# EUROPEAN LANDSCAPE CONVENTION

*Council of Europe*

*Paris, Council of Europe Office*

*29 January 2010*

## 5th EXPERT MEETING FOR THE ESTABLISHMENT OF A COUNCIL OF EUROPE INFORMATION SYSTEM ON THE EUROPEAN LANDSCAPE CONVENTION

## REPORT

## 1.       Opening of the meeting

Mr Jean-François SEGUIN, Chair of the Conference of the Council of Europe on the European Landscape Convention, welcomed the participants (see List of Participants in Appendix 1 to this report) and presented the agenda of the meeting (see Appendix 2 to this report).

## 2.       Establishment of a Council of Europe Information System on the  European Landscape Convention

Mr Adrian Olivier, Expert of the Council of Europe presented the HEREIN System and the draft Template for specification of the ELC information system as it appears in the Appendix 3 to this report (Part I).

The Secretariat explained that HEREIN creates an interactive platform for officers in the countries and national correspondents in the countries.

The Chair asked the Secretariat to send to the Members of the CDPATEP, to the States representatives for the European Landscape Convention and to the other members of the Working Group the link to HEREIN explaining that the Information System of the European Landscape Convention will be established with the same software.

The participants:

*1)*       examined the working documents of the meeting prepared by the Experts of the Council of Europe, as they appear in Appendix  to this report:
–       "Draft template for the specification of the ELC Information System", prepared by Mr Adrian OLIVIER (version of 29 September 2009) (Appendix 3 to this report, Part I);
–       "Comments of the ELC Database3 HEREIN3 Grid" (message of Mrs Nataša BRATINA JURKOVIČ, 8 January 2010 (Appendix 3 to this report, Part II);

*2)*       asked the members of the working group to send to Mr Adrian Olivier (adrian.olivier@english-heritage.org.uk) with a copy to the Secretariat of the Council of Europe (maguelonne.dejeant-pons@coe.int) by **1 March 2010** their proposals and comments on the two following documents:
–       **Document 1**: Template for the presentation of the landscape policies in the member states of the Council of Europe [CEP-CDPATEP (2009) COE/ELCDatabase 3, Strasbourg, 20 June 2009, Appendix 5] and
–       **Document 2:** Draft template for the specification of the ELC Information System [CEP-CDPATEP (2009) COE/ELCDatabase 5, Strasbourg, 29 January 2009, Appendix 3 to this report, Part I].

Considered that the **Document 1** will be taken as the basic structure and completed with elements of the **Document 2**.

*3)*       asked Mr Adrian Olivier, as Council of Europe Expert, to prepare, on the basis of the received comments, a revised version. This revised version will be finalised by the Group of Experts at its meeting of **22 March 2010**;

*4)*       considered that at the CDPATEP Meeting (**4-5 May 2010**), Parties to the Convention will be invited to try out the questionnaire in order to test it before its installation as an Information System.

### 3. Thesaurus/Glossary

Mr Richard Stiles, representing ECLAS, presented the LE:NOTRE Website (http://www.le-notre.org), particulary the glossary established with contributions of members of ECLAS. Mr Stiles mentioned that the LE:NOTRE Thesaurus was actually reserved to members of ECLAS, but that it could be envisaged that the LE :NOTRE Thesaurus can contribute to the ELC Information System.

The participants considered that a Thesaurus presenting a list of terms concerning a sphere of knowledge, presenting synonyms, associations and hierachy of meanings was necessary in a medium term. They considered that the use of an information system needs that at short term a glossary should be established, as a list of terms in a particular sphere of knowledge with the definitions of terms.

For this goal, the text of the European Landscape Convention, of the Recommendation CM/Rec(2008)3 of the Committee of Ministers to member states on the guidelines for the implementation of the European Landscape Convention, of the CEMAT Glossary and of the HEREIN Thesaurus will be used.

The Glossary of the Landscape Observatory of Catalonia (http://www.catpaisatge.net/eng/glossari.php) could also be considered.

### 4. Next meeting

The participants decided that the next meeting should be held in the Council of Europe Office in Paris on 22 March 2010 starting at 9.30 a.m.

**APPENDIX 1**

**LIST OF PARTICIPANTS**


**BELGIUM / BELGIQUE**
Mme Mireille DECONINCK, Attachée, Dr Sc. Géographiques, Direction de l'Aménagement Régional, Direction générale de l'Aménagement du Territoire, du Logement et du Patrimoine, Ministère de la Région Wallonne, rue des Brigades d'Irlande 1, B - 5100 NAMUR (JAMBES)
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**FRANCE**
M. Jean-François SEGUIN, *Président de la Conférence du Conseil de l'Europe sur la Convention européenne du paysage*, Chef du Bureau des paysages et de la publicité, Direction générale de l'aménagement, du logement et de la nature, Direction de l'habitat, de l'urbanisme et des paysages, Sous-direction de la qualité du cadre de vie, Ministère de l'écologie, de l'énergie, du développement durable et de la mer, La Grande Arche, F - 92055 LA DÉFENSE Cedex
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**PORTUGAL**
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**EXPERTS OF THE COUNCIL OF EUROPE / EXPERTS DU CONSEIL DE L'EUROPE**

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**GENERAL SECRETARIAT OF THE COUNCIL OF EUROPE/**
**SECRÉTARIAT GÉNÉRAL DU CONSEIL DE L'EUROPE**

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**APPENDIX 2**

**AGENDA**

1. **Opening of the meeting**

2. **Establishment of a Council of Europe Information System on the European Landscape Convention**

3. **Thesaurus/Glossary**

4. **Other business**

5. **Next meeting**

**APPENDIX 3**

**WORKING DOCUMENTS**

**- DRAFT TEMPLATE FOR THE SPECIFICATION**
**- COMMENTS RECEIVED**

**PART I. DRAFT TEMPLATE FOR THE SPECIFICATION OF THE ELC INFORMATION SYSTEM**

From: OLIVIER, Adrian [mailto:Adrian.Olivier@english-heritage.org.uk]
Sent: mardi 29 septembre 2009 09:17
To: DEJEANT-PONS Maguelonne; Mireille.DECONINCK@spw.wallonie.be;
g.devillers@mrw.wallonie.be; jean-francois.seguin@developpement-durable.gouv.fr;
natasa.jurkovic1@siol.net; luginbuh@univ-paris1.fr; pere.sala@catpaisatge.net;
lionella.scazzosi@tiscali.it
Cc: THEROND Daniel; PALMER Robert; BATTAINI Gabriella; SAUVAGEOT Beatrice
Subject: Integrated Grid

# ELC Database3
# HEREIN3 Grid

# INTEGRATED TOOL

# Member State

# or
# Semi-autonomous Unit
# (region etc)

Table of Contents

[NB Grid relates to National Policies]

# Basic information

## Correspondent
[detailed information about report coordinators, correspondents, and content providers will all be included in the system administration tools and back office]

| Name of Correspondent | |
|---|---|
| Address | |
| Postcode | |
| City | |
| E-mail | |
| Website | |

# State

| State |
|---|
| |

| Has the European Landscape Convention been signed or ratified? |
|---|
| Yes |
| No |

# Geopolitical Data

*In this section we are trying to understand where your organisation fits into the landscape management structure of your state by asking whether any landscape competencies are decentralized, i.e. exercised below national level. As states may use similar terms to refer to different levels of autonomy/devolution, we ask you to define your levels of governance, and specify the term used in your state. The terms we have used as examples are not intended as choices, but as guides. They are from the Council of Europe's Congress of Local and Regional Authorities (http://www.loreg.coe.int/)..*

*For national level reports:*
Does _insert name of state _____ have semi-autonomous units? Yes/No

*If yes:*

| Term used for semi-autonomous unit | Number of units | Nr. of units with landscape responsibilities |
|---|---|---|
| | | |

*For all reports:*
Using the table below, locate these 'units' and describe any other administrative levels of authority in ___ *insert name of state* _____. The terms used here will be used throughout the report when discussing integrated conservation.

| Name of entity | Landscape responsibilities? |
|---|---|
| State / Country : _____ | Yes/ No |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.*<br>Name of entity(ies): _____<br>Name of entity(ies): _____<br>Add another entity: ☐ | Yes/ No<br>Yes/ No |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____<br>Name of entity(ies): _____<br>Add another entity: ☐ | Yes/ No |
| e.g. *Commune, Municipality, County.* Specify term:_____<br>Name of entity(ies): _____<br>Add another entity: ☐ | Yes/ No |
| e.g. *Parish*<br>Specify term:_____<br>Name of entity(ies): _____<br>Add another entity: ☐ | Yes/ No |
| Add another level of government: ☐ | |

Geopolitical data at report level:

| | |
|---|---|
| Capital<br>Area (km²)<br>Population<br>Density (pop/km²) *number of people per square kilometer of land area* | |
| Official Minorities:<br><br>*Name:* _____<br>Add another minority: ☐ | Percentage of overall population<br>          ... % |

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*Report (Free Text)*
Please use the report to

- explain other factors relevant to your geo-political situation not included above.

[Is there a reference to 'communities' in Florence Convention which should be included here]

- discuss how you deal with protecting the rights of all interested groups to their landscape (Heritage communities as described in The Faro Framework Convention on the Value of Cultural heritage for Society, which may involve minorities, extraterritorial communities).

- describe any bi-lateral agreements concerning landscape in neighbouring states

# Theme 1: Agents, cooperation and resources (organisations and people)

*This theme concerns the organisations that represent landscape practitioners or for which they work. These could be state (government), public (NGOs), or private (commercial organisations). There are 6 sections covering different sorts of organisation: Government organisations (1.1), professional membership organisations (1.2), commercial enterprises (1.3), voluntary initiatives (1.4), networks (1.5) and training bodies (1.6). You will be asked about these organisations' activities in more detail as the report progresses, and will be able to link back to your answers here in subsequent questions on inventories (Theme 2), conservation measures (Theme 3), financing (Theme 4), dissemination (Theme 5) and digitisation (Theme 6). As you progress through the questionnaire, you can always return to this theme to add another organisation.*

## Governmental administration / organisation[1]

### Where is overall responsibility for landscape situated in the government structure? Is it by itself, or combined with other areas?

*Please tick as many as are required e.g. Ministry of Culture and Religious affairs, tick 'culture' and 'religion'. If responsibility for heritage is equally split between several ministries / organisations, please indicate their remits in column 2 and 3.*

| Ministerial remit | « *Insert* Name 1 » | « *Insert* Name 2 » | « *Insert* Name 2 » |
|---|---|---|---|
| Indicate ministry with overall responsibility (if applicable) | ☐ | ☐ | ☐ |
| Landscape protection | ☐ | ☐ | ☐ |
| Environmental Heritage | ☐ | ☐ | ☐ |
| Landscape Planning | ☐ | ☐ | ☐ |
| Cultural heritage | ☐ | ☐ | ☐ |
| Heritage | ☐ | ☐ | ☐ |
| Culture | ☐ | ☐ | ☐ |
| Religion | ☐ | ☐ | ☐ |
| Community | ☐ | ☐ | ☐ |
| Planning | ☐ | ☐ | ☐ |
| Environment | ☐ | ☐ | ☐ |
| Agriculture | ☐ | ☐ | ☐ |
| Foreign affairs | ☐ | ☐ | ☐ |
| Research | ☐ | ☐ | ☐ |
| Education | ☐ | ☐ | ☐ |
| Tourism | ☐ | ☐ | ☐ |
| Sport | ☐ | ☐ | ☐ |
| Media | ☐ | ☐ | ☐ |

[1] Thesaurus: terms in use 'government'. Further suggested terms: governmental agency / agency with legal responsibilities / commission

| Other (please specify): | ☐ | ☐ | ☐ |
| --- | --- | --- | --- |

Please list the competent government authorities and organisations with legal responsibilities for landscape policy and management[2]:

| Name of organisation | « *Insert* Name 1 » | |
|---|---|---|
| Address | | |
| Postcode | | |
| City | | |
| E-mail | | |
| Website | | |
| Organisation type<br>*Select one or add 'other'* | Government | ☐ |
| | Governmental agency | ☐ |
| | Agency with legal responsibilities | ☐ |
| | Commission | ☐ |
| | Other: | ☐ |
| N° of offices | | |
| Approx. number of personnel *(in field of landscapes)* | | |

What are the main responsibilities and the areas of activity / roles of this organisation?

| Main responsibility | |
|---|---|
| Areas of activity / role | |
| Landscape Management | |
| Designation[3] | ☐ |
| Permits[4] | ☐ |
| Financial support | ☐ |
| Spatial planning | ☐ |
| Policy and Guidance | |
| Advice to owners | ☐ |
| Advice to professionals | ☐ |
| Advice to government/ ministers | ☐ |
| Support to the sector[5] | ☐ |
| Research | |
| Documentation | ☐ |
| Inventories | ☐ |
| Field recording[6] | ☐ |
| Conservation / maintenance | ☐ |
| Restoration | ☐ |

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[2] Thesaurus: to be defined
[3] Thesaurus: to be defined
[4] Thesaurus: to be defined
[5] Thesaurus: to be defined
[6] Thesaurus: to be defined

| | |
|---|---|
| Laboratories[7] | ☐ |
| Properties | |
| Ownership and/or management (maintenance/ visitor access) | ☐ |
| Number of properties | … |
| Learning and communication | |
| Professional training | ☐ |
| Education | ☐ |
| Publication | ☐ |
| Communication | ☐ |
| Other activities | |
| Museums/Collections | ☐ |
| Public Archives | ☐ |
| Intangible heritage | ☐ |
| Other: | ☐ |

[These lists may require the deletion of functions not relevant to landscape, and the addition (particularly in the policy and guidance section) of other specific landscape functions]

Please estimate the number of full-time equivalent[8] (FTE) staff engaged in the following activities in international exchange of information in this organisation (*e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations).*

| International: | Integrated Approach |
|---|---|
| Workshops/conferences | 0.0 |
| Joint research | 0.0 |
| Publication exchange | 0.0 |
| Staff exchange/visits | 0.0 |
| Exhibitions | 0.0 |
| Others: | 0.0 |

[Are there any additional activities which are specific to landscapes which should be added to this list]

*Report (Free Text)*
Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved

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[7] Thesaurus: to be defined
[8] Thesaurus: to be defined

Add additional government organisation(s) with shared responsibility for landscape policy  ☐

Governmental organisation – 2, 3, 4 etc: *repeat section for as many organisations you need to add*

[Section 1.1 could possible be moved the Case Study Module 3: International / European Co-operation]

Specific landscape policy documents

Is this ministry/administration provided with a specific landscape policy document?
    Yes
    No

If yes, what is it called and what are its core points?

Which practices of consultation and exchange exist between ministries on territorial and/or landscape matters (territorial conference, landscape council, other structure)?

| Is there a territorial conference? | |
|---|---|
|     Yes<br>    No | If yes, please indicate its title: |
| Which authorities are involved? | |
| How often does it take place? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |
| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |

## Landscape Council

| Is there a Landscape Council? | |
|---|---|
| Yes<br>No | If yes, please indicate its title: |
| Which authorities are involved? | |
| How often does it meet? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |
| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |

## Other structures

[What is actually meant by structure in this context? Is it an organisation, or a mechanism? And if so, for what?]

| Are there any other structures? | |
|---|---|
| Yes<br>No | If yes, please indicate its title: |
| Authorities involved | |
| How often does it take place? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |
| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |

What are the human and financial resources devoted to putting landscape policies in place at the national level?

| Human Resources ( Number of People within the authority working on landscape issues) | Financial Resources (Amount spent per year) |
|---|---|
| less than          people | less than          Euro |
| between          and          people | between          and          Euro |
| more than          people | more than          Euro |

[The main grid back office will establish whether the report is being filled at the level of nation, regional, or local authority, and adjust the questions accordingly]

# Professional membership organisations / Professional research institutes

*This section concerns professional membership organisations; these assess the skills of their members (either at the point of entry or by some separate or additional accreditation[9] scheme) and expect members to work towards specific interests, often determined by a code of conduct or ethics. They may also investigate allegations of misconduct and take action when necessary. There are various levels of recognition, from self-regulation to the right to practise being restricted by law.*

## Are there professional membership organisations[10] or professional research institutes whose activities are relevant to the landscape sectors?

| Organisation 1 | |
|---|---|
| Name of the organisation<br>Address<br>Postcode<br>City<br>Website | " "<br>" "<br>" " |
| Membership type | Compulsory to practice / Voluntary |
| Organisation type | NGO ☐<br>INGO ☐<br>Commercial organisation ☐<br>Other (Specify): ☐ |
| Type of activity of members<br>Architectural conservation<br>Landscape Architect<br>Landscape management<br>Building/Construction industry[11]<br>Training<br>Museums<br>Other (specify): | *please tick all appropriate activities*<br><br>☐<br>☐<br>☐<br><br>☐<br>☐<br>☐<br>☐ |
| Approx. number of members of the organisation | |

[Are there other relevant landscape activities to add to the list of activities?]

Add professional membership organisation ☐

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[9] Thesaurus: to be defined
[10] Thesaurus: term in use: 'professional bodies'
[11] Thesaurus: term in use: construction

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Organisation 2, 3, 4 etc *Repeat section for as many organisations as necessary*

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*Report (Free text)*
Please add any relevant additional information about professional organisations working in the landscape context.

## Other actors (organisations and institutions)

*This section other enterprises that are active in the field of landscape activities. They may have a specific government mandate to carry out that role, and could include private research institutes.*

Are there other enterprises operating whose activities are relevant to the landscape sectors and to which some responsibility in decision-making and policy development is devolved? Yes/No

If 'Yes' please list them below
If 'No' please go on to the next section.

| Organisation 1 | |
|---|---|
| Name of the organisation<br>Address<br>Postcode<br>City<br>Website | " "<br>" "<br>" " |
| Organisation type | NGO ☐<br>INGO ☐<br>University ☐<br>Research institution ☐<br>Commercial ☐<br>organisation ☐<br>Other (Specify): |
| | |
| Type of activity of members<br>Landscape management<br>Landscape Architect<br>Building/Construction industry<br>Training<br>Museums<br>Other (specify):_____ | *please tick all appropriate activities*<br>☐<br>☐<br>☐<br>☐<br>☐<br>☐ |
| Approx. number of members of the organisation | |

[Are there other relevant landscape activities to add to the list of activities?]

On which human financial resources do this organisation's activities depend?

| Human Resources (Number of people working on landscape issues) | Financial Resources (Amount spent per Year) |
|---|---|
| less than | less than          Euro |
| between          and | between          and          Euroe |
| more than | more than          Euro |

Add additional enterprises ☐

Organisation 2, 3, 4 etc *Repeat section for as many enterprises as necessary*

*Report (Free Text)*
Please add any relevant additional information about other enterprises working in the landscape context.

## Voluntary initiatives

Is there legislation that regulates the landscape-related activities of voluntary organisations Yes /No?

Please provide details for the main landscape-related voluntary organisations:

| Organisation 1 | | |
|---|---|---|
| Name of the organisation<br>Address<br>Postcode<br>City<br>Website | "" <br> "" <br> "" | |
| Organisation type | INGO<br>NGO[12]<br>Other (specify): | ☐<br>☐<br>☐ |
| Type of activity of members<br>Architectural conservation<br>Landscape management<br>Landscape Architect<br>Building/Construction industry<br>Training<br>Museums<br>Other (specify): | *please tick all appropriate activities*<br><br>☐<br>☐<br>☐<br>☐<br><br>☐<br>☐<br>☐ | |
| Approx. number of members of the organisation | | |

Add voluntary organisation ☐

Organisation 2, 3, 4 etc *Repeat section for as many organisations as necessary*

*Report (Free Text)*
Please add any relevant additional information about other enterprises working in the landscape context.

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[12] Thesaurus: terms in use: 'Non governmental organisation'. Suggested terms: NGOs, non governmental organisation(s), international non governmental organisation

## Formal Networks

*A network[13] is any interconnected group of organisations / people that collaborate with a degree of formality. It also implies an implicit or explicit agreement of the different organisations to work together or share information on a regular basis instead of occasional or ad hoc meetings. One example of this may be a network formed to develop research agendas, or to co-operate on trans-border landscape management.*

Are there formal collaboration networks for Landscapes?  Yes / No

Who are the partners in these networks? Please tick as many as are appropriate.

| Actors | Landscape heritage |
|---|:---:|
| Government | ☐ |
| Governmental agency | ☐ |
| NGOs[14] | ☐ |
| INGOs | ☐ |
| Universities | ☐ |
| Regional authorities | ☐ |
| Local authorities | ☐ |
| Museums | ☐ |
| Prof. membership organisations | ☐ |
| Private companies[15] | ☐ |

*Report (Free Text)*
Please add any relevant additional information about formal landscape networks.

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[13] Thesaurus: terms in use 'Information network / heritage information network'

[14] Thesaurus: terms in use: 'non government organisations'

[15] Thesaurus: terms in use: 'Private collections / charities / funding / heritage trusts / law bodies / landlords / property / property owners'

## National training bodies

*National training bodies are formal groupings operating at national or semi-autonomous unit level whose central purpose is to set standard[16]s for training or provide vocational training outside the university system (but may include university professionals). Training may not necessarily lead to formal qualifications.*

Are there training bodies? Yes/No

| Organisation 1 | Name: | |
|---|---|---|
| Organisation type | Governmental organisation<br>NGO<br>Private organisation<br>Other (specify): | ☐<br>☐<br>☐<br>☐ |
| Main role | Providing training / setting training standards | |
| Address<br>Postcode<br>City<br>Website | " "<br>" " | |
| Approx. number of employees | | |

Add national training organisation ☐

Organisation 1, 2, 3 etc *Repeat section for as many organisations as necessary*

*Report (Free Text)*
Please add any relevant additional information about training organisations working in the landscape context

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[16] Thesaurus: to be defined

## Relationship of different actors to the relevant ministry

How are the different actors empowered or sustained through the relevant ministry?

| | |
|---|---|
| Structural Funding of Academic Institutions | Consultation Contracts with Researchers/Research Institutions |
| Structural Funding of INGOS | Funding of International Projects and International Exchange Activities concerning Landscape |
| Structural Funding of NGOs | Funding of Small-Scale Projects |
| Structural Funding of Museums | Funding of Exhibitions |
| Project Contracts with Private Companies | Other |

Does the ministry interact with other actors concerned with landscape?

| |
|---|
| Yes |
| No |
| Not yet, but there are plans to establish an interaction in the coming year. |

If yes, which procedures of consultation or cooperation have been established between different actors concerned with landscape?

| | |
|---|---|
| Regular Meetings btw. national and local/regional authorities (please indicate how often and btw. whom those take place) | Networking organisation of different INGOs/NGOs (please indicate name and contact person) |
| Regular meetings btw. national authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place) | Joint Projects (please indicate actors involved and name of projects) |
| Reguar Meetings between Local/Regional Authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place) | Joint Organization of Conferences (please indicate actors involved and name of projects) |
| Other | |

*Report*
*(Free Text)*
Please add any relevant additional information about the relationship between the actors and the relevant ministry

# Theme 2: Knowledge and protection

*This section concerns how the state or administration defines, identifies and ultimately protects landscapes. It aims to understand which protection systems, inventories, registers and lists are legally enforceable, and how landscape is included in them. Like Theme 2, the inventories listed here will be referred to in the subsequent themes of the questionnaire.*

## Concepts and Definition of Landscape

*'Each Party undertakes to recognise landscapes in law as an essential component of people's surroundings, an expression of the diversity of their shared cultural and natural heritage, and a foundation of their identity;' (Article 5. a)*

Is there a legal definition of the term "landscape" in your country?

| Yes | No |
|---|---|
| If yes, please indicate its name: | |

If you think about the term "landscape" in your own language, which words do you have for it and how would you describe their meaning?

| Word | Meaning |
|---|---|
| | |
| | |
| | |

If you regard the following aspects of landscape, how would you estimate their importance for landscape?

| | Very important | Important | Not important |
|---|---|---|---|
| Protection of Nature | | | |
| Agriculture | | | |
| Forestry and Watermanagement | | | |
| Cultural Heritage | | | |
| Protection and Renovation of built structure (houses, churches, other landmarks) | | | |
| Local People | | | |

[Not certain whether 3.1.3 is in the correct place as it is not strictly about Protection]

**Is landscape the subject of one or more articles of the constitution or the basic law?**

| |
|---|
| There is no article of the constitution or basic law dealing with landscape. |
| There is one article, which is called |
| There are several articles. |

**Is landscape the subject of a specific law or is it embodied in other laws?**

| |
|---|
| There is no specific law or other laws dealing with landscape. |
| There is one law, which is called |
| There are several laws, which deal with landscape. |

**Is there a code that consolidates the applicable texts relating to landscape?**

| Yes | No |
|---|---|
| If yes, please indicate its name: | |

## Inventories

*Under each heading, the broad categories used in the table in the introduction the questionnaire have been used. There may be other ways of conceiving and organising categories, in which case use the space marked 'other' to provide your definitions. These inventories may or may not be legal. Section 2.3 of the report is specifically about legal measures and protected categories of landscape.*

Describe the main inventories *(one by one –repeat this box as many times as needed.)*

[The list of types of landscape inventories will need will require modification to take account of different categories of landscape and different sorts of landscape inventory]

| Inventory 1: | [Insert Name] | |
|---|---|---|
| | | Number of items listed in most recent year |
| **Landscape** | | |
| Designed landscapes (parks / gardens) | ☐ | *insert* Year[_____]: _____ |
| Wider cultural landscapes | ☐ | *insert* Year[_____]: _____ |
| Character areas[17] | ☐ | *insert* Year[_____]: _____ |
| Other (Specify): | ☐ | *insert* Year[_____]: _____ |
| Total number of items | [insert **YEAR___**]:∑_____ | |
| **Legal status** | | |
| Is this inventory required by law? | Yes/No | |
| Does it have 'procedural' implications? *(i.e. if something is included in this inventory, do owners have to notify or ask the advice or consent of the competent heritage authorities when considering change)* | Yes/No | |
| If 'Yes' above, are these procedural implications mandatory or advisory? *(mandatory implies that the inventory has a legal status that directly relates to the protection under law of certain elements of the heritage; advisory implies that the list is non-binding[18] and inclusion in the inventory does not confer legal status)* | Mandatory/advisory | |
| **Maintenance** | | |
| Which organisation is responsible for the maintenance of this inventory (quality control, updating, publication)? | *Refer to an organisation listed in theme 1* | |

---

[17] Thesaurus: to be defined.

[18] Thesaurus: to be defined

| Content | |
|---|---|
| What type of inventory is it?<br>What do the records include? | Emergency/ Temporary/Scientific/ Topographic/Other (specify):<br>Text/ Photographs/ drawings/ Maps + scale of maps |
| Use and Level of detail | |
| Is it comprehensive or selective? | Comprehensive/Selective |
| Describe its level of location detail? | Co-ordinates/address/approximate location /primary data/fieldwork[19] results/published data / GIS |
| Is it in database format? | Yes/No |
| What is the sort of information described in this inventory? | synthesis/summary |
| Select the different levels of use of this inventory | Spatial planning/protection/ conservation/scientific research/ Public access/ social diversity/ public education/ community identity[20]/ other (specify): |
| Are there publication(s) associated with it? | Yes/No |

| Finance | | |
|---|---|---|
| What type of financing does it receive?<br>What type of funding is used? | | Project / Structural<br>Public/Private/Both |

| Internet | |
|---|---|
| Is there internet access?<br>If so please give the URL:<br>What is the website's status? | No/Full access/Partial access<br><br>Just initiated/In construction: partly/In construction mainly/out of date/Up to date |
| What percentage of the inventory is available on the website? | ... % |
| How often is it maintained? | Not/Periodically |
| Are sufficient resources available to maintain, update it? | Yes/No |

Add inventory ☐
Inventory 2,3,4 etc *Repeat section for as many inventories as you wish to add.*

*Report (Free Text)*
Give further details about the landscape inventories listed above here as well as indication of future developments. *Please note that the subsequent chapters request further information on the categories of landscape and conservation measures linked to these inventories.*

---

[19] Thesaurus: to be defined
[20] IT: terms in use: 'cultural identity'

## Documentation

*This section relates to the regulations or legal requirements governing the storage of documentation.*

### Are there legal regulations for the creation and/or maintenance of storage[21] facilities for the documentation of landscape? Yes / No

'If 'Yes' do these regulations include policies concerning the following aspects of archive storage: *(please tick all those that are appropriate)*

|  | Specific landscape archives | Other public archive *(specify)* |
|---|---|---|
| Safety | ☐ | ☐ |
| Environment | ☐ | ☐ |
| Cataloguing[22] | ☐ | ☐ |
| Conservation | ☐ | ☐ |
| Security | ☐ | ☐ |
| Other *(specify)* | ☐ | ☐ |

### Please indicate which organisation(s) have responsibility for storage of landscape documentation

*You should have filled in details of this/these organisation(s) in Theme 2 on organisations. Please select all organisations:*

### Are there research[23] and/or documentation centre(s)[24] for landscape that are not part of government or university systems?

| Name |
|---|
| *[Insert org. In theme 1]* |

*Report (Free Text)*
*Please give any further details on landscape documentation.*

---

[21] Thesaurus: terms in use: 'store'

[22] Thesaurus: to be defined

[23] Thesaurus: terms in use: research / dissemination of research / research grants / scientific research / structural research

[24] Thesaurus: terms in use: documentation

## Systems for Protection

*This section seeks information about the legal systems[25] / legislation for protecting landscapes that are in operation. There will normally be an inventory related to each of those systems. It requires that you relate the heritage legislation in your state / administrative area to the subjects covered by the CoE conventions. Repeat the box for as many categories of heritage in use and relate these categories to the inventories mentioned above in 2.1.*

### Describe your legislation/ protection systems using the table below:

*The data columns can be summarised as the following:*
*(a) In terms of the relevant landscape legislation, what different types or categories[26] of landscape are protected (i.e. protection scheme 1)?*
*(b) How many items are listed under each category/protection scheme - and if you have different levels or grades of protection, how many items are listed at each level? How has this changed over time?*
*(c) Within that legislation, are there different 'levels' of protection or grading?*
*(d) How many items are listed under each level*
*(e) In which inventory(s) is this category/protection scheme recorded?*
*(f) Who is or who are the organisations responsible for managing this category and co-ordinating relationships with its owners?*
*(g) Specify who are the various owners of this category?*
*(h) Estimate how much of this category these groups own.*

| A | B |
|---|---|
| Category 1 | Nr. Of items *(Most recent year)* |
| Name: | Year: [_____] *no.*: |

| C | D |
|---|---|
| Number and name of Levels | Nr. Of items *(Most recent year)* |
| Name: | Year:[_____] *no.*: |
| *Add as many levels as appropriate for this category* | |

| | |
|---|---|
| E: In which inventory(s) is this category/protection scheme recorded? *Refer to inventory detailed in 3.1* | |
| *Are levels managed through different inventories?* Yes/ No *If yes, provide answers for as many 'levels' as appropriate* | Level 1____etc. |
| F: Organisation(s) responsible for this category/protection scheme *Refer to organisations provided in 1* | |
| *Are levels managed by different organisations?* Yes / No | Level 1__etc. |

---

[25] Thesaurus: terms in use: 'European legal instruments / illegal excavations / international legal instruments / legal framework / legal instruments / legal penalties / legal registration fees / national legal instruments'
[26] Thesaurus: terms in use: 'level of protection'

| If yes, provide answers for as many 'levels' as appropriate | | |
|---|---|---|
| G:  Type of ownership *Please select* | | H: approx % owned |
| State | ☐ | ... % |
| Community (e.g. parishes, co-operatives) | ☐ | ...% |
| NGOs | ☐ | ...% |
| Private | ☐ | ...% |
| Multiple ownership | ☐ | ...% |
| Unknown | ☐ | ...% |
| | Total: | 100% |
| *If levels have a variety of owners, provide answers for as many 'levels' as appropriate* | | |

Add another category

Category 2,3 etc *Repeat section for as many different types or categories of landscape as necessary*

---

*Report (Free Text)*
Give further details about the landscape systems of protection as appropriate.

# Theme 3: Conservation and management

*This section concerns which policies are in place for the conservation and management of landscape. How is change managed through the legislative systems mentioned in 2.4? When conservation is needed, how are decisions made, and how is any necessary research/investigation supervised? How are landscape concerns integrated into the planning system (i.e. through integrated conservation, as set out in the Granada, Valletta, and Florence Conventions)? Who carries out the conservation of landscapes? These questions seek to understand how contracts for all types of research, field work, or related activities are awarded, who administers them, who delivers them, and in what context this operates (e.g. free market).*

[There will probably be the need to develop specific case studies related to the Forence Convention]

## Integration in planning policies[27]

*This section concerns integrated conservation as set out in the Granada convention (Article 10), the Valletta Convention (Article 5), and the Florence Convention (Article 5) 'Each Party undertakes to integrate landscape into its regional and town planning policies and in its cultural, environmental, agricultural, social and economic policies, as well as in any other policies with possible direct or indirect impact on landscape' (Article 5 , d)*

### Are balanced strategies for the protection, conservation and enhancement[28] of landscapes integrated in general planning policies?
[Is there a need to identify the specific intruments? In this section]

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| Level | |
|---|:---:|
| State / Country :<br>Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.*<br>Specify term: Walloon Region | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.*<br>Specify term:_____ | ☐ |
| e.g. *Parish*<br>Specify term:_____ | ☐ |
| Other level? ☐ | |

---

[27]Thesaurus: terms in use: 'integration of contemporary architecture / planning applications / authorities / archaeology / department / decisions / laws / licence etc'

[28] Thesaurus: terms in use: 'heritage enhancement / conservation and enhancement plans'

Has landscape been integrated into the following policies?

| | | Please indicate good practices, if available: |
|---|---|---|
| Regional planning policies | Yes No | |
| Town planning policies | Yes No | |
| Cultural policies | Yes No | |
| Environmental policies | Yes No | |
| Agricultural policies | Yes No | |
| Social and economic policies | Yes No | |
| Such other policies as may have a direct or indirect effect on landscape | Yes No | |

Have specific regulations been required in order to reconcile and combine the respective needs of landscapes and development plans?
[Is there a need to identify the specific regulations in this section?]

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| Level | |
|---|---|
| State / Country : Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.* Specify term:_____ | ☐ |
| e.g. *Parish* Specify term:_____ | ☐ |

## Can known landscapes be ignored by the planning process?  Yes/No

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| level | |
|---|---|
| State / Country:<br>Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.*<br>Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.*<br>Specify term:_____ | ☐ |
| e.g. *Parish*<br>Specify term:_____ | ☐ |

## How are the categories listed earlier in 2.4 integrated into planning policy? Are there regulations for the different activities? Who provides regulatory advice?

| Category 1/level 1:<br>(*from 2.4):* | Regulation | Who provides permits / advice? |
|---|---|---|
| Change in appearance | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Change in Character | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Demolition | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| New constructions | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Changes in volume | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Changes in ground level | Permit /<br>non binding advice | Landscape professional / other *(specify):* |

[This list may require the addition of specific factors related to change at the landscape scale]

Is information available on the extent of landscapes destroyed or severely damaged (without the permission of the authorities) due to development projects? Yes/No/Partially

If yes or partially, please quantify the approximate area destroyed or severely damaged in the year
(*please give most recent figures available and elaborate in the report if applicable*)

| | All development | Public development | Private development | Other (specify): |
|---|---|---|---|---|
| [insert YEAR] | | | | |

Is information available on the extent of landscape destroyed or severely damaged due to any of the activities listed below, which are outside the spatial planning system but can impact on landscapes (e.g. agriculture, natural erosion)? Yes/No/Partially

If yes or partially please quantify the approximate extent of landscape affected per year and specify if any other activities affect landscape in your context
(*please give most recent figures available and elaborate in the report if applicable*)

| | agriculture | forestry | defence | Natural erosion | Other (specify): _____ |
|---|---|---|---|---|---|
| [insert YEAR] | ... | ... | ... | ... | ... |

[New questions needed about how change to landscapes is recorded (Florence Convention Article 6.C.1.a.iii)]

*Report (Free Text)*
Give further details about spatial planning and impacts on landscapes as appropriate.

## Quality Objectives

*Landscape quality objectives: Each Party undertakes to define landscape quality objectives for the landscapes identified and assessed, after public consultation in accordance with Article 5.c. (Article 6, D)*

Have quality objectives yet been defined in your country?

| Yes | No |
|-----|-----|
|     |     |

Please give two or more examples of how landscape quality objectives have been defined.

| Example 1 | |
|-----------|---|
| Example 2 | |

*Implementation : To put landscape policies into effect, each Party undertakes to introduce instruments aimed at protecting, managing and/or planning the landscape." (article 6, E)*

Which types of instruments have been adopted for protecting, managing and/or planning landscapes?

| management agreements | contracts |
|-----------------------|-----------|
| charters, seals of quality | other |
| seals of quality | other |

[These will need reading across and incorporating into other relevant tables in the grid]

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

## Control of work on landscape

For each category/level of landscape listed in 2.4, please indicate which party (state, owner, or other) carries out conservation interventions and how this is managed through either permits (or binding advice) or non-binding advice. Finally, who oversees this activity?

[This list will require the addition of specific measures related to landscape conservation, maintenance etc]

| Category 1/level 1: _____ *Refer to name used in 2.4* | Who does conservation[29] | Regulation | Who oversees this conservation work? |
|---|---|---|---|
| Regular maintenance | State / owner / other (specify):_____ | Permit / non binding advice | Landscape professional / other (specify):_____ |
| Restoration[30] | State / owner / other (specify):_____ | Permit / non binding advice | Landscape professional / other (specify):_____ |
| Can public authorities carry out conservation intervention on this category if the owner fails to do so? | Yes /No | If Yes, who pays? | Public Authorities / Owner / other (specify):_____ |

Can Public Authorities or owners contract the work to other organisations or bodies? Yes/No

Which organisations listed in Theme 1 are the contracting authorities[31] *(i.e. the professionals who specify what should be done)* and how do they work?

| Contracting organisations Refer to organisations listed in Theme 1 (select all applicable) | |
|---|---|
| Are there general regulations for selecting contractors? | Yes / No |
| Do contractors require specific authorisation or accreditation to qualify? | Yes / No |
| Is there a selection procedure for contractors? | Yes / No |

---

[29] Thesaurus: link to thesaurus.
[30] Thesaurus: link to thesaurus.
[31] Thesaurus: to be defined.

If conservation work is contracted out [by either owners or the state], which of the organisations listed in theme 1 can compete for this work? If not listed in Theme 1, please describe these organisations in the box below

| Organisations | Name(s): *Refer to organisations listed in Theme 1 (i.e. Government organisations, private companies, voluntary initiatives)* _____ |
|---|---|
| Other organisations (contractors) | |
| INGOs | ☐ |
| NGOs | ☐ |
| Universities | ☐ |
| Research Institution | ☐ |
| Museums | ☐ |
| Private companies | ☐ |
| Private owners | ☐ |
| Public owners | ☐ |
| Other (specify):_____ | ☐ |

Are there other procedures[32] for controlling the quality of work for the various stages of the conservation of landscape, and if so specify who supervises them?
*Please select as many of the organisations you listed in theme 1 as necessary.*

| Procedures | |
|---|---|
| Conditions attached to development[33] permits | ☐ |
| Adherence to professional code of practice | ☐ |
| Compliance with voluntary standards and guidelines | ☐ |
| Other (specify):_____ | ☐ |
| Which organisation is responsible for supervising this? | *Refer to organisations listed in theme 1* |

What criteria are used to establish the priority for publicly funded works to the landscape?
Please number in order of priority (1=highest priority, 5=lowest priority) if appropriate.

---

[32] Thesaurus: terms in use: 'appeals procedure / tender procedure'
[33] Thesaurus: terms in use: 'urban development projects / project grants'

[This list may require the addition of specific measures related to landscape componants.

| Criteria | Priority *Underline one* | Landscape |
|---|---|---|
| Urgency | 1-2-3-4-5 | ☐ |
| Budget | 1-2-3-4-5 | ☐ |
| Type of heritage | 1-2-3-4-5 | ☐ |
| Governmental decision | 1-2-3-4-5 | ☐ |
| Other *(specify)*:  _____ | 1-2-3-4-5 | ☐ |

*Report (Free Text)*
Give further details about the conservation and management of landscape as appropriate.

What measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

| | At regional level | At national level |
|---|---|---|
| **Catalogues & Brochures** | | |
| **Atlases** | | |
| **Registers of landscapes** | | |
| **Other** | | |

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

> *Report (Free Text)*
> Give further details about the measures used to identify and analyse the characteristics of landscapes as appropriate.

## Maintenance policy

Is maintenance of landscapes guided by a specific policy?

Yes/No
*Please provide further details in the report*

Is there a monitoring system in place?

Yes/No
*Please provide further details in the report*

Who is responsible for the maintenance of the landscape (both the categories/levels previously listed in Theme 2.4 and those elements that are unprotected); is this enforceable?
*(Please provide further details in the report referring to the list of categories entered at 2.4.1)*

| Category | Level (2.3) | Who? | Enforceable? |
|---|---|---|---|
| Category 1 | Level 1 | Public Authority / Owner | ☐ |
| | Level 2 | Public Authority / Owner | ☐ |
| *Refer to table 2.4.1and add as many categories and levels as appropriate* | | | |
| Unprotected heritage | | Public Authority / Owner | ☐ |

If maintenance of components of landscape is the responsibility of owners, but they fail to do it, are there measures in place for public authorities to intervene, ultimately involving enforcement, compulsory purchase, or expropriation? Yes/No

If yes, do you have a budget for this purpose? Yes/No
Please estimate this budget:

| Category | Level | Type of compensation | Cost? |
|---|---|---|---|
| Category 1 | Level 1 | Purchase / compensation | [insert YEAR]: €_____ |
| | Level 2 | Purchase / compensation | [insert YEAR]: €_____ |
| *Refer to table 2.4.1and add as many categories and levels as appropriate* | | | |

| Unprotected heritage | Purchase / compensation | [insert YEAR]: €_____ |
|---|---|---|

**Report *(Free Text)***
Give further details about the maintenance of landscape as appropriate.

## Use, re-use, enhancement and insertion of contemporary creative work[34]

Are there specific policies on use and re-use of landscape?

Yes/No
*Please provide further details in the report*

Is there a policy covering the development of 'Management Plans'[35]?

Yes/No
*Please provide further details in the report*

Are there specific regulations which cover consolidation and/or reconstruction of landscapes?

Yes/No
*Please provide further details in the report*

Is there a specific policy on insertion of contemporary creative works into landscapes?

Yes/No
*Please provide further details in the report*

Does the government particularly encourage:

| New contemporary architecture; or | ☐ |
|---|---|
| Intervention in historic styles; or | ☐ |
| Have no preference for one over the other? | ☐ |

*If necessary, please elaborate in the report below.*

**Report *(Free Text)***
Give further details about the use of landscape as appropriate.

---

[34] Thesaurus: terms in use' integration of contemporary architecture'
[35] Thesaurus: to be defined

## Prevention of natural disaster and human damage[36]

Who is responsible for post-disaster[37] action to sustain/maintain the landscapes (protected landscapes listed in Theme 2.4 and unprotected landscapes); is this enforceable?

| Category (2.3) | Level (2.4) | Who? | Enforceable? |
|---|---|---|---|
| Category 1 | Level 1 | Public Authority / Owner | ☐ |
| | Level 2 | Public Authority / Owner | ☐ |
| *Word users: refer to table 2.4 and add as many levels as appropriate per category* | | | |
| Unprotected heritage | Public Authority / Owner | | ☐ |

*If required, please elaborate in the report below.*

In case of natural disaster have emergency plans[38] for landscape developed?

Yes/No
*Please provide further details in the report*

In case of accidental or intentional damage (cf. The Hague Convention) have emergency plans for landscape been developed?

Yes/No
*Please provide further details in the report*

---

*Report (Free Text)*
Give further details about disaster planning for landscape as appropriate.

---

[36] Thesaurus: terms in use: 'risk prevention / natural disasters'
[37] Thesaurus: terms in use: 'maintenance / funds / works'
[38] Thesaurus: to be defined

## Landscape contribution to sustainable development
*Please provide additional information in the report section*

Is there a transversal policy on sustainable development?
Yes/No
*Please provide further details in the report*

Is the landscape a specific theme or actor within the policy, or is the landscape indirectly connected to sustainable development?
Yes/No/Indirectly/Don't know

Is sustainable development a policy responsibility within the governmental organisation(s) responsible for landscape? Yes/No/Indirectly

Is the legislation for the protection of the natural environment separate from that for landscape protection?
Yes/No/Partially

[Additional questions are required about integration with Social, Economic, and Agricultural policies]

Are there regulations that require environmental impact assessments (EIA)[39] to be carried out *(EU countries should answer yes)*? Yes / No

Estimate the total number of EIAs and Strategic Environmental Assessments (SEAs)[40] per year?
*Please list your most recent figures. (Only answer all development if you do not have separate figures for the public/private categories).*

|  | All relevant development | Or | Public development | Private development | Other (specify) _____ |
|---|---|---|---|---|---|
| [insert YEAR] | € | | € | € | € |

Do EIAs and SEAs include a full consideration of landscape values?
Yes/No/Some
*For more information on the EU requirements for EIA and SEAs see http://ec.europa.eu/europeaid/multimedia/publications/documents/thematic/europeaid-environmental-handbook_en.pdf)*

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[39] Thesaurus: to be defined
[40] Thesaurus: to be defined

If 'Yes' or 'Some' do you have access to budgetary information?
Yes /No
If so, please provide the annual budget in your most recent year *(only answer 'all development' if you do not have separate figures for public and private):*

| | All relevant development | Or | Public development | Private development | Other (specify): _____ _ |
|---|---|---|---|---|---|
| [insert YEAR] | € | | € | € | € |

| Report (Free Text) |
|---|
| Give further details about the relationship between landscape and sustainable development as appropriate. |

## General measures for targeting landscape and procedures for participation

*"Each Party undertakes to establish procedures for the participation of the general public, local and regional authorities, and other parties with an interest in the definition and implementation of the landscape policies mentioned in paragraph b above;" (article 5, c)*

Which procedures have been established concerning the encouragement of participation of the public in landscape protection, management and planning?
*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|
| | | | |

Which procedures have been established concerning the encouragement of participation of the local and regional authorities in landscape protection, management and planning?
*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|

| | | | |
|---|---|---|---|
| | 50 | | |

Which procedures have been established concerning the encouragement of participation of other actors in landscape protection, management and planning?

*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|
| | | | |

# Theme 4: Financial policy [41]

*In Theme 2.4 you provided details of your systems of protection. In this section we are trying to find out how they are funded, and what assistance these systems allow owners to access. The first section concerns direct financial contributions from the state / public budget, whereas the second concerns additional funding for projects that may come from indirect public financing (tax benefits etc). The third section concerns private sponsorship of related activities.*

## Public funding sources

Is public funding available for the categories of protection listed in 2.4? Which different activities are funded? Is the funding of this activity mandatory? And is this funding full or partial?

*If required, please elaborate in the report below.*

[The list of activities might need additions to reflect landscape activities]

| Which activities are funded: | Is the Funding: | What funding available? | Estimate Total Budget |
|---|---|---|---|
| Category 1/level 1: _____ *(word users please refer to name/number used in 2.3 and fill in one box per category and level)* | | | |
| Listing only ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Maintenance ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Conservation ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Restoration ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Public Access ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Documentation ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Research ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Tax benefit ☐ | VAT / Inheritance / other (specify):_____ | | [*insert* YEAR]: €_____ |

*Repeat table above for each category and level as used in 2.4*

List the public funding organisations for the landscape activities described in the table above (4.1.1):

*(You should have mentioned these organisations in Theme 1 – if not, please return to section1.1and add information on the public funding organisations.)*

| Refer to the organisations you listed in theme 1.1[42] | *Select to create list* |
|---|---|

---

[41] Thesaurus: terms in use: 'financial control / financial advantage / financial incapacity'

[42] IT: drop down list of organisations in 1.1 – ability to make multiple selection

| Add new organisation (back to 1.1)  ☐ [43] |
|---|

| Give further details about the public funding of landscape work as appropriate. |
|---|

## Aid and grants – public support

*This section is about public financial support[44] for structural or project funding[45] to non-governmental organisations (these could be voluntary, private or other).*

Is there a direct aid[46]  *(direct budgetary support)* system? Yes/No

> If yes, please indicate which forms of support the different sectors receive and the total budget received
> *(please indicated which year date was collected)*:
> *If required, please elaborate in the report below.*

| | |
|---|---|
| Structural funding | ☐ |
| Ad hoc / project based | ☐ |
| Budget  [insert YEAR] | €_____ |

Is there a tax relief system for landscape? Yes/No

> If yes is this

| | |
|---|---|
| Fixed tax relief | ☐ |
| VAT | ☐ |
| Inheritance tax | ☐ |
| Other | ☐ |

Please indicate which costs that are eligible under this system:

| | |
|---|---|
| Larger scale Conservation costs | ☐ |
| Excavation costs | ☐ |
| Day to day Maintenance costs | ☐ |
| Support of NGOs | ☐ |

---

[43] IT: automatic link to section 1.1

[44] Thesaurus: 'public support' to be defined terms in use. Terms in use: public 'access / admission / archives / authorities / awareness / bodies / charities / collections / consultations / expenditure / funding / interest foundations / property / property owners / servants / works / works contract regulations'

[45] Thesaurus: terms in use: 'private funding / public funding / funding'

[46] Thesaurus: terms in use: 'direct aid / direct state aid / grant aid / state aid'

Other (specify):_____ ☐

*If required, please elaborate in the report below.*

## To whom do the incentives apply?
Please give the total expenditure *(for your most recent year)*

|  | Grants Total | Fiscal excemption Total | Fiscal deduction Total |
|---|---|---|---|
| Individual beneficiary | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR] €_____ |
| NGO beneficiary | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ |
| Private enterprise: | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ |
| Public enterprise: | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ |
| Other (specify): _____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ | ☐ [insert YEAR]€_____ |

*If required, please elaborate in the report below.*

---

*Report (Free Text)*
Give further details about incentive funding for landscape work as appropriate.

---

# Private funding and sponsors

*This question concerns private funding organisations (corporate and non-governmental funders such as charity / trust fund) and their involvement in paying for different aspects of heritage activities.*

## Do private funding organisations and/or sponsors fund work on landscapes?
Yes/No

If 'Yes', please provide details of which organisations sponsor and the form this sponsorship takes. If no, please go straight to 4.4. *If you have already listed these organisations in theme 1, select each one from the list below, if not, use the 'add organisation' function*

| Funding system | |
|---|---|
| Structural funding (Organisations) | ☐ |
| Ad hoc (Projects/events) | ☐ |

*If required, please elaborate in the report below.*

Are there jointly funded[47] projects? Yes/No

If yes, which sector most commonly takes the lead in joint public/private investments?

| Sector | |
|---|---|
| Private sector | ☐ |
| Public sector | ☐ |
| ad hoc | ☐ |

*If required, please elaborate in the report below.*

Please estimate how much all of the organisations listed above spent on landscape activities in your most recent year?

*If required, please elaborate in the report below.*

| | *Total* |
|---|---|
| [insert YEAR] | € |

*Report (Free Text)*
Give further details about private funding and sponsorship for landscape work as appropriate.

---

[47] Thesaurus: to be defined

# Theme 5:  Access and Interpretation

*This theme concerns the public aspects of landscape policy. Policy concerning public access to heritage and the public's role in interpretation is set out in the Granada (Article 15) and Valletta (Article 9) Conventions.  Both the Florence Convention (Articles 5 and 6) and especially the Faro Framework Convention establish the importance of public involvement in valuing and interpreting heritage. This theme is divided into 4 sections; public access to landscapes and information, education and awareness-raising; tourism; and promotional activities and dissemination.*

## Public access to landscape

### Are there specific measures[48] to improve visitor access to landscapes?

*This refers to regulations, guidelines, standards e.g. obligation to be open for a certain number of days per year, diversity, disabled access and facilities.*

| | |
|---|---|
| Publicly owned / managed landscapes/sites | ☐ |
| Privately owned / managed landscapes/sites | ☐ |

If Yes, where can information be found?

On Publicly owned/managed sites:

| | |
|---|---|
| Published Guides | ☐ |
| Public access databases | ☐ |
| Heritage maps | ☐ |
| Websites (provide URL): | ...... |

On Privately owned/managed sites:

| | |
|---|---|
| Published Guides | ☐ |
| Public access databases | ☐ |
| Heritage maps | ☐ |
| Websites (provide URL): | ...... |

*If required, please elaborate in the report below.*

### List the NGOs active in the field of public access
*(You should have referred to these organisations in 1.4. If not please go back and add them to the list. Select all relevant organisations here)*

Select organisation ☐ *[49]*

---

[48] Thesaurus: to be defined
[49] IT: ability to select organisations listed in 1.4

Add organisations ☐[50]

---

[50] IT: link to add organisation to table in 1.4

> *Report (Free Text)*
> Give further details about public access to landscapes as appropriate.

## Raising awareness[51]

*These questions concern any activities which contribute to increasing public knowledge through outreach activities, educational projects, young archaeologist clubs or summer schools etc.* 'Each Party undertakes to increase awareness among the civil society, private organisations, and public authorities of the value of landscapes, their role and changes to them.' (Florence Convention Article 6, A)

Which measures have been introduced to increase awareness
   *Please* name *good practices, if applicable.*

|  | **In civil society** | **Among private organisations** | **On part of public authorities** |
|---|---|---|---|
| **Local Level** |  |  |  |
| **Regional Level** |  |  |  |
| **National Level** |  |  |  |
| **Across Spatial Levels** |  |  |  |

[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]

Are there initiatives within the field of raising awareness, and if so, for each major initiative, please answer following questions:

| Initiative 1 | |
|---|---|
| Name: _____ | ☐ |
| Ongoing or project? | Ongoing / project |
| Target groups: Preschool | ☐ |
| School | ☐ |

---

[51] Thesaurus:terms in use: 'awareness-raising activities / awareness-raising campaigns / public awareness'

| | |
|---|---|
| Higher education | ☐ |
| Adults | ☐ |

*If required, please elaborate in the report below.*

**Repeat table for additional initiatives as necessary**

**List the NGOs working in the field of awareness raising**
*(You should have referred to these organisations in 1.4. Please update 1.4 and select the relevant organisations in the box below.)*

Select organisation ☐ [52]
Add organisation ☐ [53]

*Report (Free Text)*
Give further details about awareness raising programmes as appropriate.

## Tourism[54] and promotional activities

**Are there specific measures (policies or regulations) for the commercial promotion of landscape in the context of tourism?**
Yes/No

*Please indicate which levels areas these policies affect.*
*If required, please elaborate in the report below.*

| Level | |
|---|---|
| State / Country : <br> Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* <br> Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.* <br> Specify term:_____ | ☐ |
| e.g. *Parish* <br> Specify term:_____ | ☐ |

**[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]**

---

[52] IT: ability to select organisations listed in 1.4
[53] IT: link to add organisation to table in 1.4
[54] Thesaurus: terms in use: 'cultural tourism / promotion of tourism'

How many visitors come to the main landscapes of *[insert name of state/semi-autonomous unit]*?

Is information available on the economic return[55] of this tourism?

*The economic return (how much money does the [state / region] get for every Euro spent) of landscape tourism can be interpreted very widely to include the amount a tourist spends on services (accommodation, food, travel, souvenirs etc). This question is more specific, it focuses on visitor numbers and how much [the state / report level] authority makes (the 'profit') from specific landscape attractions (eg visitor centres).*

Please give figures for your most recent year:

| | N° of visitors | Economic return (per € spent) |
|---|---|---|
| *[insert YEAR]:*_____ | … | €…per Euro |

Please list any main recurrent landscape events:

| Event: 1 | |
|---|---|
| Name of event | |
| Location | _____ |
| Heritage category | Integrated Approach ☐ |
| | or |
| | Archaeological heritage ☐ |
| | Architectural Heritage ☐ |
| | Landscape ☐ |
| Date | From DD/MM/YYYY – till DD/MM/YYYY |
| Frequency | Monthly / quarterly / bi-annually /annually /twice yearly / N/A |
| website (URL) | |
| Organisation (s) | *Select from Theme 1* |
| *(select more than one of partners are involved)* | *Word users refer to organisation listed in theme 1* |
| Brief description | |

**Add additional event as necessary**

*Report (Free Text)*
Give further details about tourism and promotional activities as appropriate.

---

[55] Thesaurus: to be defined

## Dissemination[56]

*This section deals with the way the information resulting from landscape research and investigations are shared with the various audiences. It concerns policies for making different levels of report publicly available, and covers databases, bibliographies and types of audience. Every state will have its own terminology to describe reports and publications. For the purposes of this questionnaire, the different levels of reports can be described as:*

- *Summary records[57] (scientific 'preliminary' report – usually for a specialist audience)*
- *Specialised studies (i.e. topic based monographs – white literature – which may have a wider reading audience)*
- *Official periodicals*

Have measures (policies or regulations) been taken to ensure the creation of systematic scientific (preliminary) reports (including digital databases[58]) before comprehensive dissemination of specialised studies?

Yes/No

If 'Yes' please provide the number of report or entries published /most recent year:

| | |
|---|---|
| Assessment | [Insert YEAR]:*no.*_____ |
| Surveys | [Insert YEAR]:_____ |
| Special reports | [Insert YEAR]:_____ |
| Other (Specify):_____ | [Insert YEAR]:_____ |
| Total | |

Are all scientific summary records available as on-line databases?

If yes please provide the main URLs:

Are all scientific summary records placed in a single publication? Yes/No

*Please indicate how these summary record publications are organised*

| | |
|---|---|
| All in one | ☐ |
| By period | ☐ |
| By theme | ☐ |
| By location | ☐ |
| Other specify):_____[59] | ☐ |

---

[56] Thesaurus: to be defined
[57] Thesaurus: terms in use: 'sites and monuments / office / photographic'
[58] Thesaurus: terms in use: databases
[59] IT: limited free text box

Is there a regular annual bibliography of abstracts? Yes/No

Do you know how many comprehensive specialised studies (i.e. monographs, summaries of topic based research etc) are published? Yes/No

If so please give details for the year with most recent information?

| | |
|---|---|
| Assessment | [insert YEAR]:*no.*_____ |
| Surveys | [insert YEAR]:_____ |
| Special reports | [insert YEAR]:_____ |
| Other (Specify):_____ | [insert YEAR]:_____ |
| Total | |

Are there 'official' periodicals (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify their target audience:

| | |
|---|---|
| General public | ☐ |
| Scientists | ☐ |
| Heritage professionals | ☐ |
| Educational | ☐ |
| Owners | ☐ |

Are there 'official' publications of specific series (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify what sort of publications these are, and what subject they deal with:

| Publication types | |
|---|---|
| Inventories | ☐ |
| Lists of protected landscapes | ☐ |
| Art books | ☐ |
| Case studies | ☐ |
| Legislation | ☐ |
| Scientific reports | ☐ |
| Other | ☐ |

Are there websites listing publications on the internet?
Please provide URLs
*If required, please elaborate in the report below.*

List the main NGOs regularly publishing on landscape
*(i.e. monthly magazines, quarterly reviews).*
*(You should have referred to these organisations in 1.4. If not please go back and add them to the list. Select all relevant organisations here)*

Select organisation ☐[60]
Add organisations ☐[61]
*If required, please elaborate in the report below.*

---

*Report (Free Text)*
Give further details about dissemination activities as appropriate.

---

[60] IT: ability to select organisations listed in 1.4
[61] IT: link to add organisation to table in 1.4

# Theme 6: Digitisation

*In the inventory section (2.2); you should have listed the inventories that are available in a digital format. This section is additional in that it asks whether or not the administration has a policy concerning digital access to data (photos, paper archives, analogue data, plans etc).*

## Policy on digitisation

<span style="color:green">Does legislation or policy include specific provisions (policy or guidance) for digitisation? Yes/No</span>

*If so please indicate if there different levels of policy, from digitising your existing collections of data, to disseminating information in digital formats? Please expand in the report section.*

| | |
|---|---|
| Policy or guidance? | ☐ |
| Collect your data in a digital format | ☐ |
| Convert your data to a digital format | ☐ |
| Digital information management | ☐ |
| Digital dissemination | ☐ |
| Other: (specify):____ | ☐ |

| |
|---|
| *Report (Free Text)* <br> <span style="color:green">Give further details about digitisation policy as appropriate.</span> |

## Information systems and databases

<span style="color:green">Do you have information systems[62] and databases such as intranet, extranet and internet sites concerning landscapes (i.e. IT-driven networks[63])?</span> Yes/No

If yes, what heritage subjects are covered?
*Please provide URLs, if applicable, in the report section.*

| Type of system | |
|---|---|
| Intranet | ☐ |
| Extranet | ☐ |
| Internet | ☐ |

---

[62] Thesaurus: 'information systems to be defined. Terms in use: 'heritage information networks / information boards / information campaigns / information exchange / information networks / information technology / tourist information signs'

[63] Thesaurus: to be defined

## Who are the partners in the IT network(s) mentioned above:

| Type of system | |
|---|---|
| Government | ☐ |
| Governmental agency | ☐ |
| INGOs | ☐ |
| NGOs | ☐ |
| Universities | ☐ |
| Regional authorities | ☐ |
| Local authorities | ☐ |
| Museums | ☐ |
| Professional membership org. | ☐ |
| Research institutes | ☐ |
| Private companies | ☐ |

## Which topics do these IT systems cover?

| Type of system | |
|---|---|
| Decision making | ☐ |
| Management - general | ☐ |
| Management - specific – i.e. Site Management | ☐ |
| Policy and guidance | ☐ |
| Research | ☐ |
| Learning and communication | ☐ |
| Other activities:_____ | ☐ |

*If required, please elaborate in the report below.*

## Is there a major (centralised, organisational level) database systems that store information on:

| Type of information | |
|---|---|
| Inventories | ☐ |
| Protected heritage | ☐ |
| Monitoring heritage sites | ☐ |
| Research results | ☐ |
| Documentation | ☐ |
| GIS[64] data | ☐ |
| Other (specify):_____ | ☐ |

*If required, please elaborate in the report below.*

*Report (Free Text)*

---

[64] Thesaurus: terms in use: Geographical informations systems

Give further details about landscape information systems and databases as appropriate

# Theme 7: Legal Frameworks

## Legislation

*This section concerns the main concepts driving change in your landscape management policy, the political priorities and strategies, larger issues in relation to the specific laws, including the theme of sustainable development, illicit activities, and CoE conventions. It covers the position of landscape policy within national political contexts. The first section details each Herein member's information concerning the Council of Europe Conventions and recommendations.*

*The central themes of the conventions are covered in the course of this questionnaire. If correspondents prefer, they can complete this section after having updated the rest of the report.*

<span style="color:green">This state has ratified the following Council of Europe conventions:</span>

| Conventions | Date of signature | Date of ratification |
|---|---|---|
| Granada | --------[65] | -------- |
| Valletta | -------- | -------- |
| Florence | -------- | -------- |
| Faro | ----- | -------- |

Please provide a brief overview of how you implement these standards in the report below.

If your state has not yet ratified all of these conventions, please briefly describe the efforts being made to reach this goal.

| Convention | Progress to signature / ratification |
|---|---|
| Granada | |
| Valletta | |
| Florence | |
| Faro | |

---

[65] IT: insert from http://conventions.coe.int/

This table contains a selection of Council of Europe Recommendations about cultural heritage. Please indicate which of them have been reflected/ incorporated in your legislation or policy:

*These recommendations are passed by the Committee of Ministers. For more information on their adopted texts, see:*
http://www.coe.int/t/cm/adoptedTexts_en.asp#P47_2021

| Year | No. | Theme | In legislation | In policy | Unfamiliar |
|------|-----|-------|:--------------:|:---------:|:----------:|
| 80 | 16[66] | Specialised training | ☐ | ☐ | ☐ |
| 81 | 13 | Declining craft trades | ☐ | ☐ | ☐ |
| 86 | 11 | Urban open space | ☐ | ☐ | ☐ |
| 86 | 15 | Architectural heritage - Craft trades | ☐ | ☐ | ☐ |
| 89 | 5 | Archaeology – town / country planning | ☐ | ☐ | ☐ |
| 89 | 6 | Rural architectural heritage | ☐ | ☐ | ☐ |
| 90 | 20 | Industrial technical civil engineering heritage | ☐ | ☐ | ☐ |
| 91 | 6 | Funding architectural heritage | ☐ | ☐ | ☐ |
| 91 | 13 | 20th C architectural heritage | ☐ | ☐ | ☐ |
| 93 | 9 | Architectural heritage / natural disasters | ☐ | ☐ | ☐ |
| 95 | 3 | Documentation architectural heritage | ☐ | ☐ | ☐ |
| 95 | 9 | Cultural landscapes | ☐ | ☐ | ☐ |
| 96 | 6 | Protection against unlawful acts | ☐ | ☐ | ☐ |
| 97 | 2 | Physical deterioration - pollution | ☐ | ☐ | ☐ |

---

[66] IT: link to http://www.coe.int/ section in Committee of Ministers on recommendations

| 98 | 4 | Historic complexes, immoveable and moveable property | ☐ | ☐ | ☐ |
|----|----|----|----|----|----|
| 98 | 5 | Heritage education | ☐ | ☐ | ☐ |
| 01 | 15 | History teaching | ☐ | ☐ | ☐ |
| 03 | 1 | Tourism as factor for Sustainable development | ☐ | ☐ | ☐ |
| 04 | 3 | Geological heritage | ☐ | ☐ | ☐ |
| 05 | 13 | University heritage | ☐ | ☐ | ☐ |
| 08 | 3 | Guidelines-implementing landscape convention | ☐ | ☐ | ☐ |

Report *(Free Text)*
Please give a brief overview about how you implement the obligations that follow from ratifying the Florence Conventions i.e. how they have been incorporated into domestic law and policy? *Describing the details of your law and how it relates to CoE policy is the main objective of the Herein national report system as a whole, therefore please be brief in this section.*

Florence

## Short and medium term priorities

Report *(Free Text)*
How do you see policies on Landscapes changing in the short and medium term? What are the main directions in which you are moving?

# Case Study Module 1: Training and Education

*'Training and education: Each Party undertakes to promote training for specialists in landscape appraisal and operations'* (Article 6, B, a)

## General training Measures

What measures have been taken to promote training for specialists in landscape appraisal and operations?

| Measures | Further description of concrete measures taken |
|---|---|
| Advanced training and further training to sustain specialisation in landscape planning, management or protection (e.g. for landscape architects, urbanists, architects, constructors, farmers, professional gardeners, lawyers, sociologists, anthropologists, archeologists, etc.) | |
| Recognition of landscape diplomas | |
| Promoting of special Bachelor/Master degree programmes on landscape | |
| Setting up PhD grants for actual project proposals focusing on landscape | |
| Setting up financial support for NGOs for multiplier-training in landscape sensitivity | |
| Other | |

## Multidisciplinary training programmes

*'Each Party undertakes to promote multidisciplinary training programmes in landscape policy, protection, management and planning, for professionals in the private and public sectors and for associations concerned;'* (Article 6, B, b)

Which measures have been taken to promote the introduction of multidisciplinary training programmes? Please indicate examples, if available:

|  | For associations? | For professionals in the private sector? | For professionals in the public sector? |
|---|---|---|---|
| Landscape Policy |  |  |  |
| Landscape Protection |  |  |  |
| Landscape Management |  |  |  |
| Landscape Planning |  |  |  |

## Schools and Universities

*Each Party undertakes to promote school and university courses which, in the relevant subject areas, address the values attaching to landscapes and the issues raised by their protection, management and planning."* (article 6 ,B, c)

Which measures have been taken to promote landscape-related training and education as part of the curriculum in the following educational schemes? Please list some examples, if available.

| Primary education? | Secondary education? | Tertiary education? |
|---|---|---|
|  |  |  |
|  |  |  |

[The questions could be expanded to give information about outputs (metric data) as well as general measures]

# Case Study Module 2:  Identification and Assessment

*1. With the active participation of the interested parties, as stipulated in Article 5.c, and with a view to improving knowledge of its landscapes, each Party undertakes:*
  *a.  i) to identify its own landscapes throughout its territory;*
      *ii) to analyse their characteristics and the forces and pressures transforming them;iii) to take note of changes;*
  *b.  to assess the landscapes thus identified, taking into account the particular values assigned to them by the interested parties and the population concerned.*
*2. These identification and assessment procedures shall be guided by the exchanges of experience and methodology, organised between the Parties at European level pursuant to Article 8'.  (Article 6, C)*

## Identification and Analysis

Which measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

|  | At regional level | At national level |
|---|---|---|
| **Catalogues & Brochures** | | |
| **Atlases** | | |
| **Registers of landscapes** | | |
| **Other** | | |

[The different pressures acting on landscapes are set out in Theme 3.1 and 3.2 (but may need espanding there). Mechanisms for identifying, assessing, and characterising landscapes could be included in a separate CSM, or could be inserted in the main grid alongside archaeological and structural assessment mechanisms at 3.2, which also includes mechanisms for controlling quality. The identification and assessment of landscapes are key elements of the Convention, and this CSM should probably be expanded a litle to capture more detail and metrics about how this is actually implemented in different countries.]

## Case Study Module 3: International European Co-operation

## Resources

For each of the main Government bodies responsible for landscape policies, please estimate the number of full-time equivalent[67] (FTE) staff engaged in the following activities in international exchange of information in this organisation *(e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations).*

| International: | Integrated Approach |
|---|---|
| Workshops/conferences | 0.0 |
| Joint research | 0.0 |
| Publication exchange | 0.0 |
| Staff exchange/visits | 0.0 |
| Exhibitions | 0.0 |
| Others: | 0.0 |

[Are there any additional activities which are specific to landscapes which should be added to this list]

*Report (Free Text)*
Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved

Add additional government organisation(s) with shared responsibility for landscape policy ☐

Governmental organisation – 2, 3, 4 etc: *repeat section for as many organisations you need to add*

---

[67] Thesaurus: to be defined

## Mutual assistance and exchange of information

*'The Parties undertake to co-operate in order to enhance the effectiveness of measures taken under other articles of this Convention, and in particular:*
*   *a. to render each other technical and scientific assistance in landscape matters through the pooling and exchange of experience, and the results of research projects;*
*   *b. to promote the exchange of landscape specialists in particular for training and information purposes;*
*   *c. to exchange information on all matters covered by the provisions of the Convention".*
*   *(Article 8)*

Has technical and scientific assistance been conducted with other states and/or regions (pooling and exchange of experience, research work on landscape …)? If yes, please indicate good practices.

| Yes<br><br>No | Good practice: |
|---|---|

Have there been exchanges of landscape specialists? If yes, please indicate good practices.

| Yes<br><br>No | Good practice: |
|---|---|

## Transfrontier landscapes

*The Parties shall encourage transfrontier co-operation on local and regional level and, wherever necessary, prepare and implement joint landscape programmes.' (Article 9)*

Have actions to encourage transfrontier co-operation been conducted?

|  | between states | at national level | at regional level | Between regions of the state |
|---|---|---|---|---|
| Yes/No | Yes<br>No | Yes<br>No | Yes<br>No | Yes<br>No |
| Good Practice |  |  |  |  |

Have programmes of transfrontier co-operation with other states and/or regions been set up?

| Yes | No |
|---|---|

## Landscape Award of the Council of Europe

1. *The Landscape award of the Council of Europe is a distinction which may be conferred on local and regional authorities and their groupings that have instituted, as part of the landscape policy of a Party to this Convention, a policy or measures to protect, manage and/or plan their landscape, which have proved lastingly effective and can thus serve as an example to other territorial authorities in Europe. The distinction may be also conferred on non-governmental organisations having made particularly remarkable contributions to landscape protection, management or planning.*

2. *Applications for the Landscape award of the Council of Europe shall be submitted to the Committees of Experts mentioned in Article 10 by the Parties. Transfrontier local and regional authorities and groupings of local and regional authorities concerned, may apply provided that they jointly manage the landscape in question.*

3. *On proposals from the Committees of Experts mentioned in Article 10 the Committee of Ministers shall define and publish the criteria for conferring the Landscape award of the Council of Europe, adopt the relevant rules and confer the Award.*

4. *The granting of the Landscape award of the Council of Europe is to encourage those receiving the award to ensure the sustainable protection, management and/or planning of the landscape areas concerned. (article 11).*

### Have one or more landscape awards been instituted at national and/or regional level?

|  | Yes | No |
|---|---|---|
| At national level |  |  |
| At regional level |  |  |

### Do they refer to the European Landscape Convention?

|  | Yes | No |
|---|---|---|
| At national level |  |  |
| At regional level |  |  |

# Case Study Module 4: Policies for planning and managing landscapes

[Is there a need for a specific CSM to explore in more detail whether existing policies for planning and managing landscapes are adequate? This could include questions which actually measure performance in this sphere]

## Performance measures

### Questions

## Policies

Are additional policies required?

Can existing policies be altered to be more responsive to the Florence Convention?

How can organisations be assisted to enhance their policies in relation to ELC implementation

Is there a national implementation plan? How does it operate?

Are there mechanisms to feed information on implementation back into policy development? What are they?

## Management (link between policy and impacts on ground)

Are there specific tools to identify the drivers for change in landscapes and measure the impacts of change on landscapes (eg Countryside Quality Counts etc)? What are they?

## Quality Objectives

*(this could include the section on Quality Objectives from 3.2 in the main Grid, with additional questions)*

Is there a definition of landscape Quality? What is it?

ETC ETC ETC

**PART II. COMMENTS**

From: ALLINEA PLUS d.o.o. [mailto:natasa.jurkovic1@siol.net]
Sent: vendredi 8 janvier 2010 18:56
To: 'OLIVIER, Adrian'
Cc: DEJEANT-PONS Maguelonne
Subject: RE: Integrated Grid

Dear Adrian and
dear Maguelonne,

Finally, I am sending to you my coments on the Grid version, as I promise. The comments are marked in red colour.
Please, find enclosed it.

...

Kind regards,

Natasa Bratina Jurkovic

# ELC Database3
# HEREIN3 Grid

# INTEGRATED TOOL

# Member State
# or
# Semi-autonomous Unit
# (region etc)

Table of Contents

[NB Grid relates to National Policies]

# Basic information

## Correspondent
[detailed information about report coordinators, correspondents, and content providers will all be included in the system administration tools and back office]

| | |
|---|---|
| Name of Correspondent | |
| Address | |
| Postcode | |
| City | |
| E-mail | |
| Website | |

# State

| State |
|---|
| |

| Has the European Landscape Convention been signed or ratified?<br>    Yes<br>    No |
|---|

If yes:

Please, note the dates of signing and ratification!

# Geopolitical Data

*In this section we are trying to understand where your organisation fits into the landscape management structure of your state by asking whether any landscape competencies are decentralized, i.e. exercised below national level. As states may use similar terms to refer to different levels of autonomy/devolution, we ask you to define your levels of governance, and specify the term used in your state. The terms we have used as examples are not intended as choices, but as guides. They are from the Council of Europe's Congress of Local and Regional Authorities ([http://www.loreg.coe.int/](http://www.loreg.coe.int/))..*

*For national level reports:*
Does *_insert name of state* _____ have semi-autonomous units? Yes/No

*If yes:*

| Term used for semi-autonomous unit | Number of units | Nr. of units with landscape responsibilities |
|---|---|---|
|  |  |  |

*For all reports:*
Using the table below, locate these 'units' and describe any other administrative levels of authority in ___ *insert name of state* _____. The terms used here will be used throughout the report when discussing integrated conservation.

| Name of entity | Landscape responsibilities? |
|---|---|
| State / Country : _____ | Yes/ No |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* Name of entity(ies): _____ <br> Name of entity(ies): _____ <br> Add another entity: ☐ | Yes/ No <br> Yes/ No |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ <br> Name of entity(ies): _____ <br> Add another entity: ☐ | Yes/ No |
| e.g. *Commune, Municipality, County.* Specify term:_____ <br> Name of entity(ies): _____ <br> Add another entity: ☐ | Yes/ No |
| e.g. *Parish* <br> Specify term:_____ <br> Name of entity(ies): _____ <br> Add another entity: ☐ | Yes/ No |
| Add another level of government: ☐ | |

Geopolitical data at report level:

| Capital<br>Area (km²)<br>Population<br>Density (pop/km²) *number of people per square kilometer of land area* | |
|---|---|
| Official Minorities:<br><br>*Name:* _____<br>Add another minority: ☐ | Percentage of overall population<br><br>... % |

---

*Report (Free Text)*
Please use the report to

- explain other factors relevant to your geo-political situation not included above.

  [Is there a reference to 'communities' in Florence Convention which should be included here]

- discuss how you deal with protecting the rights of all interested groups to their landscape (Heritage communities as described in The Faro Framework Convention on the Value of Cultural heritage for Society, which may involve minorities, extraterritorial communities).

- describe any bi-lateral agreements concerning landscape in neighbouring states

# Theme 1: Agents, cooperation and resources (organisations and people)

*This theme concerns the organisations that represent landscape practitioners or for which they work. These could be state (government), public (NGOs), or private (commercial organisations). There are 6 sections covering different sorts of organisation: Government organisations (1.1), professional membership organisations (1.2), commercial enterprises (1.3), voluntary initiatives (1.4), networks (1.5) and training bodies (1.6). You will be asked about these organisations' activities in more detail as the report progresses, and will be able to link back to your answers here in subsequent questions on inventories (Theme 2), conservation measures (Theme 3), financing (Theme 4), dissemination (Theme 5) and digitisation (Theme 6). As you progress through the questionnaire, you can always return to this theme to add another organisation.*

## Governmental administration / organisation[68]

### Where is overall responsibility for landscape situated in the government structure? Is it by itself, or combined with other areas?

*Please tick as many as are required e.g.  Ministry of Culture and Religious affairs, tick 'culture' and 'religion'. If responsibility for heritage is equally split between several ministries / organisations, please indicate their remits in column 2 and 3.*

| Ministerial remit | « *Insert* Name 1 » | « *Insert* Name 2 » | « *Insert* Name 2 » |
|---|---|---|---|
| Indicate ministry with overall responsibility (if applicable) | ☐ | ☐ | ☐ |
| Landscape protection | ☐ | ☐ | ☐ |
| Environmental Heritage | ☐ | ☐ | ☐ |
| Landscape Planning | ☐ | ☐ | ☐ |
| Cultural heritage | ☐ | ☐ | ☐ |
| Heritage | ☐ | ☐ | ☐ |
| Culture | ☐ | ☐ | ☐ |
| Religion | ☐ | ☐ | ☐ |
| Community | ☐ | ☐ | ☐ |
| Planning | ☐ | ☐ | ☐ |
| Environment | ☐ | ☐ | ☐ |
| Agriculture | ☐ | ☐ | ☐ |
| Foreign affairs | ☐ | ☐ | ☐ |
| Research | ☐ | ☐ | ☐ |
| Education | ☐ | ☐ | ☐ |
| Tourism | ☐ | ☐ | ☐ |
| Sport | ☐ | ☐ | ☐ |
| Media | ☐ | ☐ | ☐ |

---

[68] Thesaurus: terms in use 'government'. Further suggested terms: governmental agency / agency with legal responsibilities / commission

| Other (please specify): | ☐ | ☐ | ☐ |
|---|---|---|---|

Please list the competent government authorities and organisations with legal responsibilities for landscape policy and management[69]:

| Name of organisation | « *Insert* Name 1 » | |
|---|---|---|
| Address | | |
| Postcode | | |
| City | | |
| E-mail | | |
| Website | | |
| Organisation type<br>*Select one or add 'other'* | Government | ☐ |
| | Governmental agency | ☐ |
| | Agency with legal responsibilities | ☐ |
| | Commission | ☐ |
| | Other: | ☐ |
| N° of offices | | |
| Approx. number of personnel *(in field of landscapes)* | | |

What are the main responsibilities and the areas of activity / roles of this organisation?

| Main responsibility | |
|---|---|
| Areas of activity / role | |
| Landscape Management | |
| Designation[70] | ☐ |
| Permits[71] | ☐ |
| Financial support | ☐ |
| Spatial planning | ☐ |
| Policy and Guidance | |
| Advice to owners | ☐ |
| Advice to professionals | ☐ |
| Advice to government/ ministers | ☐ |
| Support to the sector[72] | ☐ |
| Research | |
| Documentation | ☐ |
| Inventories | ☐ |
| Field recording[73] | ☐ |
| Conservation / maintenance | ☐ |
| Restoration | ☐ |

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[69] Thesaurus: to be defined

[70] Thesaurus: to be defined

[71] Thesaurus: to be defined

[72] Thesaurus: to be defined

[73] Thesaurus: to be defined

| | |
|---|---|
| Laboratories[74] | ☐ |
| **Properties** | |
| Ownership and/or management (maintenance/ visitor access) | ☐ |
| Number of properties | … |
| **Learning and communication** | |
| Professional training | ☐ |
| Education | ☐ |
| Publication | ☐ |
| Communication | ☐ |
| **Other activities** | |
| Museums/Collections | ☐ |
| Public Archives | ☐ |
| Intangible heritage | ☐ |
| Other: | ☐ |

[These lists may require the deletion of functions not relevant to landscape, and the addition (particularly in the policy and guidance section) of other specific landscape functions]

Please estimate the number of full-time equivalent[75] (FTE) staff engaged in the following activities in international exchange of information in this organisation (*e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations*).

| International: | Integrated Approach |
|---|---|
| Workshops/conferences | 0.0 |
| Joint research | 0.0 |
| Publication exchange | 0.0 |
| Staff exchange/visits | 0.0 |
| Exhibitions | 0.0 |
| Others: | 0.0 |

[Are there any additional activities which are specific to landscapes which should be added to this list]

1.1.4 – I suggest to delete this question. It is not so important and it is hard to find data about workers.

| |
|---|
| *Report (Free Text)* Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved |

---

[74] Thesaurus: to be defined
[75] Thesaurus: to be defined

Add additional government organisation(s) with shared responsibility for
landscape policy  ☐

Governmental organisation – 2, 3, 4 etc: *repeat section for as many organisations you
need to add*

[Section 1.1 could possible be moved the Case Study Module 3: International /
European Co-operation]

Specific landscape policy documents

Is this ministry/administration provided with a specific landscape
policy document?
    Yes
    No

If yes, what is it called and what are its core points?

Suggest to add a new question:

Does landscapa issue is included in any other sectoral policy?  Yes/ No
If yes, what is it called and what are its core points?

Which practices of consultation and exchange exist between ministries on
    territorial and/or landscape matters (territorial conference, landscape
    council, other structure)?

| Is there a territorial conference? | |
|---|---|
| Yes<br>No | If yes, please indicate its title: |
| Which authorities are involved? | |
| How often does it take place? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |

| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |
| --- | --- |

## Landscape Council

| Is there a Landscape Council? | |
|---|---|
| Yes<br>No | If yes, please indicate its title: |
| Which authorities are involved? | |
| How often does it meet? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |
| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |

## Other structures

[What is actually meant by structure in this context? Is it an organisation, or a mechanism? And if so, for what?]

What kind of structure do you mean ?

| Are there any other structures? | |
|---|---|
| Yes<br>No | If yes, please indicate its title: |
| Authorities involved | |
| How often does it take place? | Less than once a year<br>Once a year<br>Twice a year<br>More often than once a year |
| What is the output of the conference? | Common statement<br>Publication<br>Joint Projects or Programmes<br>Other |

What are the human and financial resources devoted to putting landscape policies in place at the national level?

| Human Resources ( Number of People within the authority working on landscape issues) | Financial Resources (Amount spent per year) |
|---|---|
| less than          people | less than          Euro |
| between          and          people | between          and          Euro |
| more than          people | more than          Euro |

[The main grid back office will establish whether the report is being filled at the level of nation, regional, or local authority, and adjust the questions accordingly]

# Professional membership organisations / Professional research institutes

*This section concerns professional membership organisations; these assess the skills of their members (either at the point of entry or by some separate or additional accreditation[76] scheme) and expect members to work towards specific interests, often determined by a code of conduct or ethics. They may also investigate allegations of misconduct and take action when necessary. There are various levels of recognition, from self-regulation to the right to practise being restricted by law.*

## Are there professional membership organisations[77] or professional research institutes whose activities are relevant to the landscape sectors?

| Organisation 1 | | |
|---|---|---|
| Name of the organisation<br>Address<br>Postcode<br>City<br>Website | " "<br>" "<br>" " | |
| Membership type | Compulsory to practice / Voluntary | |
| Organisation type | NGO | ☐ |
| | INGO | ☐ |
| | Commercial organisation | ☐ |
| | Other (Specify): | ☐ |
| Type of activity of members | *please tick all appropriate activities* | |
| Architectural conservation | ☐ | |
| Landscape Architect | ☐ | |
| Landscape management | ☐ | |
| Building/Construction industry[78] | ☐ | |
| Training | ☐ | |
| Museums | ☐ | |
| Other (specify): | ☐ | |
| Approx. number of members of the organisation | | |

[Are there other relevant landscape activities to add to the list of activities?]

Add professional membership organisation ☐

---

[76] Thesaurus: to be defined
[77] Thesaurus: term in use: 'professional bodies'
[78] Thesaurus: term in use: construction

Organisation 2, 3, 4 etc *Repeat section for as many organisations as necessary*

*Report (Free text)*
Please add any relevant additional information about professional organisations working in the landscape context.

## Other actors (organisations and institutions)

*This section other enterprises that are active in the field of landscape activities. They may have a specific government mandate to carry out that role, and could include private research institutes.*

Are there other enterprises operating whose activities are relevant to the landscape sectors and to which some responsibility in decision-making and policy development is devolved? Yes/No

If 'Yes' please list them below
If 'No' please go on to the next section.

| Organisation 1 | |
|---|---|
| Name of the organisation<br>Address<br>Postcode<br>City<br>Website | " "<br>" "<br>" " |
| Organisation type | NGO ☐<br>INGO ☐<br>University ☐<br>Research institution ☐<br>Commercial organisation ☐<br>Other (Specify): |
| | |
| Type of activity of members<br>Landscape management<br>Landscape Architect<br>Building/Construction industry<br>Training<br>Museums<br>Other (specify):_____ | *please tick all appropriate activities*<br>☐<br>☐<br>☐<br>☐<br>☐<br>☐ |
| Approx. number of members of the organisation | |

[Are there other relevant landscape activities to add to the list of activities?]

On which human financial resources do this organisation's activities depend?

| Human Resources (Number of people working on landscape issues) | Financial Resources (Amount spent per Year) |
|---|---|
| less than | less than          Euro |
| between          and | between          and          Euroe |
| more than | more than          Euro |

Add additional enterprises ☐

Organisation 2, 3, 4 etc *Repeat section for as many enterprises as necessary*

*Report (Free Text)*
Please add any relevant additional information about other enterprises working in the landscape context.

## Voluntary initiatives

Is there legislation that regulates the landscape-related activities of voluntary organisations Yes /No?

Please provide details for the main landscape-related voluntary organisations:

| Organisation 1 | | | |
|---|---|---|---|
| Name of the organisation Address Postcode City Website | " " " " " " | | |
| Organisation type | INGO NGO[79] Other (specify): | | ☐ ☐ ☐ |
| Type of activity of members Architectural conservation Landscape management Landscape Architect Building/Construction industry Training Museums Other (specify): | *please tick all appropriate activities* ☐ ☐ ☐ ☐ ☐ ☐ ☐ | | |
| Approx. number of members of the organisation | | | |

Add voluntary organisation ☐

Organisation 2, 3, 4 etc *Repeat section for as many organisations as necessary*

*Report (Free Text)*
Please add any relevant additional information about other enterprises working in the landscape context.

---

[79] Thesaurus: terms in use: 'Non governmental organisation'. Suggested terms: NGOs, non governmental organisation(s), international non governmental organisation

## Formal Networks

*A network[80] is any interconnected group of organisations / people that collaborate with a degree of formality. It also implies an implicit or explicit agreement of the different organisations to work together or share information on a regular basis instead of occasional or ad hoc meetings. One example of this may be a network formed to develop research agendas, or to co-operate on trans-border landscape management.*

Are there formal collaboration networks for Landscapes?  Yes / No

Who are the partners in these networks? Please tick as many as are appropriate.

| Actors | Landscape heritage |
|---|---|
| Government | ☐ |
| Governmental agency | ☐ |
| NGOs[81] | ☐ |
| INGOs | ☐ |
| Universities | ☐ |
| Regional authorities | ☐ |
| Local authorities | ☐ |
| Museums | ☐ |
| Prof. membership organisations | ☐ |
| Private companies[82] | ☐ |

*Report (Free Text)*
Please add any relevant additional information about formal landscape networks.

---

[80] Thesaurus: terms in use 'Information network / heritage information network'

[81] Thesaurus: terms in use: 'non government organisations'

[82] Thesaurus: terms in use: 'Private collections / charities / funding / heritage trusts / law bodies / landlords / property / property owners'

## National training bodies

*National training bodies are formal groupings operating at national or semi-autonomous unit level whose central purpose is to set standard[83]s for training or provide vocational training outside the university system (but may include university professionals). Training may not necessarily lead to formal qualifications.*

Are there training bodies? Yes/No

| Organisation 1 | Name: | |
|---|---|---|
| Organisation type | Governmental organisation | ☐ |
| | NGO | ☐ |
| | Private organisation | ☐ |
| | Other (specify): | ☐ |
| Main role | Providing training / setting training standards | |
| Address Postcode City Website | " "<br>" " | |
| Approx. number of employees | | |

Add national training organisation ☐

Organisation 1, 2, 3 etc *Repeat section for as many organisations as necessary*

*Report (Free Text)*
Please add any relevant additional information about training organisations working in the landscape context

---

[83] Thesaurus: to be defined

## Relationship of different actors to the relevant ministry

How are the different actors empowered or sustained through the relevant ministry?

| | |
|---|---|
| Structural Funding of Academic Institutions | Consultation Contracts with Researchers/Research Institutions |
| Structural Funding of INGOS | Funding of International Projects and International Exchange Activities concerning Landscape |
| Structural Funding of NGOs | Funding of Small-Scale Projects |
| Structural Funding of Museums | Funding of Exhibitions |
| Project Contracts with Private Companies | Other |

Does the ministry interact with other actors concerned with landscape?

| |
|---|
| Yes |
| No |
| Not yet, but there are plans to establish an interaction in the coming year. |

If yes, which procedures of consultation or cooperation have been established between different actors concerned with landscape?

| | |
|---|---|
| Regular Meetings btw. national and local/regional authorities (please indicate how often and btw. whom those take place) | Networking organisation of different INGOs/NGOs (please indicate name and contact person) |
| Regular meetings btw. national authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place) | Joint Projects (please indicate actors involved and name of projects) |
| Reguar Meetings between Local/Regional Authorities and INGOs/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place) | Joint Organization of Conferences (please indicate actors involved and name of projects) |
| Other | |

*Report*
*(Free Text)*
Please add any relevant additional information about the relationship between the actors and the relevant ministry

# Theme 2: Knowledge and protection

*This section concerns how the state or administration defines, identifies and ultimately protects landscapes. It aims to understand which protection systems, inventories, registers and lists are legally enforceable, and how landscape is included in them. Like Theme 2, the inventories listed here will be referred to in the subsequent themes of the questionnaire.*

## Concepts and Definition of Landscape

*'Each Party undertakes to recognise landscapes in law as an essential component of people's surroundings, an expression of the diversity of their shared cultural and natural heritage, and a foundation of their identity;' (Article 5. a)*

Is there a legal definition of the term "landscape" in your country?

| Yes | No |
|---|---|
| If yes, please indicate its name: | |
| | |

**And write the definition.**

If you think about the term "landscape" in your own language, which words do you have for it and how would you describe their meaning?

| Word | Meaning |
|---|---|
| | |
| | |
| | |

If you regard the following aspects of landscape, how would you estimate their importance for landscape?

| | Very important | Important | Not important |
|---|---|---|---|
| Protection of Nature | | | |
| Natural heritage | | | |
| Agriculture | | | |
| Forestry | | | |
| Watermanagement | | | |
| Cultural Heritage | | | |
| Protection and Renovation of built structure (houses, churches, other landmarks) | | | |
| Local People | | | |
| Spatial planning | | | |
| Tourism | | | |

[Not certain whether 3.1.3 is in the correct place as it is not strictly about Protection]

Please, add more sectors as Tourism, Spatial Planning, ….

Is landscape the subject of one or more articles of the constitution or the basic law?

**Yes / No**

**If yes:**

| |
|---|
| ~~There is no article of the constitution or basic law dealing with landscape.~~ |
| There is one article, which is called |
| There are several articles. What they are about? |

Is landscape the subject of a specific law or is it embodied in other laws?

| |
|---|
| There is no specific law or other laws dealing with landscape. |
| There is one law, which is called |
| There are several laws, which deal with landscape. |

Which law and how deal with landscape?

Is there a code that consolidates the applicable texts relating to landscape?

| Yes | No |
|---|---|
| If yes, please indicate its name: | |

## Inventories

*Under each heading, the broad categories used in the table in the introduction the questionnaire have been used. There may be other ways of conceiving and organising categories, in which case use the space marked 'other' to provide your definitions. These inventories may or may not be legal. Section 2.3 of the report is specifically about legal measures and protected categories of landscape.*

**Describe the main inventories** *(one by one –repeat this box as many times as needed.)*

[The list of types of landscape inventories will need will require modification to take account of different categories of landscape and different sorts of landscape inventory]

| Inventory 1: | [Insert Name] | | |
|---|---|---|---|
| | | Number of items listed in most recent year | |
| What kind of inventory it is? Describe: | | | |
| Landscape: | | | |
| Landscape areas – tipology | | *insert* Year[_____]: | |
| Outstanding landscapes | | *insert* Year[_____]: | |
| Designed landscapes (parks / gardens) | ☐ | *insert* Year[_____]: _____ | |
| Wider cultural landscapes | ☐ | *insert* Year[_____]: _____ | |
| Character areas[84] | ☐ | *insert* Year[_____]: _____ | |
| Other (Specify): | ☐ | *insert* Year[_____]: _____ | |
| Total number of items | | [insert **YEAR____**]:∑ _____ | |
| **Legal status** | | | |
| Is this inventory required by law? | | | Yes/No |
| Does it have 'procedural' implications? *(i.e. if something is included in this inventory, do owners have to notify or ask the advice or consent of the competent heritage authorities when considering change)* | | | Yes/No |
| If 'Yes' above, are these procedural implications mandatory or advisory? *(mandatory implies that the inventory has a legal status that directly relates to the protection under law of certain elements of the heritage; advisory implies that the list is non-binding[85] and inclusion in the inventory does not confer legal status)* | | | Mandatory/advisory |
| **Maintenance** | | | |

---

[84] Thesaurus: to be defined.

[85] Thesaurus: to be defined

| Which organisation is responsible for the maintenance of this inventory (quality control, updating, publication)? | *Refer to an organisation listed in theme 1* |
|---|---|
| **Content** | |
| What type of inventory is it? What do the records include? | Emergency/ Temporary/Scientific/ Topographic/Other (specify): Text/ Photographs/ drawings/ Maps + scale of maps |
| **Use and Level of detail** | |
| Is it comprehensive or selective? | Comprehensive/Selective |
| Describe its level of location detail? | Co-ordinates/address/approximate location /primary data/fieldwork[86] results/published data / GIS |
| Is it in database format? | Yes/No |
| What is the sort of information described in this inventory? | synthesis/summary |
| Select the different levels of use of this inventory | Spatial planning/protection/ conservation/scientific research/ Public access/ social diversity/ public education/ community identity[87]/ other (specify): |
| Are there publication(s) associated with it? | Yes/No |
| **Finance** | |
| What type of financing does it receive? What type of funding is used? | Project / Structural Public/Private/Both |
| **Internet** | |
| Is there internet access? If so please give the URL: What is the website's status? | No/Full access/Partial access<br><br>Just initiated/In construction: partly/In construction mainly/out of date/Up to date |
| What percentage of the inventory is available on the website? | ... % |
| How often is it maintained? | Not/Periodically |
| Are sufficient resources available to maintain, update it? | Yes/No |

Add inventory ☐
Inventory 2,3,4 etc *Repeat section for as many inventories as you wish to add.*

*Report (Free Text)*
Give further details about the landscape inventories listed above here as well as indication of future developments. *Please note that the subsequent chapters request further information on the categories of landscape and conservation measures linked to these inventories.*

---

[86] Thesaurus: to be defined
[87] IT: terms in use: 'cultural identity'

## Documentation

*This section relates to the regulations or legal requirements governing the storage of documentation.*

Are there legal regulations for the creation and/or maintenance of storage[88] facilities for the documentation of landscape? Yes / No

'If 'Yes' do these regulations include policies concerning the following aspects of archive storage: *(please tick all those that are appropriate)*

|  | Specific landscape archives | Other public archive *(specify)* |
|---|---|---|
| Safety | ☐ | ☐ |
| Environment | ☐ | ☐ |
| Cataloguing[89] | ☐ | ☐ |
| Conservation | ☐ | ☐ |
| Security | ☐ | ☐ |
| Other *(specify)* | ☐ | ☐ |

Please indicate which organisation(s) have responsibility for storage of landscape documentation

*You should have filled in details of this/these organisation(s) in Theme 2 on organisations. Please select all organisations:*

Are there research[90] and/or documentation centre(s)[91] for landscape that are not part of government or university systems?

**Yes / No**

| Name |
|---|
| *[Insert org. In theme 1]* |

*Report (Free Text)*
*Please give any further details on landscape documentation.*

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[88] Thesaurus: terms in use: 'store'

[89] Thesaurus: to be defined

[90] Thesaurus: terms in use: research / dissemination of research / research grants / scientific research / structural research

[91] Thesaurus: terms in use: documentation

## Systems for Protection

*This section seeks information about the legal systems[92] / legislation for protecting landscapes that are in operation. There will normally be an inventory related to each of those systems. It requires that you relate the heritage legislation in your state / administrative area to the subjects covered by the CoE conventions. Repeat the box for as many categories of heritage in use and relate these categories to the inventories mentioned above in 2.1.*

### Describe your legislation/ protection systems using the table below:

*The data columns can be summarised as the following:*

(i) *In terms of the relevant landscape legislation, what different types or categories[93] of landscape are protected (i.e. protection scheme 1)?*

(j) *How many items are listed under each category/protection scheme - and if you have different levels or grades of protection, how many items are listed at each level? How has this changed over time?*

(k) *Within that legislation, are there different 'levels' of protection or grading?*

(l) *How many items are listed under each level*

(m) *In which inventory(s) is this category/protection scheme recorded?*

(n) *Who is or who are the organisations responsible for managing this category and co-ordinating relationships with its owners?*

(o) *Specify who are the various owners of this category?*

(p) *Estimate how much of this category these groups own.*

| A | B |
|---|---|
| Category 1 | Nr. Of items *(Most recent year)* |
| Name: | Year: [_____] *no.*: |

| C | D |
|---|---|
| Number and name of Levels | Nr. Of items *(Most recent year)* |
| Name: | Year:[_____] *no.*: |
| *Add as many levels as appropriate for this category* | |

| | |
|---|---|
| E: In which inventory(s) is this category/protection scheme recorded? *Refer to inventory detailed in 3.1* | |
| *Are levels managed through different inventories?* Yes/ No *If yes, provide answers for as many 'levels' as appropriate* | Level 1____etc. |
| F: Organisation(s) responsible for this category/protection scheme *Refer to organisations provided in 1* | |
| *Are levels managed by different organisations?* Yes / No *If yes, provide answers for as many 'levels' as appropriate* | Level 1__etc. |

---

[92] Thesaurus: terms in use: 'European legal instruments / illegal excavations / international legal instruments / legal framework / legal instruments / legal penalties / legal registration fees / national legal instruments'

[93] Thesaurus: terms in use: 'level of protection'

| G:  Type of ownership *Please select* | | H: approx % owned |
|---|---|---|
| State | ☐ | ... % |
| Community (e.g. parishes, co-operatives) | ☐ | ...% |
| NGOs | ☐ | ...% |
| Private | ☐ | ...% |
| Multiple ownership | ☐ | ...% |
| Unknown | ☐ | ...% |
| | Total: | 100% |
| *If levels have a variety of owners, provide answers for as many 'levels' as appropriate* | | |

Add another category

Category 2,3 etc *Repeat section for as many different types or categories of landscape as necessary*

*Report (Free Text)*
Give further details about the landscape systems of protection as appropriate.

# Theme 3: Conservation and management

*This section concerns which policies are in place for the conservation and management of landscape. How is change managed through the legislative systems mentioned in 2.4? When conservation is needed, how are decisions made, and how is any necessary research/investigation supervised? How are landscape concerns integrated into the planning system (i.e. through integrated conservation, as set out in the Granada, Valletta, and Florence Conventions)? Who carries out the conservation of landscapes? These questions seek to understand how contracts for all types of research, field work, or related activities are awarded, who administers them, who delivers them, and in what context this operates (e.g. free market).*

[There will probably be the need to develop specific case studies related to the Forence Convention]

## Integration in planning policies[94]

*This section concerns integrated conservation as set out in the Granada convention (Article 10), the Valletta Convention (Article 5), and the Florence Convention (Article 5)* ‘Each Party undertakes to integrate landscape into its regional and town planning policies and in its cultural, environmental, agricultural, social and economic policies, as well as in any other policies with possible direct or indirect impact on landscape’ *(Article 5 , d)*

### Are balanced strategies for the protection, conservation and enhancement[95] of landscapes integrated in general planning policies?

[Is there a need to identify the specific intruments? In this section]

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| Level | |
|---|---|
| State / Country : <br> Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* <br> Specify term: Walloon Region | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.* <br> Specify term:_____ | ☐ |
| e.g. *Parish* <br> Specify term:_____ | ☐ |
| Other level? ☐ | |

### How is landscape integreted into sectoral policies?

---

[94]Thesaurus: terms in use: ‘integration of contemporary architecture / planning applications / authorities / archaeology / department / decisions / laws / licence etc’

[95] Thesaurus: terms in use: ‘heritage enhancement / conservation and enhancement plans’

## Has landscape been integrated into the following policies?

|  |  | Please indicate good practices, if available: |
|---|---|---|
| Regional planning policies | Yes No |  |
| Town planning policies | Yes No |  |
| Cultural policies | Yes No |  |
| Environmental policies | Yes No |  |
| Agricultural policies | Yes No |  |
| Social and economic policies | Yes No |  |
| Such other policies as may have a direct or indirect effect on landscape | Yes No |  |

## Have specific regulations been required in order to reconcile and combine the respective needs of landscapes and development plans?
### [Is there a need to identify the specific regulations in this section?]

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| Level |  |
|---|---|
| State / Country : Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.* Specify term:_____ | ☐ |
| e.g. *Parish* Specify term:_____ | ☐ |

## Can known landscapes be ignored by the planning process?  Yes/No

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

| level | |
|---|---|
| State / Country:<br>Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.*<br>Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.*<br>Specify term:_____ | ☐ |
| e.g. *Parish*<br>Specify term:_____ | ☐ |

## How are the categories listed earlier in 2.4 integrated into planning policy? Are there regulations for the different activities? Who provides regulatory advice?

| Category 1/level 1:<br>(*from 2.4):* | Regulation | Who provides permits / advice? |
|---|---|---|
| Change in appearance | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Change in Character | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Demolition | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| New constructions | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Changes in volume | Permit /<br>non binding advice | Landscape professional / other *(specify):* |
| Changes in ground level | Permit /<br>non binding advice | Landscape professional / other *(specify):* |

[This list may require the addition of specific factors related to change at the landscape scale]

Is information available on the extent of landscapes destroyed or severely damaged (without the permission of the authorities) due to development projects? Yes/No/Partially

If yes or partially, please quantify the approximate area destroyed or severely damaged in the year
(*please give most recent figures available and elaborate in the report if applicable*)

|  | All development | Public development | Private development | Other (specify): |
|---|---|---|---|---|
| [insert YEAR] |  |  |  |  |

Is information available on the extent of landscape destroyed or severely damaged due to any of the activities listed below, which are outside the spatial planning system but can impact on landscapes (e.g. agriculture, natural erosion)? Yes/No/Partially

If yes or partially please quantify the approximate extent of landscape affected per year and specify if any other activities affect landscape in your context
(*please give most recent figures available and elaborate in the report if applicable*)

|  | agriculture | forestry | defence | Natural erosion | Other (specify): |
|---|---|---|---|---|---|
| [insert YEAR] | … | … | … | … | … |

[New questions needed about how change to landscapes is recorded (Florence Convention Article 6.C.1.a.iii)]

*Report (Free Text)*
Give further details about spatial planning and impacts on landscapes as appropriate.

## Quality Objectives

*Landscape quality objectives: Each Party undertakes to define landscape quality objectives for the landscapes identified and assessed, after public consultation in accordance with Article 5.c. (Article 6, D)*

Have landscape quality objectives yet been defined in your country?

| Yes | No |
|-----|-----|
|     |     |

**Where have been defined it?**

**What are measures for defined it?**

Please give two or more examples of how landscape quality objectives have been defined.

| Example 1 | |
|-----------|-----|
| Example 2 | |

*Implementation : To put landscape policies into effect, each Party undertakes to introduce instruments aimed at protecting, managing and/or planning the landscape."* (article 6, E)

Which types of instruments have been adopted for protecting, managing and/or planning landscapes?

| management agreements | contracts |
|-----------------------|-----------|
| charters, seals of quality | other |
| seals of quality | other |

[These will need reading across and incorporating into other relevant tables in the grid]

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

## Control of work on landscape

For each category/level of landscape listed in 2.4, please indicate which party (state, owner, or other) carries out conservation interventions and how this is managed through either permits (or binding advice) or non-binding advice. Finally, who oversees this activity?

Protection of landscape is not only conservation! We could use different instruments for protection?
Do they have in all countries conservation of landscape?

[This list will require the addition of specific measures related to landscape conservation, maintenance etc]

| Category 1/level 1: _____ *Refer to name used in 2.4* | Who does conservation[96] | Regulation | Who oversees this conservation work? |
|---|---|---|---|
| Regular maintenance | State / owner / other (specify):____ | Permit / non binding advice | Landscape professional / other (specify):____ |
| Restoration[97] | State / owner / other (specify):____ | Permit / non binding advice | Landscape professional / other (specify):____ |
| Can public authorities carry out conservation intervention on this category if the owner fails to do so? | Yes /No | If Yes, who pays? | Public Authorities / Owner / other (specify):_____ |

Delete this question.

Can Public Authorities or owners contract the work to other organisations or bodies? Yes/No

Which organisations listed in Theme 1 are the contracting authorities[98] *(i.e. the professionals who specify what should be done)* and how do they work?

| Contracting organisations |
|---|
| Refer to organisations listed in Theme 1 (select all applicable) |

---

[96] Thesaurus: link to thesaurus.
[97] Thesaurus: link to thesaurus.
[98] Thesaurus: to be defined.

| Are there general regulations for selecting contractors? | Yes / No |
|---|---|
| Do contractors require specific authorisation or accreditation to qualify? | Yes / No |
| Is there a selection procedure for contractors? | Yes / No |

**If conservation work is contracted out [by either owners or the state], which of the organisations listed in theme 1 can compete for this work? If not listed in Theme 1, please describe these organisations in the box below**

| Organisations | Name(s): *Refer to organisations listed in Theme 1 (i.e. Government organisations, private companies, voluntary initiatives)* _____ |
|---|---|
| Other organisations (contractors) | |
| INGOs | ☐ |
| NGOs | ☐ |
| Universities | ☐ |
| Research Institution | ☐ |
| Museums | ☐ |
| Private companies | ☐ |
| Private owners | ☐ |
| Public owners | ☐ |
| Other | ☐ |
| (specify):_____ | |

**Are there other procedures[99] for controlling the quality of work for the various stages of the conservation of landscape, and if so specify who supervises them?**
*Please select as many of the organisations you listed in theme 1 as necessary.*

| Procedures | |
|---|---|
| Conditions attached to development[100] permits | ☐ |
| Adherence to professional code of practice | ☐ |
| Compliance with voluntary standards and guidelines | ☐ |
| Other (specify):_____ | ☐ |
| Which organisation is responsible for supervising this? | *Refer to organisations listed in theme 1* |

---

[99] Thesaurus: terms in use: 'appeals procedure / tender procedure'
[100] Thesaurus: terms in use: 'urban development projects / project grants'

What criteria are used to establish the priority for publicly funded works to the landscape?
Please number in order of priority (1=highest priority, 5=lowest priority) if appropriate.

[This list may require the addition of specific measures related to landscape componants.

| Criteria | Priority<br>*Underline one* | Landscape |
|---|---|---|
| Urgency | 1-2-3-4-5 | ☐ |
| Budget | 1-2-3-4-5 | ☐ |
| Type of heritage | 1-2-3-4-5 | ☐ |
| Type of landscape | | |
| Governmental decision | 1-2-3-4-5 | ☐ |
| Other *(specify)*:<br>_____ | 1-2-3-4-5 | ☐ |

*Report (Free Text)*
Give further details about the conservation and management of landscape as appropriate.

What measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

| | At regional level | At national level |
|---|---|---|
| **Catalogues & Brochures** | | |
| **Atlases** | | |
| **Registers of landscapes** | | |
| **Web-cites** | | |
| **Other** | | |

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

114

> *Report (Free Text)*
> Give further details about the measures used to identify and analyse the characteristics of landscapes as appropriate.

## Maintenance policy

Is maintenance of landscapes guided by a specific policy?

Yes/No
*Please provide further details in the report*

Is there a monitoring system in place?

Yes/No
*Please provide further details in the report*

Who is responsible for the maintenance of the landscape (both the categories/levels previously listed in Theme 2.4 and those elements that are unprotected); is this enforceable?
*(Please provide further details in the report referring to the list of categories entered at 2.4.1)*

| Category | Level (2.3) | Who? | Enforceable? |
|---|---|---|---|
| Category 1 | Level 1 | Public Authority / Owner | ☐ |
|  | Level 2 | Public Authority / Owner | ☐ |
| *Refer to table 2.4.1and add as many categories and levels as appropriate* | | | |
| Unprotected heritage | | Public Authority / Owner | ☐ |

If maintenance of components of landscape is the responsibility of owners, but they fail to do it, are there measures in place for public authorities to intervene, ultimately involving enforcement, compulsory purchase, or expropriation? Yes/No

If yes, do you have a budget for this purpose? Yes/No
Please estimate this budget:

| Category | Level | Type of compensation | Cost? |
|---|---|---|---|
| Category 1 | Level 1 | Purchase / compensation | [insert YEAR]: €_____ |
|  | Level 2 | Purchase / compensation | [insert YEAR]: €_____ |
| *Refer to table 2.4.1and add as many categories and levels as appropriate* | | | |

| Unprotected heritage | Purchase / compensation | [insert YEAR]: €_____ |
|---|---|---|

**Report (*Free Text*)**
Give further details about the maintenance of landscape as appropriate.

## Use, re-use, enhancement and insertion of contemporary creative work[101]

Are there specific policies on use and re-use of landscape?

Yes/No
*Please provide further details in the report*

Is there a policy covering the development of 'Management Plans'[102]?

Yes/No
*Please provide further details in the report*

Are there specific regulations which cover consolidation and/or reconstruction of landscapes?

Yes/No
*Please provide further details in the report*

Is there a specific policy on insertion of contemporary creative works into landscapes?

Yes/No
*Please provide further details in the report*

Does the government particularly encourage:

| New contemporary architecture; or | ☐ |
|---|---|
| Intervention in historic styles; or | ☐ |
| Have no preference for one over the other? | ☐ |

*If necessary, please elaborate in the report below.*

**Report (*Free Text*)**
Give further details about the use of landscape as appropriate.

---

[101] Thesaurus: terms in use' integration of contemporary architecture'
[102] Thesaurus: to be defined

## Prevention of natural disaster and human damage[103]

Who is responsible for post-disaster[104] action to sustain/maintain the landscapes (protected landscapes listed in Theme 2.4 and unprotected landscapes); is this enforceable?

| Category (2.3) | Level (2.4) | Who? | Enforceable? |
|---|---|---|---|
| Category 1 | Level 1 | Public Authority / Owner | ☐ |
| | Level 2 | Public Authority / Owner | ☐ |
| *Word users: refer to table 2.4 and add as many levels as appropriate per category* | | | |
| Unprotected heritage | | Public Authority / Owner | ☐ |

*If required, please elaborate in the report below.*

In case of natural disaster have emergency plans[105] for landscape developed?

Yes/No

*Please provide further details in the report*

In case of accidental or intentional damage (cf. The Hague Convention) have emergency plans for landscape been developed?

Yes/No

*Please provide further details in the report*

---

*Report (Free Text)*
Give further details about disaster planning for landscape as appropriate.

---

[103] Thesaurus: terms in use: 'risk prevention / natural disasters'
[104] Thesaurus: terms in use: 'maintenance / funds / works'
[105] Thesaurus: to be defined

# Landscape contribution to sustainable development
*Please provide additional information in the report section*

Is there a transversal policy on sustainable development?
Yes/No
*Please provide further details in the report*

Is the landscape a specific theme or actor within the policy, or is the landscape indirectly connected to sustainable development?
Yes/No/Indirectly/Don't know

Is sustainable development a policy responsibility within the governmental organisation(s) responsible for landscape? Yes/No/Indirectly

Is the legislation for the protection of the natural environment separate from that for landscape protection?
Yes/No/Partially

**If yes, how it is done?**

[Additional questions are required about integration with Social, Economic, and Agricultural policies]

Are there regulations that require environmental impact assessments (EIA)[106] to be carried out *(EU countries should answer yes)*? Yes / No

Estimate the total number of EIAs and Strategic Environmental Assessments (SEAs)[107] per year?
*Please list your most recent figures. (Only answer all development if you do not have separate figures for the public/private categories).*

| | All relevant development | Or | Public development | Private development | Other (specify) _____ |
|---|---|---|---|---|---|
| [insert YEAR] | € | | € | € | € |

Do EIAs and SEAs include a full consideration of landscape values?
Yes/No/Some

*For more information on the EU requirements for EIA and SEAs see*
*http://ec.europa.eu/europeaid/multimedia/publications/documents/thematic/europeaid-environmental-handbook_en.pdf)*

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[106] Thesaurus: to be defined
[107] Thesaurus: to be defined

If 'Yes' or 'Some' do you have access to budgetary information?
Yes /No
If so, please provide the annual budget in your most recent year *(only answer 'all development' if you do not have separate figures for public and private):*

| | All relevant development | Or | Public development | Private development | Other (specify): _____ _ |
|---|---|---|---|---|---|
| [insert YEAR] | € | | € | € | € |

---

*Report (Free Text)*
Give further details about the relationship between landscape and sustainable development as appropriate.

---

## General measures for targeting landscape and procedures for participation

*"Each Party undertakes to establish procedures for the participation of the general public, local and regional authorities, and other parties with an interest in the definition and implementation of the landscape policies mentioned in paragraph b above;" (article 5, c)*

Which procedures have been established concerning the encouragement of participation of the public in landscape protection, management and planning?

*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|
| | | | |

Which procedures have been established concerning the encouragement of participation of the local and regional authorities in landscape protection, management and planning?

*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|

| | | | |
|---|---|---|---|
| | | | |

Which procedures have been established concerning the encouragement of participation of other actors in landscape protection, management and planning?

*Please name good practices, if applicable.*

| Local Level | Regional Level | National Level | Across Spatial Levels |
|---|---|---|---|
| | | | |

# Theme 4: Financial policy [108]

*In Theme 2.4 you provided details of your systems of protection. In this section we are trying to find out how they are funded, and what assistance these systems allow owners to access. The first section concerns direct financial contributions from the state / public budget, whereas the second concerns additional funding for projects that may come from indirect public financing (tax benefits etc). The third section concerns private sponsorship of related activities.*

## Public funding sources

Is public funding available for the categories of protection listed in 2.4? Which different activities are funded? Is the funding of this activity mandatory? And is this funding full or partial?

*If required, please elaborate in the report below.*

Why only protection?

[The list of activities might need additions to reflect landscape activities]

| Which activities are funded: | | Is the Funding: | What funding available? | Estimate Total Budget |
|---|---|---|---|---|
| Category 1/level 1: _____ (word users please refer to name/number used in 2.3 and fill in one box per category and level) | | | | |
| Listing only | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Maintenance | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Conservation | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Restoration | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Public Access | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Documentation | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Research | ☐ | Mandatory / voluntary / NA | Full/Partial /None | [*insert* YEAR]: €_____ |
| Tax benefit | ☐ | VAT / Inheritance / other (specify):_____ | | [*insert* YEAR]: €_____ |

*Repeat table above for each category and level as used in 2.4*

List the public funding organisations for the landscape activities described in the table above (4.1.1):

*(You should have mentioned these organisations in Theme 1 – if not, please return to section1.1and add information on the public funding organisations.)*

| Refer to the organisations you | *Select to create list* |
|---|---|

---

[108] Thesaurus: terms in use: 'financial control / financial advantage / financial incapacity'

| | |
|---|---|
| listed in theme 1.1[109] | |
| Add new organisation (back to 1.1) ☐[110] | |

<div style="color:green">
Give further details about the public funding of landscape work as appropriate.
</div>

## Aid and grants – public support

*This section is about public financial support[111] for structural or project funding[112] to non-governmental organisations (these could be voluntary, private or other).*

<span style="color:green">Is there a direct aid[113]</span> *(direct budgetary support)* system? Yes/No

If yes, please indicate which forms of support the different sectors receive and the total budget received
*(please indicated which year date was collected):*
*If required, please elaborate in the report below.*

| | |
|---|---|
| Structural funding | ☐ |
| Ad hoc / project based | ☐ |
| Budget  [insert YEAR] | €_____ |

<span style="color:green">Is there a tax relief system for landscape?</span> Yes/No

If yes is this

| | |
|---|---|
| Fixed tax relief | ☐ |
| VAT | ☐ |
| Inheritance tax | ☐ |
| Other | ☐ |

Please indicate which costs that are eligible under this system:

| | |
|---|---|
| Larger scale Conservation costs | ☐ |
| Excavation costs | ☐ |
| Day to day Maintenance costs | ☐ |

---

[109] IT: drop down list of organisations in 1.1 – ability to make multiple selection
[110] IT: automatic link to section 1.1
[111] Thesaurus: 'public support' to be defined terms in use. Terms in use: public 'access / admission / archives / authorities / awareness / bodies / charities / collections / consultations / expenditure / funding / interest foundations / property / property owners / servants / works / works contract regulations'
[112] Thesaurus: terms in use: 'private funding / public funding / funding'
[113] Thesaurus: terms in use: 'direct aid / direct state aid / grant aid / state aid'

| Support of NGOs | ☐ |
| Other (specify):_____ | ☐ |

*If required, please elaborate in the report below.*

### To whom do the incentives apply?

Please give the total expenditure *(for your most recent year)*

| | Grants Total | | Fiscal excemption Total | | Fiscal deduction Total | |
|---|---|---|---|---|---|---|
| Individual beneficiary | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR] €_____ |
| NGO beneficiary | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ |
| Private enterprise: | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ |
| Public enterprise: | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ |
| Other (specify): _____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ | ☐ | [insert YEAR]€_____ |

*If required, please elaborate in the report below.*

Delete this questions, it is complicated to find the data.

---

*Report (Free Text)*
Give further details about incentive funding for landscape work as appropriate.

---

## Private funding and sponsors

*This question concerns private funding organisations (corporate and non-governmental funders such as charity / trust fund) and their involvement in paying for different aspects of heritage activities.*

### Do private funding organisations and/or sponsors fund work on landscapes?

Yes/No

If 'Yes', please provide details of which organisations sponsor and the form this sponsorship takes. If no, please go straight to 4.4. *If you have already listed these organisations in theme 1, select each one from the list below, if not, use the 'add organisation' function*

| Funding system | |
|---|---|
| Structural funding (Organisations) | ☐ |
| Ad hoc (Projects/events) | ☐ |

*If required, please elaborate in the report below.*

Are there jointly funded[114] projects? Yes/No

> If yes, which sector most commonly takes the lead in joint public/private investments?

| Sector | |
|---|---|
| Private sector | ☐ |
| Public sector | ☐ |
| ad hoc | ☐ |

*If required, please elaborate in the report below.*

Please estimate how much all of the organisations listed above spent on landscape activities in your most recent year?

> *If required, please elaborate in the report below.*

| | Total |
|---|---|
| [insert YEAR] | € |

| |
|---|
| *Report (Free Text)*<br>Give further details about private funding and sponsorship for landscape work as appropriate. |

---

[114] Thesaurus: to be defined

# Theme 5:  Access and Interpretation

*This theme concerns the public aspects of landscape policy. Policy concerning public access to heritage and the public's role in interpretation is set out in the Granada (Article 15) and Valletta (Article 9) Conventions.  Both the Florence Convention (Articles 5 and 6) and especially the Faro Framework Convention establish the importance of public involvement in valuing and interpreting heritage. This theme is divided into 4 sections; public access to landscapes and information, education and awareness-raising; tourism; and promotional activities and dissemination.*

## Public access to landscape

### Are there specific measures[115] to improve visitor access to landscapes?

*This refers to regulations, guidelines, standards e.g. obligation to be open for a certain number of days per year, diversity, disabled access and facilities.*

| | |
|---|---|
| Publicly owned / managed landscapes/sites | ☐ |
| Privately owned / managed landscapes/sites | ☐ |

If Yes, where can information be found?

On Publicly owned/managed sites:

| | |
|---|---|
| Published Guides | ☐ |
| Public access databases | ☐ |
| Heritage maps | ☐ |
| Websites (provide URL): | ...... |

On Privately owned/managed sites:

| | |
|---|---|
| Published Guides | ☐ |
| Public access databases | ☐ |
| Heritage maps | ☐ |
| Websites (provide URL): | ...... |

*If required, please elaborate in the report below.*

### List the NGOs active in the field of public access

*(You should have referred to these organisations in 1.4. If not please go back and add them to the list. Select all relevant organisations here)*

Select organisation ☐[116]

---

[115] Thesaurus: to be defined
[116] IT: ability to select organisations listed in 1.4

Add organisations ☐[117]

---

[117] IT: link to add organisation to table in 1.4

> *Report (Free Text)*
> Give further details about public access to landscapes as appropriate.

## Raising awareness[118]

*These questions concern any activities which contribute to increasing public knowledge through outreach activities, educational projects, young archaeologist clubs or summer schools etc. 'Each Party undertakes to increase awareness among the civil society, private organisations, and public authorities of the value of landscapes, their role and changes to them.' (Florence Convention Article 6, A)*

### Which measures have been introduced to increase awareness

*Please* name *good practices, if applicable.*

|  | **In civil society** | **Among private organisations** | **On part of public authorities** |
|---|---|---|---|
| **Local Level** | | | |
| **Regional Level** | | | |
| **National Level** | | | |
| **Across Spatial Levels** | | | |

[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]

I don´t understand what is "across spatial level"? Dose this mean – international level?

### Are there initiatives within the field of raising awareness, and if so, for each major initiative, please answer following questions:

| Initiative 1 | |
|---|---|
| Name: _____ | ☐ |
| Ongoing or project? | Ongoing / project |
| Target groups: | |

---

[118] Thesaurus:terms in use: 'awareness-raising activities / awareness-raising campaigns / public awareness'

| | |
|---|---|
| Preschool | ☐ |
| School | ☐ |
| Higher education | ☐ |
| Adults | ☐ |

*If required, please elaborate in the report below.*

**Repeat table for additional initiatives as necessary**

**List the NGOs working in the field of awareness raising**
*(You should have referred to these organisations in 1.4. Please update 1.4 and select the relevant organisations in the box below.)*

Select organisation☐[119]
Add organisation ☐[120]

*Report (Free Text)*
**Give further details about awareness raising programmes as appropriate.**

## Tourism[121] and promotional activities

**Are there specific measures (policies or regulations) for the commercial promotion of landscape in the context of tourism?**
Yes/No

*Please indicate which levels areas these policies affect.*
*If required, please elaborate in the report below.*

| Level | |
|---|---|
| State / Country : <br> Name: | ☐ |
| Semi-autonomous unit, e.g. *Kingdom, Region, Federated State.* <br> Specify term: | ☐ |
| e.g. *Metropolitan city, Province, Department.* Specify term:_____ | ☐ |
| e.g. *Commune, Municipality.* <br> Specify term:_____ | ☐ |
| e.g. *Parish* <br> Specify term:_____ | ☐ |

**[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]**

---

[119] IT: ability to select organisations listed in 1.4
[120] IT: link to add organisation to table in 1.4
[121] Thesaurus: terms in use: 'cultural tourism / promotion of tourism'

How many visitors come to the main landscapes of *[insert name of state/semi-autonomous unit]?*

Is information available on the economic return[122] of this tourism?

*The economic return (how much money does the [state / region] get for every Euro spent) of landscape tourism can be interpreted very widely to include the amount a tourist spends on services (accommodation, food, travel, souvenirs etc). This question is more specific, it focuses on visitor numbers and how much [the state / report level] authority makes (the 'profit') from specific landscape attractions (eg visitor centres).*

Please give figures for your most recent year:

|  | N° of visitors | Economic return (per € spent) |
|---|---|---|
| *[insert YEAR]:*_____ | … | €…per Euro |

Delete this question.

Please list any main recurrent landscape events:

| Event: 1 | |
|---|---|
| Name of event | |
| Location | _____ |
| Heritage category | Integrated Approach ☐ |
| | or |
| | Archaeological heritage ☐ |
| | Architectural Heritage ☐ |
| | Cultural Heritage |
| | Landscape heritage ☐ |
| Date | From DD/MM/YYYY – till DD/MM/YYYY |
| Frequency | Monthly / quarterly / bi-annually /annually /twice yearly / N/A |
| website (URL) | |
| Organisation (s) *(select more than one of partners are involved)* | *Select from Theme 1* *Word users refer to organisation listed in theme 1* |
| Brief description | |

Add additional event as necessary

*Report (Free Text)*
Give further details about tourism and promotional activities as appropriate.

---

[122] Thesaurus: to be defined

## Dissemination[123]

*This section deals with the way the information resulting from landscape research and investigations are shared with the various audiences. It concerns policies for making different levels of report publicly available, and covers databases, bibliographies and types of audience. Every state will have its own terminology to describe reports and publications. For the purposes of this questionnaire, the different levels of reports can be described as:*

- *Summary records[124] (scientific 'preliminary' report – usually for a specialist audience)*
- *Specialised studies (i.e. topic based monographs – white literature – which may have a wider reading audience)*
- *Official periodicals*

### Have measures (policies or regulations) been taken to ensure the creation of systematic scientific (preliminary) reports (including digital databases[125]) before comprehensive dissemination of specialised studies?

Yes/No

If 'Yes' please provide the number of report or entries published /most recent year:

| Assessment | [Insert YEAR]:*no.*_____ |
|---|---|
| Surveys | [Insert YEAR]:_____ |
| Special reports | [Insert YEAR]:_____ |
| Other (Specify):_____ | [Insert YEAR]:_____ |
| Total | |

### Are all scientific summary records available as on-line databases?

If yes please provide the main URLs:

### Are all scientific summary records placed in a single publication? Yes/No

*Please indicate how these summary record publications are organised*

| | |
|---|---|
| All in one | ☐ |
| By period | ☐ |
| By theme | ☐ |
| By location | ☐ |
| Other specify):_____ [126] | ☐ |

---

[123] Thesaurus: to be defined
[124] Thesaurus: terms in use: 'sites and monuments / office / photographic'
[125] Thesaurus: terms in use: databases
[126] IT: limited free text box

Is there a regular annual bibliography of abstracts? Yes/No

Do you know how many comprehensive specialised studies (i.e. monographs, summaries of topic based research etc) are published? Yes/No

If so please give details for the year with most recent information?

| | |
|---|---|
| Assessment | [insert YEAR]:*no.*_____ |
| Surveys | [insert YEAR]:_____ |
| Special reports | [insert YEAR]:_____ |
| Other (Specify):_____ | [insert YEAR]:_____ |
| Total | |

Are there 'official' periodicals (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify their target audience:

| | |
|---|---|
| General public | ☐ |
| Scientists | ☐ |
| Heritage professionals | ☐ |
| Educational | ☐ |
| Owners | ☐ |

Are there 'official' publications of specific series (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify what sort of publications these are, and what subject they deal with:

| Publication types | |
|---|---|
| Inventories | ☐ |
| Lists of protected landscapes | ☐ |
| Art books | ☐ |
| Case studies | ☐ |
| Best practise examples | |
| Guidelines books for planners | |
| Legislation | ☐ |
| Scientific reports | ☐ |
| Other | ☐ |

Are there websites listing publications on the internet?
Please provide URLs

*If required, please elaborate in the report below.*

<span style="color:green">List the main NGOs regularly publishing on landscape</span>
*(i.e. monthly magazines, quarterly reviews).*
*(You should have referred to these organisations in 1.4. If not please go back and add them to the list. Select all relevant organisations here)*

Select organisation ☐[127]
Add organisations ☐[128]
*If required, please elaborate in the report below.*

---

*Report (Free Text)*
<span style="color:green">Give further details about dissemination activities as appropriate.</span>

---

[127] IT: ability to select organisations listed in 1.4
[128] IT: link to add organisation to table in 1.4

# Theme 6: Digitisation

*In the inventory section (2.2); you should have listed the inventories that are available in a digital format. This section is additional in that it asks whether or not the administration has a policy concerning digital access to data (photos, paper archives, analogue data, plans etc).*

## Policy on digitisation

### Does legislation or policy include specific provisions (policy or guidance) for digitisation? Yes/No

*If so please indicate if there different levels of policy, from digitising your existing collections of data, to disseminating information in digital formats? Please expand in the report section.*

| | |
|---|---|
| Policy or guidance? | ☐ |
| Collect your data in a digital format | ☐ |
| Convert your data to a digital format | ☐ |
| Digital information management | ☐ |
| Digital dissemination | ☐ |
| Other: (specify):____ | ☐ |

<u>*Report (Free Text)*</u>
Give further details about digitisation policy as appropriate.

## Information systems and databases

### Do you have information systems[129] and databases such as intranet, extranet and internet sites concerning landscapes (i.e. IT-driven networks[130])? Yes/No

If yes, what heritage subjects are covered?
*Please provide URLs, if applicable, in the report section.*

| Type of system | |
|---|---|
| Intranet | ☐ |
| Extranet | ☐ |
| Internet | ☐ |

---

[129] Thesaurus: 'information systems to be defined. Terms in use: 'heritage information networks / information boards / information campaigns / information exchange / information networks / information technology / tourist information signs'

[130] Thesaurus: to be defined

## Who are the partners in the IT network(s) mentioned above:

| Type of system | |
|---|---|
| Government | ☐ |
| Governmental agency | ☐ |
| INGOs | ☐ |
| NGOs | ☐ |
| Universities | ☐ |
| Regional authorities | ☐ |
| Local authorities | ☐ |
| Museums | ☐ |
| Professional membership org. | ☐ |
| Research institutes | ☐ |
| Private companies | ☐ |

## Which topics do these IT systems cover?

| Type of system | |
|---|---|
| Decision making | ☐ |
| Management - general | ☐ |
| Management - specific – i.e. Site Management | ☐ |
| Policy and guidance | ☐ |
| Research | ☐ |
| Learning and communication | ☐ |
| Other activities:_____ | ☐ |

*If required, please elaborate in the report below.*

## Is there a major (centralised, organisational level) database systems that store information on:

| Type of information | |
|---|---|
| Inventories | ☐ |
| Protected heritage | ☐ |
| Monitoring heritage sites | ☐ |
| Research results | ☐ |
| Documentation | ☐ |
| GIS[131] data | ☐ |
| Other (specify):_____ | ☐ |

*If required, please elaborate in the report below.*

*Report (Free Text)*

---

[131] Thesaurus: terms in use: Geographical informations systems

Give further details about landscape information systems and databases as appropriate

# Theme 7: Legal Frameworks

## Legislation

*This section concerns the main concepts driving change in your landscape management policy, the political priorities and strategies, larger issues in relation to the specific laws, including the theme of sustainable development, illicit activities, and CoE conventions. It covers the position of landscape policy within national political contexts. The first section details each Herein member's information concerning the Council of Europe Conventions and recommendations.*

*The central themes of the conventions are covered in the course of this questionnaire. If correspondents prefer, they can complete this section after having updated the rest of the report.*

<span style="color:green">This state has ratified the following Council of Europe conventions:</span>

| Conventions | Date of signature | Date of ratification |
| --- | --- | --- |
| Granada | --------[132] | -------- |
| Valletta | -------- | -------- |
| Florence | -------- | -------- |
| Faro | ----- | -------- |

Please provide a brief overview of how you implement these standards in the report below.

If your state has not yet ratified all of these conventions, please briefly describe the efforts being made to reach this goal.

| Convention | Progress to signature / ratification |
| --- | --- |
| Granada | |
| Valletta | |
| Florence | |
| Faro | |

---

[132] IT: insert from http://conventions.coe.int/

This table contains a selection of Council of Europe Recommendations about cultural heritage. Please indicate which of them have been reflected/ incorporated in your legislation or policy:

*These recommendations are passed by the Committee of Ministers. For more information on their adopted texts, see:*
http://www.coe.int/t/cm/adoptedTexts_en.asp#P47_2021

| Year | No. | Theme | In legislation | In policy | Unfamiliar |
|------|-----|-------|------|------|------|
| 80 | 16[133] | Specialised training | ☐ | ☐ | ☐ |
| 81 | 13 | Declining craft trades | ☐ | ☐ | ☐ |
| 86 | 11 | Urban open space | ☐ | ☐ | ☐ |
| 86 | 15 | Architectural heritage - Craft trades | ☐ | ☐ | ☐ |
| 89 | 5 | Archaeology – town / country planning | ☐ | ☐ | ☐ |
| 89 | 6 | Rural architectural heritage | ☐ | ☐ | ☐ |
| 90 | 20 | Industrial technical civil engineering heritage | ☐ | ☐ | ☐ |
| 91 | 6 | Funding architectural heritage | ☐ | ☐ | ☐ |
| 91 | 13 | 20th C architectural heritage | ☐ | ☐ | ☐ |
| 93 | 9 | Architectural heritage / natural disasters | ☐ | ☐ | ☐ |
| 95 | 3 | Documentation architectural heritage | ☐ | ☐ | ☐ |
| 95 | 9 | Cultural landscapes | ☐ | ☐ | ☐ |
| 96 | 6 | Protection against unlawful acts | ☐ | ☐ | ☐ |
| 97 | 2 | Physical deterioration - pollution | ☐ | ☐ | ☐ |

---

[133] IT: link to http://www.coe.int/ section in Committee of Ministers on recommendations

| 98 | 4 | Historic complexes, immoveable and moveable property | ☐ | ☐ | ☐ |
|----|---|---|---|---|---|
| 98 | 5 | Heritage education | ☐ | ☐ | ☐ |
| 01 | 15 | History teaching | ☐ | ☐ | ☐ |
| 03 | 1 | Tourism as factor for Sustainable development | ☐ | ☐ | ☐ |
| 04 | 3 | Geological heritage | ☐ | ☐ | ☐ |
| 05 | 13 | University heritage | ☐ | ☐ | ☐ |
| 08 | 3 | Guidelines-implementing landscape convention | ☐ | ☐ | ☐ |

Delete this question.

---

Report (*Free Text*)

Please give a brief overview about how you implement the obligations that follow from ratifying the Florence Conventions i.e. how they have been incorporated into domestic law and policy? *Describing the details of your law and how it relates to CoE policy is the main objective of the Herein national report system as a whole, therefore please be brief in this section.*

Florence

---

## Short and medium term priorities

Report (*Free Text*)

How do you see policies on Landscapes changing in the short and medium term? What are the main directions in which you are moving?

Too general question. What are "short and medium term"?

---

Delete this question.

# Case Study Module 1:  Training and Education

*'Training and education: Each Party undertakes to promote training for specialists in landscape appraisal and operations'* (Article  6, B, a)

## General training Measures

What measures have been taken to promote training for specialists in landscape appraisal and operations?

| Measures | Further description of concrete measures taken |
|---|---|
| Advanced training and further training to sustain specialisation in landscape planning, management or protection (e.g. for landscape architects, urbanists, architects, constructors, farmers, professional gardeners, lawyers, sociologists, anthropologists, archeologists, etc.) | |
| Recognition of landscape diplomas | |
| Promoting of special Bachelor/Master degree programmes on landscape | |
| Setting up PhD grants for actual project proposals focusing on landscape | |
| Setting up financial support for NGOs for multiplier-training in landscape sensitivity | |
| Other | |

## Multidisciplinary training programmes

*'Each Party undertakes to promote multidisciplinary training programmes in landscape policy, protection, management and planning, for professionals in the private and public sectors and for associations concerned;'* (Article 6, B, b)

Which measures have been taken to promote the introduction of multidisciplinary training programmes? Please indicate examples, if available:

|  | For associations? | For professionals in the private sector? | For professionals in the public sector? |
|---|---|---|---|
| Landscape Policy |  |  |  |
| Landscape Protection |  |  |  |
| Landscape Management |  |  |  |
| Landscape Planning |  |  |  |

## Schools and Universities

*Each Party undertakes to promote school and university courses which, in the relevant subject areas, address the values attaching to landscapes and the issues raised by their protection, management and planning." (article 6 ,B, c)*

Which measures have been taken to promote landscape-related training and education as part of the curriculum in the following educational schemes? Please list some examples, if available.

| Primary education? | Secondary education? | Tertiary education? |
|---|---|---|
|  |  |  |
|  |  |  |

[The questions could be expanded to give information about outputs (metric data) as well as general measures]

# Case Study Module 2:  Identification and Assessment

*1. With the active participation of the interested parties, as stipulated in Article 5.c, and with a view to improving knowledge of its landscapes, each Party undertakes:*
  *a. i) to identify its own landscapes throughout its territory;*
      *ii) to analyse their characteristics and the forces and pressures transforming them;iii) to take note of changes;*
  *b. to assess the landscapes thus identified, taking into account the particular values assigned to them by the interested parties and the population concerned.*
*2. These identification and assessment procedures shall be guided by the exchanges of experience and methodology, organised between the Parties at European level pursuant to Article 8'. (Article 6, C)*

## Identification and Analysis

Which measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

|  | At regional level | At national level |
|---|---|---|
| **Catalogues & Brochures** |  |  |
| **Atlases** |  |  |
| **Registers of landscapes** |  |  |
| **Other** |  |  |

[The different pressures acting on landscapes are set out in Theme 3.1 and 3.2 (but may need espanding there). Mechanisms for identifying, assessing, and characterising landscapes could be included in a separate CSM, or could be inserted in the main grid alongside archaeological and structural assessment mechanisms at 3.2, which also includes mechanisms for controlling quality. The identification and assessment of landscapes are key elements of the Convention, and this CSM should probably be expanded a litle to capture more detail and metrics about how this is actually implemented in different countries.]

## Case Study Module 3:  International European Co-operation

## Resources

For each of the main Government bodies responsible for landscape policies, please estimate the number of full-time equivalent[134] (FTE) staff engaged in the following activities in international exchange of information in this organisation (*e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations*).

| International: | Integrated Approach |
|---|---|
| Workshops/conferences | 0.0 |
| Joint research | 0.0 |
| Publication exchange | 0.0 |
| Staff exchange/visits | 0.0 |
| Exhibitions | 0.0 |
| Others: | 0.0 |

[Are there any additional activities which are specific to landscapes which should be added to this list]

*Report (Free Text)*
Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved

Add additional government organisation(s) with shared responsibility for landscape policy ☐

Governmental organisation – 2, 3, 4 etc: *repeat section for as many organisations you need to add*

---

[134] Thesaurus: to be defined

## Mutual assistance and exchange of information

*'The Parties undertake to co-operate in order to enhance the effectiveness of measures taken under other articles of this Convention, and in particular:*
  *a. to render each other technical and scientific assistance in landscape matters through the pooling and exchange of experience, and the results of research projects;*
  *b. to promote the exchange of landscape specialists in particular for training and information purposes;*
  *c. to exchange information on all matters covered by the provisions of the Convention".* *(Article 8)*

Has technical and scientific assistance been conducted with other states and/or regions (pooling and exchange of experience, research work on landscape …)? If yes, please indicate good practices.

| Yes | Good practice: |
|-----|----------------|
| No  |                |

Have there been exchanges of landscape specialists? If yes, please indicate good practices.

| Yes | Good practice: |
|-----|----------------|
| No  |                |

## Transfrontier landscapes

*The Parties shall encourage transfrontier co-operation on local and regional level and, wherever necessary, prepare and implement joint landscape programmes.' (Article 9)*

Have actions to encourage transfrontier co-operation been conducted?

|                             | between states | at national level | at regional level | between regions of the state |
|-----------------------------|----------------|-------------------|-------------------|------------------------------|
| Yes/No                      | Yes<br>No      | Yes<br>No         | Yes<br>No         | Yes<br>No                    |
| Example of Good Practice    |                |                   |                   |                              |

Have programmes of transfrontier co-operation with other states and/or regions been set up?

| Yes | No |
|-----|----|
|     |    |

## Landscape Award of the Council of Europe

1. *The Landscape award of the Council of Europe is a distinction which may be conferred on local and regional authorities and their groupings that have instituted, as part of the landscape policy of a Party to this Convention, a policy or measures to protect, manage and/or plan their landscape, which have proved lastingly effective and can thus serve as an example to other territorial authorities in Europe. The distinction may be also conferred on non-governmental organisations having made particularly remarkable contributions to landscape protection, management or planning.*

2. *Applications for the Landscape award of the Council of Europe shall be submitted to the Committees of Experts mentioned in Article 10 by the Parties. Transfrontier local and regional authorities and groupings of local and regional authorities concerned, may apply provided that they jointly manage the landscape in question.*

3. *On proposals from the Committees of Experts mentioned in Article 10 the Committee of Ministers shall define and publish the criteria for conferring the Landscape award of the Council of Europe, adopt the relevant rules and confer the Award.*

4. *The granting of the Landscape award of the Council of Europe is to encourage those receiving the award to ensure the sustainable protection, management and/or planning of the landscape areas concerned. (article 11).*

Have one or more landscape awards been instituted at national and/or regional level?

|  | Yes | No |
|---|---|---|
| At national level |  |  |
| At regional level |  |  |

Do they refer to the European Landscape Convention?

|  | Yes | No |
|---|---|---|
| At national level |  |  |
| At regional level |  |  |

Do you include your national proposal for landscape award in first Council of Europe competition?
Yes / NO
If yes, what it was -  name and short description?

Do you have any problems when you are selected national landscape projects as propolsals for landscape award?

# Case Study Module 4:  Policies for planning and managing landscapes

[Is there a need for a specific CSM to explore in more detail whether existing policies for planning and managing landscapes are adequate? This could include questions which actually measure performance in this sphere]

## Performance measures

Questions

## Policies

Are additional policies required?

Can existing policies be altered to be more responsive to the Florence Convention?

How can organisations be assisted to enhance their policies in relation to ELC implementation

Is there a national implementation plan? How does it operate?

Are there mechanisms to feed information on implementation back into policy development? What are they?

## Management (link between policy and impacts on ground)

Are there specific tools to identify the drivers for change in landscapes and measure the impacts of change on landscapes (eg Countryside Quality Counts etc)? What are they?

## Quality Objectives

*(this could include the section on Quality Objectives from 3.2 in the main Grid, with additional questions)*

Is there a definition of landscape Quality? What is it?

ETC ETC ETC