



## Project against Economic Crime in Kosovo¹ (PECK II) <u>www.coe.int/peck</u>

#### Corruption Risk Assessment within the Prosecution

#### **AGENDA**

First expert field mission - 31 October to 4 November 2016 Kosovo (Pristina, Peja/Gjakova, Prizren, Gjilan/Ferizaj and Mitrovica)

### Monday, 31 October 2016 - Pristina

Time	Institutions and Participants	Venue
09:00 – 10:00	Chief Prosecutor at Basic Prosecution Office of Pristina	Basic Prosecution Office of Pristina
10:00 – 11:30	Basic Prosecution Office  Prosecutors:  - Department for Serious Crimes / 3 prosecutors  - General Department / 3 prosecutors  - Juvenile Department / 1 prosecutor	Basic Prosecution Office of Pristina
11:30 – 12:30	Non-prosecutors:  - Administrator  - 1 Legal Advisor  - 1 Legal Assistant  - 1 Secretary  - 1 Procurement officer  - 1 Budget officer	
12:30 – 13:30	Lunch	
13:30 – 15:00	Administration at basic prosecution office:  - Chief clerk + 1 senior clerk  - 1 Clerk for executions  - 1 Clerk for registering documents  - 1 Clerk in charge of delivery of documents  - 1 Statistician  - 1 Archive clerk	Basic Prosecution Office of Pristina
16:00 – 17:30	Meeting with EULEX Prosecutors	SPRK Office
18:30 – 21:00	Dinner with Kosovo Judicial and prosecutorial Councils representatives  - KJC Chair + 2 members + Director of Secretariat  - KPC Chair + 2 members + Director of Secretariat	TBC

 $<sup>^{1}</sup>$  This designation is without prejudice to positions on status, and is in line with UNSC 1244 and the ICJ Opinion on the Kosovo Declaration of Independence

Tuesday, 1 November 2016 – Peja & Gjakova

Time	Institutions and Participants	Venue
10:00 – 11:30	Chief Prosecutor at Basic Prosecution Office Prosecutors:  - Department for Serious Crimes / 3 prosecutors  - General Department / 3 prosecutors  - Juvenile Department / 1 prosecutor	Basic Prosecution Office of Peja
11:30 – 13:00	Non-prosecutors:  - Administrator  - 1 Legal Advisor  - 1 Legal Assistant  - 1 Secretary  - 1 Procurement officer  - 1 Budget officer	
	Administration:  - Chief clerk + 1 senior clerk  - 1 Clerk for executions  - 1 Clerk for registering documents  - 1 Clerk in charge of delivery of documents  - 1 Statistician  - 1 Archive clerk	
13:00 - 14:00	Take away lunch and trip to Gjakova	
14:00 – 15:30	Chief Prosecutor at Basic Prosecution Office Prosecutors:  - Department for Serious Crimes / 3 prosecutors  - General Department / 3 prosecutors  - Juvenile Department / 1 prosecutor	Basic Prosecution Office of Gjakova
15:30 – 16:30	Non-prosecutors:  - Administrator  - 1 Legal Advisor  - 1 Legal Assistant  - 1 Secretary  - 1 Procurement officer  - 1 Budget officer	
	Administration:  - Chief clerk + 1 senior clerk  - 1 Clerk for executions  - 1 Clerk for registering documents  - 1 Clerk in charge of delivery of documents  - 1 Statistician  - 1 Archive clerk	

# Wednesday, 2 November 2016 - Prizren

Time	Institutions and Participants	Venue
10:00 – 11:30	Chief Prosecutor at Basic Prosecution Office	Basic Prosecution Office of Prizren
	Prosecutors:	
	- Department for Serious Crimes / <b>3 prosecutors</b>	
	- General Department / 3 prosecutors	
	- Juvenile Department / <b>1 prosecutor</b>	
11:30 - 13:00	Non prosecutors:	
	- Administrator	
	- 1 Legal Advisor	
	- 1 Legal Assistant	
	- 1 Secretary	
	- 1 Procurement officer	
	- 1 Budget officer	
	Administration:	
	- Chief clerk + 1 senior clerk	
	- 1 Clerk for executions	
	<ul> <li>1 Clerk for registering documents</li> </ul>	
	- 1 Clerk in charge of delivery of documents	
	– 1 Statistician	
	- 1 Archive clerk	
13:00 – 14:00	Lunch	
16:00 – 17:30	- Meeting EULEX Mobile Monitors	EULEX/ECPC

Thursday, 3 November 2016 – Ferizaj & Gjilan

Institutions and Participants	Venue
Chief Prosecutor at Basic Prosecution Office  Prosecutors:  - Department for Serious Crimes / 3 prosecutors  - General Department / 3 prosecutors  - Juvenile Department / 1 prosecutor	Basic Prosecution Office of Ferizaj
Non-prosecutors:  - Administrator  - 1 Legal Advisor  - 1 Legal Assistant  - 1 Secretary  - 1 Procurement officer  - 1 Budget officer	
Administration:  - Chief clerk + 1 senior clerk  - 1 Clerk for executions  - 1 Clerk for registering documents  - 1 Clerk in charge of delivery of documents  - 1 Statistician  - 1 Archive clerk	
Take away lunch and trip to Gjilan	
Chief Prosecutor at Basic Prosecution Office  Prosecutors:  Department for Serious Crimes / 3 prosecutors General Department / 3 prosecutors Juvenile Department / 1 prosecutor	Basic Prosecution Office of Gjilan
Non-prosecutors:  - Administrator  - 1 Legal Advisor  - 1 Legal Assistant  - 1 Secretary  - 1 Procurement officer  - 1 Budget officer  Administration:  - Chief clerk + 1 senior clerk  - 1 Clerk for executions  - 1 Clerk for registering documents  - 1 Clerk in charge of delivery of documents  - 1 Statistician	
	Chief Prosecutor at Basic Prosecution Office  Prosecutors:  Department for Serious Crimes / 3 prosecutors General Department / 1 prosecutor  Juvenile Department / 1 prosecutor  Non-prosecutors: Administrator 1 Legal Advisor 1 Legal Assistant 1 Secretary 1 Procurement officer 1 Budget officer  Administration: Chief clerk + 1 senior clerk 1 Clerk for executions 1 Clerk for registering documents 1 Statistician 1 Archive clerk  Take away lunch and trip to Gjilan  Chief Prosecutor at Basic Prosecution Office  Prosecutors: Department for Serious Crimes / 3 prosecutors General Department / 1 prosecutor  General Department / 1 prosecutor  Non-prosecutors: Administrator 1 Legal Advisor 1 Legal Assistant 1 Secretary 1 Procurement officer Administration: Chief clerk + 1 senior clerk 1 Clerk for executions Clief clerk + 1 senior clerk 1 Clerk for executions Clief clerk or registering documents

Friday, 4 November 2016 - Mitrovica

Time	Institutions and Participants	Venue
09:30 – 11:30	Chief Prosecutor at Basic Prosecution Office	Basic Prosecution Office of Mitrovica
	Prosecutors:	
	<ul> <li>Department for Serious Crimes / 3 prosecutors</li> </ul>	
	- General Department / 3 prosecutors	
	- Juvenile Department / 1 prosecutor	
11:30 - 13:00	Non-prosecutors:	
	- Administrator	
	- 1 Legal Advisor	
	- 1 Legal Assistant	
	- 1 Secretary	
	- 1 Procurement officer	
	- 1 Budget officer	
	Administration:	
	- Chief clerk + 1 senior clerk	
	- 1 Clerk for executions	
	<ul> <li>1 Clerk for registering documents</li> </ul>	
	<ul> <li>1 Clerk in charge of delivery of documents</li> </ul>	
	- 1 Statistician	
	- 1 Archive clerk	
13:00 – 14:00	Lunch	
15:30 – 17:30	Meeting OSCE Court Monitoring Section	OSCE Building (TBC)