**Appendix 4 – CATERING SERVICES**

**(as described under section B.2c of the Tender File)**

**Please complete all cells framed in red**

|  |  |
| --- | --- |
| **CATERING** | **Price in Euros**  |
| **Coffee break***(per person / per break)***VAT exc. ▼** | **Coffee break***(per person / per break)***VAT inc. ▼** | **Lunch** *(per person / per meal)***VAT exc. ▼** | **Lunch** *(per person / per meal)***VAT inc. ▼** | **Dinner** *(per person / per meal)***VAT exc. ▼** | **Dinner** *(per person / per meal)***VAT inc. ▼** |
| **Small scale meetings****(up to 10 participants)** ► |  |  |  |  |  |  |
| **Medium scale meetings****(10-20 participants)** ► |  |  |  |  |  |  |
| **Rental of vessels, tables, cocktail tables, and other equipment, as well as the provision of serving personnel for on-site catering services.** |  |  |  |  |  |  |
| **Handling fee for catering services** ► |  |  |  |  |  |  |