



CONGRESS
CONNECT

HOW TO SIGN AND TABLE AMENDMENTS IN CONGRESS CONNECT

Congress Members

CONTEXT

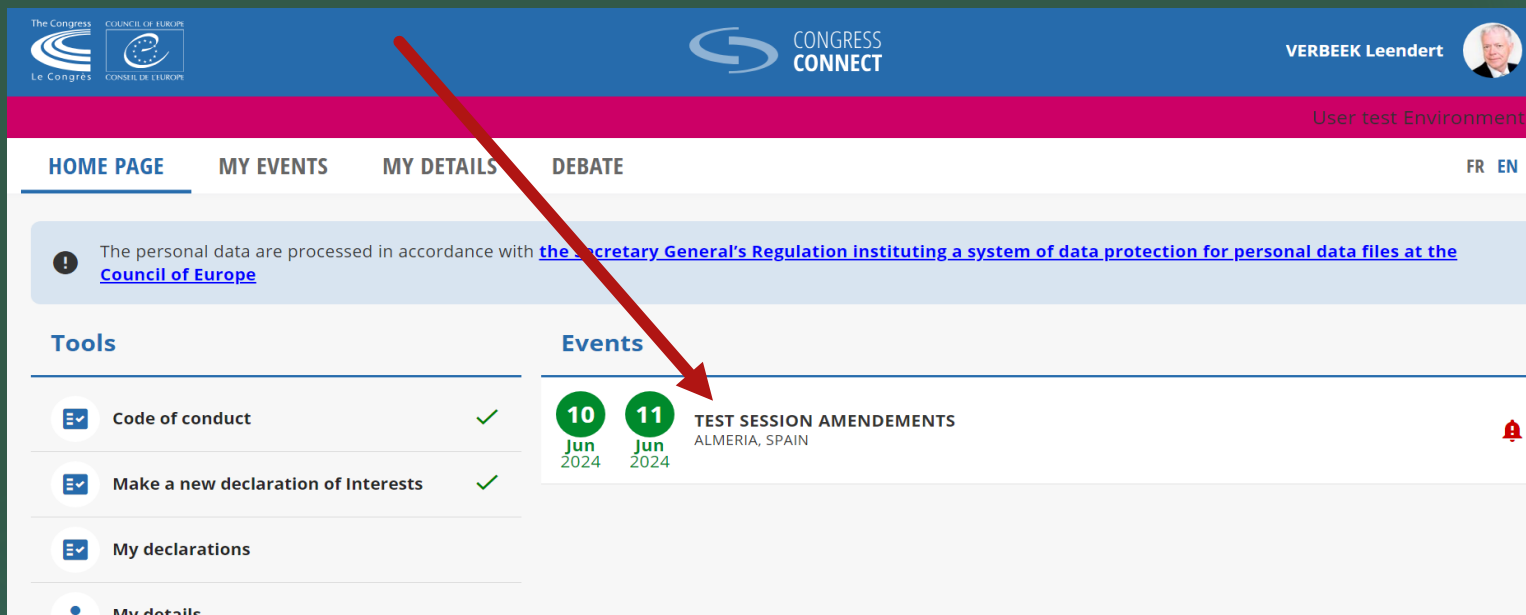
2

The new Congress Connect "Amendments" module will allow you to:

1. create an amendment to a draft text for adoption
2. sign an amendment prepared by your delegation secretary
3. table an amendment of which you are the first signatory
4. sign an amendment proposed by another Congress member

1. CREATE AN AMENDMENT TO A DRAFT TEXT FOR ADOPTION

▶ On your home page, click on the event where the text will be debated

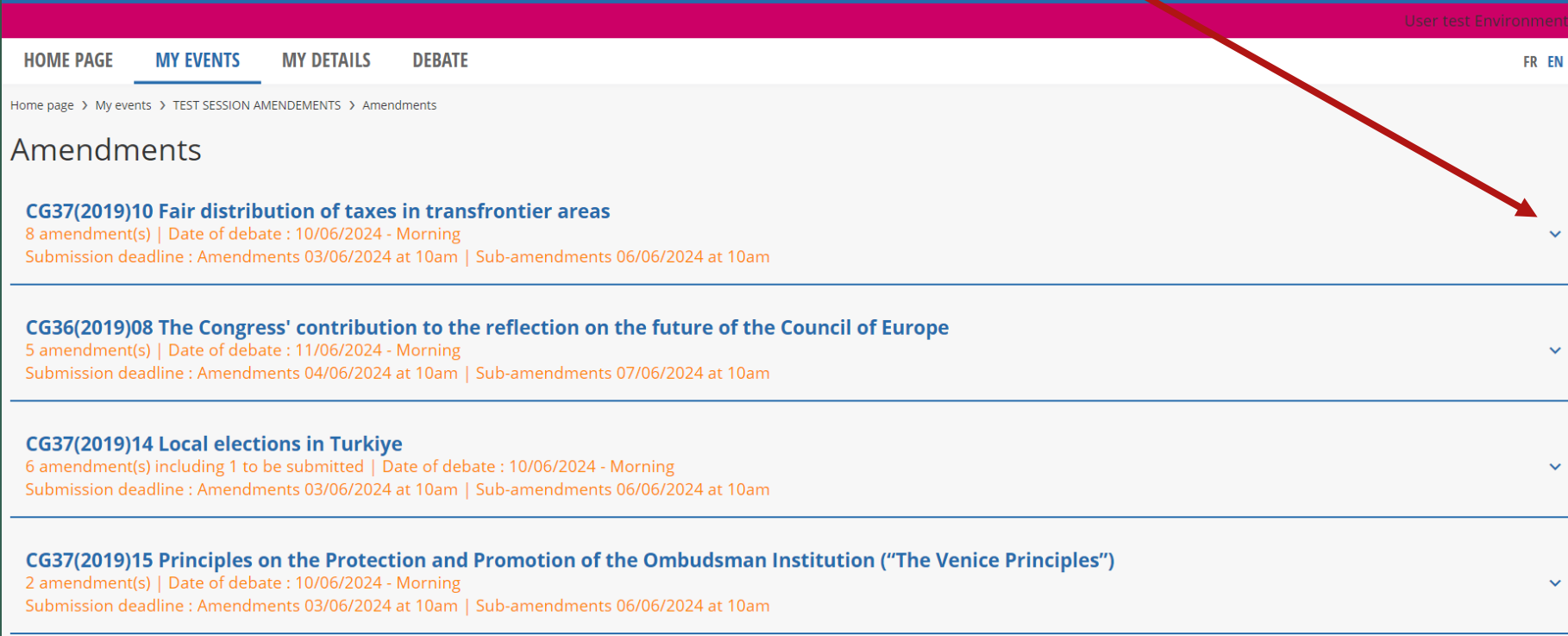


4

▶ Click on the Amendments tab



- ▶ The list of all the texts to be debated at the event will be displayed
- ▶ Click on the downwards arrow on the right to show the list of amendments already open for signature on the text that interests you and the option to create an amendment to that text



User test Environment

HOME PAGE MY EVENTS MY DETAILS DEBATE FR EN

Home page > My events > TEST SESSION AMENDEMENTS > Amendments

Amendments

- CG37(2019)10 Fair distribution of taxes in transfrontier areas**
8 amendment(s) | Date of debate : 10/06/2024 - Morning
Submission deadline : Amendments 03/06/2024 at 10am | Sub-amendments 06/06/2024 at 10am
- CG36(2019)08 The Congress' contribution to the reflection on the future of the Council of Europe**
5 amendment(s) | Date of debate : 11/06/2024 - Morning
Submission deadline : Amendments 04/06/2024 at 10am | Sub-amendments 07/06/2024 at 10am
- CG37(2019)14 Local elections in Turkiye**
6 amendment(s) including 1 to be submitted | Date of debate : 10/06/2024 - Morning
Submission deadline : Amendments 03/06/2024 at 10am | Sub-amendments 06/06/2024 at 10am
- CG37(2019)15 Principles on the Protection and Promotion of the Ombudsman Institution ("The Venice Principles")**
2 amendment(s) | Date of debate : 10/06/2024 - Morning
Submission deadline : Amendments 03/06/2024 at 10am | Sub-amendments 06/06/2024 at 10am

- ▶ In the example below you want to create an amendment to the text "Fair distribution of taxes in transfrontier areas".
- ▶ You will find the document containing the draft text for adoption by clicking on "Document link"
- ▶ Click on "Create an amendment".

Amendments

CG37(2019)10 Fair distribution of taxes in transfrontier areas
 10 amendment(s) including 1 to be submitted | Date of debate : 10/06/2024 - Morning
 Submission deadline : Amendments 03/06/2024 at 10am | Sub-amendments 06/06/2024 at 10am

Number	Deposit date	Text for adoption	Paragraph no	Type of amendment	First signatory	State	Number of signatures	Number of countries	Status	
1	06/02/2024 12:06	Recommendation	2	Modify an existing paragraph	FARMAKIS Nektarios	GRÈCE	8	7	processing by congress agent	
2	16/02/2024 16:29	Resolution	12	Modify an existing paragraph	FAVA Mario	MALTE	5	5	Tabled	
		Resolution	5	Add a new paragraph	VELIAJ Erion	ALBANIE	2	2	Open for signature	
		Resolution	2	Add a new paragraph	AGABITI Paola	ITALIE	4	2	Open for signature	
		Resolution	3	Add a new paragraph	FARMAKIS Nektarios	GRÈCE	2	2	Open for signature	
		Resolution	5	Modify an existing paragraph	COOLS Marc	BELGIQUE	2	2	Open for signature	
		Resolution	55	Modify an existing paragraph	FAVA Mario	MALTE	2	2	Open for signature	
		Recommendation	2	Delete an entire paragraph	DOE Jane	SUISSE	5	5	Sign	
		Recommendation	4	Delete an entire paragraph			0	0	In editing	
		Resolution	4	Delete an entire paragraph	VERBEEK Leendert	PAYS-BAS	5	4	Open for signature	

Document link
 Create an amendment

► This page contains important information about tabling an amendment (this text may be subject to change)

► Click Next

HOME PAGE MY EVENTS MY DETAILS DEBATE FR

Home page > My events > TEST SESSION AMENDEMENTS > Amendments

CG37(2019)10 Fair distribution of taxes in transfrontier areas

1 Information 2 Description 3 Summary

Information

INFORMATION ON TABLING AMENDMENTS

An amendment to a draft text under consideration may be tabled and signed :

- In plenary: by five delegates from at least two national delegations (Rule 34.1 of the Rules and Procedures)
- In Chamber: by five delegates from at least two national delegations sitting in that Chamber (Rule 34.1.a of the Rules and Procedures)

As the proposer of an amendment and in accordance with the Rules and Procedures, it will be your responsibility to find 4 other signatories. These signatories must sign the proposed amendment via Congress Connect. The names of the signatories to the amendment will be published online and included in the amendment document.

Only duly mandated representatives or alternates may present the amendment. If you are not available, one of the other signatories meeting the same conditions must present the amendment.

Speaking time is limited to 1 minute for delegates wishing to support or oppose an amendment or subamendment.

DEADLINES FOR TABLING AMENDMENTS

Amendments must be tabled by 10.00 a.m. [CET] 7 days before the day on which the debate is due to take place.

Sub-amendments (the same rules apply - see above) to previously tabled amendments must be tabled by 10.00am [CET] 4 days before the day on which the debate is due to take place.

LANGUAGE

The amendment may be tabled in FR / EN / DE / IT but will only be published in FR / EN.

Next

- ▶ Complete the information requested under “Description” (all fields must be filled in)
- ▶ Click Next

Home page > My events > TEST SESSION AMENDEMENTS > Amendments

CG37(2019)10 Fair distribution of taxes in transfrontier areas

Information **2** Description Summary

Description









Language of the amendment *
English

Text for adoption *
Resolution

Paragraph number *
4

Type of amendment *
Delete an entire paragraph

Enter the text of your amendment

B *I* U ~~S~~ **A**       x_2 x^2 *I_x* Sans Serif  Normal 

Delete paragraph 4

[Back](#) [Next](#)

- ▶ A summary of your draft amendment is displayed
- ▶ You can:
 - click on “Save draft” to save the draft amendment and return to it at a later date (note: your draft will not be visible to other members)
 - click on "Sign and start the call for signatures"; this will allow any Congress member to sign your proposed amendment. Your draft amendment may be consulted by all members and secretaries of the Congress delegation
 - or click on “Quit” – all the information you have entered will be lost.

The screenshot shows a web application interface for managing draft amendments. The top navigation bar includes "HOME PAGE", "MY EVENTS", "MY DETAILS", and "DEBATE". The current page is titled "CG37(2019)10 Fair distribution of taxes in transfrontier areas". The interface features three tabs: "Information", "Description", and "Summary", with "Summary" being the active tab. The "Summary" section displays the following information:

- Language of the amendment:** English
- Text for adoption:** Resolution
- Paragraph number:** 4
- Concerns:** Delete an entire paragraph
- Text of the amendment:** Delete paragraph 4
- Status:** In editing

At the bottom of the page, there are four buttons: "Back", "Save draft", "Sign and start the call for signatures", and "Quit".

2. SIGN AN AMENDMENT
PROPOSED BY YOUR
DELEGATION SECRETARY

- ▶ Your delegation secretary has prepared a draft amendment for your signature
- ▶ A message will appear at the top of your screen to alert you - click on the word "here" to consult the draft amendment. This message will be visible until the amendment is signed.

The screenshot displays a web application interface with a pink header bar. The navigation menu includes 'HOME PAGE', 'MY EVENTS', 'MY DETAILS', and 'DEBATE'. The language is set to 'FR EN'. A notification banner at the top states: 'An amendment was created by the delegation secretary. To open the call for signatures, please sign it now. To sign, click here.' A red arrow points to the word 'here'. Below the notification is a blue banner with a warning icon and text: 'The personal data are processed in accordance with [the Secretary General's Regulation instituting a system of data protection for personal data files at the Council of Europe](#)'. The main content area is divided into 'Tools' and 'Events'. The 'Tools' section lists: 'Code of conduct' (checked), 'Make a new declaration of Interests' (checked), 'My declarations', 'My details', and 'Send a message'. The 'Events' section shows a calendar for June 2024 with a red bell icon next to the event 'TEST SESSION AMENDEMENTS' on June 11th in Almeria, Spain.

User test Environment

HOME PAGE MY EVENTS MY DETAILS DEBATE FR EN

An amendment was created by the delegation secretary. To open the call for signatures, please sign it now. To sign, click here.

The personal data are processed in accordance with [the Secretary General's Regulation instituting a system of data protection for personal data files at the Council of Europe](#)

Tools

- Code of conduct ✓
- Make a new declaration of Interests ✓
- My declarations
- My details
- Send a message

Events

10 Jun 2024 11 Jun 2024 TEST SESSION AMENDEMENTS ALMERIA, SPAIN

- ▶ You can view your delegation secretary's draft amendment
- ▶ Click on « Sign and start the call for signatures » to sign the amendment and make it accessible to all Congress members

The screenshot shows a web application interface with a navigation bar at the top containing 'HOME PAGE', 'MY EVENTS', 'MY DETAILS', and 'DEBATE'. Below the navigation bar is a breadcrumb trail: 'Home page > My events > TEST SESSION AMENDEMENTS > Amendments'. The main heading is 'CG37(2019)10 Fair distribution of taxes in transfrontier areas'. There are two tabs: 'Information' (selected) and 'Description'. Under the 'Information' tab, the following details are displayed: 'Language of the amendment : English', 'Text for adoption : Resolution', 'Paragraph number : 4', 'Concerns : Delete an entire paragraph', 'Text of the amendment : delete paragraph 4', and 'Status : In editing'. At the bottom, there are four buttons: 'Back', 'Save draft', 'Sign and start the call for signatures', and 'Quit'.

HOME PAGE MY EVENTS MY DETAILS DEBATE

Home page > My events > TEST SESSION AMENDEMENTS > Amendments

CG37(2019)10 Fair distribution of taxes in transfrontier areas

Information Description

Summary

Language of the amendment : English

Text for adoption : Resolution

Paragraph number : 4

Concerns : Delete an entire paragraph


Text of the amendment :
delete paragraph 4

Status : In editing

Back Save draft Sign and start the call for signatures Quit

3. TABLE AN AMENDMENT OF WHICH YOU ARE THE FIRST SIGNATORY

▲ HOW TO TABLE YOUR AMENDMENT WITH THE CONGRESS SECRETARIAT ▲

- ▶ When the criteria for tabling amendments are met (at least 5 signatories from at least 2 national delegations) your amendment will be highlighted in green
- ▶ Click on the pictogram  before the deadline for tabling amendments expires in order to table the amendment with the Congress Secretariat. Once this action has been completed, this amendment will no longer be open for signature by other Congress members

Number	Deposit date	Text for adoption	Paragraph no	Type of amendment	First signatory	State	Number of signatures	Number of countries	Status	
CG37(2019)10 Fair distribution of taxes in transfrontier areas 10 amendment(s) including 1 to be submitted Date of debate : 10/06/2024 - Morning Submission deadline : Amendments 03/06/2024 at 10am Sub-amendments 06/06/2024 at 10am										
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		Resolution	5	Add a new paragraph	VELIAJ Erion	ALBANIE	2	2	Open for signature	
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		Resolution	5	Modify an existing paragraph	COOLS Marc	BELGIQUE	2	2	Open for signature	
		Resolution	55	Modify an existing paragraph	FAVA Mario	MALTE	2	2	Open for signature	
		Recommendation	2	Delete an entire paragraph	DOE Jane	SUISSE	5	5	Sign	
		Recommendation	4	Delete an entire paragraph			0	0	In editing	
		Resolution	4	Delete an entire paragraph	VERBEEK Leendert	PAYS-BAS	5	4	Open for signature	

[Document link](#)
[Create an amendment](#)

4. SIGN AN AMENDMENT
PROPOSED BY ANOTHER
CONGRESS MEMBER





► In the list of texts to be debated during the session, you will find all the amendments submitted for signature.


► To view and sign the proposed text, click on the «» pictogram.

CPR36(2019)02 Report on the elections of the Cantonal Assemblies in the Federation of Bosnia and Herzegovina (7 October 2018)

2 amendment(s) | Date of debate : 11/06/2024 - Morning

Submission deadline : Amendments 04/06/2024 at 10am | Sub-amendments 07/06/2024 at 10am

Number	Deposit date	Text for adoption	Paragraph no	Type of amendment	First signatory	State	Number of signatures	Number of countries	Status	
		Recommendation	2	Modify an existing paragraph	CADORET Xavier	FRANCE	1 	1 	Open for signature	
		Recommendation	10	Add a new paragraph	GRECH Jorge	MALTE	2 	2 	Open for signature	

 Document link
 [Create an amendment](#)

► To sign the proposed amendment, click on « Sign »

CPR36(2019)02 Report on the elections of the Cantonal Assemblies in the Federation of Bosnia and Herzegovina (7 October 2018)

Summary

Language of the amendment : English

Text for adoption : Recommendation

Paragraph number : 10

Concerns : Add a new paragraph

Text of the amendment :

xxx

Status : Open for signature

Number of signatures : 2

Number of countries : 2

First signatory

GJ GRECH Jorge
MALTA

Signed by

ED ERAY David
SWITZERLAND

 Sign

 Quit

► Congress Connect will ask you to confirm that you wish to sign the amendment

Are you sure you want to sign this amendment ?

No

Yes



The Table Office is at your disposal for any further information

congress.session@coe.int