EUROPEAN LANDSCAPE CONVENTION

MEETING FOR THE ESTABLISHMENT OF
THE COUNCIL OF EUROPE
EUROPEAN LANDSCAPE CONVENTION
INFORMATION SYSTEM – ELCIS (L6)

14 January 2011
Paris, Council of Europe Office

17 January 2011
Paris, French Ministry of Ecology, Energy, Sustainable Development and Sea

REPORT

Document by the General Secretariat
Cultural Heritage, Landscape and Spatial Planning Division

1.   Opening of the meeting

Mr Jean-François SEGUIN, Chair of the Council of Europe Conference on the European Landscape Convention, welcomed the participants (List of Participants in Appendix 1 to this report) and presented the agenda of the meeting (Appendix 2 to this report).

The aim of the meeting organised in two sessions (on 14 January with the participation of the States and Regions and on 17 January with the participation of the Expert), was to finalise the "Template for the Council of Europe European Convention Information System ELCIS (L6)" with a view to presenting it to the 6th Council of Europe Conference on the European Landscape Convention (Strasbourg, 3-4 May 2011) and to the 4th Meeting of the CDPATEP (4-5 May 2011).

Background of the activity:

On 12-13 May 2009 *[CDPATEP (2009) 20]*, the CDPATEP adopted the Guiding Principles for a Council of Europe Database on the European Landscape Convention to be implemented by a group of specialists with the task of proposing the machinery to be developed for the European Landscape Convention in parallel to what is already being applied to the cultural heritage conventions.

On 23 September 2009, the Committee of Ministers of the Council of Europe took note of the abridged report of the CDPATEP *[CM/Del/Dec(2009)1066]*.

On 4-5 May 2010 *[CDPATEP (2010) 25]*, the CDPATEP: took note of the report of the 6th expert meeting for the establishment of a Council of Europe Information System of the ELC *[CEP-CDPATEP (2010) COE/ELC/L6]* and of the draft "Template for the presentation of the landscape policies of the member states of the Council of Europe" in preparation; proposed that the Parties to the ELC conduct a trial run of the final version of this template before it is goes online; the delegates of France, the Slovak Republic and Slovenia had already expressed the wish to test this system; asked the Bureau of the CDPATEP to select a number of Parties to the Convention for this purpose on the basis of the proposals received, having due regard to criteria of geographical representativeness and administrative organisation.

On 2-3 December 2011 *[CDPATEP (2010) 49]*, the Bureau of the CDPATEP: took note of progress achieved for the setting up of the Information System of the European Landscape Convention and decided that a number of Parties to the Convention and regions would test the final version of the questionnaire in 2011 before its publication on the Council of Europe website (4 States: France, Portugal, Slovak Republic, Slovenia and 2 regions: Wallonia and Catalonia); and noted the technical co-operation carried out with HEREIN experts and the interest in using a same system.

2.   Establishment of the Council of Europe European Landscape Convention Information System

The participants examined and amended the first of the two working documents of the meeting (as they appear in the Appendix 3 to this report: First document: "Template information grid for the presentation of the landscape policies of the Member States of the Council of Europe" - *without Article 6*; Second document: Template *on Article 6*) and decided of the calendar of the work process:

–   11 February 2011 (Council of Europe Office, Paris): Work meeting of the two countries (France, Portugal) and regions (Walloon Region and Catalonia) on the revised version of the first documents and on the second document on Article 6 (to be sent by the Secretariat as working documents) in order to prepare a unify the two documents in one version;

–   the revised version resulting from this meeting will be sent by E-mail to Mr A. Olivier, as a consultant expert of the Council of Europe so that he can work on it by the second week of March 2011;

–   the Secretariat will then send the document received from the expert to the representatives of the four selected States (France, Portugal, Slovenia, Slovak Republic) and two selected regions (Walloon Region and Catalonia) to allow them to test the template;

–   20 April 2011 (Council of Europe Office, Paris): meeting of these selected States and regions in order to possibly adapt the template following the test period;

–   3-4 May 2011 (Council of Europe, Strasbourg): Presentation of the "Template for the Council of Europe European Convention Information System ELCIS (L6)" to the 6th Council of Europe Conference on the European Landscape Convention;

–   5-6 May 2011 (Council of Europe, Strasbourg): Decision to be taken by the CDPATEP on the follow-up of the process of the CoE ELC Information System.

APPENDIX 1

LIST OF PARTICIPANTS

14 January 2011

REPRESENTATIVE OF STATES

FRANCE
M. Jean-François SEGUIN, *Président de la Conférence du Conseil de l'Europe sur la Convention européenne du paysage*, Chef du Bureau des paysages et de la publicité, Direction générale de l'aménagement, du logement et de la nature, Direction de l'habitat, de l'urbanisme et des paysages, Sous-direction de la qualité du cadre de vie, Ministère de l'écologie, de l'énergie, du développement durable et de la mer, La Grande Arche, F - 92055 LA DÉFENSE Cedex
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Apologized for absence / Excusée

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17 January 2011

REPRESENTATIVE OF STATES

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APPENDIX 2

AGENDA

1. **Opening of the meeting**

2. **Establishment of the Council of Europe ELC Information System**

APPENDIX 3

WORKING DOCUMENTS

TABLE OF CONTENT

DOCUMENT 1

London, 16 July 2010
Liège 19 nov 2010
CEP-CDPATEP (2010) COE/ELCDatabase 6 – Work. Doc.
(in English only)

EUROPEAN LANDSCAPE CONVENTION

Council of Europe

Paris, Council of Europe Office

25 May 2010

EXPERT MEETING FOR THE ESTABLISHMENT OF A COUNCIL OF EUROPE INFORMATION SYSTEM ON THE EUROPEAN LANDSCAPE CONVENTION ELCIS

WORKING DOCUMENTS

Revisions and [comments] by Dr Adrian Olivier
In green, comments and proposals by JF Seguin
In yellow, what JFS suggests to delete

Document by the General Secretariat
Cultural Heritage, Landscape and Spatial Planning Division

Author(s):	Dr A Olivier
Derivation:	CEP-CDPATEP (2009) COE/ELCDatabase 6 – Work. Doc.
Origination Date:	01.02.2010
Reviser(s):	Dr A Olivier
Date of last revision:	07.16.10
Version:	2.6
Status:	Draft prepared for October meeting
Summary of Changes:	1. Incorporates the elements of the HEREIN3 merged Grid [Florence Convention Database3-HEREIN merged grid (2010-01-28) v3] relevant to the Florence Convention into the database template prepared by the secretariat which follows the structure of the Florence Convention [COE/ELCDatabase 6 – Work. Doc.] 2. Incorporates comments from A Olivier, P Sala, J-F Seguin, L Scazzosi, N B Jurkovic, M D-JPons. 3. Includes questions for Working Group to consider 4. Incorporates results of Working Group discussions (22.03.10) 5. Incorporates results of Working Group discussions (25.05.10), and J-F Seguin notes of discussion.
Circulation:	Working Group: M Deconinck, G Devilliers, J-F Seguin, M J Festas, N B Jurkovic, Y Luginbühl, P Sala, L Scazzosi, A Olivier, R Stiles Secretariat: D Therond, M Dejeant-Pons, A Trigona
Required Action:	Circulate to Working Group
File Name/Location:	CEP-CDPATEP (2010) COE-Database 6 Merged Grid (2010-05-25) v2.6
Approval:	

TEMPLATE INFORMATION GRID FOR THE PRESENTATION OF LANDSCAPE POLICIES IN THE MEMBER STATES OF THE COUNCIL OF EUROPE

Prepared by the Secretariat of the Council of Europe and the Landscape Convention Expert Group (25 May 2010)

Article 10.1 of the Convention ensures that the existing competent Committee of Experts (CDPATEP) set up under Article 17 of the Statute of the Council of Europe is designated by the Committee of Ministers of the council of Europe to be responsible for monitoring the implementation of the Convention.

Under the provisions of this Article and of Article 8 (concerning the mutual assistance and exchange of information), the parties undertake to cooperate to strengthen the effectiveness of measures taken and in particular to exchange information on all matters covered by the provisions of the Convention.

Recommendation CM / Rec (2008) 3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention provides that each party contributes to the creation of a database on the Internet site of the European Landscape Convention Council of Europe, which will provide a 'toolbox' to promote technical and scientific assistance through the collection and exchange of landscape experience, work, and research.

As part of this process, CDPATEP has charged the Secretariat and a group of experts to develop an information system on the European Landscape Convention to facilitate the implementation of the main articles of the Convention, by understanding how policies are implemented in practice. Analysis of this information will then help to identify any potential problems and issues and identify appropriate technical assistance through exchange of information, experience and best practice and mutual support programmes to help raise standards.

In its first stage, this information system will focus on the main elements of the Convention:
Article 1   Definitions of terms protection, management, planning
Article 6   Specific measures:
        6C   Identification and assessment,
        6D   Landscape quality objectives,
        6E   Implementation,
Article 8   Mutual assistance and exchange of information;
Article 10   Monitoring of the implementation of the Convention.

The information system is expected to meet the following objectives:
- enable authorities and the public to access information and experiences relating to landscape protection, management and planning;
- contribute to the monitoring of the implementation of the Convention (Article 10)
- allow Parties who wish to use this information system for national use;
- eventually provide an 'observatory' to analyse and highlight how a rapidly changing society may benefit from caring for landscape;
- facilitate monitoring the development of landscape policies in accordance with the European Landscape Convention;
- maintain and develop cooperative landscape networks and encourage mutual assistance and exchange of 1nformation between parties;
- provide effective information, facilitate the establishment of forums and an interactive data network, and encourage people, especially young people, interested in landscape;
- provide useful information for research and action.

Table of contents

Notes

0   Basic information (Geopolitical information)

CHAPTER I   General provisions

Article 1   Definitions
  Article 1*a*   Landscape
  Article 1*b*   Landscape policy
  Article 1*c*   Landscape quality objective
  Article 1*d*   Landscape protection
  Article 1*e*   Landscape management
  Article 1*f*   Landscape planning

Article 2   Scope

Article 3   Aims

CHAPTER II   National measures

Article 4   Division of Responsibilities

        1.   Governmental administration / organisation
        2.   Other actors (organisations and institutions)
        3.   Formal networks
        4.   National training bodies
        5.   Relationship between government and other actors

Article 5   General measures

  Article 5*a*   Recognise landscapes in law: surroundings, diversity, and identity
  Article 5*b*   Policies for protection, management, and planning
  Article 5c   Procedures for participation: public, local & regional authorities, and others
  Article 5d   Instruments to integrate landscape into policies

Article 6   Specific measures (cf separate implementation grid)

CHAPTER III   European co-operation

Article 7   International and programmes

Article 8   Mutual Assistance and exchange of information
  Article 8*a*   Pooling and exchange of experience and results of research projects
  Article 8*b*   Exchange of specialists for training and information purposes
  Article 8*c*   Exchange information

Article 9   Transfrontier landscapes

Article 10   Monitoring of the implementation of the Convention
  Article 10.1   CoE Committee of Experts
  Article 10.2   Report of the Committee of Experts
  Article 10.3   Criteria and rules of Landscape award

Article 11   Landscape award of the Council of Europe
  Article 11.1   The Landscape award
  Article 11.2   Applications
  Article 11.3   Criteria
  Article 11.4   Encouragement

STAGE 1:

POLICIES AND PROCEDURES

NOTES

1. Database

It is important to understand that the information grid is not a questionnaire but, when developed, will be the front end to a database; this requires robust, consistent and coherent data that can be easily be compiled and analysed. Many questions are therefore 'closed' ie Yes/No answers, lists with tick boxes, or requiring numeric data – this will allow results to be directly comparable between countries. Where appropriate 'open' questions have also been included which permit free text answers that can further describe, or qualify the data. More general reports can be generated from the free text portions of the information grid.

2. Completing the Grid

The grid covers a wide range of aspects related to the implementation of the European Landscape Convention; much of the information required is complex, and it is understood that not all content providers will be able to furnish the relevant data in the form required. There is therefore no requirement or necessity to complete all answers in the first instance. However, the utility of this data in actually understanding, and providing evidence of implementation how implementation actually works in practice, is clear. It is hoped that administrations will see the utility of the data that is requested for their own internal purposes, and begin to consider whether it is possible to collect the relevant information in the form required. In this fashion, it is intended that as the reporting cycle develops the database will become more complete, and give a fuller picture of implementation that at the outset of the process.

3. Answers

Each question is designed to try and gather information that will be useful in helping to understand how the provisions of the ELC actually work in practice. In this sense, because the information grid is not about compliance, there are no perfect questions, and in the same way there are no perfect answers. Content providers should attempt to answer each question as best as they can, with the information available.

4. Instructions / Help

When the database is developed, it will be web-enabled so that it can be filled in on-line. For each question it will then be possible to access specific information and instructions related to that question in the form of on-line help.

5. Language

The language and phraseology of all the questions will need to be checked for clarity, and by the expert group to ensure that the meaning of the questions is clear and expressed in ways that landscape specialists will understand.

6. Glossary

The information grid will have to be supported by a comprehensive glossary and thesaurus that explain in more detail the specialist terms and words that are use. This is necessary to ensure that the answers are as consistent and coherent as possible.

7. FTEs

Staff numbers should be provided in FTEs (Full Time Equivalents).

An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only half-time (eg two half time workers equals 1.0 FTE).

FTEs provide a consistent method for comparing staff resources (numbers of staff) between different organisations and countries.

8. Stable URLs

Every effort should be made to include stable URLs

9. Definitions

All terms used in te questions will require consistent definitions set out in a 'thesaurus'. The Working Group will need to consider these definitions once the final format/shape of the questions has been agreed.

10. Levels

Questions / groups of questions / combinations of questions drawn from the Grid will need to be answered at different levels (National / Regional / Local / Other [ONG?]); although the data categories remain the same, the way the question is expressed (language) may need to be reformulated or adjusted slightly to avoid confusion between these different levels. The questions set out in the grid (below) are currently formulated for a national response – this could either be at the national state level, or at the level of semi-autonomous units of a federal state (eg Swiss Cantons, Belgian Regions, German Länder etc).
When the database has been developed it is intended that where appropriate, each question will be specifically customised for the relevant level.

11. Lists

The order of the lists and sub-lists may require adjustments in order to reflect logical sequence. This needs to be done once all the questions are finalised.

Basic information

State

State (or public authority)	
Level of competence (*ie Federal State, Region, Unit, Local Authority etc*)	

Official Correspondent

Name of Correspondent	
Address	
Postcode	
City	
E-mail	
Website	

0.1 General data:	
State:	
Capital	
Area (km²)	
Population	[insert Year]:
Density (pop/km²) *Number of people per square kilometre of land area*	
Official Minorities: Name: Percentage of overall population: % (*Repeat for additional official minorities*)	

0.2 Has the European Landscape Convention been signed or ratified? Yes No If yes, please indicate the	
Date of signing:	
Date of ratification:	
Document of ratification:	(*Reference*)
Is there an official translation in the language of the country? Yes No	(*Reference*)
Is there an unofficial translation in the language of the country? Yes No	(*Reference*)

Organisation of the State

Legal competencies may be decentralised, i.e. exercised below the national level. As states may use similar terms to refer to different levels of autonomy/devolution, please define your levels of governance, and specify the term used in your state. The terms used as examples are not intended as choices, but as guides. They are from the Council of Europe's Congress of Local and Regional Authorities (http://www.loreg.coe.int/)..

0.3	Does [*insert name of state*] have semi-autonomous units?	
	Yes No	
	If yes, please indicate the	
	Term used for semi-autonomous unit:	
	Number of units:	
	Do they have landscape responsibilities?	Yes No

0.4	What is the level of this report?
	National: Semi-Autonomous unit:

0.5	Define the landscape responsibilities of the administrative entities	
	Name of entity	Landscape responsibilities?
	State / Country :	Yes No
	Semi-autonomous unit (e.g. Kingdom, Region, Federated State) Name of entity:	Yes No
	1st Administrative level (e.g. Metropolitan city, Province, Department) Name of entity:	Yes No
	2nd Administrative level (e.g. Commune, Municipality, Count) Name of entity:	Yes No
	3rd Administrative level (e.g. Parish) Name of entity:	Yes No
	(*Add additional administrative levels as necessary*)	

0.6	Report (Free Text)
	Please use the report to explain other factors relevant to your geo-political situation not included above.
	describe any bi-lateral agreements with neighbouring states (either legal or non-binding) concerning landscape

CHAPTER I: General Provisions

Article 1: Definitions

Article 1a: Landscape
'Landscape' means an area, as perceived by people, whose character is the result of the action and interaction of natural and/or human factors

1.1.1 Is there a different or more detailed legal definition of 'landscape' in your country? Yes No If yes:	
Name/Article: Reference/URL: Legal definition: Translation	 *(in the language(s) of your country)* Repeat for each official language *(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*
Does the legal definition include aspects of landscape as an expression of: peoples surroundings diversity of shared natural and cultural heritage identity	

1.1.2 Are there other words in the language of your country for the term 'landscape'? Yes No If yes, describe the common meaning / usage of any other words for 'landscape' (using the thesaurus if possible); provide the specific context in which each word is used (eg spatial planning):	

Word (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)

Repeat for each additional word and / or context as necessary

Article 1b: Landscape policy
'Landscape policy' means an expression by the competent public authorities of general principles, strategies and guidelines that permit the taking of specific measures aimed at the protection, management and planning of landscapes

1.2.1 Is there a different or more detailed legal definition of the phrase 'landscape policy' in your country? Yes No If yes:	
Name/Article:	
Reference/URL:	
Legal definition:	*(in the language(s) of your country)*
	Repeat for each official language
Translation	*(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*

1.2.2	Are there other terms in the language of your country for 'landscape policy'?		
	Yes No		
	If yes, describe the common meaning / usage of any other terms for 'landscape policy' (using the thesaurus if possible); provide the specific context in which each term is used (eg spatial planning):		
Term (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)
Repeat for additional word and / or context as necessary			

Article 1c: Landscape quality objective

'Landscape quality objective' means, for a specific landscape, the formulation by the competent public authorities of the aspirations of the public with regard to the landscape features of their surroundings

1.3.1	Is there a different or more detailed legal definition of the phrase 'landscape quality objective' in your country?
	Yes No
	If yes:
Name/Article:	
Reference/URL:	
Legal definition:	*(in the language(s) of your country)*
	Repeat for each official language
Translation	*(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*

1.3.2	Are there other terms in the language of your country for 'landscape quality objective?		
	Yes No		
	If yes, describe the common meaning / usage of any other words for 'landscape quality objective' (using the thesaurus if possible); provide the specific context in which each term is used (eg spatial planning):		
Term (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)
Repeat for additional word and / or context as necessary			

Article 1d: Landscape protection

'Landscape protection' means actions to conserve and maintain the significant or characteristic features of a landscape, justified by its heritage value derived from its natural configuration and/or from human activity

1.4.1	Is there a different or more detailed legal definition of the phrase 'landscape protection' in your country?
	Yes No
	If yes:
Name/Article:	
Reference/URL:	
Legal definition:	*(in the language(s) of your country)*
	Repeat for each official language
Translation	*(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*

1.4.2	Are there other terms in the language of your country for 'landscape protection? Yes No If yes, describe the common meaning / usage of any other terms for 'landscape protection' (using the thesaurus if possible); provide the specific context in which each term is used (eg spatial planning):		
Term (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)
Repeat for additional word and / or context as necessary			

Article 1*e*: Landscape management

'Landscape management' means action, from a perspective of sustainable development, to ensure the regular upkeep of a landscape, so as to guide and harmonise changes which are brought about by social, economic and environmental processes

1.5.1	Is there a different or more detailed legal definition of the phrase 'landscape management' in your country? Yes No If yes:
Name/Article:	
Reference/URL:	
Legal definition:	*(in the language(s) of your country)*
	Repeat for each official language
Translation	*(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*

1.5.2	Are there other terms in the language of your country for 'landscape management Yes No If yes, describe the common meaning / usage of any other terms for 'landscape management' (using the thesaurus if possible); provide the specific context in which each term is used (eg spatial planning):		
Term (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)
Repeat for additional word and / or context as necessary			

Article 1*f*: Landscape planning

'Landscape planning" means strong forward-looking action to enhance, restore or create landscapes

1.6.1	Is there a different or more detailed legal definition of the phrase 'landscape planning' in your country? Yes No If yes:
Name/Article:	
Reference/URL:	
Legal definition:	*(in the language(s) of your country)*
	Repeat for each official language
Translation	*(if possible, translate this definition into English or French: please indicate if the translation is official or unofficial)*

1.6.2	Are there other terms in the language of your country for 'landscape planning?		
Yes No			
If yes, describe the common meaning / usage of any other terms for 'landscape planning' (using the thesaurus if possible); provide the specific context in which each term is used (eg spatial planning):			
Term (original language)	Meaning (English or French)	Reference (URL)	Context (Groups of users)
Repeat for additional word and / or context as necessary			

Article 2: Scope

Subject to the provisions contained in Article 15, this Convention applies to the entire territory of the Parties and covers natural, rural, urban and peri-urban areas. It includes land, inland water and marine areas. It concerns landscapes that might be considered outstanding as well as everyday or degraded landscapes

2.1	Is the scope of landscape defined in any formal document (other than the ELC itself)?
Yes No	
If yes,	
What is it called?	
URL:	
Summarise scope of landscape set out in this document?	
Does this specifically reference: Natural environments Rural environments Urban areas Peri-urban areas Inland waterways Marine areas Outstanding landscapes Everyday landscapes Degraded landscapes	

Article 3: Aims

The aims of this Convention are to promote landscape protection, management and planning, and to organise European co-operation on landscape issues.

[Add integrated approach]

3.1 Are landscape protection, management, and planning integrated into a single approach and incorporated into national landscape policies (or policies ?) Yes No If yes, which elements does this integrated approach include:	
Landscape protection: Designation of outstanding areas	

Landscape management:
   Nature
   Ecology and environment
   Agriculture
   Forestry
   Water management
   Cultural Heritage	

Landscape Planning:
   Urban planning Be careful : landscape *planning*[1] (art. 1) is different from Urban *planning*[2]
   Spatial planning
   Built structure
   (houses, churches, other landmarks)
   Infrastructures
   (mobility,power, telecommunication etc)
   Mineral extraction	

Training and education	
Research	
Tourism	
Leisure and Recreation	
Other (*specify*)	

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[1] Landscape planning" means strong forward-looking action to enhance, restore or create landscapes.
[2] urban planning is the branch of architecture dealing with the design and organization of urban space and activities

CHAPTER II: National measures

Article 4: Division of responsibilities

Each Party shall implement this Convention, in particular Articles 5 and 6, according to its own division of powers, in conformity with its constitutional principles and administrative arrangements, and respecting the principle of subsidiarity, taking into account the European Charter of Local Self-government. Without derogating from the provisions of this Convention, each Party shall harmonise the implementation of this convention with its own policies.

4.1 Government

4.1.1	In the government structure do legal responsibilities for landscape policy (landscape protection, landscape management, and landscape planning) belong to a single ministry? Yes No If yes:

	Name of Ministry/Department/Authority
	    Title of Minister responsible
	    Address
	    Postcode
	    City
	    E-mail
	    Website

	Repeat for each minister

	What are the areas of functional responsibility of the Ministry:
	    Landscape
	    Landscape protection
	    Landscape management
	    Landscape planning
	    Climate change.
	    Energy
	    Spatial planning
	    Public works
	    Infrastructure
	    Environment (general)
	    Nature conservation and protection
	    Ecology – biodiversity
	    Natural Heritage
	    Culture (general)
	    Cultural heritage
	    Agriculture
	    Forestry
	    Mineral extraction
	    Water management
	    Community
	    Foreign affairs
	    Education
	    Research
	    Leisure and recreation
	    Tourism
	    Sport	

Media		
Other (*specify*):		

4.1.2	Is there a specific department in this Ministry that is dedicated to landscape?	
	Yes No	
	If yes,	
	How is it organised:	(*Describe briefly*)
	Approx. number of personnel (working in the field of landscapes) URL:	(*FTEs*)

4.1.3	Does this ministry have a specific ELC Implementation Plan?	
	Yes No	
	If yes,	
	What is its timescale?	
	Who are the partners?	
	Is there a dedicated post to manage the Implementation Plan? Title of post: Place in structure:	Yes No (*Responsible to*)
	URL:	

4.1.4	What are the high level global landscape competencies of this ministry? (or subsidiary department):
	Protection
	Management (permits / authorisation / regulations on landscape issues)
	Planning (master planning / spatial planning)
	Policy and Guidance (Government / professional / public)
	Research (inventories / documentation)
	Access (parks / visitor centres)
	Communication (training / education / publication / awareness raising)
	Other (*specify*):

4.1.5	What are the human and financial resources devoted to landscapes in this ministry or department in [insert year]?		
	Central administration:		
	Staff	Estimate number of staff working full time on Landscape matters:	
		Estimate as proportion of total staff complement of ministry / department:	%
	Budget	Estimate annual budget devoted to landscape matters:	€
		Estimate as proportion of total budget of ministry / department:	€ %
	Decentralised offices:		
	Staff	Estimate number of staff working full time on Landscape matters:	
		Estimate as proportion of total staff complement of ministry / department:	%
	Budget	Estimate annual budget devoted to landscape matters:	€
		Estimate as proportion of total budget of ministry / department:	€ %

Repeat Questions 4.1-4.5 for each ministry/department with specific legal or other responsibilities for Landscape

4.1.6	Report (Free Text)
	Please use the report to add any relevant additional information about national circumstances

4.1.7	Is there regular consultation and exchange between the ministry responsible for landscape policy and other ministries responsible for territorial and related policies?
	Yes No
	If yes, what form does it take

Territorial conference		
Title:		
Authorities involved:		
Frequency:	Less than once a year	
	Once a year	
	Twice a year	
	More often	
	When necessary	
Output:	Common statement	Name:
	Publication	Name:
	Joint Projects/Programmes	Name:
	Other	Name:
URL:		

Repeat for additional territorial conferences as necessary

Landscape Council:		
Title:		
Authorities involved:		
Frequency:	Less than once a year	
	Once a year	
	Twice a year	
	More often	
	When necessary	
Output:	Common statement	Name:
	Publication	Name:
	Joint Projects/Programmes	Name:
	Other	Name:
URL:		

Repeat for additional landscape councils as necessary

Other structures	(*specify*):
Title:	
Authorities involved:	
Permanent Occasional	
What specific problems/instruments etc is it related to:	
Frequency:	Less than once a year
	Once a year
	Twice a year
	More often

Output:	When necessary	
	Common statement	Name:
	Publication	Name:
	Joint Projects/Programmes	Name:
	Other	Name:
URL:		
Repeat for additional structures as necessary		

4.2 Other actors (organisations and institutions)

This section covers other organisations that are active in the field of landscape activities. They may have a specific government mandate to carry out that role, but could also include private commercial or voluntary bodies

4.2.1 Are there other relevant national organisations or institutions that are active in the field of landscape in your country? Yes No If yes, please list:	
Name of organisation Address Postcode City E-mail Website Membership type Organisation type *Select one or add 'other'*	Professional practice / Voluntary NGO INGO Consortium Professional membership organisation University Research Institution Professional research institute Private professional organisation/company Museum Other:
Approximate membership:	[insert Year]
Type of activity carried out by organisation (*tick all appropriate activities*) Architectural conservation Landscape management Landscape design Landscape planning Landscape architecture Landscape restoration Training and education Cultural heritage Natural heritage Other (specify):	

What are the human and financial resources of the organisation in [insert year]?
 Staff   Estimate number of full time staff devoted to landscape activities:
      Estimate this as proportion of the total staff complement: %
 Budget   Estimate the annual budget devoted to landscape activities: €
      Estimate this as a proportion of total budget of the organisation: € %	

Repeat theme 4.2.1 for each organisation active in the field of landscape.

4.2.2	Is there legislation that regulates the landscape activities of professional and/or voluntary organisations?
	Yes No
	If yes,
	What is it called?
	What are its core points?
	URL:

4.2.3	Report (Free Text)
	Please use the report to add any relevant additional information about other organisations working in the landscape context

4.3 Formal networks

A network is any interconnected group of organisations / people that collaborate with a degree of formality. It also implies an implicit or explicit agreement of the different organisations to work together or share information on a regular basis instead of occasional or ad hoc *meetings. One example of this may be a network formed to co-operate on trans-border landscape management.*

4.3.1	Are there landscape collaboration networks ?
	Yes No
	If yes, please list:
	Name of network
	Address
	Postcode
	City
	E-mail
	Website
	Status
	Formal
	Informal
	Partners in these network:
	Government
	Governmental agency
	NGOs
	INGOs
	Universities
	Regional authorities
	Local authorities
	Museums
	Prof. membership organisations
	Private companies
	Other (specify):

Repeat 4.3.1 for each network active in the field of landscape.

4.3.2   Report (Free Text)
Please use the report to add any relevant additional information about landscape networks.

[Add questions for education (schools, universities etc) before training] Natasa to provide descriptive text]
SEE ARTICLE 6 GIRD
4.4 Education Bodies
Education bodies are institutions (schools, universities) who provide educational courses in related to which lead to recognised degrees or other qualifications (certificates etc) in landscape subjects and which contribute to standard setting

4.4.1 Are there educational bodies which provide education and qualifications in landscape subjects? Yes No If yes, please list:	
Name of training body Address Postcode City E-mail Website Main role	
Organisation type *Select one or add 'other'*	School Technical school College Technical college University Other: (specify)
Subject [Natasa create list] Other	
Subject [Does this need a list of landscape subjects?]	
What are the human and financial resources of the organisation in [insert year]? Staff Estimate number of full time staff teaching landscape subjects: Estimate this as proportion of the total staff complement: % Budget Estimate the annual budget devoted to landscape subjects: € Estimate this as a proportion of total budget of the organisation: € %	

Repeat 4.4.1 for each education body relevant to the field of landscape.

4.4.2   Report (Free Text)
Please use the report to add any relevant additional information about education bodies relevant to landscape

[Add question about other fields ie civil engineers, landscape architects landscape planners etc which universities and what they cover]

4.4.3	Are there other educational bodies which provide education and qualifications in landscape-related fields ?	
	Yes No	
	If yes, please list:	
	Name of training body	
	Address	
	Postcode	
	City	
	E-mail	
	Website	
	Main role	
	Organisation type	School
	Select one or add 'other'	Technical school
		College
		Technical college
		University
		Other: (specify)
	Subject [Natasa add to list]	
	Landscape planning	
	Landscape architecture	
	Civil engineering	
	Other	
	What are the human and financial resources of the organisation in [insert year]?	
	Staff Estimate number of full time staff teaching landscape subjects:	
	Estimate this as proportion of the total staff complement: %	
	Budget Estimate the annual budget devoted to landscape subjects: €	
	Estimate this as a proportion of total budget of the organisation: € %	

Repeat 4.4.4 for each landscape-related educational body

4.4.5   Report (Free Text)
Please use the report to add any relevant additional information about landscape-related education bodies

4.5 Training bodies

Training bodies are formal bodies operating at national or semi-autonomous unit level whose central purpose is to provide training for specialists in landscape appraisal and operations outside the university system (but may include university professionals) which leads for recognised qualifications and to set professional standards.

4.5.1	Are there training bodies which provide training and qualifications in landscape appraisal and landscape operations and which set professional standards?	
	Yes No	
	If yes, please list:	
	Name of training body	
	Address	
	Postcode	
	City	
	E-mail	
	Website	
	Main role	
	Organisation type *Select one or add 'other'*	Governmental organisation NGO INGO Private organisation Other:
	What are the human and financial resources of the organisation in [insert year]?	
	Staff Estimate number of full time staff devoted to landscape activities:	
	Estimate this as proportion of the total staff complement:	%
	Budget Estimate the annual budget devoted to landscape activities:	€
	Estimate this as a proportion of total budget of the organisation:	€ %

Repeat 4.5.1 for each training body relevant to the field of landscape.

4.5.2	Report (Free Text)
	Please use the report to add any relevant additional information about training bodies relevant to landscape.

4.6 Relationship between government and other actors

4.6.1	Does the ministry responsible for landscape policy interact with other actors concerned with aspects of landscape? Yes No If yes, what procedures of consultation and co-operation have been established between different actors concerned with landscape?		
	Regular meetings between national, local, and regional authorities	How often: Between: Document: URL:	(*no of meetings per year*) (*list organisations*)
	Regular meetings between. national authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums	How often: Between: Document: URL:	(*no of meetings per year*) (*list organisations*)
	Regular meetings between local and regional Authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums	How often: Between: Document: URL:	(*no of meetings per year*) (*list organisations*)
	Networking organisation of different INGOs/NGOs	How often: Contacts: Document: URL:	(*no of meetings per year*) (*list contacts*)
	Joint Projects between the national authorities and other actors (please indicate actors involved and name of projects)	Project name: Actors: Document: URL:	(*list actors involved*)
	Joint Organisation of Conferences (please indicate actors involved and name of projects)	Subject: Actors: Document: URL:	(*list actors involved*)
	Other (*specify*)	Subject: Actors: Document: URL:	(*list actors involved*)

4.6.2	Are the different actors working with landscape empowered or supported by the ministry responsible for landscape policy?
	Yes No
	If yes, please list:
	Structural Funding of Academic Institutions
	Structural Funding of other Government departments
	Structural Funding of INGOS
	Structural Funding of NGOs
	Structural Funding of Museums
	Project Contracts with Private Companies
	Consultation Contracts with Researchers/Research Institutions
	Funding of the members or partners of consortiums
	Funding of International Projects and International Exchange Activities concerning Landscape
	Funding of Small-Scale Projects
	Funding of Exhibitions
	Other: (specify)
Estimate the cost of such support in [insert year]	€

4.6.3	Do other ministries interact with actors concerned with landscape?
	Yes No
	If yes, please explain:

4.6.4	Report (Free Text)
	Please use the report to add any relevant additional information about the relationship between and the the different actors working with landscape..

Article 5: General Measures

Article 5a: Legal recognition of concepts

Each Party undertakes to recognise landscapes in law as an essential component of people's surroundings, an expression of the diversity of their shared cultural and natural heritage, and a foundation of their identity

5.1: Recognition of landscapes in law

5.1.1	Is landscape the subject of one or more articles of the constitution?
	Yes No
	If yes, what are they?
	Name:
	Subject matter:
	Translation (*if possible, translated in English or French: please indicate if the translation is official or unofficial*)

URL:
(*Repeat for each Article of the constitution or Law*)

5.1.2 Is landscape the subject of a specific national law?   Yes   No If yes, what is it?
Name: Date Subject matter: Description: (*describe how it deals with landscape*) URL:
(*Repeat for each Law*)

5.1.3 Is landscape embodied in other laws?   Yes   No If yes, what are they?
Name: Date Subject matter: Description: (*describe how it deals with landscape*) URL:
(*Repeat for each other Law*)

5.1.4 Is there a general legal code (or codes) that consolidate all the applicable texts relating to landscape?   Yes   No If yes:
Name: Date: URL:
(*Repeat for each Code*)

5.1.5 Are there court rulings / jurisprudent decisions that apply to the European Landscape Convention   Yes   No If yes, provide references to some examples:
Reference: Date: URL:
(*Repeat for additional examples*)

Article 5*b*: Landscape protection, management & planning policies
Each Party undertakes to establish and implement landscape policies aimed at landscape protection, management and planning through the adoption of the specific measures set out in Article 6

5.2 Landscape policies

5.2.1	Have landscape policies (using the European Landscape Convention definition ?) aimed at landscape protection, management, and planning been established? Yes No If yes:		
	Are they general policies?	Yes No	
	Are they specific to landscape?	Yes No	
	Is this landscape policy associated to action plans there an implementation action plan	Yes No	

	Policy:
	  Subject:
	  Reference:
	  URL:		

	(*Repeat for each Policy as necessary*)		

	Action Plan:
	  Subject:
	  Reference:
	  URL:		

	(*Repeat for each Action Plan as necessary*)		

[Add separate question for national landscape strategy – what is it?][3]
[Is it general or specific to landscape?]

5.2.2	Do you have a national landscape strategy? Yes No If yes:		
	Is it a general strategy ?		
	Is it specific to landscape?		
	Reference:		
	URL:		

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[3] art. 1 ELC : Landscape policy" means an expression by the competent public authorities of general principles, strategies and guidelines that permit the taking of specific measures aimed at the protection, management and planning of landscapes"; So, a landscape strategy is included in a landscape policy

5.2.3	Provide details of integrated policies for landscape protection, landscape management, and landscape planning:	
[insert policy name]	Date	(*Date policy established*)
	Duration	(*Intended life of policy*)
	Description:	(*Brief description of policy*)
	Objectives	(*What are the objectives of the policy*)
	URL:	(*References*)
	Ownership	(*Organisation responsible for policy*)
	Implementation	(*Describe how the policy is implemented*)
	Measures	(*How is implementation is measured*)
	Reports	(*References of any regular reports*)
	Review	(*Frequency of review*)
	Outcomes	(*Describe the success criteria*)
(*Repeat for each additional policy*)		

5.2.4	Provide details of any separate policies for landscape protection:	
[insert policy name]	Date	(*Date policy established*)
	Duration	(*Intended life of policy*)
	Description:	(*Brief description of policy*)
	Objectives	(*What are the objectives of the policy*)
	URL:	(*References*)
	Ownership	(*Organisation responsible for policy*)
	Implementation	(*Describe how the policy is implemented*)
	Measures	(*How is implementation is measured*)
	Reports	(*References of any regular reports*)
	Review	(*Frequency of review*)
	Outcomes	(*Describe the success criteria*)
(*Repeat for each additional policy for landscape protection*)		

5.2.5	Provide details of any separate policies for landscape management:	
[insert policy name]	Date	(*Date policy established*)
	Duration	(*Intended life of policy*)
	Description:	(*Brief description of policy*)
	Objectives	(*What are the objectives of the policy*)
	URL:	(*References*)
	Ownership	(*Organisation responsible for policy*)
	Implementation	(*Describe how the policy is implemented*)
	Measures	(*How is implementation is measured*)
	Reports	(*References of any regular reports*)
	Review	(*Frequency of review*)
	Outcomes	(*Describe the success criteria*)
(*Repeat for each additional policy for landscape management*)		

5.2.6	Provide details of any separate policies for landscape planning:	
[insert policy name]	Date	(*Date policy established*)
	Duration	(*Intended life of policy*)
	Description:	(*Brief description of policy*)
	Objectives	(*What are the objectives of the policy*)
	URL:	(*References*)
	Ownership	(*Organisation responsible for policy*)
	Implementation	(*Describe how the policy is implemented*)
	Measures	(*How is implementation is measured*)
	Reports	(*References of any regular reports*)
	Review	(*Frequency of review*)

	Outcomes	(*Describe the success criteria*)
(*Repeat for each additional policy for landscape planning*)		

Article 5*c*: Procedures for participation

Each Party undertakes to establish procedures for the participation of the general public, local and regional authorities, and other parties with an interest in the definition and implementation of the landscape policies mentioned in Article 5 b above

5.3   Procedures for the participation of the general public, local and regional authorities, and other parties in landscape protection, management, and planning

5.3.1	Are there general procedures for the participation of the general public in national decisions about landscape protection, landscape management, and landscape planning?	
	Yes No	
	If yes,	
	What are they?	
	Description:	
	Reference:	
	URL:	
	other arenas related ?	YES - NO
	(*Repeat for each additional general procedure*)	

[add reference]

5.3.2	Are there official legal procedures to involve the general public in national public decision processes about landscape protection, landscape management, and landscape planning?	
	Yes No	
	If yes, do they:	
	Integrate all elements of landscape policy:	
	Separate different policies for protection, management, and planning:	
	Procedure:	
	Description:	
	Reference:	
	URL:	
	other arenas related ? YES - NO	
	(*Repeat for each additional official procedure*)	

5.3.3	Provide details of integrated procedures to involve the general public in national decisions about landscape protection, landscape management, and landscape planning:	
	Legal Procedures	Reference: Description: URL:
	(*Repeat as necessary for each additional procedure*)	
	Other procedures (good practice)	Reference: Description: URL: A general question : is it possible to answer with an URL to link, for exemple, to a relevant report.
	(*Repeat as necessary for each additional procedure*)	

5.3.4	Provide details of specific procedures to involve the general public in national decisions about landscape protection:	
Legal Procedures	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		
Other procedures (good practice)	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		

5.3.5	Provide details of specific procedures to involve the general public in national decisions about landscape management:	
Legal Procedures	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		
Other procedures (good practice)	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		

5.3.6	Provide details of specific procedures to involve the general public in national decisions about landscape planning:	
Legal Procedures	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		
Other procedures (good practice)	Reference:	
	Description:	
	URL:	
(Repeat as necessary for each additional procedure)		

5.3.7	Report (Free Text)
	Please use the report to add information about current practice with regard any of the procedures used to involve the general public in national decisions about landscape protection, landscape management, and landscape planning; give examples of good practice with relevant URLs.

5.3.8	Have official procedures have been established by the national authorities for the participation of regional authorities in landscape protection, management and planning? Yes No If yes, what are they?	
	Regional participation in integrated procedures	
	Legal Procedures	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Other procedures (good practice)	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Specific procedures related to regional participation in landscape protection	
	Legal Procedures	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Other procedures (good practice)	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Specific procedures related to regional participation in landscape management	
	Legal Procedures	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Other procedures (good practice)	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Specific procedures related to regional participation in landscape planning	
	Legal Procedures	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	
	Other procedures (good practice)	Reference: Description: URL:
	(Repeat as necessary for each additional procedure)	

5.3.9	Report (Free Text)
	Please use the report to add information about current practice with regard any of the procedures used by the national authorities for the participation of regional authorities in decisions about landscape protection, landscape management, and landscape planning; give examples of good practice with relevant URLs.

5.3.10 Have official procedures have been established by the national or regional authorities for the participation of local authorities in landscape protection, management and planning? 　　Yes　No If yes, what are they?	
Local participation in integrated procedures	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to local participation in landscape protection	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to local participation in landscape management	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to local participation in landscape planning	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	

5.3.11　Report (Free Text) *Please use the report to add information about current practice with regard any of the procedures used by the regional authorities for the participation of local authorities in decisions about landscape protection, landscape management, and landscape planning; give examples of good practice with relevant URLs.*

5.3.12 Have procedures have been established concerning the participation of other parties / actors (other sectors, NGOs, or other countries) in landscape protection, management and planning? Yes No If yes, what are they?	
Third party participation in integrated procedures	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to third party participation in landscape protection	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to third party participation in landscape management	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Specific procedures related to local participation in landscape planning	
Legal Procedures	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	
Other procedures (good practice)	Reference: Description: URL:
(Repeat as necessary for each additional procedure)	

5.3.13   Report (Free Text)   *Please use the report to add information about current practice with regard any of the procedures used to involve the participation of other parties / actors (other sectors, NGOs, or other countries) in decisions about landscape protection, landscape management, and landscape planning; give examples of good practice with relevant URLs.*

Article 5*d*: Integration into policies

Each Party undertakes to integrate landscape into its regional and town planning policies and in its cultural, environmental, agricultural, social and economic policies, as well as in any other policies with possible direct or indirect impact on landscape

5.4 Instruments to integrate landscape into other policies

5.4.1	**Is sustainable development a policy responsibility within the ministry responsible for landscape?** Yes No If Yes, is this responsibility:	
	Direct:	Reference: Description:
	Indirect:	Reference: Description:
	How is the landscape connected to sustainable development (as mentioned in the preamble to the ELC)?	
	Directly: (*as a specific element of policy*)	Reference: Description:
	Indirectly	Reference: Description:

5.4.2	**Does the ministry responsible for the ELC have a specific landscape policy document/strategy at the national level to integrate landscape into national, regional, and local spatial planning / urban policies?** Yes No If yes, what is it?	
	Name: Date Policy title: Description: URL:	(*core points*)
	(*Repeat for any other relevant policy documents which reference landscape*)	

5.4.3	**Are landscape issues included in any other relevant policy areas at a national, regional, or local level?** Yes No If yes, what are the policies and how is landscape included in them?	
	Climate change	Date: Reference: Policy title: Description: (*core purpose of policy*) URL: Inclusion (*how landscape is included in the policy*) Regulations (*what if any regulations apply*) Instruments (*instruments used to realise landscape in the policy*)
	Energy	Date: Reference: Policy title: Description: (*core purpose of policy*) URL: Inclusion (*how landscape is included in the policy*)

	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Spatial planning	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Public works	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Infrastructure	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Environment (general)	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Nature conservation and protection	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Ecology - biodiversity	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)
Natural heritage	Date:	
	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)

		Instruments	(*instruments used to realise landscape in the policy*)
Culture (general)		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Cultural heritage		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Agriculture		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Forestry		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Mineral extraction		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Water Management		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)
Community		Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	 (*core purpose of policy*) (*how landscape is included in the policy*) (*what if any regulations apply*) (*instruments used to realise landscape in the policy*)

Foreign affairs	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Education	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Research	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Leisure and recreation	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Tourism	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Sport	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Media	Date: Reference: Policy title: Description: URL: Inclusion Regulations Instruments	*(core purpose of policy)* *(how landscape is included in the policy)* *(what if any regulations apply)* *(instruments used to realise landscape in the policy)*
Other (specify)	Date:	

	Reference:	
	Policy title:	
	Description:	(*core purpose of policy*)
	URL:	
	Inclusion	(*how landscape is included in the policy*)
	Regulations	(*what if any regulations apply*)
	Instruments	(*instruments used to realise landscape in the policy*)

5.4.4   Report (Free Text)

Please use the report to add any additional information about approaches to including landscape issues in other policy areas.

CHAPTER III: European Co-operation

Article 7: International policies and programmes

Parties undertake to co-operate in the consideration of the landscape dimension of international policies and programmes, and to recommend, where relevant, the inclusion in them of landscape considerations

7.1.1 Is there co-operation at the national level with other countries in the consideration of international policies and programmes? Yes No If yes, what is it?	
International policies [Insert Policy name]:	(*Reference*) (*URL*)
Description	(*Describe main purpose of policy*)
Landscape	(*Describe how landscape considerations have been included in the policy*)
Countries	(*List the other countries involved in the implementation of this policy*)
(*Repeat for each relevant international policy*)	
International programmes [Insert programme name]:	(*Reference*) (*URL*)
Description	(*Describe main purpose of programme*)
Landscape	(*Describe how landscape considerations have been included in the programme*)
Countries	(*List the other countries participating in this programme*)
(*Repeat for each relevant international programme*)	

7.1.2   Report (Free Text)   *Give any further information about the incorporation of landscape considerations in international policies and programes*

Article 8: Mutual assistance and exchange of information
The Parties undertake to co-operate in order to enhance the effectiveness of measures taken under other articles of this Convention, and in particular:

Article 8*a*: Technical and scientific assistance
To render each other technical and scientific assistance in landscape matters through the pooling and exchange of experience, and the results of research projects

8.1.1	Are there mechanisms in place to support pan-European technical and scientific assistance in landscape matters? Yes No If yes, what are they?	
	Technical assistance [Insert mechanism]:	*(Reference)* *(URL)*
	Function:	*(Describe how the technical assistance functions)*
	Subject:	*(Describe main subject of the technical assistance)*
	Objectives:	*(Describe main objective of the technical assistance)*
	Countries:	*(List the other countries participating in this assistance)*
	Bodies	*(List the bodies participating in this research project)*
	Sponsor/s	*(Name of sponsoring body/ies providing the resources)*
	Resources:	*(Approximate cost)* in [insert Year] *(Approximate no of* in [insert Year] *FTEs)*
	(Repeat for each technical assistance measure or programme)	
	Scientific assistance [Insert mechanism]:	*(Reference)* *(URL)*
	Function:	*(Describe how the scientific assistance functions)*
	Subject:	*(Describe main subject of the scientific assistance)*
	Objectives:	*(Describe main objective of the scientific assistance)*
	Countries:	*(List the other countries participating in this assistance)*
	Bodies	*(List the bodies participating in this assistance)*
	Sponsor/s	*(Name of sponsoring body/ies providing the resources)*
	Resources:	*(Approximate cost)* in [insert Year] *(Approximate no of* in [insert Year] *FTEs)*
	(Repeat for each scientific assistance measure or programme)	
	Joint research projects	
	[Insert project name]:	*(Reference)* *(URL)*
	Function:	*(Describe how the research project operates)*
	Subject:	*(Describe main subject of the research project)*
	Objectives:	*(Describe main objective of the research project)*
	Countries:	*(List the other countries participating in this research project)*
	Bodies	*(List the bodies participating in this research project)*
	Sponsor/s	*(Name of sponsoring body/ies providing the resources)*
	Resources:	*(Approximate cost)* in [insert Year] *(Approximate no FTEs)* in [insert Year]
	(Repeat for each scientific assistance measure or programme)	

8.1.2	Report (Free Text)
	Give any further information about European technical and scientific assistance and give examples of good practice

Article 8*b*: Exchange of landscape specialists
To promote the exchange of landscape specialists in particular for training and information purposes

8.2.1	Are there programmes in place to support the exchange of landscape specialists in particular for training purposes?
	Yes No
	If yes, what are they?

Staff exchange	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the exchange*)
Topic:	(*Describe main subject of the exchange*)
Objectives:	(*Describe main objective of the exchange*)
Countries:	(*List the other countries participating in this exchange*)
Bodies	(*List the bodies participating in this exchange*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration of the exchange*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional staff exchange programme*)	
Internship	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the secondment*)
Topic:	(*Describe main subject of the secondment*)
Objectives:	(*Describe main objective of the secondment*)
Countries:	(*List the other countries participating in this secondment*)
Bodies	(*List the bodies participating in this secondment*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration of the secondment*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional internship programme*)	
Secondment	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the internship*)
Topic:	(*Describe main subject of the internship*)
Objectives:	(*Describe main objective of the internship*)
Countries:	(*List the other countries participating in this internship*)
Bodies	(*List the bodies participating in this internship*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration of the internship*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional secondment programme*)	

Other	(*Reference*)
	(*URL*)
Function:	(*Describe the main function*)
Topic:	(*Describe main subject*)
Objectives:	(*Describe main objective*)
Countries:	(*List the other countries participating*)
Bodies	(*List the bodies participating*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional programme identified*)	

8.2.2	Report (Free Text)
	Give any further information about staff exchange for training purposes and give examples of good practice

8.2.3 Are there programmes in place to support the exchange of landscape specialists in particular for information purposes?

Yes   No

If yes, what are they?

Staff exchange	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the exchange*)
Topic:	(*Describe main subject of the exchange*)
Objectives:	(*Describe main objective of the exchange*)
Countries:	(*List the other countries participating in this exchange*)
Bodies	(*List the bodies participating in this exchange*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration of the exchange*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional staff exchange programme*)	
Internship	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the secondment*)
Topic:	(*Describe main subject of the secondment*)
Objectives:	(*Describe main objective of the secondment*)
Countries:	(*List the other countries participating in this secondment*)
Bodies	(*List the bodies participating in this secondment*)
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
Duration:	(*what was the duration of the secondment*)
Resources:	(*Approximate cost*) in [insert Year]
	(*Approximate no of FTEs*) in [insert Year]
(*Repeat for each additional internship programme*)	
Secondment	(*Reference*)
	(*URL*)
Function:	(*Describe the main function of the internship*)
Topic:	(*Describe main subject of the internship*)

Objectives:	(*Describe main objective of the internship*)	
Countries:	(*List the other countries participating in this internship*)	
Bodies	(*List the bodies participating in this internship*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Duration:	(*what was the duration of the internship*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no of FTEs*)	in [insert Year]

(*Repeat for each additional secondment programme*)

Missions	(*Reference*)	
	(*URL*)	
Function:	(*Describe the main function of the missions*)	
Topic:	(*Describe main subject of the missions*)	
Objectives:	(*Describe main objective of the missions*)	
Countries:	(*List the other countries participating in this missions*)	
Bodies	(*List the bodies participating in this missions*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Quantity:	(*Number of missions*)	in [insert Year]
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no of FTEs*)	in [insert Year]

(*Repeat for each additional programme of missions*)

Visiting lectureships, professorships etc	(*Reference*)	
	(*URL*)	
Topic:	(*Describe main subject of the missions*)	
Countries:	(*List the other countries participating in this missions*)	
Bodies	(*List the bodies participating in this missions*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Quantity:	(*Number of missions*)	in [insert Year]
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no of FTEs*)	in [insert Year]

(*Repeat for each additional educational exchange programme*)

Other	(*Reference*)	
	(*URL*)	
Function:	(*Describe the main function*)	
Topic:	(*Describe main subject*)	
Objectives:	(*Describe main objective*)	
Countries:	(*List the other countries participating*)	
Bodies	(*List the bodies participating*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Duration:	(*what was the duration*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no of FTEs*)	in [insert Year]

(*Repeat for each additional programme identified*)

8.2.4   Report (Free Text)
Give any further information about staff exchange for information purposes and give examples of good practice

Article 8c: Exchange of information
To promote the exchange of information on all matters covered by the provisions of the Convention

8.3.1 Are key national official documents translated into English and French? Yes No If yes, what are they?	
Subject: Title: Description: Reference: URL:	
(*Repeat for each additional general procedure*)	

8.3.2 Are there specific mechanisms in place to support the exchange of information? Yes No If yes, what are they?	

International
workshops
  Topic:
  Countries:
  Sponsor/s
  Resources:
	(*Reference and date*)
	(*URL*)
	(*Describe main subject of the workshop*)
	(*List the other countries participating in this workshop*)
	(*Name of sponsoring body/ies providing the resources*)
	(*Approximate cost*) in [insert Year]
	(*Approximate no participants*) in [insert Year]

(*Repeat for each additional workshop*)	

International
seminars
  Topic:
  Countries:
  Sponsor/s
  Resources:
	(*Reference and date*)
	(*URL*)
	(*Describe main subject of the workshop*)
	(*List the other countries participating in this seminar*)
	(*Name of sponsoring body/ies providing the resources*)
	(*Approximate cost*) in [insert Year]
	(*Approximate no participants*) in [insert Year]

(*Repeat for each additional workshop*)	

International
conferences
  Topic:
  Countries:
  Sponsor/s
  Resources:
	(*Reference and date*)
	(*URL*)
	(*Describe main subject of the workshop*)
	(*List the other countries participating in this conference*)
	(*Name of sponsoring body/ies providing the resources*)
	(*Approximate cost*) in [insert Year]
	(*Approximate no participants*) in [insert Year]

(*Repeat for each additional workshop*)	

International
networks
  Topic:
  Countries:
  Sponsor/s
  Resources:
	(*Reference and date*)
	(*URL*)
	(*Describe main subject of the network*)
	(*List the other countries participating in the network*)
	(*Name of sponsoring body/ies providing the resources*)
	(*Approximate cost*) in [insert Year]
	(*Approximate no participants*) in [insert Year]

(*If necessary repeat for each additional network*)	

Transborder
workshops
  Topic:
  Countries:
  Sponsor/s
  Resources:
	(*Reference and date*)
	(*URL*)
	(*Describe main subject of the workshop*)
	(*List the other countries participating in this workshop*)
	(*Name of sponsoring body/ies providing the resources*)
	(*Approximate cost*) in [insert Year]

	(*Approximate no participants*)	in [insert Year]
(*Repeat for each additional workshop*)		
Exchange of publications	(*References*) (*URL*)	
Number:	(*How many different publications are exchanged*)	
Countries:	(*List the other countries participating in the exchange*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no participants*)	in [insert Year]
Exhibitions	(*Reference and date*) (*URL*)	
Topic:	(*Describe main subject of the exhibition*)	
Countries:	(*List the other countries participating in the exhibitions*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no participants*)	in [insert Year]
(*If necessary repeat for each additional exhibition*)		
Joint projects	(*Reference*) (*URL*)	
Topic:	(*Describe main subject of the joint project*)	
Countries:	(*List the other countries participating in the joint project*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no participants*)	in [insert Year]
(*If necessary repeat for each additional joint project*)		
EU projects	(*Reference*) (*URL*)	
Topic:	(*Describe main subject of the project*)	
Countries:	(*List the other countries participating in the project*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no participants*)	in [insert Year]
(*If necessary repeat for each additional joint project*)		
Other	(*Reference*) (*URL*)	
Topic:	(*Describe main subject*)	
Countries:	(*List the other countries participating*)	
Sponsor/s	(*Name of sponsoring body/ies providing the resources*)	
Resources:	(*Approximate cost*)	in [insert Year]
	(*Approximate no participants*)	in [insert Year]
(*If necessary repeat for each mechanism*)		

8.3.3   Report (Free Text)
Give any further information about exchange of information and give examples of good practice

8.3.4   Does your country/region belong to international organisations related to landscape protection, management or planning?
Yes   No
If yes, what are they?

Name
  Description
  Activities
  Address:
  Organisation:
  Foundation date:
  URL:

(*Repeat for additional organisations*)

Article 9: Transfrontier landscapes

The Parties shall encourage transfrontier co-operation on local and regional level and, wherever necessary, prepare and implement joint landscape programmes

9.1.1   Are there mechanisms to encourage transfrontier co-operation on local and regional levels?   Yes   No If yes, what are they?

<mark>Level</mark>   <mark>Local - Régional</mark>
  [Insert mechanism]:   (*Reference*)
                                     (*URL*)
      Landscape: (*What landscape/s are involved*)
      Subject: (*Describe main subject of the mechanism*)
      Objectives: (*Describe main objective of the mechanism*)
      Countries: (*List the other participating countries*)
      Administrations   (*List the participating administrations*)
      Resources: (*Approximate cost*)   in [insert Year]
                                     (*Approximate no of*   in [insert Year]
                          FTEs)

(*Repeat for each additional mechanism*)

9.1.2	Are there joint transfrontier landscape programmes? Yes No If yes, what are they?	
	Level	Local - Régional
	Programme	((Name and *Reference*), *URL*)
	Topic:	(*Describe main subject of the joint project*)
	Countries:	(*List the other countries participating in the joint project*)
	Sponsor/s	(*Name of sponsoring body/ies providing the resources*)
	Resources:	(*Approximate cost*) in [insert Year]
		(*Approximate no participants*) in [insert Year]
	(If necessary *r*epeat for each additional joint project)	

9.1.3	Report (Free Text)
	Give any further information about local and regional transfrontier co-operation

Article 10: Monitoring of the Implementation of the Convention

Article 10.1: Committee of experts responsible for monitoring implementation
Existing competent Committees of Experts set up under Article 17 of the Statute of the Council of Europe shall be designated by the Committee of Ministers of the Council of Europe to be responsible for monitoring the implementation of the Convention.

[Make consistent with earlier questions about minister – but this only has the name and address details; the purpose of this question is to establish whether the representative has real landscape expertise/responsibilities, and at what level ie whether landscape interests are adequately represented at the committee – so for the time being I have left the original question unchanged] .May be better in a general head notice

10.1.1	Is your country represented at the Council of Europe Committee of Experts (CDPATEP) responsible for monitoring the implementation of the Convention? Yes No If yes, what is the nature of your representation?
	Name:
	Title:
	Employing organisation:
	Post held:
	Function:
	Responsible for:
	(*Repeat for each representative*)

Article 10.2: Report to Committee of Ministers
Following each meeting of the Committees of Experts, the Secretary General of the Council of Europe shall transmit a report on the work carried out and on the operation of the Convention to the Committee of Ministers

10.2.1	Are there specific mechanisms for ensuring the dissemination the papers and reports of the Council of Europe Committee of Experts to the relevant authorities in your country? Yes No If yes, what are they?	
	Mechanism:	*(Describe how the reports are disseminated)*
	Distribution:	*(Describe who the reports are circulated to)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	(Repeat as appropriate for each mechanism)	

10.2.2	Are there specific and systematic mechanisms for ensuring that adequate information is provided by the relevant bodies in your country to the Council of Europe Committee of Experts? Yes No If yes, how does this operate?	
	Mechanism:	*(Describe the mechanism employed to gathere and compile information)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	(Repeat as appropriate for each different mechanism)	

10.2.3	Are there specific and systematic internal mechanisms for monitoring the implementation of the ELC in your country? Yes No If yes, what are they?	
	Mechanism:	*(Describe the mechanism employed to monitor implementation)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	(Repeat as appropriate for each different mechanism)	

10.2.4	Report (Free Text) *Provide any other information about the relationship between your country and the Council of Europe Committee of Experts.*

Article 11: Landscape award of the Council of Europe

Article 11.1: The Landscape award

The Landscape award of the Council of Europe is a distinction which may be conferred on local and regional authorities and their groupings that have instituted, as part of the landscape policy of a Party to this Convention, a policy or measures to protect, manage and/or plan their landscape, which have proved lastingly effective and can thus serve as an example to other territorial authorities in Europe. The distinction may be also conferred on non-governmental organisations having made particularly remarkable contributions to landscape protection, management or planning

11.1.1	Is information about the Landscape award distributed regularly to relevant bodies involved in the protection, management and planning of landscapes? Yes No If yes, how is this done?	
	Mechanism:	*(Describe the mechanism employed to distribute relevant information on a regular basis)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	Frequency / date:	*(how regularly is this done, and when?)*
	(Repeat as appropriate for each different mechanism)	

11.1.2	Are there mechanisms to encourage local and regional authorities and their groupings, or non-governmental organisations, to apply for the Landscape award? Yes No If yes, what are they?	
	Mechanism:	*(Describe the mechanism employed to encourage applications)*
	Organisation:	*(Which organisation is responsible for carrying this out)*
	Post:	*(Which post is responsible for this)*
	(Repeat as appropriate for each different mechanism)	

11.1.3	Have one or more landscape awards been instituted at national and/or regional level? Yes No If yes, what are they?	
	National level Name	*(Name of award)*
	Description:	*(Description of award)*
	Document:	*(Reference)*
	ELC reference Yes No URL:	
	(Repeat for each additional award)	
	Regional level Name	*(Name of award)*
	Description:	*(Description of award)*
	Document:	*(Reference)*
	ELC reference Yes No URL:	
	(Repeat for each additional award)	

[Add free4 text box]

11.1.4 Report (Free Text) *Give any further information about landscape awards*

I'm not sure under is relevant see 11.1.3

Article 11.2: Applications

Applications for the Landscape award of the Council of Europe shall be submitted to the Committees of Experts mentioned in Article 10 by the Parties. Transfrontier local and regional authorities and groupings of local and regional authorities concerned, may apply provided that they jointly manage the landscape in question

11.1.2	Are there specific and systematic mechanisms in your country for considering collectively the nomination of local and regional authorities and their groupings, or non-governmental organisations, from your country for the Landscape award?
	Yes No
	If yes, what are they?
	Mechanism:	*(Describe the mechanism employed to identify appropriate nominees)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	(Repeat as appropriate for each different mechanism)

Article 11.3: Criteria

On proposals from the Committees of Experts mentioned in Article 10 the Committee of Ministers shall define and publish the criteria for conferring the Landscape award of the Council of Europe, adopt the relevant rules and confer the Award

11.3.1	Have the criteria for and the rules of the Landscape award been publicised and circulated to the relevant bodies involved in the protection, management and planning of landscapes?
	Yes No
	If yes, how is this done?
	Mechanism:	*(Describe the mechanism employed to distribute relevant information on a regular basis)*
	Organisation:	*(Which organisation is responsible for this process)*
	Post:	*(Which post is responsible for this process)*
	Frequency / date:	*(How regularly is this done, and when?)*
	(Repeat as appropriate for each different mechanism)

Article 11.4: Encouragement

The granting of the Landscape award of the Council of Europe is to encourage those receiving the award to ensure the sustainable protection, management and/or planning of the landscape areas concerned

[Repeat article 11.4]

11.4.1 Have specific steps been taken to encourage local and regional authorities and

~~their groupings, or non-governmental organisations, to apply for the Landscape award?~~ Have specific steps been taken to ensure that the award is directly associated with the sustainable protection, management, and/or planning of the landscape areas concerned? Yes No If yes, what are they?	
Mechanism:	*(Describe the mechanism employed to encourage applications)*
Organisation:	*(Which organisation is responsible for carrying this out)*
Post:	*(Which post is responsible for this)*
(Repeat as appropriate for each different mechanism)	

11.4.2 Are there mechanisms to evaluate the positive impact of the Landscape award? Yes No If yes, what are they?	
Mechanism:	*(Describe the mechanism employed to identify appropriate nominees)*
Organisation:	*(Which organisation is responsible for this process)*
Post:	*(Which post is responsible for this process)*
(Repeat as appropriate for each different mechanism)	

DOCUMENT 2

London, 20 May 2010

CEP-CDPATEP (2010) COE/ELCDatabase 6 – Work. Doc.
(in English only)

EUROPEAN LANDSCAPE CONVENTION

Council of Europe

Paris, Council of Europe Office

18 november 2010
JF Seguin

EXPERT MEETING FOR THE ESTABLISHMENT OF A COUNCIL OF EUROPE INFORMATION SYSTEM ON THE EUROPEAN LANDSCAPE CONVENTION

WORKING DOCUMENTS

Revisions by Dr Adrian Olivier
+ comments Natasa Bratina-Jurkovic
+ proposals JF Seguin

Document by the General Secretariat
Cultural Heritage, Landscape and Spatial Planning Division

Author(s):	Dr A Olivier
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TEMPLATE INFORMATION GRID FOR THE PRESENTATION OF LANDSCAPE POLICIES IN THE MEMBER STATES OF THE COUNCIL OF EUROPE

Prepared by the Secretariat of the Council of Europe and the Landscape Convention Expert Group (25 May 2010)

Article 10.1 of the Convention ensures that the existing competent Committee of Experts (CDPATEP) set up under Article 17 of the Statute of the Council of Europe is designated by the Committee of Ministers of the council of Europe to be responsible for monitoring the implementation of the Convention.

Under the provisions of this Article and of Article 8 (concerning the mutual assistance and exchange of information), the parties undertake to cooperate to strengthen the effectiveness of measures taken and in particular to exchange information on all matters covered by the provisions of the Convention.

Recommendation CM / Rec (2008) 3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention provides that each party contributes to the creation of a database on the Internet site of the European Landscape Convention Council of Europe, which will provide a 'toolbox' to promote technical and scientific assistance through the collection and exchange of landscape experience, work, and research.

As part of this process, CDPATEP has charged the Secretariat and a group of experts to develop an information system on the European Landscape Convention to facilitate the implementation of the main articles of the Convention, by understanding how policies are implemented in practice. Analysis of this information will then help to identify any potential problems and issues and identify appropriate technical assistance through exchange of information, experience and best practice and mutual support programmes to help raise standards.

In its first stage, this information system will focus on the main elements of the Convention:
  Article 1   Definitions of terms protection, management, planning
  Article 6   Specific measures:
        6C Identification and assessment,
        6D Landscape quality objectives,
        6E Implementation,
  Article 8   Mutual assistance and exchange of information;
  Article 10   Monitoring of the implementation of the Convention.

The information system is expected to meet the following objectives:
- enable authorities and the public to access information and experiences relating to landscape protection, management and planning;
- contribute to the monitoring of the implementation of the Convention (Article 10)
- allow Parties who wish, to use this information system for national use;
- eventually provide an 'observatory' to analyse and highlight how a rapidly changing society may benefit from caring for landscape;
- facilitate monitoring the development of landscape policies in accordance with the European Landscape Convention;
- maintain and develop cooperative landscape networks and encourage mutual assistance and exchange of information between Parties;
- provide effective information, facilitate the establishment of forums and an interactive data network, and encourage people, especially young people, interested in landscape;
- provide useful information for research and action.

STAGE 2:

IMPLEMENTATION

NOTES

1. *FTEs*

   Staff numbers should be provided in FTEs (Full Time Equivalents).

   An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only half-time (eg two half time workers equals 1.0 FTE).

   FTEs provide a consistent method for comparing staff resources (numbers of staff) between different organisations and countries.

2. *Stable URLs*

   Every effort should be made to include stable URLs

3. *Definitions*

   All terms used in the questions will require consistent definitions set out in a 'thesaurus'. The Working Group will need to consider these definitions once the final format/shape of the questions has been agreed.

4. *Levels*

   Questions / groups of questions / combinations of questions drawn from the Grid will need to be answered at different levels (National / Regional / Local / Other [ONG?]); although the data categories remain the same, the way the question is expressed (language) may need to be reformulated or adjusted slightly to avoid confusion between these different levels. The questions set out in the grid (below) are currently formulated for a national response – this could either be at the national state level, or at the level of semi-autonomous units of a federal state (eg Swiss Cantons, Belgian Regions, German Länder etc).

5. *Lists*

   The order of the lists and sub-lists may require adjustments in order to reflect logical sequence. This needs to be done once all the questions are finalised.

CHAPTER II: National measures

Article 6: Specific measures

Article 6A: Awareness raising
Each Party undertakes to increase awareness among the civil society, private organisations, and public authorities of the value of landscapes, their role and changes to them

6.1.1 Have measures been introduced to raise awareness of the value of landscapes, their role, and changes to them? 　　Yes　No If yes, for each sector what are they?	
Mecanism: 　Civil society 　Private organisations 　Public authorities	Reference: Description: URL: Reference: Description: URL: Reference: Description: URL:
Education society – (primary schools, secondary schools, kindergardens)	
(Repeat as necessary for each additional mecanism)	
Good practice:	*(add any examples of good practice that may be relevant)* precise its context

6.1.3　Are there any major regular landscape events of national importance? 　　Yes　No 　If yes, what are they?	
Event: 　Subject matter: 　Description: 　URL: 　Frequency: 　Date: 　Location: 　Target group: 　　Public: 　　Professional: 　　Administration: 　　Scientific: 　　Other: 　Organisation: 　Approximate size of audience: 　Approximate cost:	*(name)* *(monthly, quarterly, bi-annual, annual, N/A)* *(from DDMMYYYY to DDMMYYYY)* *(specify)* *(name)* *(estimate size of audience)* *(estimate cost)*
(Repeat as necessary for each additional event)	

6.1.4 Are there national 'official' (academic/scientific?) publications, journals, letters … devoted to landscape (i.e. published by administrations, etc)?

     Yes   No

If yes,
- What are they?
- What is the target / audience group?

General public	Reference: Target audience General description: URL:
Scientific	Reference: Target audience General description: URL:
Professional	Reference: Target audience General description: URL:
Educational	Subject: Target audience General description: URL:

6.1.5 Are there (academic/scientific?) journals devoted to landscape? Fusionner avec dessus ?

     Yes   No

If yes, what are they and what is the audience?

General public	Reference: Target audience General description: URL:	
Scientific	Reference: Target audience General description: URL:	
Professional	Reference: Target audience General description: URL:	
Educational	Subject: Target audience General description: URL:	

6.1.6 Are there newsletters devoted to landscape? Fusionner avec dessus ?

     Yes   No

If yes, what are they and what is the audience same as above?

- What are they?
- What is the target audience/ target group?

General public	Reference: Target audince General description: URL:	
Scientific	Reference: Target audince	

		General description:		
		URL:		
Professional		Reference:		
		Target audience		
		General description:		
		URL:		
Educational		Subject:		
		Target audince		
		General description:		
		URL:		

6.1.7a	Do you manage any public forums (or any other forums) for discussion about landscape ?
	Yes No
	If yes, list examples:
	Name:
	Subject matter:
	Description:
	Reference/URL:
	Target Audience
	(Repeat as necessary for each additional forum)

6.1.8	Do you maintain landscape databases publicly accessible on internet sites?
	Yes No
	If yes, what form does this take?
	Name:
	Subject matter:
	Description:
	Reference/URL:
	(Repeat as necessary for each additional forum)

6.1.9	Report (Free Text)
	Give further details about awareness raising as appropriate

Article 6B: Training and Education

Article 6Ba: Landscape appraisal and operations
Each Party undertakes to promote training for specialists in landscape appraisal and operations

6.2.1	Have measures have been taken to promote training for specialists in landscape appraisal and operations on the field of landscape planning, management and protection? This topic concern only specialists working in public or private bodies (landscape architects, planners, designers, ingeneers) Yes No If yes, what form does this training take?		
	Setting up financial support for training in landscape appraisal and operations		(*description of specific measures*)
	Promoting of special Bachelor/Master degree programmes on landscape subjects LMD system ?		(*description of specific measures*)
	Specialist training programmes in landscape appraisal and assessment		(*description of specific measures*)
			URL:
	Advanced training and further training to sustain specialisation in landscape planning, management or protection		(*description of specific measures*)
			URL:
	Recognition of landscape diplomas		(*description of specific measures*)
			URL:
	Setting up PhD grants for actual project proposals focusing on landscape ????		(*description of specific measures*)
			URL:
			URL:
	Other (*specify*):		(*description of specific measures*)
			URL:

Article 6Bb: Landscape appraisal and operations
Each Party undertakes to promote multidisciplinary training programmes in landscape policy, protection, management and planning, for professionals in the private and public sectors and for associations concerned

6.2.2 6.2.3	Do you promote multidisciplinary training programmes in landscape policy (protection, management planning) for professionals Yes No If yes, what measures have been taken for each sector:	
	Professionals (public and private sector)	(*description of measure*)
		URL:
	Scientists	(*description of measure*)
		URL:
	Associations other stakeholders	(*description of measure*) URL:
	(*Repeat as necessary for additional measures*)	
	Describe/list examples of the key multidisciplinary training programmes available to each sector	
	Professionals	(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year])

	URL:	
Scientist		(*description of programme*)
		(*provider*)
		(*estimate no of participants in* [insert Year])
	URL:	
Associations Other Stakeholders		(*description of programme*)
		(*provider*)
		(*estimate no of participants in* [insert Year])
	URL:	
(*Repeat as necessary for additional multidisciplinary programmes*)		

6.2.3	Convenient ? Universities are responsible of training programmesHave measures have been taken by other ministries and/or public administrations to promote multidisciplinary training programmes for specialists in landscape appraisal and operations combining landscape policy, protection, management, and planning)? Yes No If yes, what measures have been taken for each sector:	
Professionals in the private sector		(*description of measure*)
		URL:
Professionals in the public sector		(*description of measure*)
		URL:
Associations		(*description of measure*)
		URL:
(*Repeat as necessary for additional measures*)		
Describe/list examples of the key multidisciplinary training programmes available to each sector		
Professionals in the private sector		(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
Professionals in the public sector		(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
Professionals in the public sector		(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
(*Repeat as necessary for additional multidisciplinary programmes*)		

Article 6*Bc*: School and University Education

Each Party undertakes to promote school and university courses which, in the relevant subject areas, address the values attaching to landscapes and the issues raised by their protection, management and planning

6.2.4	Have measures have been taken by the responsible ministry (which Ministry is this? – responsible for Education or Ministry responsible for European landscape Convention ?) to promote school and university courses which address the values attaching to landscapes and the issues raised by their protection, management, and planning? Yes No If yes, what form does this take?
Primary education	(*description of measure*) URL:
Secondary education	(*description of measure*) URL:
Undergraduate university education	(*description of measure*) URL:
Postgraduate university education	(*description of measure*) URL:
(*Repeat as necessary for additional measures*)	
Describe/list examples of the key courses available to each group	
Kindergarden courses ajouter les items ci-dessous	
Primary school courses	(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
Secondary school courses	(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
Undergraduate university courses	(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
Postgraduate university courses	(*description of programme*) (*provider*) (*estimate no of participants in* [insert Year]) URL:
(*Repeat as necessary for additional multidisciplinary programmes*)	

6.2.5	Report (Free Text) *Give further details about examples of good practice in school and university education*

Article 6C: Improving knowledge

Article 6C1ai: Identification
With the active participation of the interested parties, as stipulated in Article 5c, and with a view to improving knowledge of its landscapes, each Party undertakes to identify its own landscapes throughout its territory;

Do you identify landcapes in your country?   YES or NO   What is a result?

6.3.1   Is identification required by law - legislation ?
 	
      Yes   No
    If yes:

Is the register or inventory required by national law:		
Name/Article:		
Reference/URL:		
Legal definition:	*(in the language of your country)*	
Translation:	*(if possible, translated in English or French: please indicate if the translation is official or unofficial)*	
Scope:	All territory:	
	Particular areas	

(Repeat as necessary for any additional mandatory inventories)

Is the register or inventory not required by national law:		
Scope:	All territory:	
	Particular areas: (as outstanding landscapes, degraded landscapes, everyday landscapes, ...)	
Reference/URL:		

(Repeat as necessary for any additional non-mandatory inventories)

Structure of registers or inventories:		
Single national official approach:	Prepared by:	*(organisation)* *(reference/URL)*
Several official approaches:	Prepared by:	*(organisation)* *(reference/URL)*
(Repeat as necessary for each additional official methodology)		
Structure related to landscape planning at decentralised level:	Prepared by:	*(organisation)* *(reference/URL)*

(Repeat as necessary for each additional methodology)

6.3.2   Do you have a official methodology to identify landscapes?
      Yes   No
    If yes, list the programmes:		

Programme	Name: Description: Reference: URL:	

(Repeat as necessary for each landscape identification programmes)

6.3.3   Identifying landscapes Do you use subdivisions, typologies, catégories, types, units

… of landscape? Are there legal definitions of subdivisions, typologies, catégories …   Yes   No   If yes, what are they:

Landscape Categories:
     Name of landscape category:
     How are these identified:
     What techniques are used:
     Describe technique:

(Repeat as necessary for different landscape categories)

Landscape Types:
     Name of landscape type:
     How are these identified:
     What techniques are used:
     Describe technique:

(Repeat as necessary for different landscape types)

Landscape Units: (Maybe we could describe just few examples of units, otherwise there are to many different units !)
     Name of landscape unit:
     How are these identified:
     What techniques are used:
     Describe technique:

(Repeat as necessary for different landscape units)

6.3.4	Report (Free Text) *Give further details about landscape registers or inventories as appropriate*

Article 6C1aii: Analysis

With the active participation of the interested parties, as stipulated in Article 5c, and with a view to improving knowledge of its landscapes, each Party undertakes to analyse their characteristics and the forces and pressures transforming them

6.3.5	Do you analyse landscape characteristics and changes of landscapes? (*the forces and pressures transforming them)* the landscapes throughout the national territory. Yes No If yes, what are the programmes you implement ?		
	Analysis of characteristics (general, regional, local)	Name: Subject: Methodology: Who did it: Who paid for it: Resources URL:	*(name of programme)* *(description of programme)* *(what techniques were used)* *(name of organisaton)* *(name of organisaton)* *(approximate cost)*
	(Repeat as necessary for each additional programme)		
	Landscape changes (project and or	Name: Subject: Methodology:	*(name of programme)* *(description of programme)* *(what techniques were used)*

monitoring)	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)
	URL:	
(*Repeat as necessary for each additional programme*)		

6.3.6   Report (Free Text)
Give further details about programmes to identify and analyse landscapes

Attention à une confusion ou séparation entre identification et caractérisation (qualification)

6.3.7   Do you identify and analyse different groups of landscapes (outstanding, every days, degraded / natural, rural, urban, peri-urban etc…) Have specific measures (programmes …) have been taken to identify and analyse the characteristics of specific landscapes?
    Yes   No
If yes, which ones?

Outstanding landscapes	Name:	(*name of programme*)
	Subject:	(*description of programme*)
	Methodology:	(*what techniques were used*)
	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)
	URL:	
(*Repeat as necessary for each additional programme*)		
Everyday landscapes	Name:	(*name of programme*)
	Subject:	(*description of programme*)
	Methodology:	(*what techniques were used*)
	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)
	URL:	
(*Repeat as necessary for each additional programme*)		
Degraded landscapes	Name:	(*name of programme*)
	Subject:	(*description of programme*)
	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)
	URL:	
	Methodology:	(*what techniques were used*)
(*Repeat as necessary for each additional programme*)		
Natural landscapes	Name:	(*name of programme*)
	Subject:	(*description of programme*)
	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)
	URL:	
	Methodology:	(*what techniques were used*)
(*Repeat as necessary for each additional programme*)		
Rural landscapes	Name:	(*name of programme*)
	Subject:	(*description of programme*)
	Who did it:	(*name of organisaton*)
	Who paid for it:	(*name of organisaton*)
	Resources	(*approximate cost*)

	URL:	
	Methodology:	(what techniques were used)
(Repeat as necessary for each additional programme)		
Urban landscapes	Name:	(name of programme)
	Subject:	(description of programme)
	Who did it:	(name of organisaton)
	Who paid for it:	(name of organisaton)
	Resources	(approximate cost)
	URL:	
	Methodology:	(what techniques were used)
(Repeat as necessary for each additional programme)		
Peri-urban landscapes	Name:	(name of programme)
	Subject:	(description of programme)
	Who did it:	(name of organisaton)
	Who paid for it:	(name of organisaton)
	Resources	(approximate cost)
	URL:	
	Methodology:	(what techniques were used)
(Repeat as necessary for each additional programme)		

6.3.8   Report (Free Text)
Give further details about programmes to identify and analyse the characteristics of specific environments

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6.3.13   Are the results of this work made widely available for public?
         Yes   No
    If yes, how are they disseminated?

Document	(name)		
	If mandatory	(reference to law)
	Maintenance	(responsible organisation)
	URL:	
	Short describtion	
(Repeat as necessary for additional mechanisms to identify and characterise landscapes)		

6.3.14   Report (Free Text)
Give further details about dissemination of information

Article 6C1aiii: Change
With the active participation of the interested parties, as stipulated in Article 5c, and with a view to improving knowledge of its landscapes, each Party undertakes to take note of changes

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6.3.9   Has a programme been established to take note of changes on landscapes?
         Yes   No
    If yes, Please, Describe it.

| | Name | |
| | Short description | |

	Who did it:	
	Who paid for it:	*(name of organisaton)*
	Resources	*(approximate cost)*
	URL:	
Short description of methodology.		
(Repeat as necessary for each additional methodology)		

6.3.9 Has a Methodology been established to identify the forces and pressures acting on landscapes? Yes No If yes, Please, Describe it.		
	Name Short description Who did it: Who paid for it:	
		(name of organisaton)
	Resources	*(approximate cost)*
	URL:	
Short description of methodology.		
(Repeat as necessary for each additional methodology)		

6.3.10 Report (Free Text)   *Give further details about methodologies to identify and analyse forces and pressures acting on landscapes*

Article 6*C*1*b*: Assessment

With the active participation of the interested parties, as stipulated in Article 5c, and with a view to improving knowledge of its landscapes, each Party undertakes to assess ==(en français qualifier = estimate quality)== the landscapes thus identified, taking into account the particular values assigned to them by the interested parties and the population concerned.

6.3.18 Do you identify *the values assigned to* ==identified== *landscapes by the interested parties and the population concerned in specific programmes / mechanisms ….)?* Yes No If yes, Do you have specific methodology to identify the values? What are they?		
==National authority==:	How: Who did it: Who paid for it Resources URL:	*(describe mechanism)* *(name of organisation)* *(name of organisation)* *(approximate cost)*
Local authorities:	How: Who did it: Who paid for it Resources URL:	*(describe mechanism)* *(name of organisation)* *(name of organisation)* *(approximate cost)*
Regional authorities:	How: Who did it: Who paid for it Resources URL:	*(describe mechanism)* *(name of organisation)* *(name of organisation)* *(approximate cost)*
Other stakeholders	How:	*(describe mechanism*

	Who did it:	(*name of organisation*)
	Who paid for it	(*name of organisation*)
	Resources	(*approximate cost*)
	URL:	

Exemples of values that have been identified
Other (*specify*):
(*Repeat as necessary for additional mechanisms to identify and characterise landscapes*)

6.3.19 Report (Free Text)
Give further details about how values assigned to landscapes by the general public, local and regional authorities, and other interests have been identified

Article 6C2: Identification and assessment exchanges of experience and methodology
These identification and assessment procedures shall be guided by the exchanges of experience and methodology, organised between the Parties at European level pursuant to Article 8". (Article 6C2)

6.3.22 Have the identification and assessment mechanism" taken into account the exchange of experience and methodology at a European level?		
Yes No		
If yes, set out the most important methodologies used and the specific mechanism to exchange experience which informed their use		
List key methodologies	Exchange mechanism	URL
(*Repeat as necessary for additional mechanisms to identify and characterise landscapes*)		

76

Article 6D: Landscape quality objectives

*Each Party undertakes to define landscape quality objectives for the landscapes identified and assessed, after public consultation in accordance with Article **5**C.*

See the question # article 5.C questions 5.3

6.4.1 Has public consultation and participation been carried out for the landscapes that have been identified and assessed? Yes No If yes, what form did this take?	

List public consultation mechanisms (provide list ie postal survey, web survey meetings etc etc)	Who did it: Who paid for it Resources Target audience Responses URL:	(*name of organisation*) (*name of organisation*) (*approximate cost*) (*approximate number*) (*approximate number*)
(*Repeat as necessary for each mechanism employed for public consultation*)		

6.4.2 Have the landscape quality objectives required by the ELC been formulated in your country, specifically or integrated in processes of management/planning By "country", we mean territory what you are in charge (local and regional authorities can feed the gird)? Yes No If yes, what are they? Do you have special project/methodology about landscape quality objectives? Yes / NO If yes – what is it?

[insert landscape quality objective] Describe it.	Reference/URL:	Integrated in legislation Integrated in policies Integrated in planning
(*Repeat for each landscape quality objective*)		

6.4.3 Are there procedures or mechanisms for controlling the application of landscape quality objectives? Yes No If yes, what are they?

[insert procedure or mechanism]	Reference/URL:
(*Repeat for each landscape quality objective*)	

6.4.4 Report (Free Text) *Please give two examples of how landscapes quality objectives have been formulated*

6.4.5 Is there a national system for landscape monitoring? Yes No If yes, what is it? - Who is responsible for implementing landscape monitoring? - How often do you make landscape monitoring?

(*Describe the monitoring system*)	Name:
	Reference/URL:
(*Repeat for additional monitoring mechanisms*)	

Article 6*E*: Implementation
To put landscape policies into effect, each Party undertakes to introduce instruments aimed at protecting, managing and/or planning the landscape."

6.4.6	Have you introduced instruments aimed at protecting, managing and/or planning the landscape If yes, what are they?

	Name:
	     Date
	     Subject matter:
	     Description: (*describe how it deals with landscape*)
	     Reference/URL:

	(*Repeat for any additional regulations*)
	Do you have specific action plans for implementation of ELC?

6.4.4	Report (Free Text) *Please use the report to add any relevant additional information about the monitoring and regulation of change to landscapes*

6.4.10 Is there a landscape institution (body as observatory, institute, center,, …) established at national level?
      Yes   No
   If yes, what is it?

Name:
     Address:
     Organisation:
     Foundation date:
     Activities
     URL:

(*Repeat for other landscape observatories at different administrative levels*)

Other relevant bodies/ institutions:
   Name:
     Address:
     Organisation:
     Foundation date:
     Activities
     URL:

(*Repeat for additional bodies*)