

Strasbourg, 14 April 2024

CEPEJ-GT-EVAL(2024)17

**EUROPEAN COMMISSION FOR THE EFFICIENCY OF JUSTICE
(CEPEJ)**

**EXTRACT OF THE CEPEJ EVALUATION QUESTIONNAIRE
(CEPEJ study in the framework of the EU Justice Scoreboard)**

2023 Data

SCHEME FOR EVALUATING EUROPEAN JUDICIAL SYSTEMS

Note: If the comments provided by national correspondents in the previous scheme still apply, they must nevertheless be repeated for this evaluation cycle.

Reference year:	2023
Reference year +1:	2024

1. General and financial information

1.1. Demographic and economic data

1.1.1 Inhabitants and economic information

1. Number of inhabitants (if possible on 1 January of the reference year +1) _____

3. Per capita GDP (in €) in current prices for the reference year _____

4. Average gross annual salary (in €) for the reference year _____

5. Exchange rate of national currency (non-Euro zone) in € on 1 January of the reference year +1 _____

1.1.2. Budgetary data concerning judicial system

13. Annual (approved and implemented) public budget allocated to the public prosecution services, in €.

	Approved budget (in €)	Implemented budget (in €)
Total annual public budget allocated to the public prosecution services, in € (including 13.1)	_____ / NA / NAP	_____ / NA / NAP
13.1. Annual public budget allocated to training of public prosecution services	_____ / NA / NAP	_____ / NA / NAP

Comments - Please indicate any useful comment to explain the figures provided. Moreover, if the annual public budget allocated to the public prosecution services actually implemented is different from the approved annual public budget, please indicate the main reasons for the differences:

2. Access to Justice and to all courts

2.2 Court users and victims

2.2.1 Rights of the users and victims

37. Is there a system of compensation in the following circumstances:

	Number of requests for compensation	Number of compensations granted	Total amount of compensations granted (in €)
Total	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
Excessive length of proceedings	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
Non-execution of court decisions	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
Wrongful arrest/detention	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
Wrongful conviction	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
Other	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP

Comments - Where appropriate, please give details on the compensation procedure and the calculation method for the amount of the compensation (e.g., the amount per day for unjustified detentions or convictions):

37-1. Please specify which authorities are responsible for dealing with the requests and whether a legal time limit exists to deal with these requests:

	Responsible authorities	Legal time limit
Court concerned	<input type="checkbox"/>	<input type="checkbox"/>
Other court	<input type="checkbox"/>	<input type="checkbox"/>
Ministry of Justice	<input type="checkbox"/>	<input type="checkbox"/>
High Judicial Council	<input type="checkbox"/>	<input type="checkbox"/>
Other external bodies (e.g., Ombudsman)	<input type="checkbox"/>	<input type="checkbox"/>

3. Organisation of the court system

3.1 Courts

3.1.1 Number of courts

42. Number of courts - legal entities.

Total number of all courts - legal entities (1. + 2.)	_____ / NA / NAP
1. Total number of courts of general jurisdiction - legal entities (1.1 + 1.2 + 1.3)	_____ / NA / NAP
1.1 First instance courts of general jurisdiction - legal entities	_____ / NA / NAP
1.2 Second instance courts of general jurisdiction - legal entities	_____ / NA / NAP
1.3 Highest instance courts of general jurisdiction - legal entities	_____ / NA / NAP
2. Total number of specialised courts - legal entities	_____ / NA / NAP

43. Number of specialised courts – legal entities.

	First instance	Higher instances
Total number of specialised courts - legal entities	_____ / NA / NAP	_____ / NA / NAP
Commercial courts (excluded insolvency courts)	_____ / NA / NAP	_____ / NA / NAP
Insolvency courts	_____ / NA / NAP	_____ / NA / NAP
Labour courts	_____ / NA / NAP	_____ / NA / NAP
Family courts	_____ / NA / NAP	_____ / NA / NAP
Rent and tenancies courts	_____ / NA / NAP	_____ / NA / NAP
Enforcement of criminal sanctions courts	_____ / NA / NAP	_____ / NA / NAP
Fight against terrorism, organised crime and corruption	_____ / NA / NAP	_____ / NA / NAP
Internet related disputes	_____ / NA / NAP	_____ / NA / NAP
Administrative courts	_____ / NA / NAP	_____ / NA / NAP
Insurance and / or social welfare courts	_____ / NA / NAP	_____ / NA / NAP
Military courts	_____ / NA / NAP	_____ / NA / NAP
Juvenile courts	_____ / NA / NAP	_____ / NA / NAP
Other specialised courts	_____ / NA / NAP	_____ / NA / NAP

Comments - If "Other specialised courts", please specify:

44. Number of courts - geographic locations.

First instance courts <i>geographic locations (this includes 1st instance courts of general jurisdiction and first instance specialised courts)</i>	_____ / NA / NAP
All the courts <i>geographic locations (this includes 1st instance courts of general jurisdiction, first instance specialised courts, all second instance courts and courts of appeal and all Supreme Courts)</i>	_____ / NA / NAP

C. Please indicate the sources for answering the questions in this part:

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3.2 Court staff

3.2.1 Judges and non-judge staff

46. Number of professional judges sitting in courts (if possible, on 31 December of the reference year).

(Please give the information in full-time equivalent and for posts actually filled for all types of courts - general jurisdiction and specialised courts)

	Total	Males	Females
Total number of professional judges (1 + 2 + 3)	/ NA / NAP	/ NA / NAP	/ NA / NAP
1. Number of first instance professional judges	/ NA / NAP	/ NA / NAP	/ NA / NAP
2. Number of second instance (court of appeal) professional judges	/ NA / NAP	/ NA / NAP	/ NA / NAP
3. Number of Supreme Court professional judges	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - Please provide any useful comment for interpreting the data above:

46-2. Number of judges (FTE) by case type.

	Total	Civil and/or commercial	Criminal	Administrative	Other
Total number of judges	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP
First instance	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP
Second instance	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP
Supreme Court	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - If "Other", please explain which types of cases:

47. Number of court presidents.

	Total	Males	Females
Total number of court presidents (1 + 2 + 3)	/ NA / NAP	/ NA / NAP	/ NA / NAP
1. Number of first instance court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP
2. Number of second instance (court of appeal) court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP
3. Number of Supreme Court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP

48. Number of professional judges sitting in courts on an occasional basis and who are paid as such (if possible, on 31 December of the reference year):

Gross figure	/ NA / NAP
In full-time equivalent	/ NA / NAP

Comments - If necessary, please provide comments to explain the answer provided:

48-1. Do these professional judges sitting in courts on an occasional basis deal with a significant part of cases?

- Yes If yes, please give specifications on the types of cases and an estimate in percentage.
- No
- NAP

49. Number of non-professional judges who are not remunerated but who may receive a simple defrayal of costs (if possible, on 31 December of the reference year) (e.g., lay judges or “juges consulaires”, but not arbitrators or persons sitting on a jury):

Gross figure	/ NA / NAP
In full-time equivalent	/ NA / NAP

49-1. If such non-professional judges exist at first instance in your country, please specify for which types of cases:

	Yes	No	Echevinage / mixed bench
Criminal cases (severe)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Criminal cases (misdemeanour and/or minor)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Family law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Labour law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social law cases			
Commercial law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Insolvency cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other civil cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

NAP

Comments - If “other civil cases”, please specify:

52. Number of non-judge staff who are working in courts (if possible on 31 December of the reference year) (this data should not include the staff working for public prosecutors; see question 60) (please give the information in full-time equivalent and for posts actually filled)

	Total	Males	Females
Total non-judge staff working in courts (1 + 2 + 3 + 4 + 5)	/ NA / NAP	/ NA / NAP	/ NA / NAP
1. <i>Rechtspfleger</i> (or similar bodies) (see Explanatory Note)	/ NA / NAP	/ NA / NAP	/ NA / NAP
2. Non-judge (judicial) staff whose task is to assist the judges such as registrars (case preparation, assistance during the hearing, helping to draft the decisions)	/ NA / NAP	/ NA / NAP	/ NA / NAP
3. Staff in charge of different administrative tasks and of the management of the courts (human resources management, material and equipment management, including computer systems, financial and budgetary management, training management)	/ NA / NAP	/ NA / NAP	/ NA / NAP
4. Technical staff	/ NA / NAP	/ NA / NAP	/ NA / NAP
5. Other non-judge staff	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - If “Other non-judge staff”, please specify:

52-1. Number of non-judge staff by instance (if possible, on 31 December of the reference year) (this data should not include the staff working for public prosecutors; see question 60) (please give the information in full-time equivalent and for posts actually filled).

	Total	Male	Females
Total non-judge staff working in courts (1+2+3)	/ NA / NAP	/ NA / NAP	/ NA / NAP
1. Total non-judge staff working in courts at first instance level	/ NA / NAP	/ NA / NAP	/ NA / NAP

2. Total non-judge staff working in courts at second instance (court of appeal) level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
3. Total non-judge staff working in courts at Supreme Court level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP

53. If there are Rechtspfleger (or similar bodies), please specify in which fields they have a role:

- Legal aid
- Family cases
- Payment orders
- Registry cases (land and/or business registry cases)
- Enforcement of civil cases
- Enforcement of criminal cases
- Non-litigious cases
- Other cases not mentioned (please describe in comment)

- NAP

Comments - Please briefly describe their status and exact duties:

3.3 Public prosecution

3.3.1 Public prosecutors and staff

55. Number of public prosecutors (on 31 December of the reference year):

(Please give the information in full-time equivalent and for posts actually filled.)

	Total	Males	Females
Total number of prosecutors (1 + 2 + 3)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
1. Number of prosecutors at first instance level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
2. Number of prosecutors at second instance (court of appeal) level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
3. Number of prosecutors at Supreme Court level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP

Comments - Please indicate any useful comment for interpreting the data above:

56. Number of heads of prosecution offices:

	Total	Males	Females
Total number of heads of prosecution offices (1 + 2 + 3)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
1. Number of heads of prosecution offices at first instance level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
2. Number of heads of prosecution offices at second instance (court of appeal) level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
3. Number of heads of prosecution offices at Supreme Court level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP

Comment - Please provide any useful comment for interpreting the data above:

57. In your judicial system, do other persons have similar duties to those of public prosecutors?

- Yes
- No

Comments - If yes, please specify their titles and functions:

57-1. If yes, please provide the number (full-time equivalent)

/ NA

60. Number of staff (non-public prosecutors) attached to the public prosecution services, if possible, on 31 December of the reference year and without the number of non-judge staff, see question 52 (in full-time equivalent and for posts actually filled).

Total	Males	Females
<input type="text"/> / NA	<input type="text"/> / NA	<input type="text"/> / NA

Comments – Please, describe which categories of staff you have included in your reply:

3.5 Use of information Technologies in courts

3.5.3 Tools

WRITING ASSISTANCE TOOLS

062-23. If writing assistance tools exist in courts, what are their deployment and usage rates?

	Deployment rate	Usage rate
Civil	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP – writing assistance tools do not exist <input type="radio"/> NA 	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– writing assistance tools do not exist <input type="radio"/> NA
Administrative	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– writing assistance tools do not exist <input type="radio"/> NA 	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– writing assistance tools do not exist <input type="radio"/> NA
Criminal	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– writing assistance tools do not exist <input type="radio"/> NA 	<ul style="list-style-type: none"> <input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– writing assistance tools do not exist <input type="radio"/> NA

062-24. If writing assistance tools exist in courts, please describe their functionalities:

	Functionalities
Civil	<ul style="list-style-type: none"> <input type="checkbox"/> Templates <input type="checkbox"/> Automatically generated text <input type="checkbox"/> Automatically suggested decision <input type="checkbox"/> Speech-to-text <input type="checkbox"/> Electronic signature <input type="checkbox"/> Other special functionality, please specify

	<input type="checkbox"/> NAP– writing assistance tools do not exist <input type="checkbox"/> NA
Administrative	<input type="checkbox"/> Templates <input type="checkbox"/> Automatically generated text <input type="checkbox"/> Automatically suggested decision <input type="checkbox"/> Speech-to-text <input type="checkbox"/> Electronic signature <input type="checkbox"/> Other special functionality, please specify <input type="checkbox"/> NAP– writing assistance tools do not exist <input type="checkbox"/> NA
Criminal	<input type="checkbox"/> Templates <input type="checkbox"/> Automatically generated text <input type="checkbox"/> Automatically suggested decision <input type="checkbox"/> Speech-to-text <input type="checkbox"/> Electronic signature <input type="checkbox"/> Other special functionality, please specify <input type="checkbox"/> NAP– writing assistance tools do not exist <input type="checkbox"/> NA

Comment - If you have selected the option "Other special functionality", please specify the details.

RECORDING OF COURT HEARINGS

062-25. If a tool to record court hearings exists, what are the deployment and usage rates?

	Deployment rate	Usage rate
Civil	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP – there is no tool for recording hearings <input type="radio"/> NA	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– there is no tool for recording hearings <input type="radio"/> NA
Administrative	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– there is no tool for recording hearings <input type="radio"/> NA	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 % <input type="radio"/> NAP– there is no tool for recording hearings <input type="radio"/> NA
Criminal	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 %	<input type="radio"/> 95-100 % <input type="radio"/> 75-95 % <input type="radio"/> 50-75 % <input type="radio"/> 25-50 % <input type="radio"/> 1-25 % <input type="radio"/> 0 %

	<input type="radio"/> NAP– there is no tool for recording hearings <input type="radio"/> NA	<input type="radio"/> NAP– there is no tool for recording hearings <input type="radio"/> NA
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062-26. If a tool to record court hearings exist, please specify its functionalities:

	Functionalities
Civil	<input type="checkbox"/> Audio recording <input type="checkbox"/> Video recording <input type="checkbox"/> Systematic recording for all hearings <input type="checkbox"/> Automatically indexed recording <input type="checkbox"/> Automatic transcript from recording <input type="checkbox"/> Possibility to request a copy of the recording <input type="checkbox"/> Other special functionality, please specify <input type="checkbox"/> NAP – there is no tool for recording hearings <input type="checkbox"/> NA
Administrative	<input type="checkbox"/> Audio recording <input type="checkbox"/> Video recording <input type="checkbox"/> Systematic recording for all hearings <input type="checkbox"/> Automatically indexed recording <input type="checkbox"/> Automatic transcript from recording <input type="checkbox"/> Possibility to request a copy of the recording <input type="checkbox"/> Other special functionality, please specify <input type="checkbox"/> NAP– there is no tool for recording hearings <input type="checkbox"/> NA
Criminal	<input type="checkbox"/> Audio recording <input type="checkbox"/> Video recording <input type="checkbox"/> Systematic recording for all hearings <input type="checkbox"/> Automatically indexed recording <input type="checkbox"/> Automatic transcript from recording <input type="checkbox"/> Possibility to request a copy of the recording <input type="checkbox"/> Other special functionality, please specify <input type="checkbox"/> NAP– there is no tool for recording hearings <input type="checkbox"/> NA

Comment - If you have selected the option “Other special functionality”, please specify the details.

3.6 Performance and evaluation

3.6.1 National policies applied in courts / public prosecution services

66. Are quality standards determined for the judicial system at national level (are there quality systems for the judiciary and/or judicial quality policies)?

Yes No

Comments - If yes, please specify:

67. Do you have specialised personnel entrusted with implementation of these national level quality standards?

within the courts Yes No
within the public prosecution services Yes No

3.6.2 Measuring court/public prosecution services activity through performance and quality objectives

70. Do you regularly monitor court activities (performance and quality) concerning:

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of judges and court staff
- satisfaction of court staff
- satisfaction of users (regarding the services delivered by the courts)
- costs of the judicial procedures
- number of appeals
- appeal ratio
- clearance rate
- disposition time
- other:

Comments - If "other", please specify:

70-1. Do you regularly monitor public prosecution activities (performance and quality) concerning:

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of prosecutors and prosecution staff
- satisfaction of prosecution staff
- satisfaction of users (regarding the services delivered by the public prosecution)
- costs of the judicial procedures
- clearance rate
- disposition time
- percentage of convictions and acquittals
- other:

Comments - If "other", please specify:

71. Do you monitor the number of pending cases and cases that are not processed within a reasonable timeframe (backlogs) for:

- civil law cases
- criminal law cases
- administrative law cases

72. Do you monitor waiting time during judicial proceedings?

within the courts Yes No
within the public prosecution services Yes No

Comments - If yes, please specify:

3.6.4 Performance and evaluation of judges and public prosecutors

83. Are there quantitative performance targets defined for each judge (e.g. the number of resolved cases in a month or year)?

Yes No

83-1. Who is responsible for setting these targets for each judge?

- Executive power (for example the Ministry of Justice)
- Legislative power
- Judicial power (for example the High Judicial Council, Supreme Court)
- President of the court
- Other, please specify: _____
- NAP (no targets defined)

83-1-1 What are the consequences for a judge if these targets are not met?

	Consequences:
Without disciplinary procedure	<input type="checkbox"/> Warning by court's president <input type="checkbox"/> Temporary salary reduction <input type="checkbox"/> Reflected in the individual assessment <input type="checkbox"/> Other, please specify: _____
With disciplinary procedure	<input type="checkbox"/> Warning by court's president <input type="checkbox"/> Temporary salary reduction <input type="checkbox"/> Reflected in the individual assessment <input type="checkbox"/> Other, please specify: _____
	<input type="checkbox"/> No consequences
	<input type="checkbox"/> NAP (no targets defined)

83-2. Are there quantitative performance targets defined for each public prosecutor (e.g., the number of decisions in a month or year)?

Yes No

83-3. Who is responsible for setting these targets for each public prosecutor

- Executive power (for example the Ministry of Justice)
- Prosecutor General /State public prosecutor
- Public Prosecutorial Council
- Head of the organisational unit or hierarchically superior public prosecutor
- Other, please specify: _____
- NAP (no targets in the system)

83-3-1 What are the consequences for a prosecutor if these targets are not met?

	Consequences:
Without disciplinary procedure	<input type="checkbox"/> Warning by head of prosecution <input type="checkbox"/> Temporary salary reduction <input type="checkbox"/> Reflected in the individual assessment <input type="checkbox"/> Other, please specify: _____
With disciplinary procedure	<input type="checkbox"/> Warning by head of prosecution <input type="checkbox"/> Temporary salary reduction <input type="checkbox"/> Reflected in the individual assessment <input type="checkbox"/> Other, please specify: _____
	<input type="checkbox"/> No consequences
	<input type="checkbox"/> NAP (no targets defined)

120. Is there a system of individual evaluation of the public prosecutors' work?

Quantitative Yes No
 Qualitative Yes No

Comment: Please, specify the criteria on which the assessment is based, the authority competent for carrying out the assessment, the purposes for which the results of the assessment are used:

120-1. Please specify the frequency of this evaluation:

- Annual
- Less frequent
- More frequent
- Different frequencies used, please specify:

NAP

C-4. Please indicate the sources for answering the questions in this part:

4. Fair trial

4.2 Timeframes of proceedings

4.2.2 Case flow management - first instance

91. First instance courts: number of other than criminal law cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the first instance court
Total of other than criminal law cases (1+2+3+4)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
1. Civil (and commercial) litigious cases (including litigious enforcement cases and if possible without administrative law cases, see category 3)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
2. Non litigious cases (2.1+2.2+2.3)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	
2.1. General civil (and commercial) non-litigious cases , e.g. uncontested payment orders, requests for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	
2.2. Registry cases (2.2.1+2.2.2+2.2.3)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	
2.2.1. Non litigious land registry cases	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	
2.2.2 Non-litigious business registry cases	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP	

2.2.3. Other registry cases	_____/ NA / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / / NAP	
2.3. Other non-litigious cases	_____/ NA / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / / NAP	
3. Administrative law cases	_____/ NA / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / NAP
4. Other cases	_____/ NA / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / NAP

Note 1: the cases mentioned in categories 2.2.1. and 2.2.2. (*land registry, business registry*) should be presented separately in the table. The cases mentioned in category 3 (*administrative law cases*) should also be separately mentioned for the countries which have specialised administrative courts or separate administrative law procedures or are able to distinguish in another way between administrative law cases and civil law cases.

Note 2: please check if the figures submitted are (horizontally and vertically) consistent. *Horizontal consistent* data means that: "(pending cases on 1 January reference year + incoming cases) – resolved cases" should give the correct number of pending cases on 31 December reference year. If this horizontal consistency is not possible due to joined cases, please specify.

Vertical consistency of data means that the sum of the individual case categories 1 to 4 should reflect the total number of *other than criminal* law cases.

92. If courts deal with “civil (and commercial) non-litigious cases”, please indicate the case categories included:

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93. Please indicate the case categories included in the category "other cases":

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94. First instance courts: number of criminal law cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the first instance court
Total of criminal cases (1+2+3)	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
1. Severe criminal cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
2. Misdemeanour and / or minor criminal cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
3. Other criminal cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories. If “Other criminal cases”, please specify:

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4.2.3 Case flow management - second instance

97. Second instance courts (appeal): Number of “other than criminal law” cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the second instance court
Total of other than criminal law cases (1+2+3+4)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
1. Civil (and commercial) litigious cases (including litigious enforcement cases and if possible without administrative law cases, see category 3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
2. Non litigious cases (2.1+2.2+2.3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.1. General civil (and commercial) non-litigious cases , e.g. uncontested payment orders, request for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.2. Registry cases (2.2.1+2.2.2+2.2.3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.2.1. Non litigious land registry cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.2.2 Non-litigious business registry cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.2.3. Other registry cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
2.3. Other non-litigious cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
3. Administrative law cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
4. Other cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If “Other cases” please specify:

98. Second instance courts (appeal): Number of criminal law cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the second instance court
Total of criminal cases (1+2+3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
1. Severe criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
2. Misdemeanour and / or minor criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
3. Other criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories. If “Other criminal cases”, please specify:

4.2.4 Case flow management – Supreme Court

99. Highest instance courts (Supreme court): Number of “other than criminal law” cases:

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the Supreme Court
Total of other than criminal law cases (1+2+3+4)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
1. Civil (and commercial) litigious cases (including litigious enforcement cases and if possible without administrative law cases, see category 3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
2. Non litigious cases (2.1+2.2+2.3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.1. General civil (and commercial) non-litigious cases , e.g. uncontested payment orders, request for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.2. Registry cases (2.2.1+2.2.2+2.2.3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.2.1. Non litigious land registry cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.2.2 Non-litigious business registry cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.2.3. Other registry cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
2.3. Other non-litigious cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
3. Administrative law cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
4. Other cases	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP

Comments - If “Other cases”, please specify:

100. Highest instance courts (Supreme Court): Number of criminal law cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the Supreme Court
Total of criminal cases (1+2+3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
1. Severe criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
2. Misdemeanour and / or minor criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
3. Other criminal cases	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories. If "Other criminal cases", please specify:

4.2.6 Case flow management – public prosecution

107. Public prosecutors: Total number of 1st instance criminal cases

1. Pending cases on 1 Jan. ref. year	____ / NA / NAP
2. Incoming/received cases	____ / NA / NAP
3. Processed cases (3.1+3.2+3.3+3.4)	____ / NA / NAP
3.1. Discontinued during the reference year (3.1.1+3.1.2+3.1.3+3.1.4.)	____ / NA / NAP
3.1.1 Discontinued by the public prosecutor because the offender could not be identified	____ / NA / NAP
3.1.2 Discontinued by the public prosecutor due to the lack of an established offence or a specific legal situation	____ / NA / NAP
3.1.3 Discontinued by the public prosecutor for reasons of opportunity	____ / NA / NAP
3.1.4 Discontinued for other reasons	
3.2 Concluded by a penalty or a measure imposed or negotiated by the public prosecutor	____ / NA / NAP
3.3 Cases brought to court	
4. Pending cases on 31 Dec. ref. year	____ / NA / NAP

107-1. If the guilty plea procedure exists, how many cases were concluded by this procedure?

	Total	Severe criminal cases	Misdemeanour and / or minor criminal cases
Total number of guilty plea procedures	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
Before the main trial	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
During the main trial	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

109. Do the figures provided in Q107 include traffic offence cases?

Yes No

D-2. Please indicate the sources for answering the questions in this part:

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5. Career of judges and public prosecutors

5.3 Practice of the profession

5.3.1 Salaries and benefits of judges and prosecutors

132. Salaries of judges and public prosecutors on 31 December of the reference year:

Category of judges and prosecutors	Gross annual salary, in €	Net annual salary, in €	Gross annual salary, in local currency	Net annual salary, in local currency
First instance professional judge at the beginning of his/her career	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Judge of the Supreme Court or the Highest Appellate Court (please indicate the highest salary of a judge at this level, excluding the salary of the Court President)	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Public prosecutor at the beginning of his/her career	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Public prosecutor of the Supreme Court or the Highest Appellate Instance (please indicate the highest salary of a public prosecutor at this level, excluding the salary of the Attorney General).	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP

Comment – please describe briefly how the salaries are determined during the career of a judge/prosecutor.

133. Do judges and public prosecutors have additional benefits?

	Judges	Public prosecutors
Reduced taxation	<input type="checkbox"/>	<input type="checkbox"/>
Special pension	<input type="checkbox"/>	<input type="checkbox"/>
Housing	<input type="checkbox"/>	<input type="checkbox"/>
Other financial benefit	<input type="checkbox"/>	<input type="checkbox"/>

134. If “other financial benefit”, please specify:

6. Lawyers

6.1 Profession of lawyer

6.1.1 Status of the profession and training

146. Total number of lawyers practicing in your country:

	Total	Males	Females
Number of lawyers	____ / <input type="checkbox"/> NA	____ / <input type="checkbox"/> NA	____ / <input type="checkbox"/> NA

147. Does this figure include “legal advisors” who cannot represent their clients in court (for example, some solicitors or in-house counsellors)?

Yes No

148. Number of legal advisors who cannot represent their clients in court:

7. Court related mediation and other Alternative Dispute Resolution methods

7.1 Court related mediation
7.1.1 Details on court related mediation

166. Number of accredited or registered mediators for court-related mediation:

Total	Males	Females
/ NA / NAP	/ NA / NAP	/ NA / NAP

166-1 Could you please describe what are the requirements and what is the procedure to become an accredited or registered mediator in your country (educational requirements, working experiences, accrediting procedure etc.)?

9. Notaries

9.1. Profession of notary
9.1.1. Number, status and mandate of notaries

192. Number and status of notaries in your country.

Type of notaries	Total	Males	Females
Total (1 + 2 + 3 + 4)	NA/NAP	NA/NAP	NA/NAP
1.Private professionals (without control from public authorities)	NA/NAP	NA/NAP	NA/NAP
2.Holders of public offices appointed by the State	NA/NAP	NA/NAP	NA/NAP
3.Civil servants (paid by the State)	NA/NAP	NA/NAP	NA/NAP
4.Other	NA/NAP	NA/NAP	NA/NAP

Comments - If "Other", please specify the status, or if "Holder of a public office appointed by the State", please indicate which ministry is mainly engaged in the appointment procedure: