

Strasbourg, 1 March 2021

CEPEJ(2020)16rev

**EUROPEAN COMMISSION FOR THE EFFICIENCY OF JUSTICE  
(CEPEJ)**

**SCHEME FOR EVALUATING JUDICIAL SYSTEMS**

**2020-2022 CYCLE**

SCHEME FOR EVALUATING JUDICIAL SYSTEMS

**Note: If the comments provided by national correspondents in the previous scheme still apply, they must nevertheless be repeated for this evaluation cycle.**

Reference year:	2020
Reference year +1:	2021

**1. General and financial information**

**1.1. Demographic and economic data**

**1.1.1 Inhabitants and economic information**

1. Number of inhabitants (if possible on 1 January of the reference year +1)

2. Total of annual public expenditure at state level and where appropriate, public expenditure at regional or federal entity level (in €).

- State or federal level  / NA / NAP
- Regional / federal entity level (total for all regions / federal entities)  / NA / NAP

3. Per capita GDP (in €) in current prices for the reference year

4. Average gross annual salary (in €) for the reference year

5. Exchange rate of national currency (non-Euro zone) in € on 1 January of the reference year +1

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A-1. Please indicate the sources for answering the questions in this part:

**1.1.2. Budgetary data concerning judicial system**

6. Annual (approved and implemented) public budget allocated to the functioning of all courts, in € (without the budget of the public prosecution services and without the budget of legal aid). If you cannot separate the budget allocated to the courts from the budget of public prosecution services and/or the one allocated to legal aid, please go to question 7. If you are able to answer this question 6, please answer NA to question 7.

	Approved budget (in €)	Implemented budget (in €)
TOTAL - Annual public budget allocated to the functioning of all courts (1 + 2 + 3 + 4 + 5 + 6 + 7)	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
1. Annual public budget allocated to (gross) salaries	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
2. Annual public budget allocated to computerisation (2.1 + 2.2)	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
2.1 Investments in computerisation	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
2.2 Maintenance of the IT equipment of courts	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
3. Annual public budget allocated to justice expenses (expertise, interpretation, etc.).	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
4. Annual public budget allocated to court buildings (maintenance, operating costs)	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
5. Annual public budget allocated to investments in new (court) buildings	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
6. Annual public budget allocated to training	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP
7. Other (Please specify)	<input type="text"/> / NA / NAP	<input type="text"/> / NA / NAP

Comments - Please indicate any useful comment to explain the figures provided. If the annual public budget allocated to the functioning of all courts actually implemented is different from the approved annual public budget allocated to the functioning of all courts, please indicate the main reasons for the differences:

**7. If you cannot answer question 6 because you cannot isolate the public budget allocated to courts from the budget allocated to public prosecution services and/or the one allocated to legal aid, please fill in only the appropriate line in the table according to your system:**

	Approved budget (in €)	Implemented budget (in €)
Total annual public budget allocated to all courts and the public prosecution services together	_____ / NA / NAP	_____ / NA / NAP
Total annual public budget allocated to all courts and legal aid together	_____ / NA / NAP	_____ / NA / NAP
Total annual public budget allocated to all courts, public prosecution services and legal aid together	_____ / NA / NAP	_____ / NA / NAP

Comments - Please indicate any useful comment to explain the figures provided. If the annual public budget actually implemented is different from the approved annual public budget, please indicate the main reasons for the differences:

**8. Are litigants in general required to pay a court fee to initiate a proceeding at a court of general jurisdiction:**

for criminal cases	<input type="checkbox"/> Yes, at the beginning of the procedure <input type="checkbox"/> Yes, at a later stage <input type="checkbox"/> No
for other than criminal cases	<input type="checkbox"/> Yes, at the beginning of the procedure <input type="checkbox"/> Yes, at a later stage <input type="checkbox"/> No

Comments - If there are exceptions to the obligation to pay these court fees, could you please provide comments on those exceptions?

**8-1. Please briefly present the methodology of calculation of these court fees:**

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**8-2. The amount of court fees requested to commence an action for 3000€ debt recovery:** \_\_\_\_\_

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**9. Annual income of court fees received by the State (in €):** \_\_\_\_\_ / NA / NAP

**12. Annual approved public budget allocated to legal aid, in €.**

	Total	Criminal cases	Other than criminal cases
TOTAL - Annual approved public budget allocated to legal aid (12.1 + 12.2)	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
12.1 for cases brought to court (court fees and/or legal representation)	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP
12.2 for cases not brought to court (legal advice, ADR and other legal services)	_____ / NA / NAP	_____ / NA / NAP	_____ / NA / NAP

**12-1. Annual implemented public budget allocated to legal aid in €.**

	Total	Criminal cases	Other than criminal cases
TOTAL - Annual implemented public budget allocated to legal aid (12-1.1 + 12-1.2)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
12-1.1 for cases brought to court (court fees and/or legal representation)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
12-1.2 for cases not brought to court (legal advice, ADR and other legal services)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If the public budget actually implemented regarding legal aid is different from the annual approved public budget allocated to legal aid, please indicate the main reasons for the differences:

**12-2. Does legal aid include:**

	Legal aid includes
coverage of court fees	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
exemption from court fees	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

**12-3. Do legal aid budgets indicated in Q12 and Q12-1 include:**

	Amount calculated/estimated included
coverage of court fees	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
exemption from court fees	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

**13. Annual (approved and implemented) public budget allocated to the public prosecution services, in €.**

	Approved budget (in €)	Implemented budget (in €)
Total annual public budget allocated to the public prosecution services, in € (including 13.1)	____ / NA / NAP	____ / NA / NAP
13.1. Annual public budget allocated to training of public prosecution services	____ / NA / NAP	____ / NA / NAP

Comments - Please indicate any useful comment to explain the figures provided. Moreover, if the annual public budget allocated to the public prosecution services actually implemented is different from the approved annual public budget, please indicate the main reasons for the differences:

**14. Authorities formally responsible for the budgets allocated to the courts (multiple options possible):**

	Preparation of the total court budget	Adoption/approval of the total court budget	Management and allocation of the budget among the courts	Evaluation of the use of the budget at a national level
Ministry of Justice	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
Other ministry	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
Parliament	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP

Supreme Court	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
High Judicial Council	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
Courts	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
Inspection body	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP
Other	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> NAP

Comments - If "Other Ministry" and/or "Inspection body" and/or "Other", please specify:

**14-0. What are the criteria used to allocate financial resources among courts? Furthermore, please select maximum three main criteria of allocation.**

	Criteria used	Main criteria
Previous years' budget costs	<input type="checkbox"/>	<input type="checkbox"/>
Special needs assessment	<input type="checkbox"/>	<input type="checkbox"/>
Number of judges/non-judge staff	<input type="checkbox"/>	<input type="checkbox"/>
Number of incoming cases	<input type="checkbox"/>	<input type="checkbox"/>
Number of pending cases	<input type="checkbox"/>	<input type="checkbox"/>
Number of resolved cases	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

Comments - If "Other", please specify:

**14-1. Who is entrusted with responsibilities related to the budget within a first instance court?**

	Preparation of the budget	Arbitration and allocation of the budget	Day to day management of the budget	Evaluation and control of the use of the budget
Court President and/or judge(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Head of court administration and/or non-judges	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Mixed body (judge(s) and non-judge(s))	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

Comments - If "other", please specify. If the responsibilities are different depending on the type/instance of courts, please answer the question for the first instance court of general jurisdiction and describe the differences in the comment box:

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**A-2. Please indicate the sources for answering the questions in this part:**

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### 1.1.3. Budgetary data concerning the whole justice system

**15-1. Annual (approved and implemented) public budget allocated to the whole justice system, in € (this global budget includes the judicial system budget - see 15-2 and other elements of the justice system - see 15-3).**

	Approved budget (in €)	Implemented budget (in €)
Total annual public budget allocated to the whole justice system in €	_____ / NA	_____ / NA /

Comments - Please indicate any useful comment to explain the figures provided above and specify if a large portion of the budget allocated to the whole justice system comes from an international organisation. Moreover, if

the annual public budget allocated to the whole justice system actually implemented is different from the approved annual public budget, please indicate the main reasons for the differences:

**15-2. Elements of the judicial system budget (Q6, Q7, Q12 and Q13)**

	Included
Courts (see question 6 or 7)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Legal aid (see question 12 or 7)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Public prosecution services (see question 13 or 7)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

**15-3. Other budgetary elements**

	Included
Prison system	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Probation services	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
High Judicial Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
High Prosecutorial Council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Constitutional court	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Judicial management body	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
State advocacy	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Enforcement services	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Notariat	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Forensic services	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Judicial protection of juveniles	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Functioning of the Ministry of Justice	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Refugees and asylum seekers services	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Immigration Service	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Some police services (e.g.: transfer, investigation, prisoners' security)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

Other	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
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Comments - If "other", please specify:

**A-3. Please indicate the sources for answering the questions in this part:**

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**1.2. Organisation and management of courts and public prosecution services**

**15-4. Please describe who has responsibilities for the management of individual courts, what management roles they have, what is their status and their position in the organisational hierarchy of the court concerned.**

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**15-5. Please describe who has responsibilities for the management of individual public prosecution offices, what management roles they have, what is their status and their position in the organisational hierarchy of the office concerned.**

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**2. Access to Justice and to all courts**

**2.1 Legal aid**  
**2.1.1. Scope of legal aid**

**16. Does legal aid apply to:**

	Criminal cases	Other than criminal cases
Representation in court	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP
Legal advice, ADR and other legal services	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP

**16-1. Please briefly describe the organisation of the legal aid system in your country both before going to court and during court proceedings.**

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**18. Can legal aid be granted for the fees that are related to the enforcement of judicial decisions (e.g. fees of an enforcement agent)?**

Yes  No  NAP

Comments - If yes, please specify:

**19. Can legal aid be granted for other costs (different from those mentioned in questions 16 to 18, e.g. fees of technical advisors or experts, costs of other legal professionals (notaries), travel costs etc.)?**

Criminal cases	Other than criminal cases
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP

Comments - If yes, please specify:

**2.1.2 Information on legal aid**

**20. Please indicate the number of cases for which legal aid has been granted:**

	Total	Cases brought to court	Cases not brought to court
Total	/ NA / NAP	/ NA / NAP	/ NA / NAP
In criminal cases	/ NA / NAP	/ NA / NAP	/ NA / NAP
In other than criminal cases	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - Please specify when appropriate:

**20-1. Please indicate the timeframes of the procedure for granting legal aid, in relation to the duration from the initial legal aid request to the final approval of the legal aid request:**

	Time in days
Maximum duration prescribed in law/regulation	_____ / NA / NAP
Actual average duration	_____ / NA / NAP

Comments - Please specify if the envisaged timeframe is set in a statutory law, or in other regulation. Furthermore, if different timeframes are envisaged for criminal and other than criminal cases please provide more information:

**21. In criminal cases, can individuals who do not have sufficient financial means be assisted by a free of charge (or financed by a public budget) lawyer?**

Accused individuals  Yes  No  
 Victims  Yes  No

Comments - If yes, please specify:

**22. In criminal cases are these individuals free to choose their lawyer within the framework of the legal aid system?**

Accused individuals  Yes  No  
 Victims  Yes  No

**23-0. Does your country have an income and assets evaluation for granting full or partial legal aid?**

Yes  No

**23. If yes, please specify in the table:**

- **For full legal aid to the applicant:**

	Annual income value (for one person), (in €)	Assets value (for one person), (in €)
for criminal cases	_____ / NA / NAP	_____ / NA / NAP
for other than criminal cases	_____ / NA / NAP	_____ / NA / NAP

- **For partial legal aid to the applicant:**

	Annual income value (for one person), (in €)	Assets value (for one person), (in €)
for criminal cases	_____ / NA / NAP	_____ / NA / NAP
for other than criminal cases	_____ / NA / NAP	_____ / NA / NAP

Comments - Please indicate if any other eligibility criteria are taken into account for granting the legal aid and any comment that could explain the data provided above:

**24. Is it possible to refuse legal aid for lack of merit of the case (for example for frivolous action or no chance of success)?**

Yes  No

Comments - If yes, please explain the exact criteria for denying legal aid:

**25. Is the decision to grant or refuse legal aid taken by:**

- the judge(s) dealing with the main case
- another judge or official
- an authority external to the court
- several authorities (court and external bodies)

**26. Is there a private system of legal expense insurance enabling individuals (this does not concern**



companies or other legal persons) to finance court proceedings?

Yes  No

Comments - If appropriate, please inform about the current development of such insurances in your country; is it a growing phenomenon:

**27. Can judicial decisions direct how legal costs, paid by the parties during the procedure, will be distributed?**

- Yes, in criminal cases
- Yes, in other than criminal cases
- No

Comments - If no, please specify how legal costs are distributed:

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**B1. Please indicate the sources for answering the questions in this part:**

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**2.2 Court users and victims**

**2.2.1 Rights of the users and victims**

**28. Are there official internet sites/portals (e.g. Ministry of Justice, Judicial Council etc.) where general public may have free-of-charge access to the following:**

	Yes	Internet address(es)
Legal texts (e.g. codes, laws, regulations, etc.)	<input type="checkbox"/>	
Case-law of the higher court/s	<input type="checkbox"/>	
Information about the judicial system (organisation of courts, court proceedings, etc)	<input type="checkbox"/>	
Other documents (e.g. forms, downloadable forms, online registration forms)	<input type="checkbox"/>	

Comments - Please specify what documents and information are included in "other documents":

**29. Is there an obligation to provide information to the parties concerning the foreseeable timeframes of their proceedings?**

- Yes, always
- No
- Yes, only in some specific situations

Comments - If "Yes, only in some specific situations", please specify:

**30. Is there a public and free-of-charge information system for providing information and facilitating access to justice:**

	Information system
General for citizens	<input type="checkbox"/> Online information <input type="checkbox"/> Telephone <input type="checkbox"/> Interactive chat <input type="checkbox"/> In-person (physical access on site) <input type="checkbox"/> Other <input type="checkbox"/> No
Specific for victims of offences	<input type="checkbox"/> Online information <input type="checkbox"/> Telephone <input type="checkbox"/> Interactive chat <input type="checkbox"/> In-person (physical access on site) <input type="checkbox"/> Other

	<input type="checkbox"/> No
Specific for minors (child-friendly systems)	<input type="checkbox"/> Online information <input type="checkbox"/> Telephone <input type="checkbox"/> Interactive chat <input type="checkbox"/> In-person (physical access on site) <input type="checkbox"/> Other <input type="checkbox"/> No

Comments - Please provide more information on these systems. Furthermore, please specify how this assistance is provided:

**31. Are there special favourable arrangements to be applied, during judicial proceedings, to the following categories of vulnerable persons:**

	Information mechanism	Special arrangements in hearings	Other specific arrangements
Victims of sexual violence/rape	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victims of terrorism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minors (witnesses or victims)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victims of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethnic minorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Persons with disabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Juvenile offenders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (e.g. victims of human trafficking, forced marriage, sexual mutilation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments - If "Other vulnerable person" and/or "Other special arrangements", please specify:

**31-0. If there are special arrangements for minors, what are the settings / tools / facilities / practises employed to protect them when they participate in judicial proceedings?**

- Special and child-adequate preparation for participation in trials / lawsuits (explaining in a child-friendly manner the proceedings)
- Special room in court designated for child-friendly hearings
- Special person / team of trained professional(s) (such as psychologists) to accompany a minor throughout the proceedings
- Special ways to communicate and explain meaning of court decisions
- Interagency/multidisciplinary structure such as "Children's Houses"
- Other, please specify \_\_\_\_\_

**31-1. What are the main criteria for a minor to initiate a proceeding, take procedural actions in his/her own name or to be a witness?**

	Civil proceedings	Criminal proceedings
Capacity to initiate a proceeding and take other procedural actions in his/her own name	<input type="checkbox"/> Age threshold _____ <input type="checkbox"/> Exceptions from the threshold <input type="checkbox"/> Capacity for discernment <input type="checkbox"/> Other <input type="checkbox"/> NAP	<input type="checkbox"/> Age threshold _____ <input type="checkbox"/> Exceptions from the threshold <input type="checkbox"/> Capacity for discernment <input type="checkbox"/> Other <input type="checkbox"/> NAP
To be a witness	<input type="checkbox"/> Age threshold _____ <input type="checkbox"/> Exceptions from the threshold <input type="checkbox"/> Capacity for discernment <input type="checkbox"/> Other <input type="checkbox"/> NAP	<input type="checkbox"/> Age threshold _____ <input type="checkbox"/> Exceptions from the threshold <input type="checkbox"/> Capacity for discernment <input type="checkbox"/> Other <input type="checkbox"/> NAP

Comments - Please specify if you selected answers “Exception from the threshold” and “Other”. If your system distinguishes between full and limited capacity to take legal actions, please describe the basis for this differentiation (age, capacity for discernment, type of action, type of cases, other):

**31-2. If a minor cannot conduct proceedings in his/her own name, who can represent him/her in judicial proceedings?**

	<b>Civil proceedings</b>	<b>Criminal proceedings</b>
Parent/legal guardian	<input type="checkbox"/> Yes, always <input type="checkbox"/> Yes, except in some specific situations <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes always <input type="checkbox"/> Yes, except in some specific situations <input type="checkbox"/> No <input type="checkbox"/> NAP
Other representative (instead of parent/legal guardian)	<input type="checkbox"/> Social care services or other public institution <input type="checkbox"/> Legal professional <input type="checkbox"/> Associations for protection of minors <input type="checkbox"/> Other <input type="checkbox"/> NAP	<input type="checkbox"/> Social care services or other public institution <input type="checkbox"/> Legal professional <input type="checkbox"/> Associations for protection of minors <input type="checkbox"/> Other <input type="checkbox"/> NAP

**31-3. What are the different criteria for the criminal liability of minors (multiple replies possible)?**

- Age threshold(s)
- Capacity for discernment
- Other criteria

**31-3-1. Is there an age threshold for the criminal liability of minors?**

- resulting in sentence without privation of liberty (for example, educational measures) \_\_\_\_/NA/NAP
- resulting in sentence of privation of liberty \_\_\_\_/NA/NAP

Comments - Please describe, briefly, the specifics of your system. Could you, please specify if the possibility of mitigation applies to the sanctions and how:

**32. Does your country allocate compensation for victims of offences?**

- Yes, but only if offender is unknown
- Yes, but only if compensation could not be obtained from offender
- Yes, always
- No

**32-0. If yes, for what types of offences the compensation is allocated?**

- For all types of offences
- For some types of offences
- NAP

Comments - Please specify:

**32-1. Is a court decision necessary in the framework of the compensation procedure?**

- Yes  No

**34. Are there studies that evaluate the recovery rate of the damages awarded by courts to victims?**

- Yes  No

Comments - If yes, please illustrate with available data concerning the recovery rate, the title of the studies, the frequency of the studies and the coordinating body:

**35. Do public prosecutors have a specific role with respect to victims (protection and assistance)?**

Yes  No

Comments - If yes, please specify:

**35-1. Do public prosecutors have a specific role with respect to minor victims (protection and assistance)?**

Yes  No

Comments - If yes, please specify:

**36. Do victims of offences have the right to dispute a public prosecutor's decision to discontinue a case?**

**Please verify the consistency of your answers in this question and question 105 regarding the possibility for a public prosecutor "to discontinue a case without needing a decision by a judge".**

Yes

No

NAP (the public prosecutor cannot decide to discontinue a case on his/her own. A decision by a judge is needed).

Comments - If necessary, please specify:

**37. Is there a system for compensating users in the following circumstances:**

	Number of requests for compensation	Number of condemnations	Total amount (in €)
Total	/ NA / NAP	/ NA / NAP	/ NA / NAP
excessive length of proceedings	/ NA / NAP	/ NA / NAP	/ NA / NAP
non-execution of court decisions	/ NA / NAP	/ NA / NAP	/ NA / NAP
wrongful arrest	/ NA / NAP	/ NA / NAP	/ NA / NAP
wrongful conviction	/ NA / NAP	/ NA / NAP	/ NA / NAP
Other	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - Where appropriate, please give details of the compensation procedure and the calculation method for the amount of the compensation (e.g. the amount per day for unjustified detentions or convictions):

**2.2.2 Confidence and satisfaction of citizens with their justice system**

**38. Does your country implement surveys to measure trust in justice and satisfaction with the services delivered by the judicial system?**

	National level	Court level
Surveys for judges	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for court staff	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for public prosecutors	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for lawyers	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for other professionals	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc

Surveys for the parties	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for other court users (e.g. jurors, witnesses, experts, interpreters, representatives of governmental agencies, NGOs)	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for victims	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for minors	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Surveys for the general public	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc
Other not mentioned	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc	<input type="checkbox"/> Annual <input type="checkbox"/> Other regular <input type="checkbox"/> Ad hoc

Comments - Please, indicate the references and links to the satisfaction surveys you mentioned above:

**39. Are there statistical data concerning male and female court users, persons who initiate a case, victims, accused persons, etc.**

- Yes, please specify:  
 No

Comments - If you have additional comments please specify:

**40. Is there a national or local procedure for filing complaints about the functioning of the judicial system? (for example, handling of the case by a judge or the duration of a proceeding)**

- Yes  No

**41. If yes, please specify certain aspects of this procedure:**

	Authority responsible for dealing with the complaint	Existence of a time limit to deal with the complaint for this authority
Court concerned	<input type="checkbox"/>	<input type="checkbox"/>
Higher court	<input type="checkbox"/>	<input type="checkbox"/>
Ministry of Justice	<input type="checkbox"/>	<input type="checkbox"/>
High Judicial Council	<input type="checkbox"/>	<input type="checkbox"/>
Other external bodies (e.g. Ombudsman)	<input type="checkbox"/>	<input type="checkbox"/>

**41-1. If yes, please specify certain aspects of this procedure:**

	Number of complaints	Compensation amount granted in euros
Court concerned	■ / NA / NAP	■ / NA / NAP
Higher court	■ / NA / NAP	■ / NA / NAP
Ministry of Justice	■ / NA / NAP	■ / NA / NAP
High Judicial Council	■ / NA / NAP	■ / NA / NAP
Other external bodies (e.g. Ombudsman)	■ / NA / NAP	■ / NA / NAP

Comments - If possible, please give information concerning the efficiency of this complaint procedure and any useful comment:

**3. Organisation of the court system**

**3.1 Courts**  
**3.1.1 Number of courts**

**42. Number of courts - legal entities.**

<b>Total number of all courts - legal entities (1. + 2.)</b>	/ NA / NAP
<b>1. Total number of courts of general jurisdiction - legal entities (1.1 + 1.2 + 1.3)</b>	/ NA / NAP
1.1 First instance courts of general jurisdiction - legal entities	/ NA / NAP
1.2 Second instance courts of general jurisdiction - legal entities	/ NA / NAP
1.3 Highest instance courts of general jurisdiction - legal entities	/ NA / NAP
<b>2. Total number of specialised courts - legal entities</b>	/ NA / NAP

**43. Number of specialised courts – legal entities.**

	First instance	Higher instances
Total number of specialised courts - legal entities	/ NA / NAP	/ NA / NAP
Commercial courts (excluded insolvency courts)	/ NA / NAP	/ NA / NAP
Insolvency courts	/ NA / NAP	/ NA / NAP
Labour courts	/ NA / NAP	/ NA / NAP
Family courts	/ NA / NAP	/ NA / NAP
Rent and tenancies courts	/ NA / NAP	/ NA / NAP
Enforcement of criminal sanctions courts	/ NA / NAP	/ NA / NAP
Fight against terrorism, organised crime and corruption	/ NA / NAP	/ NA / NAP
Internet related disputes	/ NA / NAP	/ NA / NAP
Administrative courts	/ NA / NAP	/ NA / NAP
Insurance and / or social welfare courts	/ NA / NAP	/ NA / NAP
Military courts	/ NA / NAP	/ NA / NAP
Juvenile courts	/ NA / NAP	/ NA / NAP
Other specialised courts	/ NA / NAP	/ NA / NAP

Comments - If "Other specialised courts", please specify:

**44. Number of courts - geographic locations.**

First instance courts <i>geographic locations (this includes 1<sup>st</sup> instance courts of general jurisdiction and first instance specialised courts)</i>	/ NA / NAP
All the courts <i>geographic locations (this includes 1<sup>st</sup> instance courts of general jurisdiction, first instance specialised courts, all second instance courts and courts of appeal and all Supreme Courts)</i>	/ NA / NAP

**45. Number of first instance courts - geographic locations, competent for a case concerning:**

A small claim	/ NA / NAP
An employment dismissal	/ NA / NAP
A robbery	/ NA / NAP
An insolvency case	/ NA / NAP

**45-1. Is your definition of a small claim the same as the one in the Explanatory note?**

Yes  No

Comments - If not, please give your definition of a small claim:

**45-2. Please indicate the value in € of a small claim:** \_\_\_\_\_

\*\*\*

**C. Please indicate the sources for answering the questions in this part:**

**3.2 Court staff**

**3.2.1 Judges and non-judge staff**

**46. Number of professional judges sitting in courts (if possible, on 31 December of the reference year).**

(please give the information in full-time equivalent and for posts actually filled for all types of courts - general jurisdiction and specialised courts)

	Total	Males	Females
Total number of professional judges (1 + 2 + 3)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
1. Number of first instance professional judges	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
2. Number of second instance (court of appeal) professional judges	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
3. Number of Supreme Court professional judges	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP

Comments - Please provide any useful comment for interpreting the data above:

**46-1-1. Does your system allow part-time work for judges with proportionally reduced remuneration?**

- Yes  
 No

**46-1-2. If yes, please specify in which situation part-time work can be granted (multiple replies possible).**

- Child-care  
 Elderly care  
 For the purposes of early retirement  
 Other reason, please specify:  
 Without reason

**46-1-3. If yes, what is the percentage of judges working part-time (in relation to the total number of judges)?**

	Total (%)	Male (%)	Females (%)
Total (1 + 2 + 3) (%)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
1. At first instance level (%)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
2. At second instance (court of appeal) level (%)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
3. At Supreme Court level (%)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP

**46-1-4. What is the percentage of work time of a judge working part-time compared to a full-time equivalent judge?**

- Less than 50%  
 50 – 60%  
 60 - 80%  
 More than 80%  
 NA  
 NAP

**46-2. Number of judges (FTE) by case type.**

	Total	Civil and/or commercial	Criminal	Administrative	Other
Total number of judges	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP

First instance	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP
Second instance	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP
Supreme court	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments - If "Other", please explain which types of cases:

**47. Number of court presidents (professional judges).**

	Total	Males	Females
Total number of court presidents (1 + 2 + 3)	/ NA / NAP	/ NA / NAP	/ NA / NAP
1. Number of first instance court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP
2. Number of second instance (court of appeal) court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP
3. Number of Supreme Court presidents	/ NA / NAP	/ NA / NAP	/ NA / NAP

**48. Number of professional judges sitting in courts on an occasional basis and who are paid as such (if possible, on 31 December of the reference year):**

Gross figure	/ NA / NAP
In full-time equivalent	/ NA / NAP

Comments - If necessary, please provide comments to explain the answer provided:

**48-1. Do these professional judges sitting in courts on an occasional basis deal with a significant part of cases?**

- Yes If yes, please give specifications on the types of cases and an estimate in percentage. \_\_\_\_\_
- No
- NAP

**49. Number of non-professional judges who are not remunerated but who may receive a simple defrayal of costs (if possible, on 31 December of the reference year) (e.g. lay judges or "juges consulaires", but not arbitrators or persons sitting on a jury):**

Gross figure	/ NA / NAP
In full-time equivalent	/ NA / NAP

**49-1. If such non-professional judges exist at first instance in your country, please specify for which types of cases:**

	Yes	No	Echevinage / mixed bench
Criminal cases (severe)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Criminal cases (misdemeanour and/or minor)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Family law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Labour law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social law cases			
Commercial law cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Insolvency cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other civil cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

- NAP

Comments - If "other civil cases", please specify:

**50. Does your judicial system include trial by jury with the participation of citizens?**

- Yes  No



**50-1. If yes, for which type(s) of case(s)?**

- Criminal cases
- Other than criminal cases

**51. Number of citizens who were involved in such juries for the year of reference:**

\_\_\_\_\_ / NA  / NAP

**52. Number of non-judge staff who are working in courts (if possible on 31 December of the reference year) (this data should not include the staff working for public prosecutors; see question 60) (please give the information in full-time equivalent and for posts actually filled)**

	Total	Male	Females
Total non-judge staff working in courts (1 + 2 + 3 + 4 + 5)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
1. <b>Rechtspfleger</b> (or similar bodies) with judicial or quasi-judicial tasks having autonomous competence and whose decisions could be subject to appeal	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
2. <b>Non-judge (judicial) staff whose task is to assist the judges such as registrars</b> (case file preparation, assistance during the hearing, helping to draft the decisions)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
3. <b>Staff in charge of different administrative tasks and of the management of the courts</b> (human resources management, material and equipment management, including computer systems, financial and budgetary management, training management)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
4. <b>Technical staff</b>	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
5. <b>Other non-judge staff</b>	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP

Comments - If "Other non-judge staff", please specify:

**52-1. Number of non-judge staff by instance (if possible, on 31 December of the reference year) (this data should not include the staff working for public prosecutors; see question 60) (please give the information in full-time equivalent and for posts actually filled).**

	Total	Male	Females
Total non-judge staff working in courts (1+2+3)	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
1. Total non-judge staff working in courts at first instance level	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
2. Total non-judge staff working in courts at second instance (court of appeal) level	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP
3. Total non-judge staff working in courts at Supreme Court level	____/ NA / NAP	____/ NA / NAP	____/ NA / NAP

**53. If there are Rechtspfleger (or similar bodies) with judicial or quasi-judicial tasks having autonomous competence and whose decisions could be subject to appeal in your judicial system, please specify in which fields they have a role:**

- Legal aid
- Family cases
- Payment orders
- Registry cases (land and/or business registry cases)
- Enforcement of civil cases
- Enforcement of criminal cases
- Non-litigious cases
- Other cases not mentioned (please describe in comment)
  
- NAP

Comments - Please briefly describe their status and duties:

**54. Have the courts outsourced certain services under their responsibilities to external providers?**

Yes  No

**54-1. If yes, please specify which services have been outsourced:**

- IT services
- Training of staff
- Security
- Archives
- Cleaning
- Other types of services

Comments - If "Other types of services", please specify:

\*\*\*

**C1. Please indicate the sources for answering the questions in this part:**

--

**3.3 Public prosecution**

**3.3.1 Public prosecutors and staff**

**55. Number of public prosecutors (on 31 December of the reference year):**

(Please give the information in full-time equivalent and for posts actually filled, for all types of courts – general jurisdiction and specialised courts).

	Total	Males	Females
Total number of prosecutors (1 + 2 + 3)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
1. Number of prosecutors at first instance level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
2. Number of prosecutors at second instance (court of appeal) level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
3. Number of prosecutors at Supreme Court level	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP

Comments - Please indicate any useful comment for interpreting the data above:

**55-1-1. Does your system allow part-time work for prosecutors with proportionally reduced remuneration?**

Yes  
 No

**55-1-2. If yes, please specify in which situation part-time work can be granted? (multiple replies possible).**

- Child-care
- Elderly care
- For the purposes of early retirement
- Other reason, please specify:
- Without reason

**55-1-3. If yes, what is the percentage of prosecutors working part-time (in relation to the total number of prosecutors)?**

	Total (%)	Male (%)	Females (%)
Total (1 + 2 + 3) (%)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
1. At first instance level (%)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
2. At second instance (court of appeal) level (%)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP
3. At Supreme Court level (%)	___/ NA / NAP	___/ NA / NAP	___/ NA / NAP

**55-1-4. What is the percentage of work time of a prosecutor working part-time compared to a full-time equivalent prosecutor?**

- Less than 50%
- 50 – 60%
- 60 – 80%
- More than 80%
- NA
- NAP

**56. Number of heads of prosecution offices:**

	Total	Males	Females
Total number of heads of prosecution offices (1 + 2 + 3)	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
1. Number of heads of prosecution offices at first instance level	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
2. Number of heads of prosecution offices at second instance (court of appeal) level	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP
3. Number of heads of prosecution offices at Supreme Court level	___ / NA / NAP	___ / NA / NAP	___ / NA / NAP

Comment - Please provide any useful comment for interpreting the data above:

**57. Do other persons have similar duties to those of public prosecutors?**

- Yes
- No

Comments - If yes, please specify their titles and functions:

**57-1. If yes, please provide the number (full-time equivalent)**

\_\_\_ /  NA

**59. If yes, is their number included in the number of public prosecutors that you have indicated under question 55?**

- Yes
- No
- NAP

**59-1. Do prosecution offices have prosecutors who are specially trained in areas of domestic violence and sexual violence?**

Domestic violence	<input type="checkbox"/> Yes <input type="checkbox"/> Yes, specifically for minor victims <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP
Sexual violence	<input type="checkbox"/> Yes <input type="checkbox"/> Yes, specifically for minor victims <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> NAP

Comments - If yes, please specify:

**60. Number of staff (non-public prosecutors) attached to the public prosecution services, if possible, on 31 December of the reference year and without the number of non-judge staff, see question 52 (in full-time equivalent and for posts actually filled).**

Total	Males	Females
___ / NA	___ / NA	___ / NA

\*\*\*

**C-2. Please indicate the sources for answering the questions in this part:**

--

**3.4. Gender equality**

**3.4.1. Specific provisions for facilitating gender equality**

**61-2 Are there specific provisions for facilitating gender equality within the framework of the procedures for recruiting:**

- judges  
 Yes  No                      If “yes”, please specify:
- prosecutors  
 Yes  No                      If “yes”, please specify:
- non-judge staff  
 Yes  No                      If “yes”, please specify:
- lawyers  
 Yes  No                      If “yes”, please specify:
- notaries  
 Yes  No                      If “yes”, please specify:
- enforcement agents  
 Yes  No                      If “yes”, please specify:

Comments - If the situation changed since the reference year or you have additional comments, please specify:

**61-3. Are there specific provisions for facilitating gender equality within the framework of the procedures for promoting:**

- judges  
 Yes  No                      If “yes”, please specify:
- prosecutors  
 Yes  No                      If “yes”, please specify:
- non-judge staff  
 Yes  No                      If “yes”, please specify:
- lawyers?  
 Yes  No                      If “yes”, please specify:
- notaries  
 Yes  No                      If “yes”, please specify:
- enforcement agents  
 Yes  No                      If “yes”, please specify:

Comments - If the situation changed since the reference year or you have additional comments, please specify:

**61-3-1. Are there specific provisions for facilitating gender equality within the framework of the procedures for the appointment of:**

**court president**

- Yes  No  
If “yes”, please specify:

**head of prosecution services**

- Yes  No  
If “yes”, please specify:

**3.4.2 At national level**

**61-5. Does your country have an overarching document (e.g. policy/strategy/action plan/program) on gender equality that applies specifically to the judiciary?**

- Yes  No

Comments - If the situation changed since the reference year, please indicate in the comments.  
Could you specify the reference or internet link of this/these document(s) or send/upload it/them to us:

**61-6. At national level, is there any specific person (e.g. an equal opportunities commissioner) / institution dealing with gender issues in the justice system concerning:**

- the recruitment of judges  
 Yes  No if yes, please specify:
- the promotion of judges  
 Yes  No if yes, please specify:
- the recruitment of prosecutors  
 Yes  No if yes, please specify:
- the promotion of prosecutors  
 Yes  No if yes, please specify:
- the recruitment of non-judge staff  
 Yes  No if yes, please specify:
- the promotion of non-judge staff  
 Yes  No if yes, please specify:

Comments - if other than recruitment and/or promotion, please specify. If the situation changed since the reference year, please specify in the comments:

**61-6-1. Please specify the text which set up this person/institution (title, date, nature of the text):**

NAP

**61-6-2. Please specify the status of this person/institution (e.g. independent, attached to the Ministry of Justice, to the High Judicial Council or equivalent or to an inter-ministerial institution specifically dedicated to gender equality):**

NAP

**61-6-3. Please specify if this person/institution has an information and consultative function or if its opinions/decisions have legal consequences (e.g. to block a decision or allow an appeal):**

NAP

**3.4.3 At court/public prosecution services level**

**61-7. At the court or public prosecution services level, is there a person (e.g. an equal opportunities commissioner)/institution specifically dedicated to ensure the respect of gender equality in the organisation of judicial work:**

- in courts (judges)  
 Yes  No
- in public prosecution services (prosecutors)  
 Yes  No
- for courts' non-judge staff  
 Yes  No

Comments - Please specify the details of this person/institution, in particular its titles and function:

**61-8. Does the feminisation of certain functions, if it exists in your country, within courts or public prosecution services, lead to concrete changes in the organisation of the work in the following areas:**

- Assignment to different positions

- Yes  No
- Workload distribution
  - Yes  No
- Working hours
  - Yes  No
- Modalities of teleworking and presence in the workspace
  - Yes  No
- Replacement of absent persons
  - Yes  No
- Organisation of the hearings
  - Yes  No
- Other
  - Yes  No

Comments - If other, please specify. Could you also indicate concrete examples referring to the various possibilities mentioned? If the situation changed since the reference year, please specify in the comments:

**61-9. In order to improve gender balance in access to different judicial professions and equality in promotion and in access to functions of responsibility, what are the measures, in your country, which:**

- have been already implemented (please specify)
- are planned (please specify)
- NAP

Comments - If the situation changed since reference year, please specify in the comments:

**61-10. Are there evaluation studies or official reports regarding the main causes of possible inequalities with regard to:**

Recruitment procedures (please specify)	<input type="checkbox"/> Yes, please specify _____ <input type="checkbox"/> No
Appointment to the position of court president	<input type="checkbox"/> Yes, please specify _____ <input type="checkbox"/> No
Appointment to the position of head of prosecution services	<input type="checkbox"/> Yes, please specify _____ <input type="checkbox"/> No
Promotion procedures and access to the functions of responsibility (please specify)	<input type="checkbox"/> Yes, please specify _____ <input type="checkbox"/> No
Other studies	<input type="checkbox"/> Yes, please specify _____ <input type="checkbox"/> No

NAP

Comments - Please specify also the reference documents.

**3.5 Use of information Technologies in courts**

**3.5.1 General policies in Information Technology in judicial systems**

**62-1. Basic principles and models used in Information technology policies and strategies definition**

	<b>Organisation</b>
IT policies and strategies	<input type="checkbox"/> Defined and coordinated at national level by one institution <input type="checkbox"/> Defined and coordinated at national level by several institutions <input type="checkbox"/> Defined and coordinated at unit/stakeholder level <input type="checkbox"/> Other
IT Governance	<input type="checkbox"/> Governed at national level by one institution <input type="checkbox"/> Governed at national level by several institutions <input type="checkbox"/> Organised at unit/stakeholder level <input type="checkbox"/> Other

**65-1. In case there is a national structure in charge of the *strategic policy making and governance* of the judicial system modernisation (including also IT) what is the composition of this structure?**

- administrative, technical and scientific staff only
- mixed teams of judicial staff (judges/prosecutors/etc) and administrative/technical/scientific staff
- Other (please specify in a comment)

Comments - (please specify if there are other modernisation approaches that have been implemented):

**65-2. Which is the organisational model primarily chosen for conducting structural IT projects in courts and the management of applications (maintenance, evolution)?**

	Implementing new projects	Management of applications
mainly by an IT department with the help of professionals in the field (judges, prosecutors, non-judge judicial staff, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
mainly by professionals in the field (judges, prosecutors, non-judge judicial staff, etc.) with the help of an internal IT department and/or an external service provider	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other alternatives (external service provider only – specify in a comment)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments - Please also describe in case of “other alternatives”:

**65-4. Have you measured the impact resulting from the implementation of one or several components of your new information system?**

- Yes  No

**65-4-1. If yes, have you measured the impact on: (multiple answers possible)**

- Business processes
- Workload
- Human resources
- Costs
- Other, please specify -----

Comments - Please, specify examples of the impact:

**3.5.2 Security of courts information system and personal data protection**

**65-5. Are there independent audits or other mechanisms to contribute to the global security policy regarding the information system of the judiciary?**

- Yes  No

Comments - Please specify in particular if national frameworks of information security exist:

**65-6. Is the protection of personal data managed by courts ensured at legislative level?**

- Yes  No

Comments - If yes, please specify among others:

- if there are authorities specifically responsible for protection of personal data
- the extent of the rights granted to citizens in the specific framework of software used by courts
- if there are controls or limitations by law regarding the sharing of databases managed by courts with other administrations (police, etc.)

### 3.5.3 Centralised databases for decision support

62-4. Is there a centralised national database of court decisions (case-law, etc.)?

Yes  No

62-4-1. If yes, please specify the following information:

	<i>For 1<sup>st</sup> instance decisions</i>	<i>For 2<sup>nd</sup> instance decisions</i>	<i>For 3<sup>rd</sup> instance decisions</i>	<i>Link with ECHR case law</i>	<i>Data anonymised</i>	<i>Case-law database available free online</i>	<i>Case-law database available in open data</i>
<b>Civil and/or commercial</b>	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criminal</b>	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Administrative</b>	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="radio"/> Yes all judgments <input type="radio"/> Yes some judgments <input type="radio"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments - If it exists in other matters please specify:

62-6. Is there a computerised national record centralising all criminal convictions?

Yes  No

62-6-1. If yes, please specify the following information:

- Linkage with other European records of the same nature
- Content directly available through computerised means for judges and/or prosecutors
- Content directly available for purposes other than criminal (civil and administrative matters)

Comments - Please specify who is the authority delivering the access:

### 3.5.4 Writing assistance tools

62-7. Are there *writing assistance tools for which the content is coordinated at national level?* (models or templates, paragraphs already pre-written, etc.)

Yes  No

62-7-1. If yes, please specify the following information:

	<i>Availability rate</i>
<b>Civil and/or commercial</b>	<input type="radio"/> 100% all templates are available for all courts of this matter <input type="radio"/> 50-99% most of the templates are available for all courts or all templates for most of the courts <input type="radio"/> 10-49 % some of the templates are available for most of the courts or most of the templates for some of the courts <input type="radio"/> 1-9% just starting to become available or in testing phase <input type="radio"/> 0% (NAP) does not exist at all for this matter <input type="radio"/> NA (information is not available)
<b>Criminal</b>	<input type="radio"/> 100% all templates are available for all courts of this matter



	<ul style="list-style-type: none"> <li>○50-99% most of the templates are available for all courts or all templates for most of the courts</li> <li>○10-49 % some of the templates are available for most of the courts or most of the templates for some of the courts</li> <li>○1-9% just starting to become available or in testing phase</li> <li>○ 0% (NAP) does not exist at all for this matter</li> <li>○NA (information is not available)</li> </ul>
<b>Administrative</b>	<ul style="list-style-type: none"> <li>○100% all templates are available for all courts of this matter</li> <li>○50-99% most of the templates are available for all courts or all templates for most of the courts</li> <li>○10-49% some of the templates are available for most of the courts or most of the templates for some of the courts</li> <li>○1-9% just starting to become available or in testing phase</li> <li>○ 0% (NAP) does not exist at all for this matter</li> <li>○NA(information is not available)</li> </ul>

Comments – If it exists in other matters please specify:

**62-8. Are there voice recording tools?**

Yes  No

**62-8-1. If yes, please specify:**

	<b>Availability of simple dictation tools</b>	<b>Availability of multiple speakers recording tools</b>	<b>Voice recognition feature</b>
<b>Civil and/or commercial</b>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of them</li> <li>○ available in some courts or only some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of the courts</li> <li>○ available in some courts or some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○Yes</li> <li>○Pilot testing</li> <li>○No</li> </ul>
<b>Criminal</b>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of them</li> <li>○ available in some courts or only some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of the courts</li> <li>○ available in some courts or some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○Yes</li> <li>○Pilot testing</li> <li>○No</li> </ul>
<b>Administrative</b>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of them</li> <li>○ available in some courts or only some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○ available in all courts</li> <li>○ available in most of the courts</li> <li>○ available in some courts or some pilot phases</li> <li>○ not available for this matter</li> </ul>	<ul style="list-style-type: none"> <li>○Yes</li> <li>○Pilot testing</li> <li>○No</li> </ul>

**62-9. Is there an intranet site within the judicial system for distribution of news/novelties?**

Availability rate:

- 100% - accessible to everyone in judiciary
- 50-99% - accessible for most judges/prosecutors in all instances
- 10-49% - in some courts only
- 1-9% - in one court only
- 0% - No access
- NA

Comments - questions 62.1 to 62.9

**3.5.5 Technologies used for administration of the courts and case management**

**Use of information technologies for improving the efficiency of the judicial system functioning**

**63-1. Is there a case management system (CMS) ?** (Software used for registering judicial proceedings and their management)

Yes  No

**63-1-1. If yes, please specify the following information:**

	<b>CMS deployment rate</b>	<b>Status of case online</b>	<b>Centralised or interoperable database</b>	<b>Early warning signals (for active case management)</b>	<b>Status of integration/connection of a CMS with a statistical tool</b>
<b>Civil and/or commercial</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Accessible to parties <input type="checkbox"/> Publication of decision online <input type="checkbox"/> Both <input type="checkbox"/> Not accessible at all	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Fully integrated including BI <input type="checkbox"/> Integrated <input type="checkbox"/> Not integrated but connected <input type="checkbox"/> Not connected at all
<b>Criminal</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Accessible to parties <input type="checkbox"/> Publication of decision online <input type="checkbox"/> Both <input type="checkbox"/> Not accessible at all	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Fully integrated including BI <input type="checkbox"/> Integrated <input type="checkbox"/> Not integrated but connected <input type="checkbox"/> Not connected at all
<b>Administrative</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Accessible to parties <input type="checkbox"/> Publication of decision online <input type="checkbox"/> Both <input type="checkbox"/> Not accessible at all	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Fully integrated including BI <input type="checkbox"/> Integrated <input type="checkbox"/> Not integrated but connected <input type="checkbox"/> Not connected at all

Comments – If it exists in other matters please specify:

**63-2. Computerised registries managed by courts**

	<b>Deployment rate</b>	<b>Data consolidated at national level</b>	<b>Service available online</b>	<b>Statistical module integrated or connected</b>
<b>Land registry</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Business registry</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments – If it exists in other registries, please specify:

**Budgetary and financial monitoring**

**63-6. Budgetary and financial management systems of courts**

	<b>Tool deployment rate</b>	<b>Data consolidated at national level</b>	<b>System communicating with other ministries</b>	

			(financial among others)	
<b>Budgetary and financial management of courts</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Justice expenses management</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Other</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Comments – If other please specify:

**Other tools of courts management**

**63-7. Measurement tools to assess the workload of judges, prosecutors and/or non-judge/non-prosecutor staff** (tool quantifying the activity of judges, prosecutors and/or non-judge/non-prosecutor staff – for example the number of cases resolved)

Yes No

**63-7-1. If yes, please specify the following information:**

	<b>Tools deployment rate</b>	<b>Data used for monitoring at national level</b>	<b>Data used for a monitoring at court local level</b>	<b>Tool integrated in the CMS</b>
<b>For judges</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>For prosecutors</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>For non-judge/non-prosecutor staff</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

### 3.5.6 Technologies used for communication between courts, professionals and/or court users

**64-2. Is there a possibility to submit a case to courts by electronic means?** (possibility to introduce a case by electronic means, for example an e-mail or a form on a website)

Yes  No

**64-2-1. If yes, please specify the following information:**

	<i>Availability rate</i>	<i>Simultaneous submission of cases in paper form remains mandatory</i>	<i>Specific legislative framework authorising the submission of a case</i>	<i>An integrated/connected tool with the CMS</i>
<b>Civil and/or commercial</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criminal</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Administrative</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments – If it exists in other matters, please specify:

**64-3. Is it possible to request legal aid by electronic means?**

Yes  No

**64-3-1. If yes, please specify the following information:**

	<i>Availability rate</i>	<i>Formalisation of the request in paper form remains mandatory</i>	<i>Specific legislative framework regarding requests for legal aid by electronic means</i>	<i>Granting legal aid is also electronic</i>	<i>Information available in CMS</i>
<b>Requesting legal aid electronically</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**64-4. Is it possible to transmit summons to a judicial meeting or a hearing by electronic means?** (a judicial meeting relates to stages prior to a court hearing, with a view to mediation or conciliation)

Yes  No

64-4-1. If yes, please specify the following information:

	Summons produced by CMS	Simultaneous summon in paper form remains mandatory	Consent of the user to be notified by electronic means	Modalities (if other please specify in comments)	Specific legislative framework
Civil and/or commercial	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> SMS <input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
Criminal	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> SMS <input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
Administrative	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> SMS <input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Use of information technologies for improving the quality of the communication between courts and professionals**

64-6. Are there possibilities of electronic communication between courts and lawyers and/or parties? (sending of electronic files and data concerning a judicial proceeding with or without scanned documents, mainly to develop dematerialised communication)

	Tool deployment rate	Trial phases concerned	Modalities (if there are different according to the trial phases or if other, please specify in a comment)	Specific legal framework	Availability for
Civil and/or commercial	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Submission of a case to a court <input type="checkbox"/> Phases preparatory to a hearing <input type="checkbox"/> Schedule of hearings and/or deferrals <input type="checkbox"/> Transmission of court decisions	<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lawyers <input type="checkbox"/> Parties not represented by lawyer
Criminal	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Submission of a case to a court <input type="checkbox"/> Phases preparatory to a hearing <input type="checkbox"/> Schedule of hearings and/or	<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lawyers <input type="checkbox"/> Parties not represented by lawyer

		deferrals <input type="checkbox"/> Transmission of court decisions			
<b>Administrative</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Submission of a case to a court <input type="checkbox"/> Phases preparatory to a hearing <input type="checkbox"/> Schedule of hearings and/or deferrals <input type="checkbox"/> Transmission of court decisions	<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Lawyers <input type="checkbox"/> Parties not represented by lawyer

**64-7. Terms and conditions of electronic communication used by professionals other than lawyers** (sending of electronic data concerning a judicial proceeding with or without scanned documents, mainly to develop dematerialised communication)

	<b>Tool deployment rate</b>		<b>Modalities</b> (if there are different according to the deeds or if other, please specify in a comment)	<b>Specific legal framework</b>
<b>Enforcement agents</b> (as defined in Q169 and following)	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA		<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Notaries</b> (as defined in Q192 and following)	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA		<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Experts</b> (as defined in Q202 and following)	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA		<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Judicial police services</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA		<input type="checkbox"/> E-mail <input type="checkbox"/> Specific computer application <input type="checkbox"/> Other	<input type="checkbox"/> Yes <input type="checkbox"/> No

**64-9. Are there online processing systems of specialised litigation?** (small claim litigation, undisputed claims, preparatory phases to the resolution of family conflicts, etc. – please, specify in “comments” section)

Yes  No

Comments – Please describe the system that exists:

**Use of information technologies between courts, professionals and users in the framework of judicial proceedings**

**64-10. Videoconferencing between courts, professionals and/or users** (this concerns the use of audio-visual devices in the framework of judicial proceedings such as the hearing of parties, etc.)

Yes  No

**64-10-1. If yes, please specify the following information and describe in comments of this section the cases of actual use of videoconferencing and the expected benefits (for example, the use of this device to reduce the number of detainees’ transfers to the court):**

	Deployment rate	Proceeding phase	Specific legislative framework
<b>Civil and/or commercial</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Prior to the hearing <input type="checkbox"/> During the hearing <input type="checkbox"/> After the hearing	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criminal</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Prior to the hearing <input type="checkbox"/> During the hearing <input type="checkbox"/> After the hearing	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Administrative</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="checkbox"/> Prior to the hearing <input type="checkbox"/> During the hearing <input type="checkbox"/> After the hearing	<input type="checkbox"/> Yes <input type="checkbox"/> No

**64-11. Recording of hearings or debates (sound or audio-visual recording during the investigation and/or trial phase(s))**

Yes  No

**64-11-1. If yes, please specify the following information:**

	Tool deployment rate	Type of recording	Specific legislative framework
<b>Civil and/or commercial</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="radio"/> Sound <input type="radio"/> Video <input type="radio"/> Both	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criminal</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP) <input type="radio"/> NA	<input type="radio"/> Sound <input type="radio"/> Video <input type="radio"/> Both	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Administrative</b>	<input type="radio"/> 100% <input type="radio"/> 50-99% <input type="radio"/> 10-49% <input type="radio"/> 1-9% <input type="radio"/> 0% (NAP)	<input type="radio"/> Sound <input type="radio"/> Video <input type="radio"/> Both	<input type="checkbox"/> Yes <input type="checkbox"/> No

	oNA		
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**64-12. Is electronic evidence admissible?**

Matter	Admissibility of electronic evidence	Legislative framework
Civil and commercial	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> General law only <input type="checkbox"/> General and specialised law <input type="checkbox"/> Specialised law only
Criminal	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> General law only <input type="checkbox"/> General and specialised law <input type="checkbox"/> Specialised law only
Administrative	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> General law only <input type="checkbox"/> General and specialised law <input type="checkbox"/> Specialised law only

Comments - Other devices of electronic communication between courts, professionals and/or users:

**3.6 Performance and evaluation**

**3.6.1 National policies applied in courts / public prosecution services**

**66. Are quality standards determined for the judicial system at national level (are there quality systems for the judiciary and/or judicial quality policies)?**

Yes  No

Comments - If yes, please specify:

**67. Do you have specialised personnel entrusted with implementation of these national level quality standards?**

within the courts  Yes  No  
 within the public prosecution services  Yes  No

**3.6.2 Performance and quality objectives at court level/public prosecution services**

**77. Concerning court activities, have you defined performance and quality indicators?**

Yes  No

**78. If yes, please select the main performance and quality indicators that have been defined for courts :**

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of judges and court staff
- satisfaction of court staff
- satisfaction of users (regarding the services delivered by the courts)
- costs of the judicial procedures
- number of appeals
- appeal ratio
- clearance rate
- disposition time
- other:

Comments - If "other", please specify:

**77-1. Concerning public prosecution activities, have you defined performance and quality indicators?**



Yes  No

**78-1. If yes, please select the main performance and quality indicators for the public prosecution services that have been defined:**

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of prosecutors and prosecution staff
- satisfaction of prosecution staff
- satisfaction of users (regarding the services delivered by the public prosecutors)
- costs of the judicial procedures
- clearance rate
- disposition time
- Percentage of convictions and acquittals
- other:

Comments - If "other", please specify:

**73. Do you have a system to evaluate regularly court performance based primarily on the defined indicators?**

Yes  No

**73-0. If yes, please specify the frequency:**

- Annual
- Less frequent
- More frequent

Comments - If "Less frequent" or "More frequent", please specify:

**73-1. Is this evaluation of the court activity used for the later allocation of resources within this court?**

Yes  No

**73-2. If yes, which courses of action are taken (multiple replies possible)?**

- Identifying the causes of improved or deteriorated performance
- Reallocating resources (human/financial resources based on performance)
- Reengineering of internal procedures to increase efficiency
- Other, please specify: \_\_\_\_\_

**73-3. Do you have a system to evaluate regularly the performance of the public prosecution services based primarily on the defined indicators?**

Yes  No

**73-4. If yes, please specify the frequency:**

- Annual
- Less frequent
- More frequent

Comments - If "less frequent" or "more frequent", please specify:

**73-5. Is this evaluation of the activity of public prosecution services used for the later allocation of resources within this public prosecution service?**

Yes  No

**73-6. If yes, which courses of action are taken (multiple replies possible)?**

- Identifying the causes of improved or deteriorated performance
- Reallocating resources (human/financial resources based on performance)
- Reengineering of internal procedures to increase efficiency
- Other, please specify: \_\_\_\_\_

**79. Who is responsible for evaluating the performance of the courts (multiple options possible) :**

- High Judicial Council
- Ministry of Justice
- Inspection authority
- Supreme court
- External audit body
- Other, please specify: \_\_\_\_\_

**79-1. Who is responsible for evaluating the performance of the public prosecution services (multiple replies possible):**

- Public Prosecutorial Council
- Ministry of Justice
- Head of the organisational unit or hierarchically superior public prosecutor
- Prosecutor General /State public prosecutor
- External audit body
- Other, please specify: \_\_\_\_\_

**3.6.3 Measuring courts' / public prosecution services activity**

**70. Do you regularly monitor court activities (performance and quality) concerning:**

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of judges and court staff
- satisfaction of court staff
- satisfaction of users (regarding the services delivered by the courts)
- costs of the judicial procedures
- number of appeals
- appeal ratio
- clearance rate
- disposition time
- other:

Comments - If "other", please specify:

**70-1. Do you regularly monitor public prosecution activities (performance and quality) concerning:**

- number of incoming cases
- length of proceedings (timeframes)
- number of resolved cases
- number of pending cases
- backlogs
- productivity of prosecutors and prosecution staff
- satisfaction of prosecution staff
- satisfaction of users (regarding the services delivered by the public prosecution)
- costs of the judicial procedures
- clearance rate
- disposition time
- percentage of convictions and acquittals
- other:

Comments - If "other", please specify:

**71. Do you monitor the number of pending cases and cases that are not processed within a reasonable timeframe (backlogs) for:**

- civil law cases
- criminal law cases
- administrative law cases

**72. Do you monitor waiting time during judicial proceedings?**

within the courts  Yes  No  
within the public prosecution services  Yes  No

Comments - If yes, please specify:

#### **3.6.4 Information regarding courts /public prosecution services activity**

**80. Is there a centralised institution that is responsible for collecting statistical data regarding the functioning of the courts?**

Yes  No

Comments - If yes, please indicate the name and the address of this institution:

**80-1. Are the statistics on the functioning of each court published:**

- Yes, on the internet
- No, only internally (on an intranet website)
- No

**80-2. Is there a centralised institution that is responsible for collecting statistical data regarding the functioning of the public prosecution services?**

Yes  No

Comments - If yes, please indicate the name and the address of this institution:

**80-3. Are the statistics on the functioning of each public prosecution service published?**

- Yes, on the internet
- No, only internally (on an intranet website)
- No

**81. Are individual courts required to prepare an activity report (that includes, for example, data on the number of resolved cases or pending cases, the number of judges and administrative staff, targets and assessment of the activity)?**

Yes  No

Comments - If yes, please describe the content of the report and its audience (i.e. to whom the report is intended):

**81-1. If yes, please specify in which form this report is released:**

- Internet
- Intranet website
- Paper distribution

**81-2. If yes, please, indicate the periodicity at which the report is released:**

- Annual
- Less frequent
- More frequent

**81-3. Are public prosecution services required to prepare an activity report (that includes, for example, data on the number of incoming cases, the number of decisions, the number of public prosecutors and administrative staff, targets and assessment of the activity)?**

Yes  No

Comments - If yes, please describe the content of the report and its audience (i.e. for whom the report is intended):

**81-4. If yes, please specify in which form this report is released:**

- Internet
- Intranet website
- Paper distribution

**81-5. If yes, please, indicate the periodicity at which the report is released:**

- Annual
- Less frequent
- More frequent

### 3.6.5 Courts administration

**82. Is there a process or structure of dialogue between the public prosecution services and courts regarding the way cases are presented before courts (for example the organisation, number and planning of hearings, on-call service for urgent cases, selection of simplified procedures of prosecution...)?**

Yes  No

Comments - If yes, please specify:

**82-1. Is there in general a process or structure of dialogue between lawyers and courts regarding the way cases are presented before courts in other than criminal matters (e.g. organisation, number and planning of hearings, on-call service for urgent cases)?**

Yes  No

Comments - If yes, please specify:

### 3.6.6 Performance and evaluation of judges and public prosecutors

**83. Are there quantitative performance targets defined for each judge ( e.g. the number of resolved cases in a month or year)?**

Yes  No

**83-1. Who is responsible for setting the individual targets for each judge?**

- Executive power (for example the Ministry of Justice)
- Legislative power
- Judicial power (for example the High Judicial Council, Supreme Court)
- President of the court
- Other, please specify: \_\_\_\_\_
- NAP

**114. Is there a system of qualitative individual assessment of the judges' work?**

Yes  No

**114-1. If yes, please specify the frequency of this assessment:**

- Annual
- Less frequent
- More frequent

**83-2. Are there quantitative performance targets defined for each public prosecutor (e.g. the number of decisions in a month or year)?**

Yes  No

**83-3. Who is responsible for setting the individual targets for each public prosecutor**

- Executive power (for example the Ministry of Justice)
- Prosecutor General /State public prosecutor
- Public Prosecutorial Council
- Head of the organisational unit or hierarchically superior public prosecutor
- Other, please specify: \_\_\_\_\_
- NAP

**120. Is there a system of qualitative individual assessment of the public prosecutors' work?**

Yes  No

**120-1. If yes, please specify the frequency of this assessment:**

- Annual
- Less frequent
- More frequent

\*\*\*

**C-4. Please indicate the sources for answering the questions in this part:**

--

## 4. Fair trial

### 4.1 Principles

#### 4.1.1 Principles of fair trial

**84. Percentage of first instance criminal *in absentia* judgments (cases in which the suspect is not attending the hearing in person nor is represented by a lawyer)?**

\_\_\_\_\_ / NA / NAP

Comments - Please add methodology for calculation used:

**85. Is there a procedure to effectively challenge a judge (recusal), if a party considers that the judge is not impartial?**

- Yes  
 No

**85-1. If yes, what is the ratio between the total number of initiated procedures and the total number of recusals pronounced (in the reference year):**

\_\_\_\_\_ /  NA

Comments - Please, could you briefly specify:

**86. Is there in your country a monitoring system for the violations related to Article 6 of the European Convention on Human Rights?**

For civil procedures (non-enforcement):  Yes  No  
For civil procedures (timeframe):  Yes  No  
For criminal procedures (timeframe):  Yes  No

NAP

Comments - Please, specify what are the terms and conditions of this monitoring system (information related to acknowledged violations by ECHR at the State/courts level; implementation of internal systems to prevent other violations (that are similar) and if possible to measure an evolution of the established violations):

**86-1. Is there in your country a possibility to review a case after a finding of a violation of the European Convention on Human Rights by the European Court of Human Rights?**

Yes  No  NAP

\*\*\*

**D-1. Please, indicate the sources for answering the questions in this part:**

### 4.2 Timeframes of proceedings

#### 4.2.1 General information

**87. Are there specific procedures for urgent matters regarding:**

- civil cases  
 criminal cases  
 administrative cases  
 There is no specific procedure for urgent matters

If yes, please specify:

**88. Are there simplified procedures for:**

- civil cases (small disputes)
- criminal cases (misdemeanour cases)
- administrative cases
- There is no simplified procedure

Comments - If yes, please specify:

**88-1. For these simplified procedures, may judges deliver an oral judgement with a written order and without the full reasoning of the judgement?**

- civil cases?
- criminal cases?
- administrative cases?

Comments - If yes, please specify:

**89. Do courts and lawyers have the possibility to conclude agreements on arrangements for processing cases (presentation of files, decisions on timeframes for lawyers to submit their conclusions and on dates of hearings)?**

- Yes  No

Comments - If yes, please specify:

**4.2.2 Case flow management - first instance**

**91. First instance courts: number of other than criminal law cases.**

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the first instance court
<b>Total of other than criminal law cases (1+2+3+4)</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / NAP
<b>1. Civil (and commercial) litigious cases</b> (including litigious enforcement cases and if possible without administrative law cases, see category 3)	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / NAP
<b>2. Non litigious cases (2.1+2.2+2.3)</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.1. General civil (and commercial) non-litigious cases</b> , e.g. uncontested payment orders, requests for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.2. Registry cases</b> (2.2.1+2.2.2+2.2.3)	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.2.1. Non litigious land registry cases</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.2.2 Non-litigious business registry cases</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.2.3. Other registry cases</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>2.3. Other non-litigious cases</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	
<b>3. Administrative law cases</b>	___/ NA / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / / NAP	___/ NA / NAP

**4. Other cases**

_____/ NA / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / / NAP	_____/ NA / NAP
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Note 1: the cases mentioned in categories 2.2.1. and 2.2.2. (*land registry, business registry*) should be presented separately in the table. The cases mentioned in category 3 (*administrative law cases*) should also be separately mentioned for the countries which have specialised administrative courts or separate administrative law procedures or are able to distinguish in another way between administrative law cases and civil law cases.

Note 2: please check if the figures submitted are (horizontally and vertically) consistent. *Horizontal consistent* data means that: "(pending cases on 1 January reference year + incoming cases) – resolved cases" should give the correct number of pending cases on 31 December reference year. If this horizontal consistency is not possible due to joined cases, please specify.

*Vertical consistency* of data means that the sum of the individual case categories 1 to 4 should reflect the total number of *other than criminal* law cases.

**92. If courts deal with “civil (and commercial) non-litigious cases”, please indicate the case categories included:**

--

**93. Please indicate the case categories included in the category "other cases":**

--

**94. First instance courts: number of criminal law cases.**

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the first instance court
<b>Total of criminal cases (1+2+3)</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>1. Severe criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>2. Misdemeanour and / or minor criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>3. Other criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories. If “Other criminal cases”, please specify:

--



#### 4.2.3 Case flow management - second instance

##### 97. Second instance courts (appeal): Number of “other than criminal law” cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the second instance court
<b>Total of other than criminal law cases (1+2+3+4)</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>1. Civil (and commercial) litigious cases</b> (including litigious enforcement cases and if possible without administrative law cases, see category 3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>2. Non litigious cases (2.1+2.2+2.3)</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.1. General civil (and commercial) non-litigious cases</b> , e.g. uncontested payment orders, request for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.2. Registry cases</b> (2.2.1+2.2.2+2.2.3)	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.2.1. Non litigious land registry cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.2.2 Non-litigious business registry cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.2.3. Other registry cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>2.3. Other non-litigious cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	
<b>3. Administrative law cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>4. Other cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If “Other cases” please specify:

##### 98. Second instance courts (appeal): Number of criminal law cases.

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the second instance court
<b>Total of criminal cases (1+2+3)</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>1. Severe criminal cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>2. Misdemeanour and / or minor criminal cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP
<b>3. Other criminal cases</b>	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP	____ / NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories. If “Other criminal cases”, please specify:

#### 4.2.4 Case flow management – Supreme Court

##### 99. Highest instance courts (Supreme court): Number of “other than criminal law” cases:

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the Supreme Court
<b>Total of other than criminal law cases (1+2+3+4)</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
<b>1. Civil (and commercial) litigious cases</b> (including litigious enforcement cases and if possible without administrative law cases, see category 3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
<b>2. Non litigious cases (2.1+2.2+2.3)</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.1. General civil (and commercial) non-litigious cases</b> , e.g. uncontested payment orders, request for a change of name, non-litigious enforcement cases etc. (if possible without administrative law cases, see category 3; without registry cases and other cases, see categories 2.2 and 2.3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.2. Registry cases</b> (2.2.1+2.2.2+2.2.3)	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.2.1. Non litigious land registry cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.2.2 Non-litigious business registry cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.2.3. Other registry cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>2.3. Other non-litigious cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	
<b>3. Administrative law cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP
<b>4. Other cases</b>	____/ NA / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / / NAP	____/ NA / NAP

Comments - If “Other cases”, please specify:

##### 99-1. At the level of the Highest court (Supreme Court), is there a procedure of manifest inadmissibility?

- Yes. If yes, please indicate the number of cases closed by this procedure: \_\_\_\_\_
- No

**100. Highest instance courts (Supreme Court): Number of criminal law cases.**

Type of cases	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec. ref. year	Pending cases older than 2 years from the date the case came to the Supreme Court
<b>Total of criminal cases (1+2+3)</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>1. Severe criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>2. Misdemeanour and / or minor criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>3. Other criminal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

Comments - If you cannot make a distinction between misdemeanour criminal cases and severe criminal cases (according to the CEPEJ definitions), please specify what cases are reported in those categories.. If “Other criminal cases”, please specify:

**4.2.5 Case flow management and timeframes – specific cases**

**101. Number of specific litigious cases received and processed by first instance courts.**

	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec ref. year	Pending for more than 2 years from the date the case came to the first instance court
<b>Litigious divorce cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>Employment dismissal cases</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>Insolvency</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>Robbery case</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
<b>Intentional homicide</b>	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

**101-0. Number of procedures/cases relating to asylum seekers and to the right of entry and stay for aliens.**

	Pending procedures/cases on 1 Jan. ref. year	Incoming procedures/cases	Resolved procedures/cases	Pending procedures/cases on 31 Dec ref. year	Pending for more than 2 years
Non-court procedures relating to asylum seekers (refugee status under the 1951 Geneva Convention)	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Non-court procedures relating to the right of entry and stay for aliens	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Court cases relating to asylum seekers (refugee status under the 1951 Geneva Convention)	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Court cases relating to the right of entry and stay for aliens	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

**101-1. Could you briefly describe the system in your country dealing with legal remedies relating to:**

- asylum seekers (refugee status under the 1951 Geneva Convention)
- the right of entry and stay for aliens

--

**101-2. Number of cases relating to child sexual abuse and child pornography received and processed by first instance courts.**

	Pending cases on 1 Jan. ref. year	Incoming cases	Resolved cases	Pending cases on 31 Dec ref. year	Pending for more than 2 years from the date the case came to the first instance court
Child sexual abuse	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Child pornography	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

Comments – Please explain what are the legal definitions of these categories of offences in your system:

**102. Percentage of decisions subject to appeal, average length of proceedings, and percentage of cases pending for more than 3 years for all instances for specific litigious cases.**

The *average length of proceedings* has to be calculated from the date the application for judicial review is lodged to the date the judgment is made, without taking into account the investigation phase in criminal cases as well as enforcement procedure.

	% of decisions subject to appeal	Average length in 1 <sup>st</sup> instance (in days)	Average length in 2 <sup>nd</sup> instance (in days)	Average length in 3 <sup>rd</sup> instance (in days)	Average total length of the total procedure	% of cases pending for more than 3 years for

					(in days)	all instances
Civil and commercial litigious cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Litigious divorce cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Employment dismissal cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Insolvency	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Robbery cases	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP
Intentional homicide	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP	_____/ NA / NAP

103. Where appropriate, please indicate the specific procedure regarding divorce cases (litigious and non-litigious):

--

104. How is the length of proceedings calculated for the six case categories of question 102? Please give a description of the calculation method.

--

#### 4.2.6 Case flow management – public prosecution

105. Role and powers of the public prosecutor in the criminal procedure (multiple options possible):

- to conduct or supervise police investigation
- to conduct investigations
- when necessary, to request investigation measures from the judge
- to charge
- to present the case in the court
- to propose a sentence to the judge
- to appeal
- to supervise the enforcement procedure
- to discontinue a case without needing a decision by a judge (ensure consistency with question 36!)
- to end the case by imposing or negotiating a penalty or measure without requiring a judicial decision
- other significant powers

Comments - If "other significant powers", please specify:

106. Does the public prosecutor also have a role in:

- civil cases
- administrative cases
- insolvency cases

Comments - If yes, please specify:

107. Public prosecutors: Total number of 1<sup>st</sup> instance criminal cases

1. Pending cases on 1 Jan. ref. year	_____/ NA / NAP
2. Incoming/received cases	_____/ NA / NAP
3. Processed cases (3.1+3.2+3.3+3.4)	_____/ NA / NAP
3.1. Discontinued during the reference year (3.1.1+3.1.2+3.1.3+3.1.4.)	_____/ NA / NAP
3.1.1 Discontinued by the public prosecutor because the offender could not be identified	_____/ NA / NAP
3.1.2 Discontinued by the public prosecutor	_____/ NA / NAP

due to the lack of an established offence or a specific legal situation	
3.1.3 Discontinued by the public prosecutor for reasons of opportunity	/ NA / NAP
3.1.4 Discontinued for other reasons	
<b>3.2. Concluded by a penalty or a measure imposed or negotiated by the public prosecutor</b>	/ NA / NAP
<b>3.3. Cases closed by the public prosecutor for other reasons</b>	/ NA / NAP
<b>3.4. Cases brought to court</b>	
<b>4. Pending cases on 31 Dec. ref. year</b>	/ NA / NAP

107-1. If the guilty plea procedure exists, how many cases were concluded by this procedure?

	Total	Severe criminal cases	Misdemeanour and / or minor criminal cases
<b>Total number of guilty plea procedures</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>Before the main trial</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>During the main trial</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP

109. Do the figures provided in Q107 include traffic offence cases?

Yes  No

\*\*\*

D-2. Please indicate the sources for answering the questions in this part:

--

## 5. Career of judges and public prosecutors

### 5.1 Recruitment and promotion

#### 5.1.1. Recruitment and promotion of judges

110. How are judges recruited?

- mainly through a competitive exam (open competition)  
 mainly through a recruitment procedure for experienced legal professionals (for example experienced lawyers)  
 a combination of both (competitive exam and working experience)  
 other

Comments - If "other", please specify:

111. Authority(ies) responsible for recruitment - are judges initially/at the beginning of their career recruited and nominated by:

- An authority made up of judges only  
 An authority made up of non-judges only  
 An authority/authorities made up of judges and non-judges  
 Other

Comments - Please indicate the name of the authority(ies) involved in the whole procedure of recruitment and nomination of judges. If there are several authorities, please describe their respective roles:

111-1. How many members compose this authority?

	Total	Male	Female
<b>Members</b>	/ <input type="checkbox"/> NA / NAP	/ <input type="checkbox"/> NA / NAP	/ <input type="checkbox"/> NA / NAP

Comments – Please specify what is the status of this authority and who is proposing its members:

111-2. May non-selected candidates appeal against the decision on recruitment/appointment?

Yes  No

Comments – please specify which body is competent to decide on appeal:

**112. Is the same authority (Q111) competent for the promotion of judges?**

Yes  No

**113. What is the procedure for the promotion of judges? (multiple answers possible)**

- Competitive test / Exam
- Other procedure (interview or other)
- No special procedure

Comments - Please specify how the promotion procedure for judges is organised (especially if there is no competition or examination):

**113-1. Please indicate the criteria used for the promotion of a judge (multiple replies possible).**

- Years of experience
- Professional skills (and/or qualitative performance)
- Performance (quantitative)
- Subjective criteria (e.g. integrity, reputation)
- Other
- No criteria

Comments - Please specify any useful comment regarding the criteria (especially if you have checked the box “performance” or “other”):

**5.1.2 Status recruitment and promotion of prosecutors**

**115. What is the status of public prosecution services?**

- Has an independent status as a separate entity among state institutions
- Is part of the executive power but enjoys functional independence (please briefly explain how and to what extent)
- Is part of the executive power (without functional independence)
- Is part of the judicial power but enjoys functional independence (please briefly explain how and to what extent)
- Is part of the judicial power (without functional independence)
- Is a mixed model (please explain)
- Has other status (please explain)

Comments - When appropriate, please specify the objective guarantees of this independence (such as funding) and where they are enshrined (Constitution, legislation etc.). Furthermore, if “mixed model” or “other”, please specify:

**115-1. Does the law or other regulation prevent specific instructions to prosecute or not, addressed to a public prosecutor?**

Yes  No

Comments - If yes, please specify:

**115-2. If you answered “Yes” to Q115-1, are there exceptions provided by the law/regulations?**

Yes  No

Comments - Please describe these exceptions:

**115-3. If you answered “No” to Q115-1, which authority can issue the specific instructions?**

- General Prosecutor
- Higher prosecutor/Head of prosecution office
- Executive power
- Other

Comments - If “Other”, please specify:

**115-4. What form these instructions may take?**

- Oral instruction
- Oral instruction with written confirmation
- Written instruction
- Other
- NAP

Comments - If “Other”, please specify:

**115-5. In that case, are the instructions:**

- Issued seeking prior advice from the competent public prosecutor
- Mandatory
- Reasoned
- Recorded in the case file
- Other
- NAP

Comments - If “Other”, please specify:

**115-6. What is the frequency of this type of instructions?**

- Exceptional
- Occasional
- Frequent
- Systematic
- NAP

**115-7. Can the public prosecutor oppose/report an instruction to an independent body?**

- Yes  No  NAP

Comments - If yes, please specify to which body/institution and please describe under which conditions:

**116. How are public prosecutors recruited?**

- mainly through a competitive exam (open competition)
- mainly through a recruitment procedure for experienced legal professionals (for example experienced lawyers)
- a combination of both (competitive exam and working experience)
- other

Comments - If “other”, please specify:



**117. Authority(ies) responsible for recruitment - Are public prosecutors initially/at the beginning of their career recruited by:**

- an authority composed of public prosecutors only
- an authority composed of non-public prosecutors only
- an authority composed of public prosecutors and non-public prosecutors
- other

Comments - Please indicate the name of the authority(ies) involved in the whole procedure of recruitment and nomination of public prosecutors. If there are several authorities, please describe their respective roles:

**117-1. How many members compose this authority?**

	Total	Male	Female
Members	<input type="text"/> / <input type="checkbox"/> NA / NAP	<input type="text"/> / <input type="checkbox"/> NA / NAP	<input type="text"/> / <input type="checkbox"/> NA / NAP

Comments – Please specify what is the status of this authority and who is proposing its members:

**117-2. May non-selected candidates appeal against the decision on recruitment/appointment?**

- Yes  No

Comments – please specify which body is competent to decide on appeal:

**118. Is the same authority (Q.117) formally responsible for the promotion of public prosecutors?**

- Yes  No

Comments - If no, please specify which authority is competent for promoting public prosecutors:

**119. What is the procedure for the promotion of prosecutors? (multiple answers possible)**

- Competitive test / exam
- Other procedure (interview or other)
- No special procedure

Comments - Please specify how the promotion procedure for prosecutors is organised (especially if there is no competition or examination):

**119-2. Please indicate the criteria used for the promotion of a prosecutor:**

- Years of experience
- Professional skills (and/or qualitative performance)
- Performance (quantitative)
- Subjective criteria (e.g. integrity, reputation)
- Other
- No criteria

Comments - Please, specify any useful comment regarding the criteria (especially if you have checked the box “performance” or “other”):

**5.1.3. Mandate and retirement of judges and prosecutors**

**121. Are judges appointed to office for an undetermined period (i.e. "for life" = until the official age of retirement)?**

- Yes. If yes, please indicate the compulsory retirement age:
- No

Comments - If yes, are there exceptions (e.g. dismissal as a disciplinary sanction)? Please specify:

**121-1. Can a judge be transferred to another court without his/her consent:**

- For disciplinary reasons
- For organisational reasons
- For other reasons
- No

Comments - If "other reasons", please specify modalities and safeguards:

**122. Is there a probation period for judges (e.g. before being appointed "for life")? If yes, how long is this period?**

- Yes      Duration of the probation period (in years):
- No
- NAP

**123. Are public prosecutors appointed to office for an undetermined period (i.e. "for life" = until the official age of retirement)?**

- Yes.      If yes, please indicate the compulsory retirement age:
- No

Comments - If yes, are there exceptions (e.g. dismissal as a disciplinary sanction)? Please specify:

**124. Is there a probation period for public prosecutors? If yes, how long is this period?**

- Yes      Duration of the probation period (in years):
- No

**125. If the mandate for judges is not for an undetermined period (see question 121), what is the length of the mandate (in years)?**

Comments - Length of the mandate for judges (in years):  / NA/ NAP

**125-1 Is it renewable?**

- Yes    No    NAP

**126. If the mandate for public prosecutors is not for an undetermined period (see question 123), what is the length of the mandate (in years)?**

Length of the mandate for public prosecutors (in years):  / NA / NAP

**126-1. Is it renewable?**  Yes  No  NAP

\*\*\*

**E1. Please indicate the sources for answering the questions in this part:**

**5.2 Training**

**5.2.1 Training of judges**

**127. Training of judges:**

Type of training	Compulsory	Optional	No training proposed
<b>Initial training</b> (e.g. attend a judicial school, traineeship in a court)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>General in-service training</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>In-service training for specialised judicial functions</b> (e.g. judge for economic or administrative issues)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>In-service training for management functions of the court</b> (e.g. court president)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>In-service training for the use of computer facilities in courts</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In-service training on ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on child-friendly justice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**128. Frequency of the in-service training of judges:**

Type of training	Regularly (for example every year)	Occasional (as needed)	No training proposed
General in-service training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for specialised judicial functions (e.g. judge for economic or administrative issues)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for management functions of the court (e.g. court president)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for the use of computer facilities in courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on child-friendly justice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments - Please indicate any information on the periodicity of the continuous training of judges:

**5.2.2 Training of prosecutors**

**129. Training of public prosecutors:**

Type of training	Compulsory	Optional	No training proposed
Initial training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General in-service training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for specialised functions (e.g. public prosecutor specialised in organised crime)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for management functions (e.g. Head of prosecution office, manager)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for the use of computer facilities in office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on child-friendly justice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**130. Frequency of the in-service training of public prosecutors:**

Type of training	Regularly (for example every year)	Occasional (as needed)	No training proposed
General in-service training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for specialised functions (e.g. public prosecutor specialised on organised crime)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for management functions (e.g. Head of prosecution office, manager)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training for the use of computer facilities in office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-service training on child-friendly justice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments - Please indicate any information on the periodicity of the in-service training of prosecutors:

**5.2.3 Training institutions**

**131. Do you have public training institutions for judges and / or prosecutors?**

Type of institution(s)	Initial training only	Continuous training only	Initial and continuous training
Institution(s) for judges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Institution(s) for prosecutors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Institution(s) for both judges and prosecutors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**131-0. If yes, what is the budget of such institution(s)?**

Type of institution(s)	Budget of the institution for the reference year, in €
Institution(s) for judges	/ NA / NAP
Institution(s) for prosecutors	/ NA / NAP
Institution(s) for both judges and prosecutors	/ NA / NAP

**131-1. If judges and/or prosecutors have no compulsory initial training in such institutions, please indicate briefly how these judges and/or prosecutors are trained?**

--

**5.2.4 Quantity of trainings**

**131-2. Number of in-service training courses available and delivered (in days) by the public institution(s) responsible for training.**

	Number of in-person training courses available	Number of delivered in-person training courses in days	Online training courses available during the reference year (e-learning)
<b>Total</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>For judges</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>For prosecutors</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>For other non-judge staff</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>For other non-prosecutor staff</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP
<b>Training for other professionals</b>	/ NA / NAP	/ NA / NAP	/ NA / NAP

Comments – please specify if there are training courses of judges and/or prosecutors that include other professionals in the field of justice:

**131-3. Number of participants of the training courses during the reference year.**

	Number of participants in in-person training courses	Number of participants in online training courses (e-learning)
<b>Total</b>	/ NA / NAP	/ NA / NAP
<b>Judges</b>	/ NA / NAP	/ NA / NAP
<b>Prosecutors</b>	/ NA / NAP	/ NA / NAP
<b>Non-judge staff</b>	/ NA / NAP	/ NA / NAP
<b>Non-prosecutor staff</b>	/ NA / NAP	/ NA / NAP
<b>Other professionals</b>	/ NA / NAP	/ NA / NAP

\*\*\*

**E.2 Please indicate the sources for answering the questions in this part:**

--

**5.3 Practice of the profession**

**5.3.1 Salaries and benefits of judges and prosecutors**

**132. Salaries of judges and public prosecutors on 31 December of the reference year:**

Category of judges and prosecutors	Gross annual salary, in €	Net annual salary, in €	Gross annual salary, in local currency	Net annual salary, in local currency
First instance professional judge at the beginning of his/her career	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Judge of the Supreme Court or the Highest Appellate Court (please indicate the average salary of a judge at this level, and not the salary of the Court President)	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Public prosecutor at the beginning of his/her career	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP
Public prosecutor of the Supreme Court or the Highest Appellate Instance (please indicate the average salary of a public prosecutor at this level, and not the salary of the Attorney General).	____ / NA	____ / NA	____ / NA / NAP	____ / NA / NAP

**133. Do judges and public prosecutors have additional benefits?**

	Judges	Public prosecutors
Reduced taxation	<input type="checkbox"/>	<input type="checkbox"/>
Special pension	<input type="checkbox"/>	<input type="checkbox"/>
Housing	<input type="checkbox"/>	<input type="checkbox"/>
Other financial benefit	<input type="checkbox"/>	<input type="checkbox"/>

**134. If "other financial benefit", please specify:**

--

**135. Can judges combine their work with any of the following other functions/activities?**

Functions/activities	With remuneration	Without remuneration
Teaching	<input type="checkbox"/>	<input type="checkbox"/>
Research and publication	<input type="checkbox"/>	<input type="checkbox"/>
Arbitrator	<input type="checkbox"/>	<input type="checkbox"/>
Consultant	<input type="checkbox"/>	<input type="checkbox"/>
Cultural function	<input type="checkbox"/>	<input type="checkbox"/>
Political function	<input type="checkbox"/>	<input type="checkbox"/>
Mediator	<input type="checkbox"/>	<input type="checkbox"/>
Other function	<input type="checkbox"/>	<input type="checkbox"/>

Comments - If rules exist in your country (e.g. authorisation needed to perform these activities), please specify. If "other function", please specify:

**137. Can public prosecutors combine their work with any of the following other functions/activities?**

Functions/activities	With remuneration	Without remuneration
Teaching	<input type="checkbox"/>	<input type="checkbox"/>
Research and publication	<input type="checkbox"/>	<input type="checkbox"/>
Arbitrator	<input type="checkbox"/>	<input type="checkbox"/>
Consultant	<input type="checkbox"/>	<input type="checkbox"/>

Cultural function	<input type="checkbox"/>	<input type="checkbox"/>
Political function	<input type="checkbox"/>	<input type="checkbox"/>
Mediator	<input type="checkbox"/>	<input type="checkbox"/>
Other function	<input type="checkbox"/>	<input type="checkbox"/>

Comments - If rules exist in your country (e.g. authorisation needed to perform these activities), please specify. If "other function", please specify:

**139. Productivity bonuses: do judges receive bonuses based on the fulfilment of quantitative objectives in relation to the number of resolved cases (e.g. number of cases resolved over a given period of time)?**

Yes  No

Comments - If yes, please specify the conditions and, if possible, the amounts:

**5.3.2 Body/institution of ethic**

**138. Is there in your country an institution / body giving opinions on ethical questions of the conduct of judges (e.g. involvement in political life, use of social media by judges, etc.)**

Yes  
 No

**138-1. If yes, who are the members of this institution/body?**

Only judges  
 Judges and other legal professionals  
 Other

Comments - If "other", please specify:

**138-2. Are the opinions of this institution / body publicly available?**

Yes  
 No  
 NAP

Comments - Please describe the work of this institution / body, the frequency of opinions, etc.:

**138-3. Is there in your country an institution / body giving opinions on ethical questions of the conduct of prosecutors (e.g. involvement in political life, use of social media by prosecutors, etc.)**

Yes  
 No

**138-4. If yes, who are the members of this institution/body?**

Only prosecutors  
 Prosecutors and other legal professionals  
 Other

Comments - If "other", please specify:

**138-5. Are the opinions of this institution / body publicly available?**

Yes  
 No  
 NAP

Comments - Please describe the work of this institution / body, the frequency of opinions, etc.:

\*\*\*

## 5.4 Disciplinary procedures

### 5.4.1 Authorities responsible for disciplinary procedures and sanctions

#### 140. Who is authorised to initiate disciplinary proceedings against judges (multiple replies possible)?

- Court users
- Relevant Court or hierarchical superior
- High Court / Supreme Court
- High Judicial Council
- Disciplinary court
- Disciplinary body (disciplinary prosecutor. investigator etc.)
- Ombudsman
- Parliament
- Executive power
- Other, please specify: \_\_\_\_\_
- This is not possible

Comments - If "executive power", please specify:

#### 141. Who is authorised to initiate disciplinary proceedings against public prosecutors: (multiple replies possible):

- Citizens
- Head of the organisational unit or hierarchical superior public prosecutor
- Prosecutor General /State public prosecutor
- Public Prosecutorial Council (High Judicial Council)
- Disciplinary court
- Disciplinary body (disciplinary prosecutor. investigator etc.)
- Ombudsman
- Professional body
- Executive power
- Other, please specify: \_\_\_\_\_
- This is not possible

Comments - If "executive power", please specify:

#### 142. Which authority has disciplinary power over judges (multiple options possible)?

- Court
- Higher Court / Supreme Court
- High Judicial Council
- Disciplinary court or body
- Ombudsman
- Parliament
- Executive power
- Other, please specify: \_\_\_\_\_

Comments - If "executive power", please specify:

#### 143. Which authority has disciplinary power over public prosecutors (multiple options possible)?

- Supreme Court
- Head of the organisational unit or hierarchical superior
- Prosecutor General /State public prosecutor
- Public prosecutorial Council (High Judicial Council)
- Disciplinary court or body
- Ombudsman
- Professional body
- Executive power
- Other

Comments - If "executive power" and/or "other", please specify:

### 5.4.2 Number of disciplinary procedures and sanctions

**144. Number of disciplinary proceedings initiated during the reference year against judges and public prosecutors.**

If a disciplinary proceeding is undertaken because of several reasons, please count the proceedings only once and for the main reason.

Type of disciplinary proceeding	Judges	Prosecutors
Total number (1+2+3+4)	/ NA / NAP	/ NA / NAP
1. Breach of professional ethics	/ NA / NAP	/ NA / NAP
2. Professional inadequacy	/ NA / NAP	/ NA / NAP
3. Criminal offence	/ NA / NAP	/ NA / NAP
4. Other	/ NA / NAP	/ NA / NAP

Comments - If "other", please specify:

**145. Number of sanctions pronounced during the reference year against judges and public prosecutors.**

Type of sanction	Judges	Prosecutors
Total number (total 1 to 10)	/ NA / NAP	/ NA / NAP
1. Reprimand	/ NA / NAP	/ NA / NAP
2. Suspension	/ NA / NAP	/ NA / NAP
3. Withdrawal from cases	/ NA / NAP	/ NA / NAP
4. Fine	/ NA / NAP	/ NA / NAP
5. Temporary reduction of salary	/ NA / NAP	/ NA / NAP
6. Position downgrade	/ NA / NAP	/ NA / NAP
7. Transfer to another geographical (court) location	/ NA / NAP	/ NA / NAP
8. Resignation	/ NA / NAP	/ NA / NAP
9. Other	/ NA / NAP	/ NA / NAP
10. Dismissal		

Comments - If "other", please specify. If a significant difference exists between the number of disciplinary proceedings and the number of sanctions, please indicate the reasons:

\*\*\*

**E-3. Please indicate the sources for answering the questions in this part:**

**6. Lawyers**

**6.1 Profession of lawyer**

**6.1.1 Status of the profession and training**

**146. Total number of lawyers practicing in your country:**

	Total	Male	Female
Number of lawyers	/ NA /	/ NA /	/ NA /

**147. Does this figure include "legal advisors" who cannot represent their clients in court (for example, some solicitors or in-house counsellors)?**

Yes  No

**148. Number of legal advisors who cannot represent their clients in court:**

/ NA / NAP

**149. Is legal representation in courts exclusively exercised by lawyers in: (multiple replies possible)**

	First instance	Second instance	Highest instance court (Supreme Court)
Civil cases	<input type="radio"/> Yes always	<input type="radio"/> Yes always	<input type="radio"/> Yes always



	<input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes in some cases <input type="radio"/> No
Dismissal cases	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No
Criminal cases – Defendant	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No
Criminal cases – Victim	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No
Administrative cases	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No	<input type="radio"/> Yes always <input type="radio"/> Yes in some cases <input type="radio"/> No

NAP

Comments - Please indicate any useful clarifications regarding the content of lawyers' exclusive rights:

**149-0. If other than lawyers may represent a client in court, please specify who.**

	First instance	Second instance	Highest instance court (Supreme Court)
Civil society organisation	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Family member	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Self-representation	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Trade union	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Other	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Comments - If "other", please specify. In addition, for the categories selected please specify the types of cases concerned by this/these representation(s):

**149-1. In addition to the functions of legal representation and legal advice, can a lawyer exercise other activities?**

- Notarial activity
- Arbitration / mediation
- Proxy / representation
- Property manager
- Real estate agent
- Other law activities, please specify: \_\_\_\_\_

**149-2. What are the statuses for exercising the profession of lawyer?**

- Self-employed lawyer
- Staff lawyer
- In-house lawyer

**150. Is the lawyer profession organised through?**

- a national bar association
- a regional bar association
- a local bar association

**151. Is there a specific initial training and/or exam to enter the profession of lawyer?**

- Yes  No

Comments - Please indicate if there are other specific requirements regarding diplomas or university degrees:

**152. Is there a mandatory general in-service professional training system for lawyers?**

Yes  No

**153. Is the specialisation in some legal fields linked to specific training, levels of qualification, specific diploma or specific authorisations?**

Yes  No

Comments - If yes, please specify:

\*\*\*

**F-1. Please indicate the sources for answering the questions in this part:**

### 6.1.2 Practicing the profession

**154. Can court users establish easily what the lawyers' fees will be (i.e. a prior information on the foreseeable amount of fees)?**

Yes  No

**155. Are lawyers' fees freely negotiated?**

Yes  No

**156. Do laws or bar standards provide any rules on lawyers' fees (including those freely negotiated)?**

- Yes, laws provide rules  
 Yes, standards of the bar association provide rules  
 No, neither laws nor bar association standards provide rules

\*\*\*

### 6.1.3 Quality standards and disciplinary proceedings

**157. Have quality standards been determined for lawyers?**

Yes  No

Comments - If yes, what are the quality criteria used:

**158. If yes, who is responsible for formulating these quality standards:**

- the bar association  
 the Parliament  
 other

Comments - If "other", please specify:

**159. Is it possible to file a complaint about:**

- the performance of lawyers  
 the amount of fees

Comments - Please specify:

**160. Which authority is responsible for disciplinary procedures?**

- a judge  
 Ministry of Justice

- a professional authority
- other, please specify: \_\_\_\_\_

**161. Disciplinary proceedings initiated against lawyers.**

**If a disciplinary proceeding is undertaken because of several reasons, please count the proceedings only once and for the main reason.**

Total number of disciplinary proceedings initiated (1 + 2 + 3 + 4)	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
1. Breach of professional ethics	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
2. Professional inadequacy	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
3. Criminal offence	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
4. Other	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP

Comments - If "other", please specify:

**162. Sanctions pronounced against lawyers.**

Total number of sanctions (1 + 2 + 3 + 4 + 5)	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
1. Reprimand	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
2. Suspension	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
3. Withdrawal from cases	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
4. Fine	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP
5. Other	<input type="checkbox"/>	<input type="checkbox"/>	/	<input type="checkbox"/> NA /	<input type="checkbox"/> NAP

Comments - If "other", please specify. If a significant difference between the number of disciplinary proceedings and the number of sanctions exists, please indicate the reasons:

**7. Court related mediation and other Alternative Dispute Resolution methods**

**7.1 Court related mediation**  
**7.1.1 Details on court related mediation**

**163. Does the judicial system provide for court-related mediation procedures?**

- Yes  No

**163-1. In some fields, does the judicial system provide for mandatory mediation with a mediator?**

- Before/instead of going to court
- Ordered by the court, the judge, the public prosecutor or a public authority in the course of a judicial proceeding
- No mandatory mediation

Comments - If there is mandatory mediation, please specify which fields are concerned:

**163-2. In some fields, does the legal system provide for mandatory informative sessions with a mediator?**

- Yes  No

Comments - If there are mandatory informative sessions, please specify which fields are concerned:

**164. Please specify, by type of cases, who provides court-related mediation services:**

Type of cases	Private mediator	Public authority (other than the court)	Judge	Public prosecutor
Civil and commercial cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrative cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Labour cases including employment dismissals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Criminal cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consumer cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NAP

**165. Is there a possibility to receive legal aid for court-related mediation or receive these services free of charge?**

Yes  No  NAP

Comments - If yes, please specify (only one or both options):

**166. Number of accredited or registered mediators for court-related mediation:**

Total	Males	Females
<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP

**167. Number of court-related mediations:**

	Number of cases for which the parties agreed to start mediation	Number of finished court-related mediations	Number of cases in which there is a settlement agreement
<b>Total (total 1 + 2 + 3 + 4 + 5+ 6)</b>	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
1. Civil and commercial cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
2. Family cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
3. Administrative cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
4. Labour cases including employment dismissal cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
5. Criminal cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP
6. Consumer cases	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP	<input type="checkbox"/> / NA / NAP

NAP

Comments - Please indicate the source:

**168. Do the following alternative dispute resolution (ADR) methods exist in your country:**

- Mediation other than court-related mediation
- Arbitration
- Conciliation (if different from mediation)
- Other ADR

Comments - If "other", please specify:

\*\*\*

**G-1. Please indicate the sources for answering the questions in this part:**

## 8. Enforcement of court decisions

### 8.1 Execution of decisions in civil matters 8.1.1 Number of enforcement agents, status and mandate

**169. Number and type of enforcement agents in your country. If you do not have enforcement agents, please skip to question 192.**

Type of enforcement agents	Total	Male	Female

Total (1+2+3+4)	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP
1. Private professionals under the authority (control) of public authorities	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP
2. Enforcement agents working in a public institution (civil servants paid by state)	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP
3. Judges	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP
4. Other	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP	_____ / <input type="checkbox"/> NA / <input type="checkbox"/> NAP

Comments - If other, please specify their status and competences:

**170. What are the requirements to access the profession of enforcement agent (multiple replies possible)?**

- diploma
- professional experience
- specific exam
- appointment procedure by the State
- initial training
- other

Comments - If "other", please specify:

**171. Are enforcement agents appointed to office for an undetermined period (i.e. "for life" = until the official age of retirement)?**

- Yes      Please indicate the age of retirement: \_\_\_\_\_
- No         Please specify the duration of the appointment: \_\_\_\_\_

Comments - If yes, are there exceptions (e.g. dismissal as a disciplinary sanction)? Please specify:

**8.1.2. Activities / scope of competence**

**171-1. Which debtor's information can the enforcement agent access at the beginning of the enforcement procedure?**

	Access to information	Direct electronic access to information
Address	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of birth	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Civil status	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cohabitant	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Employer	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Motor vehicle	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Movable property	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Immovable property	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank account	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other enforcement proceedings underway	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Insolvency proceedings (bankruptcy, judicial reorganisation, collective debt settlement etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments – If "Other", please specify:

**171-2. Can the enforcement agent carry out the following civil enforcement proceedings:**

	Option
Seizure of movable tangible properties	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Preventive seizure of movable tangible properties	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizure of immovable properties	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Preventive seizure of immovable properties	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizure from a third party of the debtor's claims regarding a sum of money	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizure of remunerations	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizure of motorised vehicles	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Eviction measures	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizures of boats and ships	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Seizure of aircrafts	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No

	<input type="checkbox"/> NAP
Seizure of electronic assets (e.g. cryptocurrency)	<input type="checkbox"/> <input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Enforced sale by public tender of seized properties	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Sale of shares	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP
Other	<input type="checkbox"/> Yes, exclusively performed by enforcement agents <input type="checkbox"/> Yes, but not exclusively performed by enforcement agents <input type="checkbox"/> No <input type="checkbox"/> NAP

**171-3. Apart from the enforcement of court decisions, what are the other activities that can be carried out by enforcement agents?**

- Service of judicial and extrajudicial documents
- Debt recovery
- Voluntary or public auctions of moveable or immovable property
- Custody of goods
- Recording and reporting of evidence
- Court hearings service
- Provision of legal advice
- Bankruptcy procedures
- Performing tasks assigned by judges
- Representing parties in courts
- Drawing up private deeds and documents
- Building manager
- Other

**8.1.3. Training and ICT**

**172-1. Is there a system of mandatory general continuous training for enforcement agents?**

Yes  No

**172-2. Do you have an e-learning training system established for enforcement agents?**

Yes  No

Comments – If yes, please specify

**172-3. Does the content of the continuous training system also include ICT (related to enforcement procedures)?**

Yes  No

Comments – If yes, please specify:

**172-4. Have an electronic service of documents or electronic notifications been introduced in your country?**

Yes  No

**172-5. Does the development of new technologies have an effect on the different stages of the enforcement procedure?**

Yes  No

Comments – Please explain:

#### 8.1.4. Fees

**174. Are enforcement fees easily established and transparent for parties?**

Yes  No

**175-1. Are the fees charged in case of successful enforcement proceedings freely negotiated?**

Yes  No

**175-2. Who has to pay these fees if the enforcement proceedings are successful?**

The debtor

The creditor

Other – please specify

**176. Do laws provide any rules on enforcement fees (including those freely negotiated)?**

Yes  No

\*\*\*

Please indicate the sources for answering the questions in this part:

#### 8.1.5 Organisation of profession and efficiency of enforcement services

**177. Is there a body entrusted with supervising and monitoring the enforcement agents' activity?**

Yes  No

**178. Which authority is responsible for supervising and monitoring enforcement agents?**

professional body

judge

Ministry of Justice

public prosecutor

other

Comments - If "other", please specify:

**181. Is there a specific mechanism for executing court decisions rendered against public authorities, including supervising such execution?**

Yes  No

Comments - If yes, please specify:

**182. Is there a system for monitoring how the enforcement procedure is conducted by the enforcement agent?**



Yes  No

Comments - If yes, please specify:

**183. What are the main complaints made by users concerning the enforcement procedure? Please indicate a maximum of 3.**

- no execution at all
- non execution of court decisions against public authorities
- lack of information
- excessive length
- unlawful practices
- insufficient supervision
- excessive cost
- unethical behaviour of enforcement agent
- other, please specify: \_\_\_\_\_

**185. Is there a system measuring the length of enforcement procedures:**

for civil cases  Yes  No  
for administrative cases  Yes  No

**186. Regarding a decision on debt collection, please estimate the average timeframe to serve and/or notify the decision to the parties who live in the city where the court sits (one option only):**

- between 1 and 5 days
- between 6 and 10 days
- between 11 and 30 days
- more (please specify): \_\_\_\_\_
- NA

**187. Number of disciplinary proceedings initiated against enforcement agents.**

**If a disciplinary proceeding is undertaken because of several reasons, please count the proceedings only once and for the main reason.**

<b>Total number of initiated disciplinary proceedings (1+2+3+4)</b>	/ NA / NAP
1. For breach of professional ethics	/ NA / NAP
2. For professional inadequacy	/ NA / NAP
3. For criminal offence	/ NA / NAP
4. Other	/ NA / NAP

Comments - If other, please specify:

**188. Number of sanctions pronounced against enforcement agents.**

<b>Total number of sanctions (1+2+3+4+5)</b>	/ NA / NAP
1. Reprimand	/ NA / NAP
2. Suspension	/ NA / NAP
3. Withdrawal from cases	/ NA / NAP
4. Fine	/ NA / NAP
5. Other	/ NA / NAP

Comments - If "other", please specify. If a significant difference between the number of disciplinary proceedings and the number of sanctions exists, please indicate the reasons:

\*\*\*

**H.1 Please indicate the sources for answering the questions in this part:**

**8.2 Execution of decisions in criminal matters**

## 8.2.1 Functioning of the execution in criminal matters

**189. Which authority is in charge of the enforcement of judgments in criminal matters (multiple replies possible)?**

- Judge  
 Public prosecutor  
 Prison and Probation Services  
 Enforcement agent  
 Other authority

Comments - Please specify his/her functions and duties (e.g. initiative or monitoring functions). If "other authority", please specify:

**190. Are the effective recovery rates of fines decided by a criminal court evaluated by studies?**

- Yes  No

**191. If yes, what is the recovery rate?**

- 80-100%  50-79%  less than 50%

Comments - Please indicate the source for answering this question:

## 9. Notaries

### 9.1. Profession of notary

#### 9.1.1. Number, status and mandate of notaries

**192. Number and status of notaries in your country.**

Type of notaries	Total	Male	Female
Total (1 + 2 + 3 + 4)	NA/NAP	NA/NAP	NA/NAP
1.Private professionals (without control from public authorities)	NA/NAP	NA/NAP	NA/NAP
2.Holders of public offices appointed by the State	NA/NAP	NA/NAP	NA/NAP
3.Civil servants (paid by the State)	NA/NAP	NA/NAP	NA/NAP
4.Other	NA/NAP	NA/NAP	NA/NAP

Comments - If "Other", please specify the status, or if "Holder of a public office appointed by the State", please indicate which ministry is mainly engaged in the appointment procedure:

**192-1. What are the access conditions to the profession of notary (multiple replies possible):**

- diploma  
 professional experience  
 specific exam  
 appointment procedure by the State  
 initial training  
 other, please specify: \_\_\_\_\_

**192-2. Are notaries appointed to office for an undetermined period (i.e. "for life" = until the official age of retirement)?**

- Yes. If yes, please indicate the age of retirement: \_\_\_\_\_  
 No if no, please specify the duration of the appointment: \_\_\_\_\_

Comments - If yes, are there exceptions (e.g. dismissal as a disciplinary sanction)? Please specify:

#### 9.1.2. Activities/scope of competences

**194. What kind of activities do notaries perform (multiple replies possible):**

Authentication	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Certification of signatures	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Legalisation of signatures / Apostille	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Mediation	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Taking of oaths	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Non-contentious judicial procedures (e.g. acting as court commissioner in a successions file, performing divorce, division of estate, please specify)	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Act as civil servant (for example performing marriage, please specify)	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Other judicial functions (for example, payment orders)	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Public auctions	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP
Other (for example collect taxes, run registers etc.)	<input type="checkbox"/> Yes, exclusively performed by notaries <input type="checkbox"/> Yes, but not exclusively performed by notaries <input type="checkbox"/> No <input type="checkbox"/> NAP

Comments - If "other", please specify. Please indicate any useful clarifications regarding the content of the notaries' exclusive rights or, on the opposite, other bodies that also have competences for the listed activities:

**194-2. In which areas of law do notaries perform their activities (multiple options possible)?**

- Real estate transaction
- Family law
- Succession law
- Company law
- Legality control of gambling activities
- Protection of vulnerable persons
- Other

**9.1.3. ICT, organisation of the profession and training**

**194-3. Do notaries use specialised ICT systems in their activity?**

- In their relations with the State (e.g. courts, registries, chambers of commerce, tax authorities)
- In their relations with their clients
- In their relations with other notaries (e.g. videoconferencing, system to exchange documents)

**194-4. Which computerised registries can notaries consult?**

- Land registry
- Business registry
- Civil status / Population registry
- Succession / Family law registry
- Any other registry (please specify)
- None

**194-5. Are there registries / registry infrastructures run by the notaries?**

Yes  No

Comments - If "yes", please specify:

**194-6. In which computerised registries can notaries modify data (either directly or by submitting an online request)?**

	Directly modifying	Indirectly modifying by submitting an online request
Land registry	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Business registry	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Civil status/ Population registry	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Succession / Family law registry	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Any other registry (please specify)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
None	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

**194-7. What ICT tools are used by notaries in their relations with clients?**

- Videoconferencing (e.g. digital advice)
- Digital act
- Digital identification
- Digital archiving
- Other, please specify
- None

**194-8. Who is responsible to run the digital archives?**

- Notariat / Professional body
- Other public authority
- Another entity (please specify)

**195. Is there an authority entrusted with supervising and monitoring the notaries' work?**

Yes  No

**196. If yes, which authority is responsible for supervising and monitoring notaries (multiple options possible)?**

- professional body
- court
- Ministry of Justice
- a public prosecutor
- other

Comments - If "other", please specify:

**196-1. Is there a system of general continuous training for all notaries?**

Yes  No

**196-2. Do notaries have training on:**

European law	<input type="checkbox"/> Yes <input type="checkbox"/> No
Law of another Member State (cross-border training)	<input type="checkbox"/> Yes <input type="checkbox"/> No

programmes)

Comments - If yes, please indicate the types (e.g. traditional courses, e-learning, webinar) and the major topics of the training activities:

\*\*\*

**I.1 Please indicate the sources for answering the questions in this part:**

**10. Court interpreters**

**10.1. Details on the profession of court interpreters**

**10.1.1. Status of court interpreters**

**197. Is the title of court interpreters protected?**

Yes  No

**198. Is the function of court interpreters regulated by legal norms?**

Yes  No

**199. Number of registered court interpreters:**

/  NA /  NAP

**200. Are there binding provisions regarding the quality of court interpretation within judicial proceedings?**

Yes  No

Comments - If yes, please specify (e.g. having passed a specific exam):

**201. Are the courts responsible for selecting court interpreters?**

Yes  for recruitment and/or appointment for a specific term of office  
 for recruitment and/or appointment on an *ad hoc* basis, according to the specific needs of given proceedings  
 No

Comments - If no, please specify which authority selects court interpreters:

\*\*\*

**J.1 Please indicate the sources for answering the questions in this part:**

**11. Judicial experts**

**11.1. Profession of judicial expert**

**11.1.1. Status of judicial expert**

**202. In your system, what types of judicial experts can participate in judicial procedures (multiple replies possible):**

Experts designated by the parties in support of their arguments but bound by a duty of independence and impartiality to the court  
 Experts appointed by the court or other authority independent of the parties  
 Other system of judicial expertise, please specify

Comments - Please specify who is proposing and appointing experts in an individual case:

**202-1. Are there lists or any other form of official registration for judicial experts?**

Yes  No

**202-1-1. If yes, at which level is the list established (multiple replies possible):**

- national
- administrative district or federal entity
- judicial district
- other

Comments - Please, indicate any other comment regarding these lists or databases of experts, if they do exist (e.g. does the expert take an oath? How are his/her skills evaluated? By whom?):

**202-1-2. Are these lists publicly available?**

- Yes, available on the internet
- Yes
- No

**202-2. Which authority is competent for the registration of judicial experts?**

- Ministry of justice
- Courts
- Administrative body
- Independent body (association of judicial experts)
- Other

Comments - Please also specify the registration criteria:

**202-3. Is the registration of judicial experts limited in time?**

- Yes, for how long \_\_\_\_\_
- No

**202-4. Can an expert who is not on the list or not registered be appointed in a case?**

- Yes  No

Comments - If yes, please specify in which cases:

**203. Is the title of judicial experts protected?**

- Yes  No

Comments - If appropriate, please explain the meaning of this protection:

**203-1. Does the judicial expert have an obligation of training?**

- Initial training  Yes  No
- Continuous training  Yes  No

**203-2. If yes, does this training concern:**

- judicial proceedings
- the profession of expert
- other

**204. Is the function of judicial expert regulated by legal norms?**

- Yes  No

**204-1. On the occasion of a task entrusted to him/her, does the judicial expert have to report any potential conflicts of interest?**

- Yes  No

Comments - If yes, please specify:

**205. Number of accredited or registered judicial experts:**

	Total	Male	Female
Number of experts	/ NA / NAP	/ NA / NAP	/ NA / NAP

**206-1. Number of cases where expert opinion was ordered by a judge or requested by the parties**

	Number of cases
Total (1+2+3+4)	/ NA / NAP
1.Civil and commercial litigious cases	/ NA / NAP
2.Administrative cases	/ NA / NAP
3.Criminal cases	/ NA / NAP
4.Other cases	/ NA / NAP

**205-1. Who defines the amount of the expert remuneration?**

	In civil/administrative cases	In criminal cases
Defined by law/by-law or a special regulation	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Defined by the court /judge	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Defined by Ministry of Justice or another ministry (setting a tariff for example)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Salary of public official (in case of forensic or another specialist – who is public employee)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Freely agreed between expert and the parties	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NAP

Comments - If other, please specify:

**206. Are there binding provisions for judicial experts regarding:**

Deadlines to provide expertise  Yes  No  
Quality of expertise  Yes  No  
Other  Yes  No

Comments - If yes, please specify and provide details in case there are possible sanctions:

**207-1. Does the judge or another body control the progress of the expertise?**

Yes  No

Comments - If yes, please specify:

**207-2. Are judicial experts' associations involved in:**

selection processes	<input type="checkbox"/> Yes <input type="checkbox"/> No
initial or continuous training	<input type="checkbox"/> Yes <input type="checkbox"/> No
disciplinary procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No

**K.1 Please indicate the sources for answering the questions in this part:**

--

**12. Reforms in judiciary**

**12.1 Foreseen reforms**

**12.1.1. Reforms**

**208. Can you provide information on the current debate in your country regarding the functioning of justice? Are there undergoing or foreseen reforms?**

**If possible, please observe the following categories:**

**1. (Comprehensive) reform plans**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

**2. Budget**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

**3. Courts and public prosecution services (e.g. powers and organisation, structural changes - e.g. reduction of the number of courts (geographic locations), competences of the courts, management and working methods, information technologies, backlogs and efficiency, court fees, renovations and construction of new buildings)**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

**3.1. Access to justice and legal aid**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

**4 High Judicial Council**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

**5. Legal professionals (judges, public prosecutors, lawyers, notaries, enforcement agents, etc.): organisation, education and training, etc.**

- Yes (planned)



- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

#### 5.1 Gender balance

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

#### 6. Reforms regarding civil, criminal and administrative laws, international conventions and cooperation activities

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

#### 7. Enforcement of court decisions and in particular regarding decisions against public authorities

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

#### 8. Mediation and other ADR

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

#### 9. Fight against crime

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

##### 9.1. Prison system

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

##### 9.2 Child friendly justice

- Yes (planned)
- Yes (adopted)

- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

### **9.3. Domestic violence**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

### **10. New information and communication technologies**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify

### **11. Other**

- Yes (planned)
- Yes (adopted)
- Yes (implemented during year of reference +1)
- No

Comments - If yes, please specify