

MINUTES of the meeting of the ADMINISTRATIVE COUNCIL
held on June 23rd 2016

Present : Michel AGUILAR, Laurent GRÉGOIRE, Michel JULIEN, Maritchu RALL, Anna RURKA, Marie-José SCHMITT

Apologized with proxy sent : Sabine ROHMANN, proxy to Michel AGUILAR, Viktoria BEDO, proxy to Elud NETO (as representing of her OING)

Apologized : Michel MULLER, Antonina DASHKINA

Absentees : Anne-Marie CHAVANON, Patrice COLLIGNON, Laura FRATI GUCCI, Jean-Claude GONON, Israël MENSAH

Invited : Jane CROZIER, Claude-Laurent GENTY.

The president opens the meeting at 1:30pm in the Agora room B5.04.C.

Adoption of the minutes of the meeting held on January 26th, 2016 :

The minutes of the last meeting of the Administrative Council, held on January 26th 2016, are adopted unanimously.

Representation of OING-Service :

Laurent Grégoire, Vice-president, represented OING-Service for the welcome meeting of the new INGOs during the session of last January. He underlines the importance to better communicate on the utility of OING-Service. This exchange was a success and it is necessary to pursue it.

Laurent Grégoire represented the President of OING-Service during the meeting of the Standing Committee of the Conference of the INGOs which was kept in Paris, on April 25th.

Financial situation on May 31st, 2016 :

From elements supplied at the request of Marie-José Schmitt, Treasurer, by our accounting firm, the Bartholdi company, the financial situation of the association on May 31st 2016 presents an intermediate positive result of 17 372,03 €. This result is understandable by the fact :

- that a good proportion (65 % with regard to 2015) of the global amount of the contributions is brought in ;
- that the Council of Europe has already paid 9 600 € on 12 000 € planned for 2016 ;
- that few expenses were spent on May 31st 2016, whether concerning the travels or the operational expenses.

It is interesting to note that, if the number of INGOs paying the contribution to OING-Service is decreasing, this one is compensated with the increase of the amount of the paid contributions. A lot of INGOs pay the 150 € contribution and some pay more than 200 €.

To be able to enclose the accounts of the year at the beginning of January and to avoid to have to pay refunds over the previous year as it was the case this year, it is decided that the requests of refunds of traveling and accommodation costs will have to reach the treasurer before December 10th, 2016. After this date, no request will more be taken into account.

Point on the budgeted elements or to be budgeted :

A sheet presenting the diverse participations in the intergovernmental Committees was developed by Anna Rurka, allowing to have a general vision of the events to come, what will allow a better financial management.

Within the framework of the priorities of the Cypriot presidency from November 22nd 2016 till May 19th 2017, numerous conferences will take place in Nicosia. It will engender strong expenses which it will be necessary to budget.

Legal aspects concerning the Association :

So that the rules of refund are clearer, it is proposed that is added a point 5 in the Internal rules voted on January 27th 2016, in the article 7 "Terms for the refund demands".

5. Any request of refund, at the end of the year, must be indicated to the treasurer before December 31st. If such was not the case, there would be no more possible refund.

Resignation of Laurent Grégoire, vice-president

Laurent Grégoire, considering that the current organizational and decision-making functioning of OING-SERVICE is not satisfactory, presents its resignation as vice-president and thus member of the board. He specifies that he remains a member of the Administrative Council but that he will resign of the Council if it is necessary to free a place to co-opt a new member which would become vice-president.

The President closes the session at 2:30 pm.

Michel Julien,
OING-Service Secretary