



COUNCIL OF EUROPE      CONSEIL DE L'EUROPE

Strasbourg, 28 September 2009

CEP-CDPATEP (2009) COE/ELCDatabase 4  
(in English only)

## **EUROPEAN LANDSCAPE CONVENTION**

*Council of Europe*

*Paris, Council of Europe Office*

*28 September 2009*

### **EXPERT MEETING FOR THE ESTABLISHMENT OF A COUNCIL OF EUROPE INFORMATION SYSTEM ON THE EUROPEAN LANDSCAPE CONVENTION**

## **REPORT**

*Document by the General Secretariat  
Cultural Heritage, Landscape and Spatial Planning Division*

## 1. Opening of the meeting

Mr Jean-François SEGUIN, Chair of the Conference of the Council of Europe on the European Landscape Convention, welcomed the participants (see List of Participants in Appendix 1 to this report) and presented the agenda of the meeting (see Appendix 2) .

## 2. Establishment of a Council of Europe Information System on the European Landscape Convention

The Secretariat of the Council of Europe informed the participants that, on 23 September 2009, the Committee of Ministers of the Council of Europe had taken note of the abridged report of the 2<sup>nd</sup> plenary session of the Steering Committee for Cultural Heritage and Landscape (CDPATEP, Strasbourg, 12-13 May 2009) (CM/Del/Dec(2009)1066). The report states that the CDPATEP adopted the Guiding Principles for a Council of Europe Database on the European Landscape Convention (Appendix 3 to this report) which should be implemented by a group of specialists with the task of proposing the machinery to be developed for the Florence Convention in parallel to what is already being applied to the cultural heritage conventions.

The Chair presented the aim of the Paris meeting which was to prepare the specification for the Information System on the European Landscape Convention. He will inform the participants at the Eighth Meeting of the Workshops for the implementation of the European Landscape Convention (Malmö, 8-9 October 2009) of the development of this Information System.

The participants:

- examined the working documents of the meeting prepared by the Experts of the Council of Europe, as they appear in Appendix 4 to this report:
  - “*Projet de cahier des charges pour la réalisation d’un système d’information sur la Convention européenne du paysage*”, prepared by Mr Yves LUGINBÜHL (version of 6 September 2009);
  - “ELC Database3 HEREIN3 Grid – Integrated tool - Member State or semi-autonomous unit (region etc)”, prepared by Mr Adrian OLIVIER (version of 27 September 2009);
  - Proposals for a draft glossary, prepared by Mrs Nataša BRATINA JURKOVIČ and Mr Pere SALA MARTÍ (versions of 1<sup>st</sup> and 6 September 2009);
- amended the documents entitled “*Projet de cahier des charges pour la réalisation d’un système d’information sur la Convention européenne du paysage*” and ELC Database and decided to combine the documents into one new document to be entitled “Draft template for the specification of the ELC Information System”;
- considered that the definition of the words would be part of this process;
- asked Mr Yves LUGINBÜHL and Mr Adrian OLIVIER to send the revised versions of the two documents to the Secretariat by 15 October 2009;
- asked the members of the working group to send their comments on the revised versions of these two documents which will be sent by the Secretariat of the Council of Europe, to Mr Luginbühl (luginbuh@univ-paris1) and Mr Olivier (adrian.olivier@english-heritage.org.uk) with a copy to the Secretariat of the Council of Europe (maguelonne.dejeant-pon@coe.int) by 1 December 2009;
- asked the experts to prepare, on the basis of the received comments, a revised version for possible amendment and adoption by the CDPATEP at its 3<sup>rd</sup> Meeting (Strasbourg, May 2010);
- considered that the Parties to the Convention should be invited to try out the questionnaire in order to test it before its installation as an Information System.

## 3. Other business

None.

#### **4. Next meeting**

The participants decided that the next meeting should be held in the Council of Europe Office in Paris on 29 January 2010 starting at 9.30 hours.

## APPENDIX 1

### LIST OF PARTICIPANTS

#### **BELGIUM / BELGIQUE**

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#### **FRANCE**

Mr Jean-François SEGUIN, Président de la Conférence du Conseil de l'Europe sur la Convention européenne du paysage, Chef du Bureau des paysages et de la publicité, Direction générale de l'aménagement, du logement et de la nature, Direction de l'habitat, de l'urbanisme et des paysages, Sous-direction de la qualité du cadre de vie, Ministère de l'écologie, de l'énergie, du développement durable et de l'aménagement du territoire, 20 avenue de Ségur, F - 75302 PARIS 07 SP  
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SECRETARIAT GÉNÉRAL DU CONSEIL DE L'EUROPE**

**DGIV - Education, Culture and Heritage, Youth and Sport / DG IV - Éducation, Culture et Patrimoine, Jeunesse et Sport**

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**APPENDIX 2**

**AGENDA**

- 1. Opening of the meeting**
- 2. Establishment of a Council of Europe Information System on the European Landscape Convention**
- 3. Other business**
- 4. Next meeting**

### APPENDIX 3

#### **DECISION OF THE STEERING COMMITTEE FOR CULTURAL HERITAGE AND LANDSCAPE (CDPATEP) ON THE GUIDING PRINCIPLES OF THE EUROPEAN LANDSCAPE CONVENTION INFORMATION SYSTEM**

*2<sup>nd</sup> plenary session of the Steering Committee for Cultural Heritage and Landscape  
(CDPATEP, Strasbourg, 12-13 May 2009)*

**(FINAL VERSION)**

The Steering Committee for Cultural Heritage and Landscape (CDPATEP),

1. Considering that the aim of the Council of Europe is to achieve greater unity between its members for the purpose of safeguarding and realising the ideals and principles which are their common heritage;
2. Having regard to the European Landscape Convention (ETS No 176) adopted by the Committee of Ministers of the Council of Europe on 19 July 2000 and opened for signature by Council Member States in Florence on 20 October 2000;
3. Considering that the Convention makes an important contribution to the Council of Europe's objectives of promoting democracy, human rights and the rule of law and seeking common solutions to the main problems facing European society today;
4. Underlining that, in taking account of natural, cultural and landscape value of regions, the Council of Europe seeks to preserve the quality of life and human well-being;
5. Referring to the provisions of the Convention on monitoring its implementation (Article 10.1) and mutual assistance and exchange of information (Article 8), under which the parties undertake to co-operate in order to enhance the effectiveness of measures taken and, in particular, exchange information on all matters covered by the provisions of the Convention;
6. Considering that Recommendation CM/Rec(2008)3 of the Committee of Ministers to Member States on the guidelines for the implementation of the European Landscape Convention proposes that each party should contribute to the setting up of a database to appear on the website of the Council of Europe's European Landscape Convention; pointing out that the recommendation mentions that the database should be a "toolbox" providing technical and scientific assistance through the collection and exchange of landscape experience and research, as provided for in Article 8 of the European Landscape Convention concerning mutual assistance and exchange of information;
7. Takes note of the guiding principles which appear in the document in the Appendix.

## *Appendix*

### *European Landscape Convention Information System*

#### **Introduction**

1. The European Landscape Convention represents a major contribution to the attainment of the goals of the Council of Europe, which are to promote democracy, human rights and rule of law and to seek common solutions to the major problems of Europe's society. Therefore, as required by Article 10.1 of the Convention on the monitoring of its implementation, and by the provisions in the terms of reference of the Steering Committee for Cultural Heritage and Landscape (CDPATEP) on monitoring of the cultural heritage and landscape conventions, it is expedient to have an information system established for documenting measures taken, experience gained and trials conducted in support of the Convention's implementation, under the aegis of the Council of Europe Conference on the European Landscape Convention.

Article 8 of the Convention on mutual assistance and exchange of information provides that the Parties undertake to co-operate in order to enhance the effectiveness of measures taken and in particular to exchange information on all matters covered by the provisions of the Convention; accordingly, this European Landscape Convention Information System will foster international co-operation in landscape matters.

2. A document presenting the landscape policies pursued in the Council of Europe member states, which sets out the essential facts concerning the status of landscape in those countries, is regularly produced by the Council of Europe Secretariat [*Document of the 5<sup>th</sup> Council of Europe Conference on the European Landscape Convention - CEP-CDPATEP (2009) 3Bil*].

3. Recommendation CM/Rec(2008)3 of the Committee of Ministers to Member States on the guidelines for the implementation of the European Landscape Convention proposes that each party contribute to the setting up of a database to appear on the website of the Council of Europe's European Landscape Convention. It indicates that the database would be a "toolbox" helping to provide mutual technical and scientific assistance through the collection and exchange of landscape-related experience, experimentation and research work, as provided for in the aforementioned Article 8 of the Convention on mutual assistance and exchange of information. The European Landscape Convention Information System will constitute that toolbox.

The creation of a European Landscape Convention Information System requires that its objectives and implementation procedures be settled, that is:

- 1) its architecture,
- 2) its accessibility,
- 3) its form,
- 4) its content,
- 5) the languages used,
- 6) its interactive mode of operation,
- 7) the links established with existing networks,
- 8) its development in the medium term,
- 9) its implementation.

#### **I. OBJECTIVES OF THE INFORMATION SYSTEM**

Having regard to the prerequisites stipulated above, it is proposed to create within the Council of Europe an interactive information system aiding the implementation of the European Landscape Convention and conforming to the Convention's main articles:

- Article 1: Definitions of the terms protection, management and planning;
- Article 6: Specific measures:
  - C, Identification and assessment,
  - D, Landscape quality objectives,
  - E, Implementation,
- Article 8: Mutual assistance and exchange of information;
- Article 10: Monitoring of the implementation of the Convention.



The information system should permit the fulfilment of the following objectives:

Main objectives:

- 1) put at the CDPATEP disposal a tool for the monitoring of the implementation of the European Landscape Convention;
- 2) highlight actual effects of the implementation of the European Landscape Convention;
- 3) maintaining and extending landscape co-operation networks, and fostering transnational co-operation;
- 4) provide useful information for research and action.

Particular objectives:

- affording administrations and the public access to sources of essential facts and experiences of landscape protection, management and planning;
- acting as an “observatory” in order to analyse and forecast the advantages which a rapidly changing society can derive from taking care of the landscape;
- making it easier to monitor the development of landscape policies “in keeping” with the European Landscape Convention;
- creating a landscape portal in order to disseminate information effectively, facilitate the organisation of interactive professional forums and data networks, and encourage people, especially youth, to take an interest in landscape;

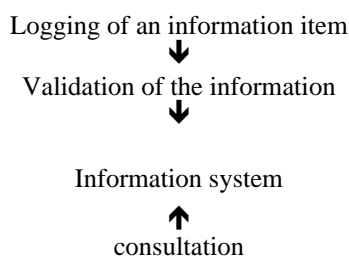
This information system will result in the establishment of a European Landscape Convention Information System for handling certain subject areas of relevance to landscapes and their development.

## **II. ACCESSIBILITY OF THE INFORMATION SYSTEM**

The principle of the European Landscape Convention Information System’s information system is founded on accessibility of the information to all publics; however, a distinction should be drawn between:

- entities providing input into the information system and the public consulting it,
- factual information (policies, official texts) as opposed to programmatic and problematic information.

The principle of input and consultation is applied as outlined below:



### **1. Entities contributing to the information system**

- Council of Europe Secretariat, CDPATEP, Committee of Ministers,
- Council of Europe official Parties,
- Political authorities,
- Central, local and regional public authorities of the Council of Europe countries,

- General public, NGOs, all agents in the economic or social sectors,
- Educational and scientific bodies,

According to the validation procedures specified below.

## **2. Public consulting the information system**

As a matter of principle, the information system is accessible to all types of public.

### **III. ARCHITECTURE OF THE INFORMATION SYSTEM**

The information system of the European Landscape Convention is constituted by networked databases and a forum, linked in turn to national, regional or local and thematic websites, with entry-points marked by specific tabs.

- The advantage of such a system is to avoid constituting unduly voluminous databases and to allow distinct, separate management of each database;
- It also allows interconnection of the whole of the existing databases and networks with direct or indirect bearing on the question of landscapes.

This Internet network will be associated with a database containing “original” items which is specific to the European dimension of the Information System, gathering together the data produced by the Council of Europe Secretariat.

An operator will be selected by the Council of Europe on the basis of a set of specifications itemising the tasks to be completed for the system’s construction and also its maintenance. Drawing up the specifications is one of the short-term objectives of the group of experts.

### **IV. CONTENT OF THE INFORMATION SYSTEM OF THE EUROPEAN LANDSCAPE CONVENTION INFORMATION SYSTEM**

The Information System functions have the following components:

- one (or more) databases made up of:
  - a compendium of the policies of the Parties to the Convention,
  - a roundup of Council of Europe publications on landscape,
  - a diary of Council of Europe landscape-related events;
  - information on Interreg and other Programmes of the European Union and other organisations;
- a record of experience or experimentation with landscape protection, management and planning actions, conducted in accordance with the principles of the European Landscape Convention or innovative where landscape is concerned;
- a discussion forum available, on the one hand to the Parties to the Convention and to authorized bodies by the Parties, on the other to all types of public according to the procedures below specified;
- a thesaurus/glossary, taking into account the CEMAT Spatial development glossary;
- a portal for accessing projects and initiatives sustained by all types of players and validated according to the procedure discussed below;

The diary section may be provided at other levels (regional, local): see below.

#### **1. Database on the policies of the Parties to the European Landscape Convention**

The database will be stocked with:

- a) Information on the landscape policies of the various states, derived from the work of the Member States’ representatives, gathered by means of the Secretariat’s survey of Council of Europe Parties conducted by questionnaire;
- b) Information on sectoral policies with a landscape-related component (for example, agricultural policy embodying provisions for landscape enhancement or construction policy with provisions taking landscape into account) and also derived from the same survey;

- c) Information should be validated with regard to its precision and correctness. Several levels of validation can be specified:
- the first, priority, level of validation is the national, regional or local level: the representatives of the Parties to the European Landscape Convention will satisfy themselves as to the validity of the information in relation to the corpus of landscape policies and other policies embodying a landscape dimension, whatever the levels where these policies are framed, the representatives of the Parties and the authorized authorities and bodies are responsible for the quality of the information system available information and its validation,
  - another level is that of the Council of Europe Secretariat which will verify the conformity of the information to the objectives of the database. It may be assisted by a group of experts which will provide support in testing the validity of the information.

## **2. Database on experimental landscape protection, management or planning**

It will concern experiments in landscape protection, management and planning carried out by member states, local and regional authorities or NGOs according to the principles of the European Landscape Convention or according to innovative methods not necessarily identified with the European Landscape Convention but conducive to improvement or enrichment of the methods. The pinpointing of these experiments will be left to the initiative of all publics so as to allow their protagonists all possible scope for expression.

## **3. Discussion forum**

- a) The discussion forum was designed as a forum with two entry-points. One reserved to the Parties, and to the authorized authorities and bodies. “Virtual space enabling a free discussion on several miscellaneous subjects”, this forum is run by a moderator, either coming from the Group of Experts or chosen for his/her specific skills, who organises discussions on current subjects during a limited time which ended when no more information is added. At this stage, the discussion forum is available to all types of public on the issues discussed by Parties. Nonetheless, the possibility to ask new questions is restricted to few weeks and, in particular, during the workshop sessions of the European Landscape Convention.
- b) Designed on an interactive pattern, the discussion forum will be consultable by all publics. The running of the forum rests with the Secretariat assisted by a moderator, either coming from the group of experts or chosen for his/her specific skills on the discussed issues, under arrangements to be considered when the specifications for setting up the information system are established. Activities in this connection may include thematic discussions with reference to current concerns, and acute landscape issues.
- c) Any other kind of discussion forum is left to the initiative of the Parties, the political authorities at other levels or the other bodies and NGOs interested in landscape matters. The information system may set up links with these other forums.
- d) Utilisation of the informational and speculative material delivered by the contributors to the forum will be handled by the group of experts, which will make analyses of this material and produce synopses of it for posting on the site. Study of utilisation practices will be part of the questions considered in making out the specifications of the information system.

## **4. Thesaurus/glossary**

- a) To aid communication and comprehension of the terms used in the information from the various Member States which goes towards the completion of the databases, a thesaurus/glossary will be compiled with reference to the terms defined in the European Landscape Convention, viz.:
- Term equivalent to “landscape” in each country and definition(s) of the term according to the scientific publications of the country concerned,
  - Landscape policy,
  - Landscape quality goal,
  - Landscape protection,
  - Landscape management,
  - Landscape planning,
  - And any other term that may appear relevant (eg landscape atlas = *catalogue de paysage*).

The method implemented consists in analysing the European Landscape Convention text and then in extracting the terms used in the official languages of the Council of Europe, that is to say English and French. As a first stage, an experimentation will be done with two other languages, using terms from the translations of the European Landscape Convention, in order to see the relevance of the construction of a glossary in all the Member State of the Council of Europe languages.

- b) Others terms may be added to the above depending on the significance attached to them by the national correspondents. The latter will need to verify the validity of the information they deliver and will be able to consult the specialists of their countries.
- c) Links will be established with the thesauruses of the HEREIN and ECLAS databases.
- d) The organisation of the thesaurus will be founded mainly on keywords drawn from the words and phrases of the European Landscape Convention.
- e) Management of the thesaurus is ensured by another group of experts than the one assisting with the running of the information system but the groups will be in contact under arrangements discussed when the specifications of the information system are worked out.

**5. Portal for accessing databases, open to projects and initiatives identified in conjunction with the Parties and associated with the implementation of the Convention**

- a) Miscellaneous information on landscape protection, management and planning which may be directly entered in the database by public authorities and the public according to the criteria to be proposed by the Secretariat and the experts' working group;
- b) Council of Europe publications;
  - reference texts (of the European Landscape Convention, explanatory report and sundry recommendations, particularly for the implementation of the convention, conference reports, etc.);
  - records and communications of the meetings of Council of Europe workshops on the implementation of the European Landscape Convention;
  - records and communications of the Council of Europe national seminars on the implementation of the European Landscape Convention;
- c) News about the Council of Europe Landscape Prize: candidates, winners, winning entries;
- d) Chart of signatures and ratifications of the European Landscape Convention ;
- e) Bibliographies of non-Council of Europe publications: *link to external sites*:
  - scientific publications,
  - publications of research reports,
  - books on various topics, particularly landscape painting;
- f) Institutions specialising in the study, protection, management and planning of landscapes and especially in the implementation of the European Landscape Convention: *link to external websites*;
- g) Identification and mapping of landscapes placed under special protection status (protected landscapes, part of the UNESCO World Heritage, etc.): *link to external websites*;
- h) Scientific laboratories specialising in landscape research: *link to external websites*;
- i) Transfrontier experiences: *link to external websites*;
- j) Photographic landscape observatories: *link to external websites*.

**6. News spot**

This will function at three levels:

- A diary of events organised or sponsored by the Council of Europe Secretariat concerning the European Landscape Convention (colloquies, workshops, seminars and exhibitions in progress or announced);
- A diary of events organised by the other Parties and other local and regional authorities; these will be tagged with a link to the relevant websites;
- A diary of events concerned by the proceedings of the thematic forum and tagged with a link to the relevant websites.

## **V. LANGUAGES USED IN THE DATABASES**

- a) The languages used at the Council of Europe are English and French. These will be the languages used for the databases, but the information coming from a State Party will also appear in the national language.
- b) For the forum hosting discussion between the Parties, the languages used will be English and French together with the language of the country or community concerned.
- c) For the other discussion forums hyperlinked with the information system, the initiative of having translation into the Council of Europe official languages carried out rests with those in charge of the forums.
- d) A link is established with the thesaurus/glossary.

## **VI. LINKS WITH EXISTING NETWORKS**

Prime links will be established with intergovernmental or non-governmental networks and databases.

The databases of the Council of Europe, HEREIN and CEMAT, the governments and the LE NOTRE website of ECLAS or of certain NGOs will be given pride of place.

- a) The principle of the link is founded on the central theme covered by the network, institution or NGO;
- b) The institutional or NGO networks are the following:

*Council of Europe:*

- HEREIN: link under the heading of protection (heritage database);
- CEMAT: themes to be determined according to an instruction of the Conference;

*Parties:*

- Other links with the institutions of the Parties (ministries especially).

*Non-governmental organisations:*

- ECLAS: link to the thesaurus principally, and training matters;
- NGOs: links provided with the NGOs holding observer status with the Council of Europe in respect of the European Landscape Convention; the link will operate at the level of the Secretariat.

## **VII. MEDIUM-TERM DEVELOPMENT**

- a) The information system will be put into effect starting with the preparation of a study specifying its architecture and proposing answers to the outstanding questions that will have been debated at the Conference of the European Landscape Convention in March 2009.
- b) Data collection might begin by inquiry among the correspondents of the Parties about national policies, then compilation of the database on national or regional policies.

- c) Work on the other databases, the glossary and the discussion forum will be spread out over progressive stages in collaboration with the technical operators. A timetable of these stages might be proposed together with the set of specifications for the information system. A trial model should be set up for testing and validation. These stages should lead to the creation of the European Landscape Convention Information System whose acronym will be OCEP in French and ELCO in English.
- d) In future, links may be established with other NGOs according to the state of progress with implementation of the European Landscape Convention and the subject areas covered by these NGOs.

#### **VIII. ACTUATION**

- a) The creation of the information system requires the development of a user-friendly technical and ergonomic model comprising tabs for access to the various databases and the other sections, in particular the discussion forum and the glossary/thesaurus. It should allow the incorporation of all forms of documents relating to the landscapes issue, such as maps, photographs, sketches, graphs and possibly 3D representations, etc. The system should be accessible to visually challenged persons, as already appears possible now with the development of new technologies.
- b) Actuation will begin by laying down the specifications of the information system, to which the present group of experts will contribute, assisting the Council of Europe Secretariat and the CDPATEP. This group might work in collaboration with the technical operator and form the agency looking after the validation and quality control of the data or leading the discussion forum. The choice of the group of experts rests with the Council of Europe Secretariat.

*Appendix*

*Complementary synoptic explanatory table*

Definitions	measures	nationals	European Co-operation	Exchange of	experiences	Status and connections
	<b>General measures</b>	<b>Specific measures</b>		Examples of good practice	Evaluation of landscapes – cartography maps	Status of ratification,
Landscape	Legislation – recognition of landscapes in law	Awareness-raising	International policies and programmes	Ministry responsibilities	Landscape Information system	contact person
Landscape policy	establish and implement landscape policies	Training and Education	Mutual assistance and exchange of information	NGO's participation	Protected landscapes: Natural heritage Cultural heritage	Connection addresses
Landscape quality objectives	participation of the general public	Identification and assessment	Transfrontier landscapes	Research institutions	Outstanding landscapes	Register of workshops
Landscape protection	Integration landscape into regional and town planning	Landscape quality objectives	Monitoring of the implementation of the Convention	Education institutions	Photo presentation landscape	List of national web sites
Landscape management	Integration landscape into cultural, environmental, agricultural, social and economical policies	Implementation – to introduce instruments aimed protection, management, planning	Landscape Award of the Council of Europe	National Landscape Award – presentation of national projects	Exhibitions on landscape projects	International discussion forum
Landscape planning				International cooperation	Publication on ELC and it's implementation	

## APPENDIX 4

### WORKING DOCUMENTS FOR THE MEETING

#### 1. Document sent to the Secretariat of the Council of Europe by Mr Yves LUGINBHÜL on 6 September 2009

-----Original Message-----

From: Yves Luginbuhl [<mailto:Yves.Luginbuhl@univ-paris1.fr>]

Sent: dimanche 6 septembre 2009 16:27

To: DEJEANT-PONS Maguelonne

Subject: réunion du 28 septembre

#### Conseil de l'Europe

#### Projet de cahier des charges pour la réalisation d'un système d'information sur la Convention européenne du paysage

##### Préambule :

Le Comité directeur du patrimoine culturel et du paysage a pris note de l'opportunité de mettre en place un système d'information sur la Convention Européenne du Paysage.

##### 1°) Il rappelle :

les dispositions de la Convention concernant le suivi de sa mise en œuvre (article 10.1) et l'assistance mutuelle et l'échange d'informations (article 8), selon lesquelles les Parties s'engagent à coopérer pour renforcer l'efficacité des mesures prises et en particulier à échanger des informations sur toutes les questions visées par les dispositions de la Convention ;

##### 2°) Il considère :

que la Recommandation CM/Rec(2008)3 du Comité des Ministres aux Etats membres sur les orientations pour la mise en œuvre de la Convention européenne du paysage propose que chacune des Parties contribue à la constitution d'une base de données figurant sur le site Internet de la Convention européenne du paysage du Conseil de l'Europe ; rappelant que la Recommandation mentionne que cette Base de données constituera une « boîte à outils » favorisant une assistance technique et scientifique par la collecte et l'échange d'expériences et de travaux de recherche en matière de paysage, comme prévu à l'article 8 de la Convention mentionné ci-dessus sur l'assistance mutuelle et l'échange d'informations ;

##### 3°) Il prend note

des principes directeurs figurant dans le document réalisé par un groupe d'experts en vue de la réalisation du système d'information sur la Convention Européenne du Paysage.

##### Rappel des objectifs du système d'information sur la Convention Européenne du Paysage :

Il est proposé de créer au Conseil de l'Europe un Système d'information interactif servant la mise en œuvre de la Convention européenne du paysage et s'inscrivant dans les principaux articles de la Convention :

- article 1 : Définitions des termes de protection, gestion et aménagement ;
- article 6 : Mesures particulières :
  - C., Identification et qualification,
  - D., Objectifs de qualité paysagère,



- E., Mise en œuvre,
- article 8 : Assistance mutuelle et échange d'informations ;
- article 10 : Suivi de la mise en œuvre de la Convention.

Ce système d'information devrait permettre de **remplir les objectifs suivants** :

- permettre aux administrations et au public d'accéder à des sources de données et d'expériences fondamentales relatives à la protection, la gestion et l'aménagement du paysage ;
- jouer un rôle « d'observatoire » afin d'analyser et de prévoir les avantages qu'une société en mutation rapide peut avoir à prendre soin du paysage ;
- faciliter le suivi du développement des politiques du paysage « en accord », avec la Convention européenne du paysage ;
- entretenir et développer des réseaux de coopération en matière de paysage, et de favoriser la coopération transnationale ;
- créer un portail du paysage en vue de diffuser efficacement l'information, de faciliter la constitution de forums professionnels interactifs et de réseaux de données, et d'encourager les personnes, surtout les jeunes, à s'intéresser au paysage ;
- fournir des informations utiles pour la recherche et l'action.

Ce Système d'information permettant de traiter de certaines thématiques relatives aux paysages et à leur évolution.

### **Cahier des charges pour l'élaboration et la mise en œuvre du système d'information de la Convention Européenne du Paysage :**

**Remarque importante** : les prescriptions destinées au travail de l'opérateur figurent ci-dessous en *caractères italiques gras*.

**1\*) Le présent projet de cahier des charges précise les modalités d'élaboration et de mise en œuvre de ce système d'information qui devra répondre aux objectifs précédents et aux conditions suivantes :**

- 10) son accessibilité,
- 11) sa forme,
- 12) son contenu,
- 13) les langues utilisées,
- 14) son mode de fonctionnement interactif,
- 15) les liens établis avec des réseaux existants,
- 16) son développement dans le moyen terme,
- 17) sa mise en œuvre.

**2\*) Ce protocole est établi entre l'opérateur chargé de l'élaboration du système interactif d'information et le Secrétariat Général du Conseil de l'Europe, qui sera assisté et conseillé par un groupe d'experts sur la question du paysage.**

**3\*) L'opérateur qui sera chargé de cette élaboration prendra en compte les modalités d'exécution suivantes :**

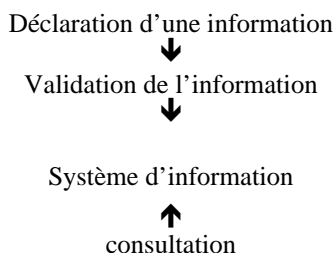
#### **I. ACCESSIBILITÉ DU SYSTÈME D'INFORMATION**

Le principe du Système d'information de la Convention européenne du paysage repose sur une accessibilité des informations à tout public ; cependant, il convient de distinguer :

- les entités qui alimentent le système d'information du public qui le consulte, d'une part,

- les informations factuelles (politiques, textes officiels) et les informations programmatiques et problématiques d'autre part.

Le principe d'alimentation et de consultation se fait selon le schéma suivant :



*Le système d'information devra répondre à ce schéma et permettre de distinguer d'une part les diverses entités qui alimentent le système du public qui le consulte et d'autre part les informations factuelles et les informations programmatiques et problématiques. Cette distinction se fera par une accessibilité sélective fondée sur l'attribution de codes respectifs.*

### 1. Entités alimentant le système d'information

- Secrétariat général du Conseil de l'Europe, CDPATEP,
- Parties officielles du Conseil de l'Europe,
- Autorités politiques,
- Administrations publiques des États, des pouvoirs locaux et régionaux du Conseil de l'Europe,
- Grand public, ONG, tous acteurs des secteurs économique ou social,
- Organismes d'enseignement et scientifiques,

Selon des procédures de validation qui sont précisées ci-après.

### 2. Public consultant le système d'information

Par principe, le système d'information est accessible à tous les types de public.

## II. FORME DU SYSTÈME D'INFORMATION

Le Système d'information de la Convention européenne du paysage est constitué par des bases de données mises en réseau et un forum, eux-mêmes articulés avec les sites Internet nationaux, régionaux ou locaux et thématiques, avec des entrées identifiées **par des onglets spécifiques**.

- L'avantage d'un tel système évite la constitution de trop volumineuses bases de données et permet une gestion spécifique et autonome de chacune d'elles ;
- il permet également de relier l'ensemble à des bases de données et à des réseaux existants ayant un lien direct ou indirect avec la question des paysages.

Ce réseau internet sera associé à une base de données « originales », spécifique à la dimension européenne du Système d'information, qui rassemblera les données élaborées par le Secrétariat Général du Conseil de l'Europe.

*La forme du système d'information devra permettre à tout moment de l'alimentation et de la consultation d'accéder aux différentes rubriques du système à l'aide des onglets.*

## III. CONTENU DU SYSTÈME D'INFORMATION DE LA CONVENTION EUROPÉENNE DU PAYSAGE

Les fonctions du Système d'information comprennent les éléments suivants :

- une (ou des) Base(s) de données comportant :
  - un recueil sur les politiques des Parties à la Convention,

- le rassemblement des publications du Conseil de l'Europe sur le paysage,
- un agenda des manifestations du Conseil de l'Europe autour des paysages ;
- des informations sur les projets Interreg et autres programmes de l'Union européenne ;
- une base d'expériences de protection, gestion et aménagement de paysages, conduites en accord avec les principes de la Convention européenne du paysage ou innovantes en matière de paysage ;
- deux forums de discussion, l'un entre les Parties à la Convention et l'autre en lien avec les autorités locales et régionales ainsi qu'avec les ONG ;
- un thésaurus/glossaire tenant compte du Glossaire du développement territorial de la CEMAT ;
- un portail d'accès à des travaux et initiatives, alimentés par tous types d'acteurs et validés selon la procédure examinée ci-après ;

La rubrique « agenda » peut exister à d'autres échelles (régionale, locale) : voir ci-après.

### **1. Base de données sur les politiques des Parties à la Convention européenne du paysage**

Cette base de données sera remplie :

- d) Avec les informations sur les politiques de paysage des divers Etats issues du travail des représentants des Etats membres à partir de l'enquête conduite par questionnaire par le Secrétariat Général auprès des Parties du Conseil de l'Europe ;
- e) Avec des informations sur les politiques sectorielles présentant un volet sur les paysages (par exemple, politique agricole contenant des dispositions en faveur de l'amélioration du paysage ou politique de construction présentant des dispositions prenant en compte le paysage) et également issues de la même enquête ;
- f) Les informations doivent être validées pour leur rigueur et exactitude ; plusieurs niveaux de validation peuvent être identifiés :
  - le premier niveau de validation, prioritaire, est le niveau national, régional ou local : les représentants des Parties de la Convention européenne du paysage s'assureront de la validité des informations par rapport au corpus des politiques paysagères et autres politiques contenant une dimension paysagère quelles que soient les échelles auxquelles ces politiques sont élaborées,
  - un autre niveau est celui du Secrétariat du Conseil de l'Europe qui vérifiera la conformité des informations par rapport aux objectifs de la base de données. Il pourra être assisté par un groupe d'experts qui assurera un soutien dans l'examen de la validité des informations.

*L'opérateur aura pour charge d'élaborer la structure de la base de données en distinguant les divers types d'informations enregistrées selon des rubriques signalées par des onglets spécifiques ; chaque donnée sera identifiée selon le pays. Une procédure devra être proposée pour permettre aux représentants des Parties de la Convention Européenne du Paysage de n'enregistrer que des informations validées.*

### **2. Base d'expériences de protection, de gestion ou d'aménagement des paysages**

Il s'agira d'expériences de protection, gestion et aménagement des paysages mises en œuvre par des Etats membres, des collectivités territoriales ou des ONG selon les principes de la Convention européenne du paysage ou selon des méthodes innovantes ne se réclamant pas forcément de la Convention européenne du paysage mais permettant d'améliorer ou d'enrichir les méthodes. L'identification de ces expériences sera à l'initiative de tout public de manière à permettre l'expression la plus large des acteurs de ces expériences.

*L'opérateur aura également pour charge d'élaborer la structure de la base de données : chaque donnée sera identifiée par sa localisation, ses caractéristiques paysagères et administratives ; elle pourra faire l'objet d'une annexe comprenant des cartes et des photographies appropriées et fournies par le public alimentant la base. La base de données devra permettre de naviguer de la partie textuelle à la partie d'illustrations.*

### **3. Forum de discussion**

- e) Le forum de discussion est destiné aux Parties. Il permettra d'informer un site Internet interactif sur des activités ou des réflexions concernant le paysage et les expériences de protection, gestion, aménagement des paysages, les échanges d'information, les coopérations transfrontalières, c'est-à-dire tout sujet relatif aux paysages européens ou extra-européens.

- f) Réalisé selon une forme interactive, ce forum de discussion sera consultable par tout public. L'animation du forum est du ressort du Secrétariat Général assisté par le groupe d'experts selon des modalités à examiner lors de l'établissement du cahier des charges de l'élaboration du système d'information. Cette animation peut comprendre des discussions thématiques en fonction de l'actualité et des questions vives du paysage.
- g) Toute autre forme de forum de discussion est laissée à l'initiative des Parties, des autorités politiques d'autres échelles ou des autres organes et ONG s'intéressant aux questions de paysage. Le système d'information peut établir des liens avec ces autres forums.
- h) La valorisation des informations et réflexions livrées par les intervenants au forum se fera par le groupe d'experts qui en fera des analyses et en tirera des synthèses qui seront placées sur le site. L'étude des modalités de cette valorisation fera partie des questions examinées lors de l'établissement du cahier des charges du système d'information.

*L'opérateur sera chargé d'élaborer et de structurer le site interactif de manière à enregistrer dans une rubrique spécifique les réflexions et expériences fournies par le public en aménageant un dispositif limitant leur durée de consultation ; une rubrique sera organisée pour la valorisation des informations et réflexions livrées par les intervenants au forum par le groupe d'experts. Chacune de ces rubriques sera accessible par un onglet spécifique. Un lien internet sera prévu dans une rubrique spécifique pour accéder aux forums de discussion proposés par les Parties, les autorités politiques d'autres échelles ou les autres organes et ONG s'intéressant aux questions de paysage.*

#### **4. Thésaurus/glossaire**

- e) Afin de faciliter la communication et la compréhension des termes utilisés dans les informations en provenance des divers Etats membres contribuant à compléter les bases de données, un thésaurus/glossaire sera organisé sur la base des termes définis dans la Convention européenne du paysage, c'est-à-dire :
  - terme équivalent au mot paysage dans chaque pays et définition(s) de ce terme selon les publications scientifiques du pays concerné,
  - politique du paysage,
  - objectif de qualité paysagère,
  - protection des paysages,
  - gestion des paysages,
  - aménagement des paysages,
  - et tout autre terme qui semblera pertinent (ex. Atlas de paysage = *catalogue de paysage*) ou qui sera identifié par son usage dans les méthodes d'analyse des paysages ou d'aménagement, protection et gestion des paysages ;
- f) D'autres termes pourront être ajoutés à ces derniers selon l'importance que les correspondants nationaux leur attribueront. Ceux-ci devront s'assurer de la validité des informations qu'ils délivrent et pourront consulter les spécialistes de leur pays.
- g) Des liens seront établis avec les thésaurus de la base de données HEREIN et d'ECLAS.
- h) L'organisation du thésaurus reposera notamment sur des mots-clés puisés dans les expressions et mots de la Convention européenne du paysage ou dans le vocabulaire propre au domaine du paysage dans les pays membres du Conseil de l'Europe.
- i) La gestion du thésaurus est assurée par un groupe d'experts différent du groupe d'experts contribuant à l'animation du système d'information mais ces deux groupes seront en relation selon des modalités examinées lors de l'établissement du cahier des charges du système d'information.

#### ***L'opérateur sera chargé***

- 1) *d'établir la structure du thésaurus/glossaire selon des catégories proposées par le groupe d'experts ; cette structure permettra d'accéder aux termes équivalents à un concept selon les langues par un onglet spécifique à une langue déterminée*

- 2) *d'aménager les liens avec les autres thésaurus/glossaires nommés ci-dessus ou avec d'autres thésaurus/glossaires qui auraient pu être élaborés dans d'autres organismes ou ONG. Ces liens seront accessibles selon les termes présents dans les divers thésaurus/glossaires.*

**5. Portail d'accès à des bases de données ouvertes à des travaux et initiatives, identifiées en liaison avec les Parties et reliées à la mise en œuvre de la Convention.**

- b) Informations diverses relatives à la protection, la gestion et l'aménagement des paysages qui pourront être directement introduites par des autorités publiques et le public dans la base de données selon des critères que le Secrétariat et le groupe de travail des experts proposeront ;
- b) Publications du Conseil de l'Europe ;  
- textes de référence, (de la Convention européenne du paysage, rapport explicatif, recommandations diverses et notamment pour la mise en œuvre de la convention, rapports des conférences, etc.) ;  
- actes et communications des réunions des ateliers du Conseil de l'Europe sur la mise en œuvre de la Convention européenne du paysage ;  
- actes et communications des séminaires nationaux du Conseil de l'Europe sur la mise en œuvre de la Convention européenne du paysage ;
- c) Actualités sur le Prix du paysage du Conseil de l'Europe : candidats, lauréats, expériences lauréates ;
- d) Etat des signatures et ratifications de la Convention européenne du paysage ;
- e) Bibliographies de publications hors Conseil de l'Europe : *lien avec des sites extérieurs* :  
- publications scientifiques,  
- publications de rapports d'études,  
- ouvrages divers et notamment sur la peinture de paysage ;
- f) Institutions spécialisées dans la question de l'étude et de la protection, la gestion et l'aménagement des paysages et en particulier dans la mise en œuvre de la Convention européenne du paysage : *lien avec des sites extérieurs* ;
- k) Identification et cartographie des paysages placés sous un statut de protection particulier (paysages protégés, du Patrimoine mondial de l'UNESCO, etc.) : *lien avec des sites extérieurs* ;
- l) Laboratoires scientifiques spécialisés dans la recherche sur les paysages : *lien avec des sites extérieurs* ;
- m) Expériences transfrontalières : *lien avec des sites extérieurs* ;
- n) Observatoires photographiques des paysages : *lien avec des sites extérieurs.*

*Chacune de ces rubriques fera l'objet d'une base de données spécifique dont l'opérateur devra élaborer la structure et établir les liens avec des sites extérieurs. L'opérateur travaillera en liaison étroite avec le groupe d'experts et le Secrétariat pour déterminer les critères de choix des informations introduites dans les bases de données. Il devra proposer un dispositif permettant l'alimentation de chaque base par des autorités publiques et le public et sa consultation par des onglets spécifiques. Ce dispositif pourra permettre d'accéder à des documents textuels, photographiques, cartographiques, notamment en 3 dimensions dont l'accès sera prévu par des onglets spécifiques.*

**6. Rubrique d'actualités**

Cette rubrique fonctionnera à trois niveaux :

- un agenda des manifestations organisées par le Secrétariat général du Conseil de l'Europe ou placées sous son patronage autour de la Convention européenne du paysage (colloques, ateliers, séminaires et expositions en cours ou annoncées) ;

- un agenda des manifestations organisées par les Parties et autres collectivités territoriales signalées par un lien vers les sites Internet concernés ;
- un agenda des manifestations concernées par les débats du Forum thématique et signalées par un lien vers les sites Internet concernés.

***L'opérateur aura pour charge de structurer cette rubrique qui permettra d'identifier par des onglets appropriés les manifestations selon un calendrier précis et selon leurs responsables, leur localisation et leurs caractéristiques spécifiques. Il devra également prévoir les liens Internet vers les sites concernés par les débats du Forum thématique.***

#### **IV. LANGUES UTILISÉES DANS LES BASES DE DONNÉES**

- e) Les langues utilisées au Conseil de l'Europe sont l'anglais et le français. Ce seront les langues utilisées pour les bases de données, mais les informations provenant d'un pays Partie figureront également dans la langue du pays.
- f) Pour le Forum de discussion entre les Parties, les langues utilisées seront l'anglais et le français ainsi que la langue du pays ou de la collectivité concernés.
- g) Pour les autres Forums de discussion liés au système d'information par un lien internet, l'initiative de la traduction dans les langues officielles du Conseil de l'Europe revient aux responsables de ces Forums.
- h) Un lien est établi avec le thesaurus/glossaire.

***L'opérateur devra rédiger les textes techniques du système d'information (titres des rubriques, onglets, etc.) dans les deux langues du Conseil de l'Europe, l'anglais et le français. Il disposera pour toute information issue d'un pays dont la langue n'est ni l'anglais, ni le français de la version linguistique de ce pays et de ses traductions en anglais et en français. Pour les autres langues, l'initiative de la traduction et la responsabilité de sa qualité revient aux responsables des Parties et des autres Forums. L'opérateur n'aura pas à traduire les informations lui-même.***

#### **V. LIENS AVEC DES RÉSEAUX EXISTANTS**

Des liens privilégiés seront établis avec des réseaux et bases de données intergouvernementaux ou non gouvernementaux.

Les bases de données du Conseil de l'Europe HEREIN et de la CEMAT, des Gouvernements, ainsi que le site Internet Le NOTRE d'ECLAS ou de certaines ONG seront privilégiés.

- c) Le Principe du lien repose sur le thème central traité par le réseau, l'institution ou l'ONG :
- d) Les réseaux institutionnels ou d'ONG sont les suivants :

*Conseil de l'Europe :*

- HEREIN : lien sous la rubrique protection (base de données du patrimoine) ;
- CEMAT : thèmes à déterminer selon un mandat de la Conférence ;

*Parties :*

- Autres liens notamment avec les institutions des Parties (ministères par exemple) ;

*Organisations non gouvernementales :*

- ECLAS : lien avec le thésaurus principalement et les questions de formations ;

– ONG : liens assurés avec les ONG ayant un statut d'observateur du Conseil de l'Europe pour la Convention européenne du paysage ; le lien se fera au niveau du Secrétariat Général.

*L'opérateur aura pour charge d'établir ces liens Internet avec les institutions et ONG mentionnées ci-dessus. Le Secrétariat lui fournira leurs adresses.*

## **VI. DÉVELOPPEMENT DANS LE MOYEN TERME**

- e) La mise en œuvre du système d'information débutera par l'élaboration d'une étude précisant l'architecture du système et permettant de répondre aux questions restant en suspens et qui auront été débattues lors de la Conférence de la Convention européenne du paysage de mars 2009.
- f) La collecte des données pourrait débuter par l'enquête auprès des correspondants des Parties sur les politiques nationales et la constitution de la base de données des politiques nationales ou régionales.
- g) La réalisation des autres bases de données, du glossaire, du forum de discussion s'échelonne selon des étapes progressives en collaboration avec les opérateurs techniques. Un calendrier de ces étapes pourrait être proposé avec le cahier des charges du système d'information. Un modèle expérimental devrait être mis en place afin de l'éprouver et de le valider. Ces étapes devraient conduire à la création d'un Système d'information de la Convention européenne du paysage dont les sigles seront respectivement OCEP en langue française et ELCO en langue anglaise.
- h) Dans l'avenir, des liens pourront être établis avec d'autres ONG selon le degré d'avancement de la mise en œuvre de la Convention européenne du paysage et les thématiques abordées par ces ONG.

## **VII. MISE EN ŒUVRE**

- c) La réalisation du système d'information demande le développement d'un modèle technique et ergonomique convivial comportant des onglets permettant d'accéder aux diverses bases de données et aux autres rubriques, notamment au forum de discussion et au glossaire/thésaurus. Il doit permettre d'intégrer toutes les formes de documents relatifs à la question des paysages tels que cartes, photographies, croquis, graphiques, et éventuellement représentations 3D, etc. Ce système devrait être accessible aux personnes malvoyantes, comme cela semble possible désormais avec le développement de nouvelles technologies.
- d) La mise en œuvre débutera par l'établissement du cahier des charges du système d'information auquel l'actuel groupe d'experts contribuera, assistant le Secrétariat du Conseil de l'Europe et le CDPATEP. Ce groupe pourrait travailler en collaboration avec l'opérateur technique et constituer l'instance de validation et de contrôle de qualité des données ou d'animation du forum de discussion. Le choix du groupe d'experts est du ressort du Secrétariat du Conseil de l'Europe.

### **Questions à débattre lors de la réunion du 28 septembre 2009 :**

1°) La mise en œuvre du système d'information débutera par l'élaboration d'une étude précisant **l'architecture du système** et permettant de répondre aux questions restant en suspens et qui auront été débattues lors de la Conférence de la Convention européenne du paysage de mars 2009.

*Suggestion* : l'architecture du système est tracée en grande partie par le présent projet. C'est sa formalisation technique qui fera l'objet de cette étude.

2°) **La collecte des données** pourrait débuter par l'enquête auprès des correspondants des Parties sur les politiques nationales et la **constitution de la base de données des politiques nationales ou régionales.**

*Suggestion* : l'organisation de cette base de données ne peut relever uniquement du travail de l'opérateur : il s'agit d'une tâche sur le fond des questions de paysage ; le groupe d'experts pourrait intervenir pour assister le Secrétariat dans ce travail.

3°) La réalisation des autres bases de données, du glossaire, du forum de discussion s'échelonnent selon des étapes progressives en collaboration avec les opérateurs techniques. **Un calendrier de ces étapes pourrait être proposé avec le cahier des charges du système d'information. Un modèle expérimental devrait être mis en place** afin de l'éprouver et de le valider. Ces étapes devraient conduire à la création d'un Système d'information de la Convention européenne du paysage dont les sigles seront respectivement OCEP en langue française et ELCO en langue anglaise.

*Suggestion* : un calendrier pourrait être discuté en réunion ; il pourrait s'échelonner sur 3 ans ; le plus urgent est l'établissement du modèle expérimental.

4°) Validation des informations de la base de données **sur les politiques des Parties** : un autre niveau est celui du Secrétariat du Conseil de l'Europe qui vérifiera la conformité des informations par rapport aux objectifs de la base de données. **Il pourra être assisté par un groupe d'experts** qui assurera un soutien dans l'examen de la validité des informations.

*Suggestion* : la validation ne peut intervenir que lorsque les objectifs de la base de données seront fixés. C'est davantage sur l'organisation des données que le groupe d'experts intervient que sur leur contenu qui est validé par les Parties.

5°) Réalisé selon une forme interactive, le forum de discussion sera consultable par tout public. **L'animation du forum** est du ressort du Secrétariat Général assisté par le groupe d'experts selon des modalités à examiner lors de l'établissement du cahier des charges de l'élaboration du système d'information. **Cette animation peut comprendre des discussions thématiques** en fonction de l'actualité et des questions vives du paysage.

*Suggestion* : il est nécessaire de s'entendre sur la définition de l'animation ; le groupe d'experts pourrait se réunir à des périodes fixes (voir calendrier) et examiner le contenu des questions issues du Forum, proposer une sélection des thématiques les plus récurrentes et procéder alors à une discussion interne au groupe destinée à des réponses introduites dans la base du Forum.

6°) **La valorisation des informations et réflexions** livrées par les intervenants au forum se fera par le groupe d'experts qui en fera des analyses et en tirera des synthèses qui seront placées sur le site. **L'étude des modalités de cette valorisation fera partie des questions examinées lors de l'établissement du cahier des charges du système d'information.**

*Suggestion* : voir précédemment ; les réponses du groupe d'experts pourraient être assorties d'exemples ou d'expériences, de publications se référant aux thématiques retenues et issues du contenu des questions et réflexions livrées par les intervenants au Forum.

7°) **La gestion du thésaurus est assurée par un groupe d'experts différent du groupe d'experts contribuant à l'animation du système d'information** mais ces deux groupes seront en relation selon des modalités examinées lors de l'établissement du cahier des charges du système d'information.

*Suggestion* : est-il vraiment nécessaire que ce groupe d'experts « thésaurus » soit différent de l'autre groupe ? N'y a-t-il pas là une source de complication et d'ambiguïtés ? On pourrait alors de préférence procéder à une consultation d'experts spécialisés sur des termes ou des expressions renvoyant à une thématique particulière. Le groupe d'experts chargé de l'animation du site pourrait alors faire appel à eux quand la nécessité s'en fait sentir. Il faut prendre garde à la singularité des significations de ces termes et expressions selon les langues et le contexte dans lequel ils sont apparus. C'est pourquoi la consultation d'experts connus dans un pays pourrait être plus bénéfique et moins risquée.

8°) Rôle du groupe d'experts dans **l'identification des institutions et opérations** figurant dans le portail du système (point III. 5).

*Suggestion* : il y a là une question de déontologie à respecter. Le nombre des institutions ayant une compétence sur les questions de paysage, de publications, d'expériences, etc., est très important. Le protocole indique que le choix se fera en « **en liaison avec les Parties et reliées à la mise en œuvre de la Convention** » ; il y a là un risque de clientélisme ou d'effets de groupes de pression. Il convient d'avoir une discussion approfondie sur cette question lors de la réunion du 28 septembre 2009 et notamment sur le rôle que pourrait jouer le groupe d'experts.



*Annexe*

*Tableau synoptique complémentaire*

<b>Définitions</b>	<b>Mesures Nationales</b>		<b>Coopération européenne</b>	<b>Echange</b>	<b>d'expériences</b>	<b>Situation et contacts</b>
	<b>Mesures générales</b>	<b>Mesures spécifiques</b>		Exemples de bonne pratique	Evaluation des paysages – cartographie	Etat de la ratification
Paysage	Législation – reconnaissance des paysages en droit	Sensibilisation	Politiques et programmes internationaux	Responsabilités ministérielles	Système de renseignements sur les paysages	Personne à contacter
Politiques relatives aux paysages	Elaborer et appliquer des politiques relatives au paysage	Formation et éducation	Assistance mutuelle et échange d'informations	Participation des ONG	Paysages protégés : Patrimoine naturel et patrimoine culturel	Adresses des contacts
Objectifs de qualité paysagère	Participation du grand public	Identification et évaluation	Paysages transfrontières	Instituts de recherche	Paysages remarquables	Registre des ateliers
Protection des paysages	Intégration du paysage dans l'aménagement régional et urbain	Objectifs de qualité paysagère	Suivi de la mise en œuvre de la Convention	Etablissements d'enseignement	Présentation photographique du paysage	Liste des sites Web nationaux
Gestion des paysages	Intégration du paysage dans les politiques culturelles, environnementales, agricoles, sociales et économiques	Mise en œuvre – adoption d'instruments de protection, de gestion et d'aménagement	Prix du paysage du Conseil de l'Europe	Prix du paysage national – présentation des projets nationaux	Expositions de projets sur le paysage	Forum de discussion international
Aménagement des paysages				Coopération internationale	Publication sur la Convention européenne du paysage et sa mise en œuvre	

**2. Document sent to the Secretariat of the Council of Europe by Mrs Nataša BRATINA JURKOVIČ on 1<sup>st</sup> September 2009**

From: ALLINEA PLUS d.o.o. [mailto:natasa.jurkovic1@siol.net]

Sent: mardi 1 septembre 2009 09:29

To: DEJEANT-PONS Maguelonne; jean-francois.seguin@developpement-durable.gouv.fr; luginbuh@univ-paris1.fr; adrian.olivier@english-heritage.org.uk; pere.sala@catpaisatge.net; lionella.scazzosi@tiscali.it

Subject: FW: Database- glossary

**European Landscape Convention - Database  
Glossary - identifying terms**

	<b>English term</b>	<b>Part of the Convention</b>
1.	<b>degraded areas</b>	preamble
2.	<b>areas recognised as being of outstanding beauty</b>	preamble
3.	<b>everyday areas</b>	preamble
4.	<b>high quality landscapes</b>	preamble
5.	<b>Specific measures</b> aimed at protection, management, and planning	General provisions – article 1
6.	<b>Landscape quality objective</b>	Article 1 - c
7.	<b>Competent public authorities</b>	Article 1 - c
8.	<b>Landscape planning</b> (too general definition)	Article 1 - f
9.	<b>Outstanding landscapes</b>	Article 2
10.	<b>Degraded landscapes</b>	Article 2
11.	<b>Everyday landscape</b>	Article 2
12.	<b>Landscape policy</b>	Article 5
13.	<b>Specific measures</b>	Article 5
14.	<b>Identify landscapes</b>	Article 6 - C
15.	<b>Landscape quality objectives</b>	Article 6 - D
16.	<b>Transfontier landscapes</b>	Article 9
17.	<b>Landscape programmes</b>	
18.	<b>Monitoring the implementation of the Convention</b>	Article 10
19.	<b>Groupings of regional authorities</b> (»local and regional authorities and their groupings«)	Article 11

### 3. Document sent to the Secretariat of the Council of Europe by Mr Pere SALA I MARTI on 6 September 2009

-----Original Message-----

From: Pere Sala i Martí [<mailto:pere.sala@catpaisatge.net>]

Sent: mercredi 9 septembre 2009 18:06

To: natasa.jurkovic1@siol.net; DEJEANT-PONS Maguelonne; jean-francois.seguin@developpement-durable.gouv.fr; luginbuh@univ-paris1.fr; adrian.olivier@english-heritage.org.uk; lionella.scazzosi@tiscali.it

Subject: Re: Database- glossary

#### European Landscape Convention - Database Glossary - identifying terms

	<b>english term</b>	<b>part of the Convention</b>
1.	<b>degraded areas</b>	preamble
2.	<b>areas recognised as being of outstanding beauty</b>	preamble
3.	<b>everyday areas</b>	preamble
4.	<b>high quality landscapes</b>	Preamble
5.	<b>Development of landscapes</b>	Preamble
6.	<b>Transformation of landscapes</b>	Preamble
7.	<b>Landscape</b>	General provisions – article 1
8.	<b>Specific measures</b> aimed at protection, management, and planning	General provisions – article 1
9.	<b>Landscape quality objective</b>	Article 1 - c
10.	<b>Competent public authorities</b>	Article 1 - c
11.	<b>Landscape planning</b> (too general definition)	Article 1 - f
12.	<b>Outstanding landscapes</b>	Article 2
13.	<b>Degraded landscapes</b>	Article 2
14.	<b>Everyday landscape</b>	Article 2
15.	<b>Landscape policy</b>	Article 5
16.	<b>Specific measures</b>	Article 5 (6?)
17.	<b>Recognize landscape in law</b>	Article 5
18.	<b>Participation of general public / public consultation</b>	Article 5 / Article 6
19.	<b>Integrate landscape</b>	Article 5
20.	<b>Awareness-raising of landscape</b>	Article 6 - A
21.	<b>Training in landscape</b>	Article 6 - B
22.	<b>Education on landscape</b>	Article 6 - B
23.	<b>Identify landscapes</b>	Article 6 - C
24.	<b>Assess landscapes</b>	Article 6 - C
25.	<b>Landscape quality objectives</b>	Article 6 – D
26.	<b>Implementacion landscape policies</b>	Article 6 - E
27.	<b>Transfrontier landscapes</b>	Article 9
28.	<b>Landscape programmes</b>	
29.	<b>Monitoring the implementation of the Convention</b>	Article 10
30.	<b>Landscape award of the Council of Europe</b>	Article 11
31.	<b>Groupings of regional authorities</b> (» local and regional authorities and their groupings«)	Article 11

From: OLIVIER, Adrian [<mailto:Adrian.Olivier@english-heritage.org.uk>]

Sent: dimanche 27 septembre 2009 16:47

To: ALLINEA PLUS d.o.o.; DEJEANT-PONS Maguelonne; jean-francois.seguin@developpement-durable.gouv.fr; luginbuh@univ-paris1.fr; pere.sala@catpaisatge.net; lionella.scazzosi@tiscali.it  
 Subject: Integrated Grid  
 Importance: High

ELC Database3  
 HEREIN3 Grid

INTEGRATED TOOL

Member State

or

Semi-autonomous Unit (region etc)  
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[NB Grid relates to National Policies]

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**Basic information**

Correspondent  
 [detailed information about report coordinators, correspondents, and content providers will all be included in the system administration tools and back office]

Name of Correspondent	
Address	
Postcode	
City	
E-mail	
Website	

**State**

State

Has the European Landscape Convention been signed or ratified?  
 Yes  
 No

**Geopolitical Data**

In this section we are trying to understand where your organisation fits into the landscape management structure of your state by asking whether any landscape competencies are decentralized, i.e. exercised below national level. As states may use similar terms to refer to different levels of autonomy/devolution, we ask you to define your levels of governance, and specify the term used in your state. The terms we have used as examples are not intended as choices, but as guides. They are from the Council of Europe's Congress of Local and Regional Authorities (<http://www.loreq.coe.int/>).

For national level reports:

Does insert name of state \_\_\_\_\_ have semi-autonomous units? Yes/No

If yes:

Term used for semi-autonomous unit	Number of units	Nr. of units with landscape responsibilities

For all reports:

Using the table below, locate these 'units' and describe any other administrative levels of authority in insert name of state \_\_\_\_\_. The terms used here will be used throughout the report when discussing integrated conservation.

Name of entity	Landscape responsibilities?
State / Country : _____	Yes/ No
Semi-autonomous unit, e.g. Kingdom, Region, Federated State. Name of entity(ies): _____	Yes/ No
Name of entity(ies): _____	Yes/ No
Add another entity: <input type="checkbox"/>	
e.g. Metropolitan city, Province, Department. Specify term: _____	Yes/ No
Name of entity(ies): _____	

Add another entity: <input type="checkbox"/>  e.g. <i>Commune, Municipality, County</i> . Specify term: _____ Name of entity(ies): _____ Add another entity: <input type="checkbox"/> e.g. <i>Parish</i> Specify term: _____ Name of entity(ies): _____ Add another entity: <input type="checkbox"/>  Add another level of government: <input type="checkbox"/>	Yes/ No    Yes/ No
---	--------------------------------

Geopolitical data at report level:

Capital Area (km <sup>2</sup> ) Population Density (pop/km <sup>2</sup> ) <i>number of people per square kilometer of land area</i>	
Official Minorities:  Name: _____ Add another minority: <input type="checkbox"/>	Percentage of overall population  ... %

Report

Please use the report to

- explain other factors relevant to your geo-political situation not included above.

[Is there a reference to 'communities' in Florence Convention which should be included here]

- discuss how you deal with protecting the rights of all interested groups to their landscape (Heritage communities as described in The Faro Framework Convention on the Value of Cultural heritage for Society, which may involve minorities, extraterritorial communities).

- describe any bi-lateral agreements concerning landscape in neighbouring states

Theme 1: Agents, cooperation and resources  
(organisations and people)

*This theme concerns the organisations that represent landscape practitioners or for which they work. These could be state (government), public (NGOs), or private (commercial organisations). There are 6 sections covering different sorts of organisation: Government organisations (1.1), professional membership organisations (1.2), commercial enterprises (1.3), voluntary initiatives (1.4), networks (1.5) and training bodies (1.6). You will be asked about these organisations' activities in more detail as the report progresses, and will be able to link back to your answers here in subsequent questions on inventories (Theme 2), conservation measures (Theme 3), financing (Theme 4), dissemination (Theme 5) and digitisation (Theme 6). As you progress through the questionnaire, you can always return to this theme to add another organisation.*



Governmental administration / organisation<sup>1</sup>

Where is overall responsibility for landscape situated in the government structure? Is it by itself, or combined with other areas?

Please tick as many as are required e.g. Ministry of Culture and Religious affairs, tick 'culture' and 'religion'. If responsibility for heritage is equally split between several ministries / organisations, please indicate their remits in column 2 and 3.

Ministerial remit	« Insert Name 1 »	« Insert Name 2 »	« Insert Name 2 »
Indicate ministry with overall responsibility (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Landscape protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Landscape Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cultural heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Culture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agriculture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign affairs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tourism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> Thesaurus: terms in use 'government'. Further suggested terms: governmental agency / agency with legal responsibilities / commission

Please list the competent government authorities and organisations with legal responsibilities for landscape policy and management<sup>2</sup>:

Name of organisation	« Insert Name 1 »	
Address		
Postcode		
City		
E-mail		
Website		
Organisation type <i>Select one or add 'other'</i>	Government	<input type="checkbox"/>
	Governmental agency	<input type="checkbox"/>
	Agency with legal responsibilities	<input type="checkbox"/>
	Commission	<input type="checkbox"/>
	Other:	<input type="checkbox"/>
N° of offices		
Approx. number of personnel <i>(in field of landscapes)</i>		

What are the main responsibilities and the areas of activity / roles of this organisation?

Main responsibility	
Areas of activity / role	
Landscape Management	
Designation <sup>3</sup>	<input type="checkbox"/>
Permits <sup>4</sup>	<input type="checkbox"/>
Financial support	<input type="checkbox"/>
Spatial planning	<input type="checkbox"/>
Policy and Guidance	
Advice to owners	<input type="checkbox"/>
Advice to professionals	<input type="checkbox"/>
Advice to government/ ministers	<input type="checkbox"/>
Support to the sector <sup>5</sup>	<input type="checkbox"/>
Research	
Documentation	<input type="checkbox"/>
Inventories	<input type="checkbox"/>
Field recording <sup>6</sup>	<input type="checkbox"/>
Conservation / maintenance	<input type="checkbox"/>
Restoration	<input type="checkbox"/>
Laboratories <sup>7</sup>	<input type="checkbox"/>
Properties	
Ownership and/or management (maintenance/ visitor access)	<input type="checkbox"/>
Number of properties	...
Learning and communication	
Professional training	<input type="checkbox"/>
Education	<input type="checkbox"/>
Publication	<input type="checkbox"/>
Communication	<input type="checkbox"/>

<sup>2</sup> Thesaurus: to be defined

<sup>3</sup> Thesaurus: to be defined

<sup>4</sup> Thesaurus: to be defined

<sup>5</sup> Thesaurus: to be defined

<sup>6</sup> Thesaurus: to be defined

<sup>7</sup> Thesaurus: to be defined

Other activities	
Museums/Collections	<input type="checkbox"/>
Public Archives	<input type="checkbox"/>
Intangible heritage	<input type="checkbox"/>
Other:	<input type="checkbox"/>

[These lists may require the deletion of functions not relevant to landscape, and the addition (particularly in the policy and guidance section) of other specific landscape functions]

Please estimate the number of full-time equivalent<sup>8</sup> (FTE) staff engaged in the following activities in international exchange of information in this organisation (e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations).

International:	Integrated Approach
Workshops/conferences	0.0
Joint research	0.0
Publication exchange	0.0
Staff exchange/visits	0.0
Exhibitions	0.0
Others:	0.0

[Are there any additional activities which are specific to landscapes which should be added to this list]

Report

Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved

Add additional government organisation(s) with shared responsibility for landscape policy   
 Governmental organisation – 2, 3, 4 etc: repeat section for as many organisations you need to add

[Section 1.1 could possible be moved the Case Study Module 3: International / European Co-operation]

Specific landscape policy documents

<sup>8</sup> Thesaurus: to be defined

Is this ministry/administration provided with a specific landscape policy document?

Yes

No

If yes, what is it called and what are its core points?

Which practices of consultation and exchange exist between ministries on territorial and/or landscape matters (territorial conference, landscape council, other structure)?

Is there a territorial conference?	
Yes No	If yes, please indicate its title:
Which authorities are involved?	
How often does it take place?	Less than once a year Once a year Twice a year More often than once a year
What is the output of the conference?	Common statement Publication Joint Projects or Programmes Other

### Landscape Council

Is there a Landscape Council?	
Yes No	If yes, please indicate its title:
Which authorities are involved?	
How often does it meet?	Less than once a year Once a year Twice a year More often than once a year
What is the output of the conference?	Common statement Publication Joint Projects or Programmes Other

Other structures

[What is actually meant by structure in this context? Is it an organisation, or a mechanism? And if so, for what?]

Are there any other structures?	
Yes No	If yes, please indicate its title:
Authorities involved	
How often does it take place?	Less than once a year Once a year Twice a year More often than once a year
What is the output of the conference?	Common statement Publication Joint Projects or Programmes Other

What are the human and financial resources devoted to putting landscape policies in place at the national level?

Human Resources ( Number of People within the authority working on landscape issues)	Financial Resources (Amount spent per year)
less than        people	less than        Euro
between        and        people	between        and        Euro
more than        people	more than        Euro

[The main grid back office will establish whether the report is being filled at the level of nation, regional, or local authority, and adjust the questions accordingly]

Professional membership organisations / Professional research institutes

*This section concerns professional membership organisations; these assess the skills of their members (either at the point of entry or by some separate or additional accreditation<sup>9</sup> scheme) and expect members to work towards specific interests, often determined by a code of conduct or ethics. They may also investigate allegations of misconduct and take action when necessary. There are various levels of recognition, from self-regulation to the right to practise being restricted by law.*

Are there professional membership organisations<sup>10</sup> or professional research institutes whose activities are relevant to the landscape sectors?

Organisation 1	
Name of the organisation	
Address	""
Postcode	""
City	""
Website	
Membership type	Compulsory to practice / Voluntary
Organisation type	NGO <input type="checkbox"/> INGO <input checked="" type="checkbox"/> Commercial organisation <input type="checkbox"/> Other (Specify): <input type="checkbox"/>
Type of activity of members	<i>please tick all appropriate activities</i>
Architectural conservation	<input type="checkbox"/>
Landscape Architect	<input checked="" type="checkbox"/>
Landscape management	<input type="checkbox"/>
Building/Construction industry <sup>11</sup>	<input type="checkbox"/>
Training	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>
Approx. number of members of the organisation	

[Are there other relevant landscape activities to add to the list of activities?]

Add professional membership organisation <input type="checkbox"/>
Organisation 2, 3, 4 etc Repeat section for as many organisations as necessary

<sup>9</sup> Thesaurus: to be defined

<sup>10</sup> Thesaurus: term in use: 'professional bodies'

<sup>11</sup> Thesaurus: term in use: construction

Report

Please add any relevant additional information about professional organisations working in the landscape context.

**Other actors (organisations and institutions)**

This section other enterprises that are active in the field of landscape activities. They may have a specific government mandate to carry out that role, and could include private research institutes.

Are there other enterprises operating whose activities are relevant to the landscape sectors and to which some responsibility in decision-making and policy development is devolved? Yes/No

If 'Yes' please list them below

If 'No' please go on to the next section.

Organisation 1	
Name of the organisation	""
Address	""
Postcode	""
City	""
Website	
Organisation type	NGO <input type="checkbox"/> INGO <input checked="" type="checkbox"/> University <input type="checkbox"/> Research institution <input type="checkbox"/> Commercial organisation <input type="checkbox"/> Other (Specify): <input type="checkbox"/>
Type of activity of members	<i>please tick all appropriate activities</i>
Landscape management	<input type="checkbox"/>
Landscape Architect	<input type="checkbox"/>
Building/Construction industry	<input type="checkbox"/>
Training	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Other (specify): _____	<input type="checkbox"/>
Approx. number of members of the organisation	

[Are there other relevant landscape activities to add to the list of activities?]

On which human financial resources do this organisation's activities depend?

Human Resources (Number of people working on landscape issues)	Financial Resources (Amount spent per Year)
less than	less than Euro
between and	between and Euroe
more than	more than Euro

Add additional enterprises   
 Organisation 2, 3, 4 etc Repeat section for as many enterprises as necessary

Report  
 Please add any relevant additional information about other enterprises working in the landscape context.

Voluntary initiatives

Is there legislation that regulates the landscape-related activities of voluntary organisations  
 Yes /No?

Please provide details for the main landscape-related voluntary organisations:

Organisation 1	
Name of the organisation	""
Address	""
Postcode	""
City	""
Website	
Organisation type	INGO <input type="checkbox"/> NGO <sup>12</sup> <input type="checkbox"/> Other (specify): <input type="checkbox"/>
Type of activity of members	<i>please tick all appropriate activities</i>
Architectural conservation	<input type="checkbox"/>
Landscape management	<input type="checkbox"/>
Landscape Architect	<input type="checkbox"/>
Building/Construction industry	<input type="checkbox"/>
Training	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>
Approx. number of members of the organisation	

<sup>12</sup> Thesaurus: terms in use: 'Non governmental organisation'. Suggested terms: NGOs, non governmental organisation(s), international non governmental organisation



Add voluntary organisation

Organisation 2, 3, 4 etc Repeat section for as many organisations as necessary

Report

Please add any relevant additional information about other enterprises working in the landscape context.

Formal Networks

A network<sup>13</sup> is any interconnected group of organisations / people that collaborate with a degree of formality. It also implies an implicit or explicit agreement of the different organisations to work together or share information on a regular basis instead of occasional or ad hoc meetings. One example of this may be a network formed to develop research agendas, or to co-operate on trans-border landscape management.

Are there formal collaboration networks for Landscapes? Yes / No

Who are the partners in these networks? Please tick as many as are appropriate.

Actors	Landscape heritage
Government	<input type="checkbox"/>
Governmental agency	<input type="checkbox"/>
NGOs <sup>14</sup>	<input type="checkbox"/>
INGOs	<input type="checkbox"/>
Universities	<input type="checkbox"/>
Regional authorities	<input type="checkbox"/>
Local authorities	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Prof. membership organisations	<input type="checkbox"/>
Private companies <sup>15</sup>	<input type="checkbox"/>

<sup>13</sup> Thesaurus: terms in use 'Information network / heritage information network'

<sup>14</sup> Thesaurus: terms in use: 'non government organisations'

<sup>15</sup> Thesaurus: terms in use: 'Private collections / charities / funding / heritage trusts / law bodies / landlords / property / property owners'

Report

Please add any relevant additional information about formal landscape networks.

National training bodies

National training bodies are formal groupings operating at national or semi-autonomous unit level whose central purpose is to set standard<sup>16</sup>s for training or provide vocational training outside the university system (but may include university professionals). Training may not necessarily lead to formal qualifications.

Are there training bodies? Yes/No

<b>Organisation 1</b>	Name:	
Organisation type	Governmental organisation	<input type="checkbox"/>
	NGO	<input type="checkbox"/>
	Private organisation	<input type="checkbox"/>
	Other (specify):	<input type="checkbox"/>
Main role	Providing training / setting training standards	
Address		
Postcode	"	
City	"	
Website		
Approx. number of employees		

Add national training organisation

Organisation 1, 2, 3 etc Repeat section for as many organisations as necessary

Report

Please add any relevant additional information about training organisations working in the landscape context

Relationship of different actors to the relevant ministry

How are the different actors empowered or sustained through the relevant ministry?

<sup>16</sup> Thesaurus: to be defined

Structural Funding of Academic Institutions	Consultation Contracts with Researchers/Research Institutions
Structural Funding of INGOS	Funding of International Projects and International Exchange Activities concerning Landscape
Structural Funding of NGOs	Funding of Small-Scale Projects
Structural Funding of Museums	Funding of Exhibitions
Project Contracts with Private Companies	Other

Does the ministry interact with other actors concerned with landscape?

Yes
No
Not yet, but there are plans to establish an interaction in the coming year.

If yes, which procedures of consultation or cooperation have been established between different actors concerned with landscape?

Regular Meetings btw. national and local/regional authorities (please indicate how often and btw. whom those take place)	Networking organisation of different INGOS/NGOs (please indicate name and contact person)
Regular meetings btw. national authorities and INGOS/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place)	Joint Projects (please indicate actors involved and name of projects)
Regular Meetings between Local/Regional Authorities and INGOS/NGOs/Representatives of Research/Private Companies/Museums (please indicate how often and btw. whom those take place)	Joint Organization of Conferences (please indicate actors involved and name of projects)
Other	

Report  
Please add any

relevant additional information about the relationship between the actors and the relevant ministry

Theme 2: Knowledge and protection

*This section concerns how the state or administration defines, identifies and ultimately protects landscapes. It aims to understand which protection systems, inventories, registers and lists are legally enforceable, and how landscape is included in them. Like Theme 2, the inventories listed here will be referred to in the subsequent themes of the questionnaire.*

**Concepts and Definition of Landscape**  
*'Each Party undertakes to recognise landscapes in law as an essential component of people's surroundings, an expression of the diversity of their shared cultural and natural heritage, and a foundation of their identity;' (Article 5. a)*

**Is there a legal definition of the term "landscape" in your country?**

Yes	No
If yes, please indicate its name:	

**If you think about the term "landscape" in your own language, which words do you have for it and how would you describe their meaning?**

Word	Meaning

**If you regard the following aspects of landscape, how would you estimate their importance for landscape?**

	Very important	Important	Not important
Protection of Nature			
Agriculture			
Forestry and Watermanagement			
Cultural Heritage			
Protection and Renovation of built structure (houses, churches, other landmarks)			
Local People			

[Not certain whether 3.1.3 is in the correct place as it is not strictly about Protection]

Is landscape the subject of one or more articles of the constitution or the basic law?

There is no article of the constitution or basic law dealing with landscape.
There is one article, which is called
There are several articles.

Is landscape the subject of a specific law or is it embodied in other laws?

There is no specific law or other laws dealing with landscape.
There is one law, which is called
There are several laws, which deal with landscape.

Is there a code that consolidates the applicable texts relating to landscape?

Yes	No
If yes, please indicate its name:	

Inventories

Under each heading, the broad categories used in the table in the introduction the questionnaire have been used. There may be other ways of conceiving and organising categories, in which case use the space marked 'other' to provide your definitions. These inventories may or may not be legal. Section 2.3 of the report is specifically about legal measures and protected categories of landscape.

Describe the main inventories (one by one –repeat this box as many times as needed.)

[The list of types of landscape inventories will need will require modification to take account of different categories of landscape and different sorts of landscape inventory]

Inventory 1:	[Insert Name]	
		Number of items listed in most recent year
Landscape		
Designed landscapes (parks / gardens)	<input type="checkbox"/>	insert Year[____]: _____
Wider cultural landscapes	<input type="checkbox"/>	insert Year[____]: _____
Character areas <sup>17</sup>	<input type="checkbox"/>	insert Year[____]: _____
Other (Specify):	<input type="checkbox"/>	insert Year[____]: _____
Total number of items		[insert YEAR ____]: Σ _____
Legal status		
Is this inventory required by law?	Yes/No	
Does it have 'procedural' implications? (i.e. if something is included in this inventory, do owners have to notify or ask the advice or consent of the competent heritage authorities when considering change)	Yes/No	
If 'Yes' above, are these procedural implications mandatory or advisory? (mandatory implies that the inventory has a legal status that directly relates to the protection under law of certain elements of the heritage; advisory implies that the list is non-binding <sup>18</sup> and inclusion in the inventory does not confer legal status)	Mandatory/advisory	
Maintenance		
Which organisation is responsible for the maintenance of this inventory (quality control, updating, publication)?	Refer to an organisation listed in theme 1	
Content		
What type of inventory is it?	Emergency/ Temporary/Scientific/ Topographic/Other (specify):	
What do the records include?	Text/ Photographs/ drawings/ Maps + scale of maps	
Use and Level of detail		
Is it comprehensive or selective?	Comprehensive/Selective	
Describe its level of location detail?	Co-ordinates/address/approximate location /primary data/fieldwork <sup>19</sup>	
Is it in database format?	results/published data / GIS Yes/No	

<sup>17</sup> Thesaurus: to be defined.

<sup>18</sup> Thesaurus: to be defined

<sup>19</sup> Thesaurus: to be defined

What is the sort of information described in this inventory? Select the different levels of use of this inventory Are there publication(s) associated with it?	synthesis/summary  Spatial planning/protection/ conservation/scientific research/ Public access/ social diversity/ public education/ community identity <sup>20</sup> / other (specify): Yes/No
Finance	
What type of financing does it receive? What type of funding is used?	Project / Structural Public/Private/Both
Internet	
Is there internet access? If so please give the URL: What is the website's status?  What percentage of the inventory is available on the website? How often is it maintained? Are sufficient resources available to maintain, update it?	No/Full access/Partial access  Just initiated/In construction: partly/In construction mainly/out of date/Up to date ... %  Not/Periodically Yes/No

Add inventory

Inventory 2,3,4 etc Repeat section for as many inventories as you wish to add.

Report

Give further details about the landscape inventories listed above here as well as indication of future developments. Please note that the subsequent chapters request further information on the categories of landscape and conservation measures linked to these inventories.

<sup>20</sup> IT: terms in use: 'cultural identity'

Documentation

This section relates to the regulations or legal requirements governing the storage of documentation.

Are there legal regulations for the creation and/or maintenance of storage<sup>21</sup> facilities for the documentation of landscape? Yes / No

'If 'Yes' do these regulations include policies concerning the following aspects of archive storage: (please tick all those that are appropriate)

	Specific landscape archives	Other public archive (specify)
Safety	<input type="checkbox"/>	<input type="checkbox"/>
Environment	<input type="checkbox"/>	<input type="checkbox"/>
Cataloguing <sup>22</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Conservation	<input type="checkbox"/>	<input type="checkbox"/>
Security	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate which organisation(s) have responsibility for storage of landscape documentation

You should have filled in details of this/these organisation(s) in Theme 2 on organisations. Please select all organisations:

Are there research<sup>23</sup> and/or documentation centre(s)<sup>24</sup> for landscape that are not part of government or university systems?

Name
[Insert org. In theme 1]

Report

Please give any further details on landscape documentation.

<sup>21</sup> Thesaurus: terms in use: 'store'

<sup>22</sup> Thesaurus: to be defined

<sup>23</sup> Thesaurus: terms in use: research / dissemination of research / research grants / scientific research / structural research

<sup>24</sup> Thesaurus: terms in use: documentation



## Systems for Protection

This section seeks information about the legal systems<sup>25</sup> / legislation for protecting landscapes that are in operation. There will normally be an inventory related to each of those systems. It requires that you relate the heritage legislation in your state / administrative area to the subjects covered by the CoE conventions. Repeat the box for as many categories of heritage in use and relate these categories to the inventories mentioned above in 2.1.

### Describe your legislation/ protection systems using the table below:

The data columns can be summarised as the following:

- In terms of the relevant landscape legislation, what different types or categories<sup>26</sup> of landscape are protected (i.e. protection scheme 1)?
- How many items are listed under each category/protection scheme - and if you have different levels or grades of protection, how many items are listed at each level? How has this changed over time?
- Within that legislation, are there different 'levels' of protection or grading?
- How many items are listed under each level
- In which inventory(s) is this category/protection scheme recorded?
- Who is or who are the organisations responsible for managing this category and co-ordinating relationships with its owners?
- Specify who are the various owners of this category?
- Estimate how much of this category these groups own.

A	B
<b>Category 1</b>	Nr. Of items (Most recent year)
Name:	Year: [____] no.:
C	D
<b>Number and name of Levels</b>	Nr. Of items (Most recent year)
Name:	Year:[____] no.:
<b>Add as many levels as appropriate for this category</b>	
E: In which inventory(s) is this category/protection scheme recorded? <i>Refer to inventory detailed in 3.1</i>	
Are levels managed through different inventories? Yes/ No <i>If yes, provide answers for as many 'levels' as appropriate</i>	Level 1___etc.
F: Organisation(s) responsible for this category/protection scheme <i>Refer to organisations provided in 1</i>	
Are levels managed by different organisations? Yes / No <i>If yes, provide answers for as many 'levels' as appropriate</i>	Level 1___etc.
G: Type of ownership Please select	H: approx % owned
State <input type="checkbox"/>	... %
Community (e.g. parishes, co-operatives) <input type="checkbox"/>	...%
NGOs <input type="checkbox"/>	...%
Private <input type="checkbox"/>	...%
<b>Multiple ownership</b> <input type="checkbox"/>	<b>...%</b>
Unknown <input type="checkbox"/>	...%

<sup>25</sup> Thesaurus: terms in use: 'European legal instruments / illegal excavations / international legal instruments / legal framework / legal instruments / legal penalties / legal registration fees / national legal instruments'

<sup>26</sup> Thesaurus: terms in use: 'level of protection'

Total:	100%
<i>If levels have a variety of owners, provide answers for as many 'levels' as appropriate</i>	

Add another category

Category 2,3 etc Repeat section for as many different types or categories of landscape as necessary

Report  
Give further details about the landscape systems of protection as appropriate.

### Theme 3: Conservation and management

*This section concerns which policies are in place for the conservation and management of landscape. How is change managed through the legislative systems mentioned in 2.4? When conservation is needed, how are decisions made, and how is any necessary research/investigation supervised? How are landscape concerns integrated into the planning system (i.e. through integrated conservation, as set out in the Granada, Valletta, and Florence Conventions)? Who carries out the conservation of landscapes? These questions seek to understand how contracts for all types of research, field work, or related activities are awarded, who administers them, who delivers them, and in what context this operates (e.g. free market).*

[There will probably be the need to develop specific case studies related to the Forence Convention]

#### Integration in planning policies<sup>27</sup>

*This section concerns integrated conservation as set out in the Granada convention (Article 10), the Valletta Convention (Article 5), and the Florence Convention (Article 5) 'Each Party undertakes to integrate landscape into its regional and town planning policies and in its cultural, environmental, agricultural, social and economic policies, as well as in any other policies with possible direct or indirect impact on landscape' (Article 5 , d)*

Are balanced strategies for the protection, conservation and enhancement<sup>28</sup> of landscapes integrated in general planning policies?

[Is there a need to identify the specific intruments? In this section]

*Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.*

Level	
State / Country : Name:	<input type="checkbox"/>
Semi-autonomous unit, e.g. Kingdom, Region, Federated State. Specify term: Walloon Region	<input type="checkbox"/>
e.g. Metropolitan city, Province, Department. Specify term:_____	<input type="checkbox"/>
e.g. Commune, Municipality. Specify term:_____	<input type="checkbox"/>
e.g. Parish Specify term:_____	<input type="checkbox"/>
Other level? <input type="checkbox"/>	

<sup>27</sup>Thesaurus: terms in use: 'integration of contemporary architecture / planning applications / authorities / archaeology / department / decisions / laws / licence etc'

<sup>28</sup> Thesaurus: terms in use: 'heritage enhancement / conservation and enhancement plans'

Has landscape been integrated into the following policies?

		Please indicate good practices, if available:
Regional planning policies	Yes No	
Town planning policies	Yes No	
Cultural policies	Yes No	
Environmental policies	Yes No	
Agricultural policies	Yes No	
Social and economic policies	Yes No	
Such other policies as may have a direct or indirect effect on landscape	Yes No	

Have specific regulations been required in order to reconcile and combine the respective needs of landscapes and development plans?

[Is there a need to identify the specific regulations in this section?]

Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.

Level	
State / Country : Name:	<input type="checkbox"/>
Semi-autonomous unit, e.g. <i>Kingdom, Region, Federated State</i> . Specify term:	<input type="checkbox"/>
e.g. <i>Metropolitan city, Province, Department</i> . Specify term: _____	<input type="checkbox"/>
e.g. <i>Commune, Municipality</i> . Specify term: _____	<input type="checkbox"/>
e.g. <i>Parish</i> Specify term: _____	<input type="checkbox"/>

Can known landscapes be ignored by the planning process? Yes/No

Planning policies are often at different administrative levels; this table uses the list provided in the geopolitical data section.

level	
State / Country: Name:	<input type="checkbox"/>
Semi-autonomous unit, e.g. Kingdom, Region, Federated State. Specify term:	<input type="checkbox"/>
e.g. Metropolitan city, Province, Department. Specify term: _____	<input type="checkbox"/>
e.g. Commune, Municipality. Specify term: _____	<input type="checkbox"/>
e.g. Parish Specify term: _____	<input type="checkbox"/>

How are the categories listed earlier in 2.4 integrated into planning policy? Are there regulations for the different activities? Who provides regulatory advice?

Category 1/level 1: (from 2.4):	Regulation	Who provides permits / advice?
Change in appearance	Permit / non binding advice	Landscape professional / other (specify):
Change in Character	Permit / non binding advice	Landscape professional / other (specify):
Demolition	Permit / non binding advice	Landscape professional / other (specify):
New constructions	Permit / non binding advice	Landscape professional / other (specify):
Changes in volume	Permit / non binding advice	Landscape professional / other (specify):
Changes in ground level	Permit / non binding advice	Landscape professional / other (specify):

[This list may require the addition of specific factors related to change at the landscape scale]

Is information available on the extent of landscapes destroyed or severely damaged (without the permission of the authorities) due to development projects? Yes/No/Partially

If yes or partially, please quantify the approximate area destroyed or severely damaged in the year

(please give most recent figures available and elaborate in the report if applicable)

	All development	Public development	Private development	Other (specify):
[insert YEAR]				

Is information available on the extent of landscape destroyed or severely damaged due to any of the activities listed below, which are outside the spatial planning system but can impact on landscapes (e.g. agriculture, natural erosion)? Yes/No/Partially

If yes or partially please quantify the approximate extent of landscape affected per year and specify if any other activities affect landscape in your context (please give most recent figures available and elaborate in the report if applicable)

	agriculture	forestry	defence	Natural erosion	Other (specify):
[insert YEAR]	...	...	...	...	...

[New questions needed about how change to landscapes is recorded (Florence Convention Article 6.C.1.a.iii)]

Report

Give further details about spatial planning and impacts on landscapes as appropriate.

**Quality Objectives**

*Landscape quality objectives: Each Party undertakes to define landscape quality objectives for the landscapes identified and assessed, after public consultation in accordance with Article 5.c. (Article 6, D)*

Have quality objectives yet been defined in your country?

<b>Yes</b>	<b>No</b>
------------	-----------

Please give two or more examples of how landscape quality objectives have been defined.

<b>Example 1</b>	
<b>Example 2</b>	

*Implementation : To put landscape policies into effect, each Party undertakes to introduce instruments aimed at protecting, managing and/or planning the landscape." (article 6, E)*

Which types of instruments have been adopted for protecting, managing and/or planning landscapes?

management agreements	contracts
charters, seals of quality	other
seals of quality	other

[These will need reading across and incorporating into other relevant tables in the grid]

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

Control of work on landscape

For each category/level of landscape listed in 2.4, please indicate which party (state, owner, or other) carries out conservation interventions and how this is managed through either permits (or binding advice) or non-binding advice. Finally, who oversees this activity?

[This list will require the addition of specific measures related to landscape conservation, maintenance etc]

Category 1/level 1: <i>Refer to name used in 2.4</i>	Who does conservation <sup>29</sup>	Regulation	Who oversees this conservation work?
Regular maintenance Restoration <sup>30</sup>	State / owner / other (specify):____ State / owner / other (specify):____	Permit / non binding advice Permit / non binding advice	Landscape professional / other (specify):____ Landscape professional / other (specify):____
Can public authorities carry out conservation intervention on this category if the owner fails to do so?	Yes /No	If Yes, who pays?	Public Authorities / Owner / other (specify):____

Can Public Authorities or owners contract the work to other organisations or bodies?  
Yes/No

Which organisations listed in Theme 1 are the contracting authorities<sup>31</sup> (i.e. the professionals who specify what should be done) and how do they work?

<sup>29</sup> Thesaurus: link to thesaurus.  
<sup>30</sup> Thesaurus: link to thesaurus.  
<sup>31</sup> Thesaurus: to be defined.

Contracting organisations Refer to organisations listed in Theme 1 (select all applicable)	
Are there general regulations for selecting contractors?	Yes / No
Do contractors require specific authorisation or accreditation to qualify?	Yes / No
Is there a selection procedure for contractors?	Yes / No

If conservation work is contracted out [by either owners or the state], which of the organisations listed in theme 1 can compete for this work? If not listed in Theme 1, please describe these organisations in the box below

Organisations	Name(s): Refer to organisations listed in Theme 1 (i.e. Government organisations, private companies, voluntary initiatives) _____
Other organisations (contractors)	
INGOs	<input type="checkbox"/>
NGOs	<input type="checkbox"/>
Universities	<input type="checkbox"/>
Research Institution	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Private companies	<input type="checkbox"/>
Private owners	<input type="checkbox"/>
Public owners	<input type="checkbox"/>
Other (specify): _____	<input type="checkbox"/>

Are there other procedures<sup>32</sup> for controlling the quality of work for the various stages of the conservation of landscape, and if so specify who supervises them?  
Please select as many of the organisations you listed in theme 1 as necessary.

Procedures	
Conditions attached to development <sup>33</sup> permits	<input type="checkbox"/>
Adherence to professional code of practice	<input type="checkbox"/>
Compliance with voluntary standards and guidelines	<input type="checkbox"/>
Other (specify): _____	<input type="checkbox"/>
Which organisation is responsible for supervising this?	Refer to organisations listed in theme 1

What criteria are used to establish the priority for publicly funded works to the landscape?  
Please number in order of priority (1=highest priority, 5=lowest priority) if appropriate.

[This list may require the addition of specific measures related to landscape components.]

<sup>32</sup> Thesaurus: terms in use: ‘appeals procedure / tender procedure’

<sup>33</sup> Thesaurus: terms in use: ‘urban development projects / project grants’

Criteria	Priority <i>Underline one</i>	Landscape
Urgency	1-2-3-4-5	<input type="checkbox"/>
Budget	1-2-3-4-5	<input type="checkbox"/>
Type of heritage	1-2-3-4-5	<input type="checkbox"/>
Governmental decision	1-2-3-4-5	<input type="checkbox"/>
Other ( <i>specify</i> ): _____	1-2-3-4-5	<input type="checkbox"/>

Report

Give further details about the conservation and management of landscape as appropriate.

What measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

	At regional level	At national level
<b>Catalogues &amp; Brochures</b>		
<b>Atlases</b>		
<b>Registers of landscapes</b>		
<b>Other</b>		

[There should probably be additional questions here to capture in more detail and metrics about how this is actually implemented in different countries ]

Report

Give further details about the measures used to identify and analyse the characteristics of landscapes as appropriate.

Maintenance policy

Is maintenance of landscapes guided by a specific policy?

Yes/No

Please provide further details in the report

Is there a monitoring system in place?

Yes/No

Please provide further details in the report

Who is responsible for the maintenance of the landscape (both the categories/levels previously listed in Theme 2.4 and those elements that are unprotected); is this enforceable?

(Please provide further details in the report referring to the list of categories entered at 2.4.1)

Category	Level (2.3)	Who?	Enforceable?
Category 1	Level 1	Public Authority / Owner	<input type="checkbox"/>
	Level 2	Public Authority / Owner	<input type="checkbox"/>

Refer to table 2.4.1 and add as many categories and levels as appropriate



Unprotected heritage	Public Authority / Owner	<input type="checkbox"/>
----------------------	--------------------------	--------------------------

If maintenance of components of landscape is the responsibility of owners, but they fail to do it, are there measures in place for public authorities to intervene, ultimately involving enforcement, compulsory purchase, or expropriation? Yes/No

If yes, do you have a budget for this purpose? Yes/No

Please estimate this budget:

Category	Level	Type of compensation	Cost?
Category 1	Level 1	Purchase / compensation	[insert YEAR]: €_____
	Level 2	Purchase / compensation	[insert YEAR]: €_____
<b>Refer to table 2.4.1 and add as many categories and levels as appropriate</b>			
Unprotected heritage		Purchase / compensation	[insert YEAR]: €_____

#### Report

Give further details about the maintenance of landscape as appropriate.

Use, re-use, enhancement and insertion of contemporary creative work<sup>34</sup>

Are there specific policies on use and re-use of landscape?

Yes/No

Please provide further details in the report

Is there a policy covering the development of 'Management Plans'<sup>35</sup>?

Yes/No

Please provide further details in the report

Are there specific regulations which cover consolidation and/or reconstruction of landscapes?

Yes/No

Please provide further details in the report

Is there a specific policy on insertion of contemporary creative works into landscapes?

Yes/No

Please provide further details in the report

Does the government particularly encourages:

New contemporary architecture; or	<input type="checkbox"/>
Intervention in historic styles; or	<input type="checkbox"/>
Have no preference for one over the other?	<input type="checkbox"/>

If necessary, please elaborate in the report below.

<sup>34</sup> Thesaurus: terms in use' integration of contemporary architecture'

<sup>35</sup> Thesaurus: to be defined

Report

Give further details about the use of landscape as appropriate.

Prevention of natural disaster and human damage<sup>36</sup>

Who is responsible for post-disaster<sup>37</sup> action to sustain/maintain the landscapes (protected landscapes listed in Theme 2.4 and unprotected landscapes); is this enforceable?

Category (2.3)	Level (2.4)	Who?	Enforceable?
Category 1	Level 1	Public Authority / Owner	<input type="checkbox"/>
	Level 2	Public Authority / Owner	<input type="checkbox"/>
<i>Word users: refer to table 2.4 and add as many levels as appropriate per category</i>			
Unprotected heritage		Public Authority / Owner	<input type="checkbox"/>

*If required, please elaborate in the report below.*

In case of natural disaster have emergency plans<sup>38</sup> for landscape developed?

Yes/No

*Please provide further details in the report*

In case of accidental or intentional damage (cf. The Hague Convention) have emergency plans for landscape been developed?

Yes/No

*Please provide further details in the report*

Report

Give further details about disaster planning for landscape as appropriate.

Landscape contribution to sustainable development

*Please provide additional information in the report section*

Is there a transversal policy on sustainable development?

Yes/No

*Please provide further details in the report*

<sup>36</sup> Thesaurus: terms in use: 'risk prevention / natural disasters'

<sup>37</sup> Thesaurus: terms in use: 'maintenance / funds / works'

<sup>38</sup> Thesaurus: to be defined

Is the landscape a specific theme or actor within the policy, or is the landscape indirectly connected to sustainable development? Yes/No/Indirectly/Don't know

Is sustainable development a policy responsibility within the governmental organisation(s) responsible for landscape? Yes/No/Indirectly

Is the legislation for the protection of the natural environment separate from that for landscape protection?  
Yes/No/Partially

[Additional questions are required about integration with Social, Economic, and Agricultural policies]

Are there regulations that require environmental impact assessments (EIA)<sup>39</sup> to be carried out (EU countries should answer yes)? Yes / No

Estimate the total number of EIAs and Strategic Environmental Assessments (SEAs)<sup>40</sup> per year?

Please list your most recent figures. (Only answer all development if you do not have separate figures for the public/private categories).

	All relevant development	Or	Public development	Private development	Other (specify)
[insert YEAR]	€		€	€	€

Do EIAs and SEAs include a full consideration of landscape values? Yes/No/Some

For more information on the EU requirements for EIA and SEAs see

[http://ec.europa.eu/europeaid/multimedia/publications/documents/thematic/europeaid-environmental-handbook\\_en.pdf](http://ec.europa.eu/europeaid/multimedia/publications/documents/thematic/europeaid-environmental-handbook_en.pdf)

If 'Yes' or 'Some' do you have access to budgetary information?

Yes /No

If so, please provide the annual budget in your most recent year (only answer 'all development' if you do not have separate figures for public and private):

	All relevant development	Or	Public development	Private development	Other (specify):
[insert YEAR]	€		€	€	€

Report

Give further details about the relationship between landscape and sustainable development as appropriate.

<sup>39</sup> Thesaurus: to be defined

<sup>40</sup> Thesaurus: to be defined

General measures for targeting landscape and procedures for participation

*"Each Party undertakes to establish procedures for the participation of the general public, local and regional authorities, and other parties with an interest in the definition and implementation of the landscape policies mentioned in paragraph b above;" (article 5, c)*

Which procedures have been established concerning the encouragement of participation of the public in landscape protection, management and planning?

*Please name good practices, if applicable.*

Local Level	Regional Level	National Level	Across Spatial Levels

Which procedures have been established concerning the encouragement of participation of the local and regional authorities in landscape protection, management and planning?

*Please name good practices, if applicable.*

Local Level	Regional Level	National Level	Across Spatial Levels

Which procedures have been established concerning the encouragement of participation of other actors in landscape protection, management and planning?

*Please name good practices, if applicable.*

Local Level	Regional Level	National Level	Across Spatial Levels

Theme 4: Financial policy <sup>41</sup>

*In Theme 2.4 you provided details of your systems of protection. In this section we are trying to find out how they are funded, and what assistance these systems allow owners to access. The first section concerns direct financial contributions from the state / public budget, whereas the second concerns additional funding for projects that may come from indirect public financing (tax benefits etc). The third section concerns private sponsorship of related activities.*

Public funding sources

*Is public funding available for the categories of protection listed in 2.4? Which different activities are funded? Is the funding of this activity mandatory? And is this funding full or partial?*

*If required, please elaborate in the report below.*

<sup>41</sup> Thesaurus: terms in use: ‘financial control / financial advantage / financial incapacity’

[The list of activities might need additions to reflect landscape activities]

Which activities are funded:	Is the Funding:	What funding available?	Estimate Total Budget
Category 1/level 1: _____ (word users please refer to name/number used in 2.3 and fill in one box per category and level)			
Listing only	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Maintenance	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Conservation	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Restoration	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Public Access	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Documentation	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Research	<input type="checkbox"/> Mandatory / voluntary / NA	Full/Partial /None	[insert YEAR]: € _____
Tax benefit	<input type="checkbox"/> VAT / Inheritance / other (specify): _____		[insert YEAR]: € _____

Repeat table above for each category and level as used in 2.4

List the public funding organisations for the landscape activities described in the table above (4.1.1):

(You should have mentioned these organisations in Theme 1 – if not, please return to section 1.1 and add information on the public funding organisations.)

Refer to the organisations you listed in theme 1.1 <sup>42</sup>	Select to create list
Add new organisation (back to 1.1) <input type="checkbox"/> <sup>43</sup>	

Give further details about the public funding of landscape work as appropriate.

#### Aid and grants – public support

This section is about public financial support<sup>44</sup> for structural or project funding<sup>45</sup> to non-governmental organisations (these could be voluntary, private or other).

Is there a direct aid<sup>46</sup> (direct budgetary support) system? Yes/No

If yes, please indicate which forms of support the different sectors receive and the total budget received

(please indicated which year date was collected):

If required, please elaborate in the report below.

<sup>42</sup> IT: drop down list of organisations in 1.1 – ability to make multiple selection

<sup>43</sup> IT: automatic link to section 1.1

<sup>44</sup> Thesaurus: ‘public support’ to be defined terms in use. Terms in use: public ‘access / admission / archives / authorities / awareness / bodies / charities / collections / consultations / expenditure / funding / interest foundations / property / property owners / servants / works / works contract regulations’

<sup>45</sup> Thesaurus: terms in use: ‘private funding / public funding / funding’

<sup>46</sup> Thesaurus: terms in use: ‘direct aid / direct state aid / grant aid / state aid’

Structural funding Ad hoc / project based Budget [insert YEAR]	<input type="checkbox"/> <input type="checkbox"/> €_____
--	--

Is there a tax relief system for landscape? Yes/No

If yes is this

Fixed tax relief	<input type="checkbox"/>
VAT	<input type="checkbox"/>
Inheritance tax	<input type="checkbox"/>
Other	<input type="checkbox"/>

Please indicate which costs that are eligible under this system:

Larger scale Conservation costs	<input type="checkbox"/>
Excavation costs	<input type="checkbox"/>
Day to day Maintenance costs	<input type="checkbox"/>
Support of NGOs	<input type="checkbox"/>
Other (specify):_____	<input type="checkbox"/>

If required, please elaborate in the report below.

To whom do the incentives apply?

Please give the total expenditure (for your most recent year)

	Grants Total	Fiscal exemption Total	Fiscal deduction Total
Individual beneficiary	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____
NGO beneficiary	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____
Private enterprise:	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____
Public enterprise:	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____
Other (specify): _____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____	<input type="checkbox"/> [insert YEAR]€_____

If required, please elaborate in the report below.

Report

Give further details about incentive funding for landscape work as appropriate.

Private funding and sponsors

This question concerns private funding organisations (corporate and non-governmental funders such as charity / trust fund) and their involvement in paying for different aspects of heritage activities.

**Do private funding organisations and/or sponsors fund work on landscapes? Yes/No**

If 'Yes', please provide details of which organisations sponsor and the form this sponsorship takes. If no, please go straight to 4.4. *If you have already listed these organisations in theme 1, select each one from the list below, if not, use the 'add organisation' function*

Funding system	
Structural funding (Organisations)	<input type="checkbox"/>
Ad hoc (Projects/events)	<input type="checkbox"/>

*If required, please elaborate in the report below.*

**Are there jointly funded<sup>47</sup> projects? Yes/No**

If yes, which sector most commonly takes the lead in joint public/private investments?

Sector	
Private sector	<input type="checkbox"/>
Public sector	<input type="checkbox"/>
ad hoc	<input type="checkbox"/>

*If required, please elaborate in the report below.*

**Please estimate how much all of the organisations listed above spent on landscape activities in your most recent year?**

*If required, please elaborate in the report below.*

	Total
[insert YEAR]	€

**Report**

**Give further details about private funding and sponsorship for landscape work as appropriate.**

**Theme 5: Access and Interpretation**

*This theme concerns the public aspects of landscape policy. Policy concerning public access to heritage and the public's role in interpretation is set out in the Granada (Article 15) and Valletta (Article 9) Conventions. Both the Florence Convention (Articles 5 and 6) and especially the Faro Framework Convention establish the importance of public involvement in valuing and interpreting heritage. This theme is divided into 4 sections; public access to landscapes and information, education and awareness-raising; tourism; and promotional activities and dissemination.*

**Public access to landscape**

**Are there specific measures<sup>48</sup> to improve visitor access to landscapes?**

*This refers to regulations, guidelines, standards e.g. obligation to be open for a certain number of days per year, diversity, disabled access and facilities.*

Publicly owned / managed landscapes/sites	<input type="checkbox"/>
---	--------------------------

<sup>47</sup> Thesaurus: to be defined

<sup>48</sup> Thesaurus: to be defined

Privately owned / managed landscapes/sites	<input type="checkbox"/>
--	--------------------------

If Yes, where can information be found?

On Publicly owned/managed sites:

Published Guides	<input type="checkbox"/>
Public access databases	<input type="checkbox"/>
Heritage maps	<input type="checkbox"/>
Websites (provide URL):	.....

On Privately owned/managed sites:

Published Guides	<input type="checkbox"/>
Public access databases	<input type="checkbox"/>
Heritage maps	<input type="checkbox"/>
Websites (provide URL):	.....

*If required, please elaborate in the report below.*

**List the NGOs active in the field of public access**

*(You should have referred to these organisations in 1.4. If not please go back and add them to the list. Select all relevant organisations here)*

Select organisation <sup>49</sup>

Add organisations <sup>50</sup>

---

<sup>49</sup> IT: ability to select organisations listed in 1.4

<sup>50</sup> IT: link to add organisation to table in 1.4



Report

Give further details about public access to landscapes as appropriate.

Raising awareness<sup>51</sup>

These questions concern any activities which contribute to increasing public knowledge through outreach activities, educational projects, young archaeologist clubs or summer schools etc. 'Each Party undertakes to increase awareness among the civil society, private organisations, and public authorities of the value of landscapes, their role and changes to them.' (Florence Convention Article 6, A)

Which measures have been introduced to increase awareness

Please name good practices, if applicable.

	In civil society	Among private organisations	On part of public authorities
Local Level			
Regional Level			
National Level			
Across Spatial Levels			

[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]

Are there initiatives within the field of raising awareness, and if so, for each major initiative, please answer following questions:

Initiative 1	
Name: _____	<input type="checkbox"/>
Ongoing or project?	Ongoing / project
Target groups:	
Preschool	<input type="checkbox"/>
School	<input type="checkbox"/>
Higher education	<input type="checkbox"/>
Adults	<input type="checkbox"/>

If required, please elaborate in the report below.

Repeat table for additional initiatives as necessary

<sup>51</sup> Thesaurus: terms in use: 'awareness-raising activities / awareness-raising campaigns / public awareness'

List the NGOs working in the field of awareness raising

(You should have referred to these organisations in 1.4. Please update 1.4 and select the relevant organisations in the box below.)

Select organisation <sup>52</sup>

Add organisation <sup>53</sup>

Report  
Give further details about awareness raising programmes as appropriate.

Tourism<sup>54</sup> and promotional activities

Are there specific measures (policies or regulations) for the commercial promotion of landscape in the context of tourism?

Yes/No

Please indicate which levels areas these policies affect.

If required, please elaborate in the report below.

Level	<input type="checkbox"/>
State / Country : Name:	<input type="checkbox"/>
Semi-autonomous unit, e.g. Kingdom, Region, Federated State. Specify term:	<input type="checkbox"/>
e.g. Metropolitan city, Province, Department. Specify term: _____	<input type="checkbox"/>
e.g. Commune, Municipality. Specify term: _____	<input type="checkbox"/>
e.g. Parish Specify term: _____	<input type="checkbox"/>

[The IT interface should automatically assign the appropriate level that corresponds to the report being formulated]

How many visitors come to the main landscapes of [insert name of state/semi-autonomous unit]?  
Is information available on the economic return<sup>55</sup> of this tourism?

The economic return (how much money does the [state / region] get for every Euro spent) of landscape tourism can be interpreted very widely to include the amount a tourist spends on services (accommodation, food, travel, souvenirs etc). This question is more specific, it focuses on visitor numbers and how much [the state / report level] authority makes (the 'profit') from specific landscape attractions (eg visitor centres).

Please give figures for your most recent year:

	N° of visitors	Economic return (per € spent)
[insert YEAR]: _____	...	€...per Euro

Please list any main recurrent landscape events:

<sup>52</sup> IT: ability to select organisations listed in 1.4

<sup>53</sup> IT: link to add organisation to table in 1.4

<sup>54</sup> Thesaurus: terms in use: 'cultural tourism / promotion of tourism'

<sup>55</sup> Thesaurus: to be defined

Event: 1	
Name of event	_____
Location	_____
Heritage category	Integrated Approach <input type="checkbox"/> or Archaeological heritage <input type="checkbox"/> Architectural Heritage <input type="checkbox"/> Landscape <input type="checkbox"/>
Date	From DD/MM/YYYY – till DD/MM/YYYY
Frequency	Monthly / quarterly / bi-annually / annually / twice yearly / N/A
website (URL)	_____
Organisation (s) (select more than one of partners are involved)	Select from Theme 1 Word users refer to organisation listed in theme 1
Brief description	_____

Add additional event as necessary

Report

Give further details about tourism and promotional activities as appropriate.

Dissemination<sup>56</sup>

This section deals with the way the information resulting from landscape research and investigations are shared with the various audiences. It concerns policies for making different levels of report publicly available, and covers databases, bibliographies and types of audience. Every state will have its own terminology to describe reports and publications. For the purposes of this questionnaire, the different levels of reports can be described as:

- Summary records<sup>57</sup> (scientific 'preliminary' report – usually for a specialist audience)
- Specialised studies (i.e. topic based monographs – white literature – which may have a wider reading audience)
- Official periodicals

Have measures (policies or regulations) been taken to ensure the creation of systematic scientific (preliminary) reports (including digital databases<sup>58</sup>) before comprehensive dissemination of specialised studies?

Yes/No

If 'Yes' please provide the number of report or entries published /most recent year:

Assessment	[Insert YEAR]:no. _____
Surveys	[Insert YEAR]: _____
Special reports	[Insert YEAR]: _____
Other (Specify): _____	[Insert YEAR]: _____
Total	

Are all scientific summary records available as on-line databases?

If yes please provide the main URLs:

<sup>56</sup> Thesaurus: to be defined

<sup>57</sup> Thesaurus: terms in use: 'sites and monuments / office / photographic'

<sup>58</sup> Thesaurus: terms in use: databases

Are all scientific summary records placed in a single publication? Yes/No

Please indicate how these summary record publications are organised

All in one	<input type="checkbox"/>
By period	<input type="checkbox"/>
By theme	<input type="checkbox"/>
By location	<input type="checkbox"/>
Other specify): _____ <sup>59</sup>	<input type="checkbox"/>

Is there a regular annual bibliography of abstracts? Yes/No

Do you know how many comprehensive specialised studies (i.e. monographs, summaries of topic based research etc) are published? Yes/No

If so please give details for the year with most recent information?

Assessment	[insert YEAR]:no. _____
Surveys	[insert YEAR]: _____
Special reports	[insert YEAR]: _____
Other (Specify): _____	[insert YEAR]: _____
Total	

Are there 'official' periodicals (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify their target audience:

General public	<input type="checkbox"/>
Scientists	<input type="checkbox"/>
Heritage professionals	<input type="checkbox"/>
Educational	<input type="checkbox"/>
Owners	<input type="checkbox"/>

Are there 'official' publications of specific series (i.e. published by a governmental organisation)? Yes/No

If 'Yes' please specify what sort of publications these are, and what subject they deal with:

Publication types	
Inventories	<input type="checkbox"/>
Lists of protected landscapes	<input type="checkbox"/>
Art books	<input type="checkbox"/>
Case studies	<input type="checkbox"/>
Legislation	<input type="checkbox"/>
Scientific reports	<input type="checkbox"/>
Other	<input type="checkbox"/>

Are there websites listing publications on the internet?

Please provide URLs

If required, please elaborate in the report below.

<sup>59</sup> IT: limited free text box

List the main NGOs regularly publishing on landscape

(i.e. monthly magazines, quarterly reviews).

(You should have referred to these organisations in 1.4. If not please go back and add them to the list.

Select all relevant organisations here)

Select organisation <sup>60</sup>

Add organisations <sup>61</sup>

If required, please elaborate in the report below.

---

<sup>60</sup> IT: ability to select organisations listed in 1.4

<sup>61</sup> IT: link to add organisation to table in 1.4

Report

Give further details about dissemination activities as appropriate.

Theme 6: Digitisation

In the inventory section (2.2); you should have listed the inventories that are available in a digital format. This section is additional in that it asks whether or not the administration has a policy concerning digital access to data (photos, paper archives, analogue data, plans etc).

Policy on digitisation

Does legislation or policy include specific provisions (policy or guidance) for digitisation?

Yes/No

If so please indicate if there different levels of policy, from digitising your existing collections of data, to disseminating information in digital formats? Please expand in the report section.

Policy or guidance?	<input type="checkbox"/>
Collect your data in a digital format	<input type="checkbox"/>
Convert your data to a digital format	<input type="checkbox"/>
Digital information management	<input type="checkbox"/>
Digital dissemination	<input type="checkbox"/>
Other: (specify):____	<input type="checkbox"/>

Report

Give further details about digitisation policy as appropriate.

Information systems and databases

Do you have information systems<sup>62</sup> and databases such as intranet, extranet and internet sites concerning landscapes (i.e. IT-driven networks<sup>63</sup>)? Yes/No

If yes, what heritage subjects are covered?

Please provide URLs, if applicable, in the report section.

Type of system	
Intranet	<input type="checkbox"/>
Extranet	<input type="checkbox"/>
Internet	<input type="checkbox"/>

Who are the partners in the IT network(s) mentioned above:

Type of system	
Government	<input type="checkbox"/>
Governmental agency	<input type="checkbox"/>
INGOs	<input type="checkbox"/>
NGOs	<input type="checkbox"/>
Universities	<input type="checkbox"/>
Regional authorities	<input type="checkbox"/>
Local authorities	<input type="checkbox"/>
Museums	<input type="checkbox"/>
Professional membership org.	<input type="checkbox"/>
Research institutes	<input type="checkbox"/>
Private companies	<input type="checkbox"/>

<sup>62</sup> Thesaurus: ‘information systems to be defined. Terms in use: ‘heritage information networks / information boards / information campaigns / information exchange / information networks / information technology / tourist information signs’

<sup>63</sup> Thesaurus: to be defined

Which topics do these IT systems cover?

Type of system	
Decision making	<input type="checkbox"/>
Management - general	<input type="checkbox"/>
Management - specific – i.e. Site Management	<input type="checkbox"/>
Policy and guidance	<input type="checkbox"/>
Research	<input type="checkbox"/>
Learning and communication	<input type="checkbox"/>
Other activities:_____	<input type="checkbox"/>

*If required, please elaborate in the report below.*

Is there a major (centralised, organisational level) database systems that store information on:

Type of information	
Inventories	<input type="checkbox"/>
Protected heritage	<input type="checkbox"/>
Monitoring heritage sites	<input type="checkbox"/>
Research results	<input type="checkbox"/>
Documentation	<input type="checkbox"/>
GIS <sup>64</sup> data	<input type="checkbox"/>
Other (specify):_____	<input type="checkbox"/>

*If required, please elaborate in the report below.*

Report

Give further details about landscape information systems and databases as appropriate

<sup>64</sup> Thesaurus: terms in use: Geographical informations systems



## Theme 7: Legal Frameworks

### Legislation

*This section concerns the main concepts driving change in your landscape management policy, the political priorities and strategies, larger issues in relation to the specific laws, including the theme of sustainable development, illicit activities, and CoE conventions. It covers the position of landscape policy within national political contexts. The first section details each Herein member's information concerning the Council of Europe Conventions and recommendations.*

*The central themes of the conventions are covered in the course of this questionnaire. If correspondents prefer, they can complete this section after having updated the rest of the report.*

**This state has ratified the following Council of Europe conventions:**

Conventions	Date of signature	Date of ratification
Granada	----- <sup>65</sup>	-----
Valletta	-----	-----
Florence	-----	-----
Faro	-----	-----

Please provide a brief overview of how you implement these standards in the report below.

If your state has not yet ratified all of these conventions, please briefly describe the efforts being made to reach this goal.

Convention	Progress to signature / ratification
Granada	
Valletta	
Florence	
Faro	

**This table contains a selection of Council of Europe Recommendations about cultural heritage. Please indicate which of them have been reflected/ incorporated in your legislation or policy:**

*These recommendations are passed by the Committee of Ministers. For more information on their adopted texts, see: [http://www.coe.int/t/cm/adoptedTexts\\_en.asp#P47\\_2021](http://www.coe.int/t/cm/adoptedTexts_en.asp#P47_2021)*

Year	No.	Theme	In legislation	In policy	Unfamiliar
80	16 <sup>66</sup>	Specialised training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>65</sup> IT: insert from <http://conventions.coe.int/>

<sup>66</sup> IT: link to <http://www.coe.int/> section in Committee of Ministers on recommendations

81	13	Declining craft trades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
86	11	Urban open space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
86	15	Architectural heritage - Craft trades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
89	5	Archaeology – town / country planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
89	6	Rural architectural heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
90	20	Industrial technical civil engineering heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91	6	Funding architectural heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91	13	20 <sup>th</sup> C architectural heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
93	9	Architectural heritage / natural disasters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
95	3	Documentation architectural heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
95	9	Cultural landscapes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
96	6	Protection against unlawful acts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
97	2	Physical deterioration - pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
98	4	Historic complexes, immoveable and moveable property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
98	5	Heritage education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
01	15	History teaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
03	1	Tourism as factor for Sustainable development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
04	3	Geological heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05	13	University heritage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
08	3	Guidelines-implementing landscape convention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Report**

Please give a brief overview about how you implement the obligations that follow from ratifying the Florence Conventions i.e. how they have been incorporated into domestic law and policy? Describing the details of your law and how it relates to CoE policy is the main objective of the Herein national report system as a whole, therefore please be brief in this section.

Florence

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Short and medium term priorities

<p><b>Report</b>          How do you see policies on Landscapes changing in the short and medium term? What are the main directions in which you are moving?</p>
--

Case Study Module 1: Training and Education

*'Training and education: Each Party undertakes to promote training for specialists in landscape appraisal and operations' (Article 6, B, a)*

General training Measures

What measures have been taken to promote training for specialists in landscape appraisal and operations?

Measures	Further description of concrete measures taken
Advanced training and further training to sustain specialisation in landscape planning, management or protection (e.g. for landscape architects, urbanists, architects, constructors, farmers, professional gardeners, lawyers, sociologists, anthropologists, archeologists, etc.)	
Recognition of landscape diplomas	
Promoting of special Bachelor/Master degree programmes on landscape	
Setting up PhD grants for actual project proposals focusing on landscape	
Setting up financial support for NGOs for multiplier-training in landscape sensitivity	
Other	

Multidisciplinary training programmes

*'Each Party undertakes to promote multidisciplinary training programmes in landscape policy, protection, management and planning, for professionals in the private and public sectors and for associations concerned;' (Article 6, B, b)*

Which measures have been taken to promote the introduction of multidisciplinary training programmes? Please indicate examples, if available:

	For associations?	For professionals in the private sector?	For professionals in the public sector?
Landscape Policy			
Landscape Protection			
Landscape Management			
Landscape Planning			

Schools and Universities

*Each Party undertakes to promote school and university courses which, in the relevant subject areas, address the values attaching to landscapes and the issues raised by their protection, management and planning." (article 6 ,B, c)*

Which measures have been taken to promote landscape-related training and education as part of the curriculum in the following educational schemes? Please list some examples, if available.

Primary education?	Secondary education?	Tertiary education?

[The questions could be expanded to give information about outputs (metric data) as well as general measures]

## Case Study Module 2: Identification and Assessment

1. With the active participation of the interested parties, as stipulated in Article 5.c, and with a view to improving knowledge of its landscapes, each Party undertakes:
  - a. i) to identify its own landscapes throughout its territory;
  - ii) to analyse their characteristics and the forces and pressures transforming them;iii) to take note of changes;
  - b. to assess the landscapes thus identified, taking into account the particular values assigned to them by the interested parties and the population concerned.
2. These identification and assessment procedures shall be guided by the exchanges of experience and methodology, organised between the Parties at European level pursuant to Article 8'. (Article 6, C)

### Identification and Analysis

Which measures have been taken to carry out the identification of landscapes and the analysis of their characteristics?

	At regional level	At national level
<b>Catalogues &amp; Brochures</b>		
<b>Atlases</b>		
<b>Registers of landscapes</b>		
<b>Other</b>		

[The different pressures acting on landscapes are set out in Theme 3.1 and 3.2 (but may need expanding there). Mechanisms for identifying, assessing, and characterising landscapes could be included in a separate CSM, or could be inserted in the main grid alongside archaeological and structural assessment mechanisms at 3.2, which also includes mechanisms for controlling quality. The identification and assessment of landscapes are key elements of the Convention, and this CSM should probably be expanded a little to capture more detail and metrics about how this is actually implemented in different countries.]

## Case Study Module 3: International European Co-operation

### Resources

For each of the main Government bodies responsible for landscape policies, please estimate the number of full-time equivalent<sup>67</sup> (FTE) staff engaged in the following activities in international exchange of information in this organisation (e.g. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE of 0.5 signals that the worker is only part-time, two part time workers would also equal 1.0 etc. FTE is a better method of comparison than numbers of staff. The best way of establishing FTE is by keeping staff time records, already a requirement for many organisations).

International:	Integrated Approach
Workshops/conferences	0.0
Joint research	0.0
Publication exchange	0.0
Staff exchange/visits	0.0
Exhibitions	0.0
Others:	0.0

<sup>67</sup> Thesaurus: to be defined

[Are there any additional activities which are specific to landscapes which should be added to this list]

Report  
 Please refer to any mutual technical and scientific assistance projects or partnerships taking place at an international level in which these staff are involved

Add additional government organisation(s) with shared responsibility for landscape policy   
 Governmental organisation – 2, 3, 4 etc: repeat section for as many organisations you need to add

Mutual assistance and exchange of information

*The Parties undertake to co-operate in order to enhance the effectiveness of measures taken under other articles of this Convention, and in particular:*

- a. to render each other technical and scientific assistance in landscape matters through the pooling and exchange of experience, and the results of research projects;
- b. to promote the exchange of landscape specialists in particular for training and information purposes;
- c. to exchange information on all matters covered by the provisions of the Convention". (Article 8)

Has technical and scientific assistance been conducted with other states and/or regions (pooling and exchange of experience, research work on landscape ...)? If yes, please indicate good practices.

Yes	Good practice:
No	

Have there been exchanges of landscape specialists? If yes, please indicate good practices.

Yes	Good practice:
No	

Transfrontier landscapes

*The Parties shall encourage transfrontier co-operation on local and regional level and, wherever necessary, prepare and implement joint landscape programmes.' (Article 9)*

Have actions to encourage transfrontier co-operation been conducted?

	Between states	at national level	at regional level	between regions of the state
Yes/No	Yes No	Yes No	Yes No	Yes No
Good Practice				

Have programmes of transfrontier co-operation with other states and/or regions been set up?

Yes	No
-----	----

Landscape Award of the Council of Europe

1. *The Landscape award of the Council of Europe is a distinction which may be conferred on local and regional authorities and their groupings that have instituted, as part of the landscape policy of a Party to this Convention, a policy or measures to protect, manage and/or plan their landscape, which have proved lastingly effective and can thus serve as an example to other territorial authorities in Europe. The distinction may be also conferred on non-governmental organisations having made particularly remarkable contributions to landscape protection, management or planning.*
2. *Applications for the Landscape award of the Council of Europe shall be submitted to the Committees of Experts mentioned in Article 10 by the Parties. Transfrontier local and regional authorities and groupings of local and regional authorities concerned, may apply provided that they jointly manage the landscape in question.*
3. *On proposals from the Committees of Experts mentioned in Article 10 the Committee of Ministers shall define and publish the criteria for conferring the Landscape award of the Council of Europe, adopt the relevant rules and confer the Award.*
4. *The granting of the Landscape award of the Council of Europe is to encourage those receiving the award to ensure the sustainable protection, management and/or planning of the landscape areas concerned. (article 11).*

Have one or more landscape awards been instituted at national and/or regional level?

	Yes	No
At national level		
At regional level		

Do they refer to the European Landscape Convention?

	Yes	No
At national level		
At regional level		