****

DDP/EYCB/QLP/2018/29 Budapest, 20 December 2018

|  |
| --- |
| **Call for trainers and rapporteurs**  **Quality Label for Youth Centres Programme**  Deadline: **Sunday 13 January 2019 23:59 CET** |

**Introduction**

The European Youth Centers of the Council of Europe have always been inspirational trendsetters for youth work and youth policy in Europe. The promotion of human rights education as the educational philosophy and approach in member states of the Council of Europe and beyond has been a priority for the Youth Department since the 1990s.

The [Quality Label for Youth Centres Programme](https://www.coe.int/en/web/youth/quality-label-for-youth-centres) was developed to promote the European Youth Centres of the Council of Europe as standard-setting instruments and examples of good practice for youth policy. It aims at knowledge sharing and networking among youth centres across Europe, and consists of three main elements:

* a Council of Europe Quality Label for Youth Centres, to be awarded to youth centres that meet [a set of quality criteria](https://www.coe.int/en/web/youth/ql-how-to-apply1);
* an annual meeting of a European Platform of Youth Centres to ensure networking among centres recognised with the label and those aspiring to its acquisition;
* an annual training course for educational staff of youth centres.

Since the European Steering Committee for Youth (CDEJ) launched the Quality Label for Youth Centres Programme in 2008, the network of youth centres has grown significantly. The Youth Department of the Council of Europe is thus looking for trainers, experts and rapporteurs to support the implementation of the Programme and the network of (labelled) youth centres.

**Roles and tasks:**

Supporting the Quality Label for Youth Centres Programme, the applicants are expected to assume the following roles:

* **Assisting with the assessment of the Youth Centres:** In order to be awarded with the Quality Label, Youth Centres are required to meet and uphold a set of quality criteria. Applicants are expected to participate in the evaluation procedure of the candidate and the already awarded centres with their presence and expertise during exploratory or mid-term visits and by assisting in the reporting phase.
* **Pedagogical support on the annual Platform Meeting:** The European Platform for Youth Centres is organised in one of the European Youth Centres in order to encourage professional knowledge sharing among executives and managers of youth centres recognised with the Quality Label and those aspiring to its acquisition. The 1,5 daylong event is aimed to provide a platform for the managers of Youth Centres to have strategic discussions of common interest related to the running of a youth centre. The Platform requires a rapporteur and/or a facilitator who supports the educational aspect of the programme. Applicants are required to assist during the preparatory, implementation and reporting phases of the event.
* **Pedagogical support on the annual Training Course for Youth Centre Staff:** The training course aim to ensure best practice sharing amongst the educational staff of the youth centres and provides the possibility for latest updates from the Council of Europe. The training course is hosted by one of the Quality Label Youth Centres each year and it requires a rapporteur or a facilitator who supports the educational aspect of the programme. Applicants are required to assist during the preparatory, implementation and reporting phases of these events.
* **Advising the Expert Team:** The Quality Label Expert Team is composed of representatives of the European Steering Committee for Youth, the Advisory Council on Youth, quality labelled youth centres and the Youth Department. They meet on a regular basis to plan and further develop the programme. An annual meeting is held in the beginning of the calendar year to outline the main strategic directions of the Programme. The applicants are expected to contribute the strategic discussions with their expertise and by assisting in the reporting of the meeting.
* **Act as resource persons for the Labelled Youth Centres:** Quality Labelled Youth Centres are sometimes in need of educational support from the Council of Europe. Applicants are expected to give pedagogical/institutional or other advise to the centres in case of an inquiry.
* **Publications:** Applicants may be contracted to contribute to the drafting of publications in the frameworks of the Quality Label Programme.

**Required Competences**

*The required competences of the trainers are the following:*

* Competences of a senior trainer of the Trainers Pool of the Youth Department of the Council of Europe – [available here](https://rm.coe.int/role-and-functionning-of-the-trainers-pool-rev-jan-2018/168078ba1c).
* Solid experience in Human Rights and Human Rights Education; youth work and youth policy
* Knowledge of the Council of Europe’s youth sector approaches to non-formal education, human rights education and intercultural learning;
* Knowledge of Quality Label Programme and quality criteria set by the Council of Europe;
* Good understanding of the youth centres work, experience in preparing delivering training courses for youth workers, ability to run or facilitate autonomously specific sessions of the programme (workshops, working groups, etc.);
* Ability to plan group and individual learning process, identify the learning needs and adjust the programme to fit those needs;
* Experience in and the capacity to use e-learning and web-based methodologies in support for personal learning;
* Very good working knowledge of English, both in oral and written communication; knowledge of French and/or other languages will be an advantage;

*The required competences of the rapporteurs are the following:*

* Have proven experience of being a rapporteur and in writing reports of trainings in the youth field;
* Be familiar with and adhere to the values and approaches of the Council of Europe in non-formal education youth activities;
* Excellent writing and editing skills in English; knowledge of French and/or other languages will be an advantage;
* Ability to summarise and link different ideas into clear proposals and recommendations;
* Conceptual and practical knowledge regarding human rights, social inclusion, youth participation, youth policy and youth work;
* Good understanding of, experience in, and the capacity to work with the policy tools such as *Recommendation CM/Rec(2015)3 on the access of young people from disadvantaged neighbourhoods to social rights* , the *Recommendation CM/Rec(2017)4 on youth work; the Recommendation CM/Rec (2016)7 Young people’s access to rights; Charter on Education for Democratic Citizenship and Human Rights Education; Revised European Charter on participation of young people in local and regional life* and other related documents.

The Council of Europe welcomes applications from all candidates who fulfil the specific profile of the activities, irrespective of gender, disability, marital or parental status, racial, ethnic or social origin, colour, religion, belief or sexual orientation.

**Application Procedure**

Applicants are required to send the following documents to the Quality Label Secretariat (youthcentres.quality@coe.int) by the **13th of January 2019 23:59 CET.**

* Expression of interest form (below)
* A report/publication/article written by the applicant previously (minimum 10 pages)
* A detailed programme proposal for the 2019 Quality Label Training Course for Youth Centre Staff

All applicants will be notified of the results by the end of January 2019.

**Rates**

The expert fee will be based on the senior trainer rates of the Trainer’s Pool of the Youth Department.

****

**Form for Expression of Interest**

|  |  |
| --- | --- |
| **Call** | **Experts in the Quality Label for Youth Centres Programme** |
| **Name and SURNAME:** |  |
| **Email:** |  |
| **Telephone/s:** |  |
| **Address:** |  |
| **Working languages:** | English  French  Other/s (*please specify*) |
| **Reference Persons** (Please indicate 2 reference person with their contacts) |  |
| **Please indicate if you’d like to be contacted as a rapporteur and/or as a facilitator:** | Rapporteur  Facilitator |

|  |
| --- |
| **Motivation:** Please, describe your motivation as to why you would like be an expert of the Quality Label Programme of the Council of Europe |
|  |

|  |
| --- |
| **Qualifications:** Please, explain how your skills and qualifications correspond to the competences and experiences required to be selected as an expert. |
|  |