. It is not necessary at this stage and will be necessary only when signing a contract with the selected community. All clauses of the agreement are important.

The deadline for the implementation of the grant project is 31 July 2024, which caused a bit of a confusion. I thought this is a part of a main project, not only a feasibility study. As a workshop participant, I thought that the feasibility study is a component of the project, which should have been presented in the application as the first stage.	The announced call for grant proposals implies <u>only</u> an application for the implementation of a feasibility study. In the framework of this grant competition, the CoE will provide <u>a grant</u> to the selected communities for the implementation of the feasibility study. Therefore, the mentioned period, 6 months, is completely sufficient to carry out a feasibility study. The actual call for grant project proposals aimed at inter-community or cross-border cooperation will be announced next year. It will have another application form.
We have 5 neighbouring communities, with whom we would like to participate in the call individually. However, Aparan, as the main applicant, will apply with Nairi community. The remaining 4 communities, Tsaghkahovit, Alagyaz, Ashtarak and Tsaghkadzor (bordered by the Tsaghkunyats mountain range, 14 km from Hankavan-Apara), will be the main applicants for other applications. Do we have a problem here or not?	The announced call for grant proposals assumes <u>one applicant</u>. It also implies that the feasibility study should be relevant to an inter-community or cross-border cooperation project. A consolidated community can apply for one grant under each category. However, the same applicant/community can act as an inter-community or cross-border cooperation partner in the application forms of other applicants.
How authorised are we, as workshop participants, to talk to other communities about the part of the project that is planned to be launched after the award of the feasibility study grants?	Within the framework of this call for grant proposals, it is better to focus on the development of feasibility studies for inter-community or cross-border cooperation projects. However, in the application, you should specify for which project you want to perform the feasibility study and what is the final goal.
How authorised are we, as the workshop participants, to talk about the part of the project that is planned to be launched after the grant of the feasibility study?	In the framework of this grant competition, it is better to focus on the development of feasibility studies for inter-community or cross-border cooperation projects. However, in the application, you should specify for which project you want to perform the technical and economic study and what is the final goal.
Is the 10% community contribution to be made by the main applicant, or is there no limit here as well (as the communities will agree)?	Since within the framework of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, that same applicant / community should contribute at least 10% of the total amount of the grant. The contribution can be both in cash and in kind.

In the application form, should the sections on <i>Applicant, Contact details, Bank details, Previous experience with grant projects</i> indicate the information of both communities? (<i>inter-municipal cooperation</i>)	Since within the scope of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, the details on that applicant should be submitted.
Should the heads of both communities sign and put an official stamp of the community in the signature part of the Application form? (<i>inter-municipal cooperation</i>).	Since within the framework of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, that same applicant / head of the community should sign and put the official stamp of the community in the signature section of the Application form.
In the case of inter-community cooperation, should both communities make the 10% community contribution together, or does each community contribute 10%?	Since within the framework of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, that same applicant / community should contribute at least 10% of the total amount of the grant. The contribution can be both in cash and in kind. Since within the framework of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, that same applicant / community should contribute at least 10% of the total amount of the grant. The contribution can be both in cash and in kind.
Who can be appointed as responsible person? Just one of the municipal employees or some third party? (<i>inter-municipal cooperation</i>).	A responsible person can be appointed only <u>one of the employees of the municipality</u>, preferably, the employee responsible for the implementation of community projects or economic development.
Should the feasibility study be conducted directly by the municipality staff, or could a third party be involved (for example, an NGO, or a travel agency, or a specialist in the field)? (<i>inter-municipal cooperation</i>).	The feasibility study should be carried out jointly by municipal employees and outside consultants. That is, it is possible to involve <u>a third party</u>, that is specialists in the field or a specialised structure, to conduct some parts of the study.
Should the application for the study for inter-municipal cooperation be submitted jointly or not? If yes, can each of the communities submit a separate application form during the next call for grant proposals?	The announced call for grant proposals assumes <u>one applicant</u>. It also implies that the feasibility study should be relevant to an inter-community or cross-border cooperation project. Every consolidated community can submit an application form during the next call for grant proposals.
In the application form, data should be filled only about one community. I think that in the case of inter-municipal cooperation, data about both partner communities should be completed in the application	Since within the scope of the announced call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u>, therefore, the details on that applicant should be submitted.

form. Please clarify this moment.	And in the application form, it should be also mentioned which are your partner communities and how you have worked <u>together</u> in identifying <u>the goal, aims and objectives</u> of the feasibility study.
At what stage should the development of the project design and budget estimates be planned? Feasibility study or next?	If the project design and budget estimates are already available, you can mention about them in the application form. If not yet, you can plan their development within the scope of the feasibility study.
Will the community contribution be made only by the applicant community or by the partner community as well? If both communities have to make a contribution, how should it be organised technically?	Since within the framework of this call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u> , therefore, that same applicant / community should contribute at least 10% of the total amount of the grant. The contribution can be both dramatic and in kind.
Question 1 refers to the municipality point of the WORK PLAN, should the name of two municipalities be filled in that field, or should the municipalities submit the WORK PLAN in separate tables?	Since within the framework of this call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u> , therefore, that same applicant / community should also submit the work plan. Only the name of that applicant / community should be entered in the "Municipality" field.
Question 2 is about the budget. Together with Ani community, we plan to rebuild an irrigation system. We need to have the design of the rebuilt irrigation system and its state expertise, as well as the agrochemical composition of the soil, but I do not find the corresponding budget lines in the financial section.	If it comes to the inclusion of experts/consultants in the project, the planned costs should be entered in the Budget sub-heading 1.2. "Experts/Consultants". If we are talking about a specialised structure or laboratory, then the planned expenses should be entered in the Budget heading 5. "Other expenditure and services".
We want to solve research problems with waste management and environmental component within the framework of the feasibility study programme. What documents are needed regarding the partner community? Please also detail the involvement of the partner community in the grant project from a financial point of view.	Since within the framework of this call for grant proposals, it is envisaged that the application should be submitted by <u>one applicant</u> , the documents related to the partner community are not needed now. From a financial point of view, only that applicant / community should contribute at least 10% of the total amount of the grant.