

Council of Europe Programme
“Promoting a human rights compliant criminal justice system
in the Republic of Moldova” (component 1)



Development and implementation of the official website
of the Superior Council of Prosecutors of the Republic of Moldova

Clarification questions to the tender documents

1. *How many people will be trained from Superior Council of Prosecutors(SCP) side?*

Answer: SCP will identify the employees who will manage the website content. The exact number of responsible persons was not stipulated, but tentatively there might be one person with administrative rights and another one with the content management rights. Most probably, the total number of people involved in the training will not exceed five.

2. *"Online meetings page - represents a webpage with a media player to present the online meetings to the public. In administration control panel the administration user should be able to provide a link to external resource wherefrom the online meetings will be sourced. Assume it will be one single page what will be updated with online meeting link every time a new meeting is available to public." Can you provide more information regarding this functionality? Will you use external sources for online translations through API? For example, an external source <https://www.privesc.eu/> used for different sites. How many external sources will be used at the same time on the website? Will this video be archived or not?*

Answer: At the moment the SCP is in process of identifying a service provider for recording and online streaming of their internal meetings. Service provider should offer something similar to [privesc.eu](https://www.privesc.eu/), it will be one single service provider, thus, one single external resource. The current assumption is that the recordings will be archived on the service provider's end.

3. *The provided list of browser versions are not usable. These are the latest usage statistics: <https://www.w3counter.com/globalstats.php?year=2018&month=12> and <https://www.statista.com/statistics/268299/most-popular-internet-browsers/> Regarding best practices, the support should cover 2-3 latest browser versions. Are there any nuances we should keep in mind?*

Answer: Regarding the list of browsers, please consider the best practices in terms of browser support.

4. *Will the migration of old content be done solely from the “Superior Council of Prosecutors” of <http://www.procuratura.md/md/CSP/>? Will it be possible to establish connections with <http://www.procuratura.md/> website for automatization of migration or some other possibilities to provide data in electronic format? Most of all interested in the section with documents (decisions, minutes).*

Answer: Regarding the transfer of old content, it was decided not to have a proper transfer of the old content. Will need to create in the menu a link with next URL "<http://www.procuratura.md/md/CSP/>". This is a temporary reference, to be present until the SCP website is updated with necessary information. SCP website content manager will decide what content is up-to-date and will add it manually to the new website.

5. *Could you please provide information about the service warranty period?*

Answer: Usually the warranty period is the period of maintenance phase which for current project is not a requirement because for all post go-live operations the ITCSS will be responsible. It might be a requirement in the contract of service if you think this would be a solution.

6. *Do the potential users of SCP website have any specific rights, access rights?*

- Prosecutors;
- National Institute of Justice attendees;
- National Institute of Justice graduates;
- National and international law bodies;

- CPA and LPA;
- General public etc.

Answer: The target audience that will access the website is listed in the documentation. All the published content will be accessible by everyone, there is no restriction by group of users. The chapter describing the target public is purely informative.

7. Is it possible to divide the training and testing phases as they are different from the point of view of financial resources?

Answer: We understand your concern about having training and testing in one phase, but due to timing restrictions and also due to SCM employees availability, it was decided to consolidate these two activities in one single phase. We are considering that the main testing activities will be covered by the development company as the SCP does not have personnel with knowledge in testing. The training session therefore will be used to get feedback from the SCP personnel about their experience working with the website. We hope this is not causing difficulties to your project management process.

8. Is there a brandbook or another document specifying the design guidelines?

Answer: All the design requirements are stipulated in the business requirements document. Please note that there is Drupal website template provided by the Electronic Governance Agency included in the platform provided by the ITCSS. You can consult the basic view of the template accessing the SCP website page which already has a domain reserved: <http://csp.md/>

9. Should all the petitions including attachments be in the database?

Answer: Yes, all the petitions submitted online should be saved to the database. Whether the attachments should be saved is not stipulated because the development company is expected to decide and recommend the best technical solution for it. In any case the attachments should be stored on the server and there should be a way for the responsible person to access/download the attachments.

10. Point 3: "block with the latest changes on the site." Which information should this block contain?

Answer: The phrase "latest changes" means the latest updates on the site, like a feed of new items posted to the website, new articles or new online streams.

11. Point 3.2: "links to all online meetings which are available from external sources." Which external sources do you have in mind?

Answer: At the moment the SCP is in the process of identifying a service provider for recording and online streaming of their internal meetings. The assumption is that the service provider will host the recordings accessible by a link.

12. Point 4.14: "creation of an unlimited number of pages." This wording defines an impossible task. Please provide the maximal figure.

Answer: We understand your concern about this requirement, but please consider that the SCP website will present simple content about institution activities; there will not be hundreds of pages posted daily. The requirement is to highlight that there should not be a specific limit to the number of pages created by a content manager.

13. Point 4.27. As it is necessary to develop using Drupal, the documentation only lists the description of our improvements or the whole system in general. Do we need to describe all the Drupal tables or only those that we have created specifically for the website?

Answer: The documentation should include all the information about the developed code, no need to describe the Drupal platform but it is important to clearly describe the relation of the created data models with those existing already in the platform.