APPENDIX 3 – VIDEOCONFERENCING AND TECHNICAL EQUIPMENT

(as described under section B of the Tender File)

Please complete all cells framed in red

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| **Madrid** |
| **Services** | **Type(s) of Units ▼** | **Unit fee ▼** |
| 1. Services and equipment for professional videoconferencing, including online platform provision, video recording, camera, PCs, and technicians
 | Per 0,5 day | Up to 50 people |  |
| Up to 100 people |  |
| Up to 300 people |  |
| Per day | Up to 50 people |  |
| Up to 100 people |  |
| Up to 300 people |  |
| 1. Training on the use of the platform and connectivity tests for moderators and participants
 | Per 0,5 day |  |
| Per day |  |
| 1. Services and equipment for livestreaming services
 | Per 0,5 day |  |
| Per day |  |
| 1. Press box
 | Per 0,5 day |  |
| Per day |  |
| 1. Microphones
 | Per 0,5 day | Wireless microphone |  |
| Lapel microphone |  |
| Per day | Wireless microphone |  |
| Lapel microphone |  |
| 1. Sound table
 | Per 0,5 day |  |
| Per day |  |
| 1. Headsets and receivers
 | Per 0,5 day |  |
| Per day |  |
| 1. Amplifier and antenna
 | Per 0,5 day |  |
| Per day |  |
| 1. Sound technician
 | Per 0,5 day |  |
| Per day |  |
| 1. Audiovisual technician
 | Per 0,5 day |  |
| Per day |  |
| 1. Interpretation booth (2 people)
 | Per 0,5 day |  |
| Per day |  |
| 1. Additional equipment for interpretation (monitor, camera)
 | Per 0,5 day |  |
| Per day |  |
| 1. Transportation, installation and uninstallation services
 | Per day |  |