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| **Appendix 3 – Meeting Packages****(as described under section B of the Tender File)****Please complete all cells framed in red** |
| **MEETING ROOM PACKAGES – (PRICES IN EUROS)** |
| **Ljubljana** |
| **Meeting room packages** | **Price exluding VAT ▼***(Per Half Day)* | **Price****excluding VAT▼***(Per Whole Day)* |
| **Meeting room up to 10 persons** |  |  |
| **Meeting room 10-50 persons** |  |  |
| **Meeting room 50 -100 persons** |  |  |
| **Event coordination and project management services (incl.event supervisor, conference technicien)** |  |  |
| **Rental of supporting equipment (incl. laptop, printer, projector/beamer, microphone) rental (per item)** |  |  |
| **Event Host / Hostess (per person / per hour** |  |  |

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| **MEETING ROOM PACKAGES – (PRICES IN EUROS)** |
| **Brdo** |
| **Meeting room packages** | **Price exluding VAT ▼***(Per Half Day)* | **Price****excluding VAT▼***(Per Whole Day)* |
| **Meeting room up to 10 persons** |  |  |
| **Meeting room 10-50 persons** |  |  |
| **Meeting room 50 -100 persons** |  |  |
| **Event supervisor (per person)** |  |  |
| **Conference technician (per person)** |  |  |
| **Desktop Computer Rental (per item)** |  |  |
| **Printer Rental (per item)** |  |  |
| **Projector / Beamer (per item)** |  |  |
| **Lap-top (per item)** |  |  |
| **Microphone / Amplifier (per item)** |  |  |
| **Event Host / Hostess (per person / per hour** |  |  |

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| **MEETING ROOM PACKAGES – (PRICES IN EUROS)** |
| **Portorož** |
| **Meeting room packages** | **Price exluding VAT ▼***(Per Half Day)* | **Price****excluding VAT▼***(Per Whole Day)* |
| **Meeting room up to 10 persons** |  |  |
| **Meeting room 10-50 persons** |  |  |
| **Meeting room 50 -100 persons** |  |  |
| **Event supervisor (per person)** |  |  |
| **Conference technician (per person)** |  |  |
| **Desktop Computer Rental (per item)** |  |  |
| **Printer Rental (per item)** |  |  |
| **Projector / Beamer (per item)** |  |  |
| **Lap-top (per item)** |  |  |
| **Microphone / Amplifier (per item)** |  |  |
| **Event Host / Hostess (per person / per hour** |  |  |

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| **Item**  | **Price per Item (excluding VAT) ▼** |
| Handling fee |  |

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| **MEETING ROOM PACKAGES – (PRICES IN EUROS)** |
| **Ptuj** |
| **Meeting room packages** | **Price exluding VAT ▼***(Per Half Day)* | **Price****excluding VAT▼***(Per Whole Day)* |
| **Meeting room up to 10 persons** |  |  |
| **Meeting room 10-50 persons** |  |  |
| **Meeting room 50 -100 persons** |  |  |
| **Event supervisor (per person)** |  |  |
| **Conference technician (per person)** |  |  |
| **Desktop Computer Rental (per item)** |  |  |
| **Printer Rental (per item)** |  |  |
| **Projector / Beamer (per item)** |  |  |
| **Lap-top (per item)** |  |  |
| **Microphone / Amplifier (per item)** |  |  |
| **Event Host / Hostess (per person / per hour** |  |  |
| **Other technical / logistical services****(provide examples – not compulsory)** |  |  |