



Strasbourg, 14 November 2024

CAI-BU(2024)02

# COMMITTEE ON ARTIFICIAL INTELLIGENCE (CAI)

## 10<sup>th</sup> Bureau Meeting

**13 November 2024**

10 am - 4 pm (CET)  
Paris

---

## MEETING REPORT

---

**1. Opening of the meeting**

1. The Chair of the Committee on Artificial Intelligence (CAI), Mr Mario HERNANDEZ RAMOS (Spain) welcomed the newly elected members of the Bureau. He explained that the primary purpose of the meeting was to prepare the 12<sup>th</sup> Plenary meeting of the CAI (26 - 28 November 2024).

**2. Adoption of the agenda**

2. The agenda was adopted without amendments.

**3. Information provided by the Chair, Secretariat, and Bureau members**

3. The Chair informed the Bureau of his contacts with non-member States potentially interested in acceding to the Council of Europe Framework Convention on Artificial Intelligence and Human Rights, Democracy and the Rule of Law (CETS 225). He also informed the Bureau about his participation in the "Humans In Charge 2.0 International Responsible AI Symposium" (Budapest, 7 - 8 October), the PACE Sub-Committee on AI and HR meeting (Geneva, 18 November), and Warsaw Dialogue for Democracy 2024 (Warsaw, 18 - 19 November) where he will represent the Committee and speak on the Framework Convention.
4. The Bureau took note of the information provided by the Chair and decided to set up a list of interested Bureau members who could, as required, replace the Chair and Vice-Chair for some of the events to which the Committee is invited to participate in. Bureau members also informed of major upcoming events related to AI and of interest for the CAI, such as the GPAI Summit in Serbia and the AI for good Summit in Switzerland.
5. The Secretariat informed the Bureau of its current efforts to reach out to non-member States in order to raise interest among like-minded states in acceding to the Framework Convention upon its entry into force. As no African state participated in the negotiations of the Framework Convention, the Secretariat puts particular emphasis on the African region. Director Hanne Juncher will address the African Union member States on the occasion of the OECD-African Union (AU) AI Dialogue (Cairo, 19 - 20 November 2024). It also updated the Bureau on its attendance of meetings and participation in works of other international organisations working on AI.

**4. Next steps in the elaboration of the HUDERIA methodology**

6. The Bureau took stock of the progress made in the elaboration of the draft HUDERIA Methodology and discussed possible next steps. Following the decision taken by the Committee during its last Plenary meeting to separate the HUDERIA Methodology (so-called, "level 2") and the HUDERIA Model (so-called "level 3"), the Bureau decided to propose to the Committee to adopt the HUDERIA Methodology at its next Plenary meeting, and to further work on the HUDERIA Model in 2025.

**5. Preparation of the 12<sup>th</sup> CAI Plenary meeting (26 – 28 November 2024)**

7. The Bureau approved the draft agenda, draft annotated agenda, and draft order of business for the 12<sup>th</sup> Plenary meeting of the CAI and instructed the Secretariat to distribute these documents to the Committee.
8. The Bureau examined the request for observer status submitted by "Réseau Lexing" and decided that the request should not be submitted to the Committee, since the International Bar Association is already an observer with the CAI and essentially representing the same interests as "Réseau Lexing". It instructed the Secretariat to inform "Réseau Lexing" of its decision.

9. The Bureau took note of the information provided by the Secretariat concerning the process leading to possible new Terms of Reference for the CAI, as from 1 January 2026.

10. The Bureau agreed to propose the following dates for the next Plenary meetings of the CAI:

- 13<sup>th</sup> Plenary meeting of the CAI: 14 - 15 May 2025 (immediately following EuroDIG 2025 being hosted by the Council of Europe).
- 14<sup>th</sup> Plenary meeting of the CAI: 5 - 6 November 2025.

11. The Bureau will hold its 11<sup>th</sup> meeting in the week of 17 - 21 March 2025, and its 12<sup>th</sup> meeting on 23 September 2025.

**6. Any other business**

12. No points were raised under this agenda item.