

Terms of reference of the

Ad hoc European Committee for the World Anti-Doping Agency (CAHAMA)

Set up by the Committee of Ministers under Article 17 of the Statute of the Council of Europe and in accordance with [Resolution CM/Res\(2021\)3](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Category: *Ad hoc* committee

Duration: 1 January 2024 - 31 December 2027¹

Programme: Upholding safety, security and integrity of society and persons

Sub-programme: Integrity and governance of sport

Main tasks

Under the authority of the Committee of Ministers, the CAHAMA is instructed to:

- i. take due account of the Reykjavik Declaration² in conducting its activities and submit proposals for its implementation as appropriate;
- ii. take account of the relevant key findings and challenges set out in the Secretary General's 2023 Report on the state of democracy, human rights and rule of law "An Invitation to Recommit to the Values and Standards of the Council of Europe";
- iii. develop and co-ordinate the positions of all States Party to the European Cultural Convention on issues relating to anti-doping policy development, support the work of all representatives of the European Public Authorities in the Executive Committee and Foundation Board of the World Anti-Doping Agency (WADA), standing and ad hoc committees of WADA, as well as WADA public authorities meetings (particularly those organised by the OneVoice Platform) and provide the Committee of Ministers with feedback, direction and advice;
- iv. prepare and approve mandates for six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board on matters to be discussed, decided and/or that are of importance at the meetings of these two bodies (including teleconferences and circular votes);
- v. prepare guidelines for common action of the Council of Europe member States in their relations with WADA; formulate consensual European positions on any relevant projects, initiatives or candidatures where consultation is needed and/or desirable and address them to WADA;
- vi. prepare and co-ordinate the participation of six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board in the meetings of these two bodies;
- vii. prepare and co-ordinate the participation of six representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board in the meetings of the WADA Public Authorities' representatives (OneVoice Platform);
- viii. prepare and co-ordinate the position of the European Public Authorities concerning priority issues such as the possible revision of the World Anti-doping Code, International standards, WADA Statutory documents, WADA budget and funding formula, the governance system and human rights-related issues; ensure that the common position of the member States of the Council of Europe is communicated to the WADA and taken into account during the drafting process;
- ix. receive reports from the representatives of the European Public Authorities in the WADA Executive Committee and Foundation Board on the implementation of the mandates approved by CAHAMA and, where appropriate, agree on necessary follow-up actions;
- x. review, when necessary, the terms of reference of the WADA Executive Committee and WADA Foundation Board members appointed by the Council of Europe;
- xi. approve and submit to the Committee of Ministers the selection criteria and recommendations for designating the two representatives of European Public Authorities in the WADA Foundation Board, the candidate from the European Public Authorities in the WADA Executive Committee, as well as the results (if any) of the indicative votes on the proposed candidates;
- xii. approve and submit to the Committee of Ministers the selection criteria for electing the WADA President or Vice-President, the opinion and recommendation on the candidates for these positions as well as the results (if any) of the indicative votes on the proposed candidates;
- xiii. co-operate and develop synergies with the Monitoring Group to the Council of Europe Anti-Doping Convention (T-DO);
- xiv. raise-awareness about Council of Europe standards and tools in its field of competence in the member States and beyond, through the neighbourhood policy and in other international and global fora where relevant;
- xv. hold an exchange of views annually in order to evaluate its activities and advise the Committee of Ministers and the Secretary General on future priorities in its sector, including possible new activities and those that might be discontinued;
- xvi. take due account of the following mainstreamed perspectives in the performance of its tasks: gender, youth, children's rights, rights of persons with disabilities, and Roma and Traveller³ issues;
- xvii. where relevant, contribute to strengthening meaningful engagement with civil society organisations and national human rights institutions in its work;

¹ These terms of reference are approved for the first biennial period 2024-2025. For the second biennial period 2026-2027, they are approved on a provisional basis, subject to confirmation upon the adoption of the budget for 2026-2027.

² Reykjavik Declaration - United around our values.

³ The term "Roma and Travellers" is used at the Council of Europe to encompass the wide diversity of the groups covered by the work of the Council of Europe in this field: on the one hand a) Roma, Sinti/Manush, Calé, Kaale, Romanichals, Boyash/Rudari; b) Balkan Egyptians (Egyptians and Ashkali); c) Eastern groups (Dom, Lom and Abdal); and, on the other hand, groups such as Travellers, Yenish, and the populations designated under the administrative term "Gens du voyage", as well as persons who identify themselves as Gypsies. The present is an explanatory footnote, not a definition of Roma and/or Travellers.

- xviii. in accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, carry out, at regular intervals, within the limits of the available resources and bearing in mind its priorities, an examination of some or all of the conventions for which it has been given responsibility,⁴ in co-operation, where appropriate, with the relevant convention-based bodies, and report back to the Committee of Ministers;
- xix. contribute to the achievement of, and review progress towards, the UN 2030 Agenda for Sustainable Development, in particular with regards to Goal 5: Gender Equality and Goal 16: Peace, Justice and Strong institutions.

Main deliverables

Under the authority of the Committee of Ministers, the CAHAMA is instructed to complete the following deliverables, within the following deadlines:

	Category ▼	Priority ▼	Deadline ▼
1. Recommendation for designating two members of the WADA Foundation Board appointed by the Council of Europe	A	1	31/09/2024
2. Recommendation for the selection of the candidate from the European Public Authorities in the WADA Executive Committee	A	1	31/09/2024
3. Recommendation on the enhancement of Gender Equality in Anti-Doping	C	1	31/12/2024
4. Recommendation for the election of the President and Vice-President of WADA	C	1	31/12/2025
5. Positions of the European public authorities on the World Anti-Doping Code revision and consultation process	C	1	31/12/2025
6. Recommendation for designating two members of the WADA Foundation Board appointed by the Council of Europe	C	1	31/09/2027
7. Recommendation for the selection of the candidate from the European Public Authorities in the WADA Executive Committee	C	1	31/09/2027
8. Positions of the European public authorities on specific WADA related and OneVoice issues	C	2	31/12/2027
9. Mandates for six European representatives in WADA Executive Committee and Foundation Board (at least 3 per year)	A	1	31/12 of each year
<p>Key</p> <p>A: deliverable under preparation (2022-2023 terms of reference or Committee of Ministers' decision) or deliverable foreseen in the terms of reference provisionally approved for 2024-2025 and reviewed where relevant in the framework of the preparation of the draft Programme and Budget 2024-2027</p> <p>B: review of implementation/re-examination foreseen by the recommendation/protocol/convention</p> <p>C: newly proposed deliverable</p>			

Composition

• Members

The Governments of Council of Europe member States and of the other States Parties to the European Cultural Convention⁵ are invited to appoint as members of the CAHAMA high-ranking officials from their relevant national ministry or other governmental service responsible for anti-doping policies in sport.

The members of the CAHAMA shall defray their own travel and subsistence expenses, in derogation from Resolution CM/Res(2021)3.

Each State Party may also designate national, governmental or non-governmental experts to participate in meetings of the Committee, without the right to vote or defrayal of expenses.

Each State Party to the European Cultural Convention shall have one vote.

In accordance with decisions CM/Del/Dec(2013)1168/10.2 of the Committee of Ministers, in cases where there is no convention-based body including all the Parties, non-member States are invited to take part, with a right to vote, in the committee meetings pertaining to the conventions to which they are Parties.

• Participants

The following may send representatives, without the right to vote and at the charge of their corresponding administrative budgets:

- Parliamentary Assembly of the Council of Europe;
- Congress of Local and Regional Authorities of the Council of Europe;
- European Court of Human Rights;
- Commissioner for Human Rights of the Council of Europe;
- Conference of INGOs of the Council of Europe;
- Committees or other bodies of the Council of Europe engaged in related work, as appropriate.

⁴ Cf. relevant decisions of the Committee of Ministers (CM/Del/Dec(2013)1168/10.2) and list of Conventions in document CM(2021)132.

⁵ In accordance with the Committee of Ministers' decisions (Resolution CM/Res(2022)3, decisions CM/Del/Dec(2022)1429/2.5 and CM/Del/Dec(2022)1440/8.1), the Russian Federation and Belarus no longer participate in the intergovernmental work of the CAHAMA. The CAHAMA Secretariat communicates to them, for information, documents provided by WADA.

The following may send representatives, without the right to vote and without defrayal of expenses:

- European Union;
- Observer States to the Council of Europe: Canada, Japan, Mexico, United States of America;
- UNESCO;
- six representatives of European Public Authorities in the WADA Executive Committee and Foundation Board.

Should any representative of the European Public Authorities be appointed to chair one of WADA's Standing Committees, he or she may participate in the meetings or send a representative without the right to vote and without defrayal of expenses.

• Observers

The following may send representatives, without the right to vote and without defrayal of expenses:

- World Anti-Doping Agency (WADA);
- Institute of National Anti-Doping Organisations (iNADO).

Observer status may be requested in accordance with Article 8 of [Resolution CM/Res\(2021\)3](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

Working methods

The rules of procedure of the Committee are governed by [Resolution CM/Res\(2021\)3](#) on intergovernmental committees and subordinate bodies, their terms of reference and working methods.

By way of derogation from Articles 7 and 8 of Resolution CM/Res(2021)3, the Committee will authorise access to certain parts of its sessions (including documents) to its members only (in camera). The matter is considered procedural in nature.

Plenary meetings ▼			
	Members incl. Chair	Meetings per year	Days per meeting
2024	49	3	2
2025	49	3	2
2026	49	3	2
2027	49	3	2

The CAHAMA will appoint from amongst its members up to 5 Rapporteurs on mainstreamed perspectives, including a Gender Equality Rapporteur.

Budgetary information *

	Meetings per year	Days per meeting	Members reimbursed	Plenary in €K	Bureau in €K	Working groups in €K	Secretariat (A, B)
2024	3	2	-	11.4	-	-	0.5 A; 0.5 B
2025	3	2	-	11.4	-	-	0.5 A; 0.5 B
2026	3	2	-	↔	-	-	↔
2027	3	2	-	↔	-	-	↔

*The costs include interpretation. These costs are calculated on the basis of standard costs.