

Strasbourg, le 4 janvier 2016

Ladies and Gentlemen,  
Dear Members,

I am pleased to invite you to the Annual General Assembly of the INGO-Service Association to be held on :

**Wednesday, January 27<sup>th</sup> 2016 from 5pm to 6pm**  
**at the Council of Europe, in the AGORA, Room GO4**

The agenda will be:

- Welcome
- Adoption of the agenda
- Adoption of the minutes of the Ordinary General Meeting of June 24<sup>th</sup>, 2015
- 2015 Activity report (Maritchu Rall)
- 2015 Financial Report (Marie-José Schmitt)
- Verification report of the internal auditor (Jean-Philippe Durrenberger)
- Debate and vote of the Activity and Financial reports
- Amount of the annual fee for 2016 : vote
- Activities and estimating budget for 2016 (Maritchu Rall): vote
- Internal Rules of the Association (Laurent Grégoire): vote
- Miscellaneous.

If you cannot attend this meeting, you can send a proxy to my address [maritchurall@noos.fr](mailto:maritchurall@noos.fr), indicating the name of the person who will represent you.

Pending the pleasure to meet you, I present to you, Ladies and Gentlemen, Dear Members, my best wishes for a happy new year.

Kind regards,

Maritchu Rall

Extract from Article 11 of the Statutes :

"The decisions of the General Assembly are taken by a majority of the members present or represented. Each present member cannot hold more than two proxies. Only INGOS up to date of their annual fee may vote."