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European Commission for the efficiency of justice (CEPEJ)

**WORKING GROUP ON THE EVALUATION OF THE JUDICIAL SYSTEMS
(CEPEJ-GT-EVAL)**

Protocol for the transmission and use of CEPEJ data

General

The European Commission for the efficiency of justice (CEPEJ) maintains a database including all the data and relevant comments to these data, collected and processed during each cycle of the CEPEJ Evaluation of the European judicial systems, based on a defined CEPEJ methodology. Most of these data are made available to the public in the “European judicial systems – CEPEJ Evaluation Report” (the CEPEJ Report) that also includes an interactive database, "CEPEJ-STAT".

In some cases, the publicly available online CEPEJ data might not be sufficient for researchers and analysts due to the existing format. In those situations, the Secretariat is preparing a tailored data extract on case-to-case basis. The procedure to request these data is described later.

All CEPEJ data, whether made available to the public in the CEPEJ Report, CEPEJ-STAT or transmitted by the Secretariat, remain the property of the CEPEJ and of the Council of Europe. Transmission of these data does not entail any transfer of intellectual property rights. The use of these data must comply with the established CEPEJ policy as described below.

Conditions of use of CEPEJ data publicly available online and transferred by the CEPEJ Secretariat

- To fully align with the methodology used by the CEPEJ in drafting its report, in which data analysis and interpretation are carried out together with the comments provided by the CEPEJ national correspondents for each question (specific comments and general comments).
- To mention that the CEPEJ is the source of these data.
- If the CEPEJ data is presented jointly with data from other sources, in the same tables or graphs, CEPEJ data must be clearly identified.
- Any published document using CEPEJ data must include the following statement:

“The information and positions presented in this study/publication are those of the authors and do not necessary reflect the official position of the CEPEJ. In this study, the CEPEJ is only one of the data sources used, and the CEPEJ does not guarantee the accuracy of the analyses, opinions and/or conclusions of this study/publication. Neither the CEPEJ nor any person acting on behalf of the CEPEJ can be held responsible for any use that might be made of the information contained therein.”
- Data transferred by the CEPEJ Secretariat shall not be further distributed to any third party or used for any other reason than the one specified in the request.

Procedure for requesting extract of the CEPEJ data

In case the publicly available online CEPEJ data is not sufficient for certain researchers and analysts due to the existing format or the quantity, the following procedure should be followed:

- A formal request for CEPEJ data should be submitted to the CEPEJ Secretariat by filling the Data Transmission Confidentiality Protocol (below) identifying

- (i) the purpose of the research or the purpose of the work concerned and
- (ii) the detailed list of data concerned

The Protocol should be signed and sent to the CEPEJ Secretariat.

In the event of such a request for transmission of data, the CEPEJ Secretariat reserves the right to:

- Request further information regarding the project requiring the data, including in writing (a project note/note of intent stating briefly the justification of the project and its general objectives, the references of the project lead and, if applicable, other participants to the project).
- Request the opinion of the Working Group on the evaluation of judicial systems (CEPEJ-GT-EVAL) at its next meetings.
- Refuse the transmission of data based on the information provided not stating the reason for this refusal.

For further information and for data extract requests, please contact the CEPEJ Secretariat:

Christel Schurrer - Christel.schurrer@coe.int

Lidija Naumovska - Lidija.naumovska@coe.int

DATA TRANSMISSION CONFIDENTIALITY PROTOCOL (to be filled accordingly)

This protocol must be signed before the transmission of data

1.I, [Click or tap here to enter text.](#) the undersigned below, **request** from the Secretariat of the European Commission for the Efficiency of Justice (CEPEJ) **the transmission of the following data**, extracted from the CEPEJ database:

[Click or tap here to enter text.](#)

The reasons for this request / the objective of the activity for which the data is requested / the use that will be made of the data transmitted by the CEPEJ are described below: (please provide a brief justification, indicating (i) the purpose of the research or the activity concerned and (ii) the intended use of the data, in line with CEPEJ methodology and policies):

[Click or tap here to enter text.](#)

2. Conditions of the use of CEPEJ data:

- To fully align with the methodology used by the CEPEJ in drafting CEPEJ report, in which data analysis and interpretation are carried out together with the comments provided by CEPEJ national correspondents for each question (specific comment and general comment).
- To mention that the CEPEJ is the source of these data.
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- Data transferred by the CEPEJ Secretariat shall not be further distributed to any third party or used for any other reason than the one specified in the request.

- To acknowledge that no transfer of intellectual property rights takes place during the transmission of the data.

Date [Click or tap to enter a date.](#)

Name [Click or tap here to enter text.](#)

Institution [Click or tap here to enter text.](#)

Signature:

