**Appendix 4 – CATERING SERVICES**

**(as described under section B.2c of the Tender File)**

**Please complete all cells framed in red**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CATERING** | **Price in Euros** | | | | | |
| **Coffee break**  *(per person / per break)*  **VAT exc. ▼** | **Coffee break**  *(per person / per break)*  **VAT inc. ▼** | **Lunch** *(per person / per meal)*  **VAT exc. ▼** | **Lunch** *(per person / per meal)*  **VAT inc. ▼** | **Dinner** *(per person / per meal)*  **VAT exc. ▼** | **Dinner** *(per person / per meal)*  **VAT inc. ▼** |
| **Small scale meetings**  **(up to 10 participants)** ► |  |  |  |  |  |  |
| **Medium scale meetings**  **(10-20 participants)** ► |  |  |  |  |  |  |
| **Rental of vessels, tables, cocktail tables, and other equipment, as well as the provision of serving personnel for on-site catering services.** |  |  |  |  |  |  |
| **Handling fee for catering services** ► |  |  |  |  |  |  |